Elected Officials and Senior Management

CITY COUNCIL

- *Mayor*.....Dane M. Slater
- *Mayor Pro Tem*.....Wade Fleming
- *Council Member*.....Jim Campbell
- *Council Member*.....Dave Henderson
- *Council Member*.....Maureen McGinnis
- *Council Member*.....Ed Pennington
- *Council Member*.....Doug Tietz

EXECUTIVE STAFF

- *City Manager*.....Brian M. Kischnick
- *Director of Economic and Community Development*…….....Mark F. Miller
- *Director of Financial Services*.....Thomas E. Darling, CPA

Executive Staff

- *City Manager* ..... **Brian M. Kischnick**
- *City Attorney* ..... **Lori Grigg Bluhm**
- *Director of Economic and Community Development* ..... **Mark F. Miller**
- *Director of Financial Services* ..... **Thomas Darling, CPA**
- *City Assessor* ..... **Leger (Nino) Licari**
- *City Clerk* ..... **Aileen Bittner**
- *City Engineer* ..... **Steven J. Vandette**
- *City Treasurer* ..... **Sandra Kasperek**
- *City Accounting* ..... **Lisa Burnham**
- *Community Affairs Director* ..... **Cindy Stewart**
- *Director of Building Operations* ..... **Steve Pallotta**
- *Fire Chief* ..... **William Nelson**
- *Human Resources Director* ..... **Peggy E. Sears**
- *Information Technology Director* ..... **Gert Paraskevin**
- *Recreation Director* ..... **Carol Anderson**
- *Planning Director* ..... **R. Brent Savidant**
- *Police Chief* ..... **Gary G. Mayer**
- *Public Works Director* ..... **Timothy Richnak**
- *Purchasing Director* ..... **Susan Leirstein**

CITY SEAL

The figure represented on the official seal of the City of Troy is that of Athena, mythological Greek goddess of wisdom. Athena was known as the dispenser of prudent restraint and practical insight, maintainer of law. Her association with civilization and society rather than wilderness and nature earned her reverence as the protectress of Greek cities. Athena's ethical standards and precepts remain worthy today, making her an appropriate symbol for the modern City of Troy and a model for all who live, work, or play here.

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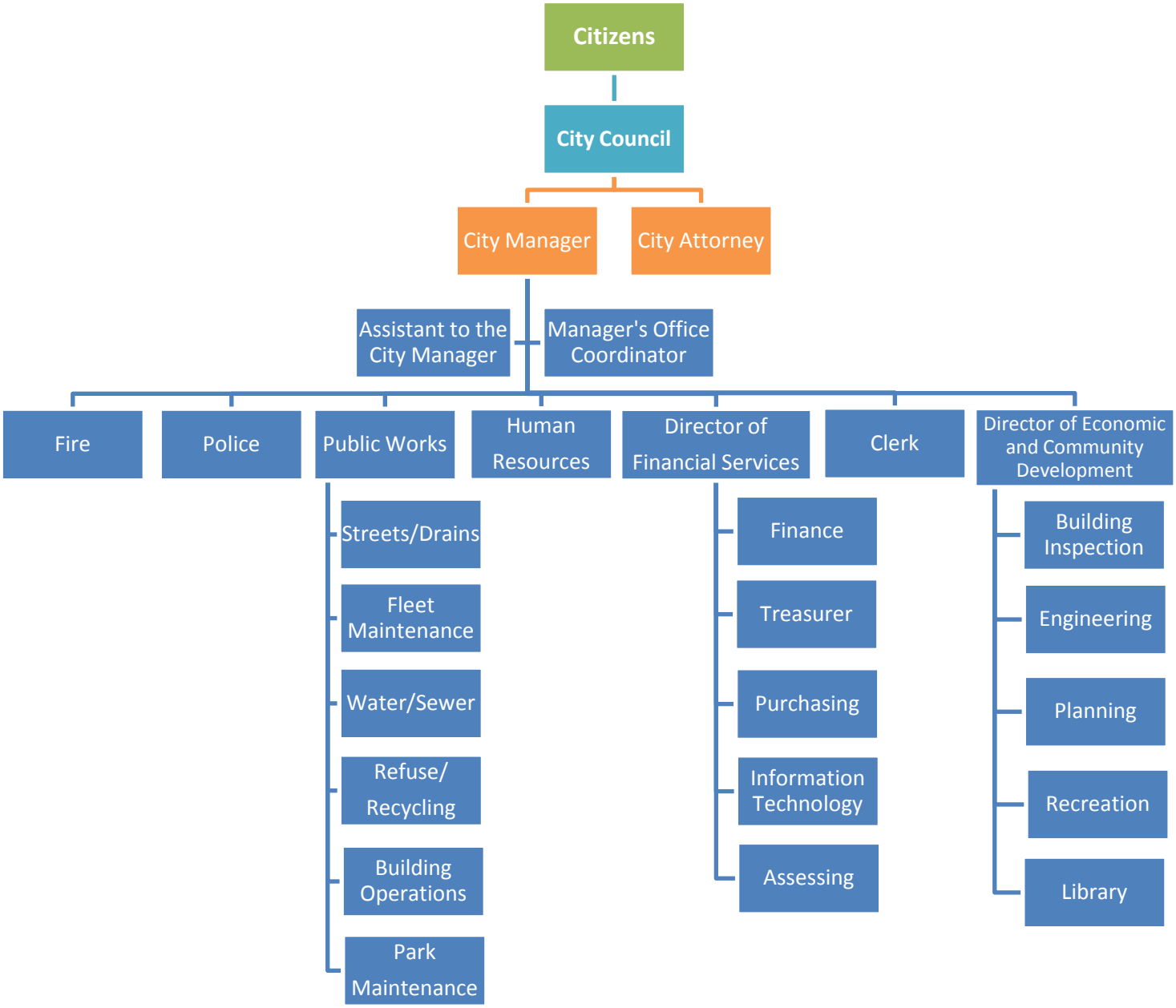
Organizational Chart



