



Troy Recreation Department Park Shelter Reservation Information

Residents: Monday, February 1 at 8 am
Non-Residents: Monday, February 15 at 8 am

**Fees & Options
for 2016!**

With such great facilities right in your own city, why go anywhere else? Rental rates vary and are determined by date and time of use. **Park Shelters must be reserved, in person only, for dates between May 1-October 15, 2016.**



Additional Fees:

- Add a Beer/Wine Permit to reservation: \$25*
 - Add permission for tent, inflatables, sound: \$25*
 - Groups of 150 or more: \$100 Cleaning Security Deposit (*Mastercard or VISA only*)
- Full fees are due at time of reservation.**

- Cancel/Change/Transfer Reservation:** A \$25 cancellation fee is charged for cancelled or changed reservations within 30 days or more of reserved date. One change or transfer permitted per reservation. Cancellations 29 days or less will result in forfeiture of all rental fees with exception of clean-up security deposit. **In person only.**
- Inclement Weather:** one transfer per reservation, with a 48 hour notice, is permitted for a \$25 service fee. **In person only.**
- All groups are responsible for leaving shelter clean and orderly.
- Bands, microphones and live music are not permitted.
- Rides, amusements, concessions, hot or cold air balloons, animals of any kind, inflatable games, dunk tanks, climbing walls, or generators are not allowed.
- All vehicles must be confined to parking areas and not on turf, or access drives within the park. Failure to park in designated areas may result in a parking ticket and/or forfeiture of security deposit.
- Beer/Wine consumption must be kept under the Picnic Shelter.
- Forms of payment: Mastercard, VISA or check made payable to: *City of Troy.*

**Requires written permission from Recreation Director and must be requested at least 7 business days prior to event date.*

Shelter Details:

- Park Shelters are open air with one 20-amp, two-plug electrical outlet.
- One large barbecue grill (charcoal is responsibility of permitted group).
- Drinking fountain: at Milverton it is attached to the restroom building not a separate one like the other locations.
- Picnic tables that 8-10.
- All shelters are within walking distance of a restroom facility excluding Civic Center Park where the restrooms are located within the Community Center during normal operating hours.
- Reservations are on a first come, first serve basis.
- Half day rental times are:**
8 am-2 pm or 4-10 pm, M-F only
Full day rental time:
8 am-10 pm
- Large events, company parties or fundraising type of events (company picnics, walks/run, etc..) will need to complete the **Special Use Permit** in addition to the Shelter Reservation Form. Written permission by the Recreation Director is required. Additional fees may be charged.

Shelter/Fee	Resident 1/2 Day	Resident Full Day	Non-Res 1/2 Day	Non-Res Full Day	# of Tables	Max # of Guests
Boulan Park 1 or 2 M-F Sat, Sun, Holidays	\$60 NA	\$110 \$145	\$85 NA	\$150 \$185	15-18 each	250 at each shelter
Brinston Park M-F Sat, Sun, Holidays	\$60 NA	\$110 \$145	\$85 NA	\$150 \$185	10-15	100
Civic Center Park M-F Sat, Sun, Holidays	\$50 NA	\$90 \$125	\$75 NA	\$140 \$175	10-15	150
Firefighters Park M-F Sat, Sun, Holidays	\$60 NA	\$110 \$145	\$85 NA	\$150 \$185	15-18	250
Jaycee Park M-F Sat, Sun, Holidays	\$60 NA	\$110 \$145	\$85 NA	\$150 \$185	15-18	250
Milverton Park* M-F Sat, Sun, Holidays	\$50 NA	\$90 \$125	\$75 NA	\$140 \$175	12	80 Limited parking
Raintree Park M-F Sat, Sun, Holidays	\$60 NA	\$110 \$145	\$85 NA	\$150 \$185	15-18	250

**No parking on residential streets per police department.*