City of Troy

April 8, 2013

THE HONORABLE MAYOR
AND CITY COUNCIL MEMBERS

City of Troy
500 West Big Beaver
Troy, MI 48084

Dear Mayor and City Council Members:

In accordance with the City Charter, I present to you the City budget for fiscal year 2013/14.

The budget document serves as a planning and policy guide. It also determines the level of service provided to residents, businesses, and visitors. This document also illustrates the City's administrative structure and work plan for the upcoming fiscal year.

The spending plan incorporated within was developed through a comprehensive, team approach. This concept involves the inclusion of all department heads and division staff as well as a pre budget review by the City Council with staff presentations. Our goal is to be inclusive, open and comprehensive as we develop our three year financial plan.

The residents of Troy deserve a process and outcome that balances the diverse interests of all local government stakeholders. The investment made by residents and property owners should be carefully and judiciously executed. The new economic reality requires a constant in depth re-evaluation of staffing and compensation levels, service levels and capital spending levels.

- ***The Local Economy***

We remain cautiously optimistic that the local economy continues to make small gains solidifying an upward recovery from the 2008 crash.

One leading indicator of the trend is new construction and the value of those permits. While there is not a large amount of greenfields to develop, there appears to be enough to compliment the commercial office vacancy rate reduction. The following table illustrates the number of new permits and the values for the past two years:

Building Permit Activity		
	2011	2012
Permits Issued	1,299	1,955
Permit Valuation	$95,033,417	$136,225,319

After three months of activity in calendar year 2013, the valuation of permits is $31,489,231. On a month to month basis, this is on track to surpass 2012 results. These indications give credibility to the notion that the local economy is slowly recovering.

The taxable value history shown below indicates the first time since 2009 that Troy taxable values show virtually no decrease at all. Personal property is showing the largest increase (4.8%) in almost 12 years.

City of Troy - Assessing Department
Assessment Roll Changes 2007 - 2013

Year	Total Assessed Value (A/V)	% Change A/V	Total Taxable Value (T/V)	% Change T/V	Real Property	% Change RealProp	Personal Property	% Change PersProp
2013	4,491,432,340	1.844	4,310,263,448	(0.056)	3,896,168,868	(0.547)	414,094,580	4.808
2012	4,410,108,900	(2.870)	4,312,692,050	(3.058)	3,917,595,130	(3.618)	395,096,920	2.867
2011	4,540,412,680	(8.983)	4,448,750,160	(8.147)	4,064,665,270	(8.363)	384,084,890	(5.859)
2010	4,988,518,313	(14.561)	4,843,313,012	(11.291)	4,435,622,282	(11.494)	407,990,730	(8.951)
2009	5,838,669,239	(6.238)	5,459,779,936	(1.848)	5,011,679,706	(1.829)	448,100,230	(2.066)
2008	6,227,094,050	(3.045)	5,562,596,010	0.218	5,105,043,510	0.368	457,552,500	(1.435)
2007	6,422,659,810	(2.817)	5,550,516,437	2.125	5,086,302,787	2.647	464,213,650	(3.264)
2006	6,608,804,750		5,435,035,442		4,955,160,492		479,874,950	
	Overall % Change 2007 - 2013	(30.069)		(22.345)		(23.399)		(10.797)

The taxable value breakdown continues to shift toward a reliance on the residential class. For 2013, residential makes up 63% and commercial/industrial makes up 37%. This is a significant deviation from the past when taxable value was 60% commercial/industrial and 40% residential.

- ***Brief History - General Fund Comparison***

The cost of local government in Troy has certainly been impacted by the bubble burst in values throughout the country, state and southeast Michigan area. Retrospectively, the impact required a new set of processes to deal with the historic collapse.

It is interesting to compare a few of the major General Fund revenues between 2007 and 2014. The following table illustrates the changes and consequently the challenges facing the City over the past five years:

Revenue		
	FY 2007	FY 2014
Property Taxes	$36,393,690	$29,663,000
Revenue Share	$6,776,700	$6,411,500
Total Revenue	$60,282,040	$52,088,500

The loss of over $8 million in General Fund revenues represents a 16% reduction in available resources to the City.

The response by the City Council and staff to this extreme loss has been swift, effective and courageous. A comparison review of the *larger* components on the expenditure side, the side which the City has more control over, reveals the following:

Expenditures		
	FY 2007	FY 2014
Police	$24,011,830	$24,113,900
Fire	$3,037,070	$4,678,600
Parks, Recreation, Streets and Drains	$14,574,490	$12,106,300
Library	$4,967,480	Millage 2010
Total Expenses	$62,280,640	$52,682,600

This comparison illustrates the impressive work of the past and the required due diligence as future spending plans are prepared. The City Council and staff successfully implemented staff reductions, compensation concessions, health plan savings, operational efficiencies and contracting services.

The Council and all employees should be commended for their work. Now, we have the opportunity to reevaluate the impact of the changes and chart our course with corrections and enhanced efficiencies.

- ***Michigan State Legislature***

The State of Michigan has not made it any easier to balance local budgets. The 2012 Lame Duck session brought us the elimination of personal property taxes with a statewide vote on the replacement revenue (use tax) in August 2014. If approved the replacement revenue would only cover 80% of the loss after the total elimination of all personal property under $40,000 in value.

- ***Strategy Identification (Top Twelve)***

The development of our spending plan does not begin with this budget document. The process commenced on January 28, 2013 during a City Council study session where the Council collectively identified a “Top 12” list of strategies and areas to focus.

Two dominant directives emerged from the strategy sessions that are incorporated in this budget. First, reduce furlough to return our workforce closer to a full time schedule in order to provide the highest level of service possible with current staffing levels. Second, add police officers in the budget including an officer in the schools and at Somerset Mall. Both are accomplished in this budget.

The following is the top 12 list along with staff's recommendations pertaining to each strategy and incorporated in this FY 2013/14 Budget.

1) Attract and Retain Quality Employees- Investigate programs to improve employee morale

- Budgeting for ½ reductions of furlough requirements
- 1% salary monetary compensation
- Planning for establishment of an employee recognition program with a budget of $10,000
- Increased education and training budget
- Consider contracting a recruitment/retention specialist or hiring the position directly
- Researching ways to compensate employees without increased wages such as reduced/no cost recreation program or facility fees

2) Find a solution to the DDA Bond Issue

- Meet with stakeholders including municipal finance attorneys, municipal finance advisors, City Council, county staff, DDA chair and the local team to identify alternatives to restricting the debt with the intention of paying off the bonds
- In partnership with DDA and city council, evaluate the most efficient and effective alternative

3) Improve public perception of the city- Analyze social media opportunities to connect

- Continual effort to maintain transparency with information available on our web site/Open Troy
- Conduct surveys via social media/e-newsletters, develop a marketing strategy
- Reviewing and analyzing of govdelivery use and ways we can increase its use for communicating messages to public

4) Support the Transit Center- Hold promotional events

- Market the grand opening of the Transit Center throughout the region
- Develop an extended notification (signage) network for this center beyond Maple and Coolidge
- Cooperate with the Chamber of Commerce to engage the business community through sponsorships and in kind support

5) Strengthen Police/Fire- Consider putting police officers back in schools

- Initiate the steps to address the stability of the volunteer firefighter incentive program
- Increase the Volunteer Firefighter Incentive pay from $605 to $642 (budget is adjusted, however actuary indicates $78,000 additional is needed)
- Restore volunteer appreciation banquet
- Authorize the full funding of a Somerset Collection officer (100% funded by Somerset)
- Authorize school resource officer (TSD is partially funding this position- 75/25%)

6) Redevelop sites/office space

- Continue to engage our key partners- MEDC, Oakland County, Troy Chamber, Automation Alley and others- in order to provide the information, infrastructure and connectivity necessary to address business needs and enable companies to grow here in Troy
- Utilize Troy Today, the E-Business Newsletter, the website, key publications and local media contacts to communicate Troy's assets, available business resources, and to promote local business

Budget Overview

7) Promote Troy – Find a way to convince youth to stay in Troy

- Partner with Colleges within Troy such as Walsh and Northwood University
- Link through our website to local companies with job opportunities
- Family Fest at the Aquatic Center

8) Evaluate efficiencies of outsourcing services and consider outsourcing other areas

- Budgeted for an HR Recruitment/Retention Specialist, potentially outsourced
- Continue our volunteer program in Police Department as this has proven to be a valuable resource. These tasks currently include letters or telephone calls to crime victims updating their case status
- Plan to analyze viability of hiring a management firm to manage the aquatic operation

9) Re-Evaluate Vision 2020

- Hired an Assistant to the City Manager to coordinate ICMA study impact, Vision 2020 opportunities

10) Improve Roads- Examine budget allocation

- Budgeted $2.6 million for major roads construction and improvements
- Budgeted $3.1 million for local roads construction and improvements

11) Develop 3-Year budget projections

- Will continue to provide 3- year budget projections which was initiated in the 2010/2011 fiscal year

12) Increase lines of communication with Troy Schools

- Initiated the first City Council/Troy School Board to discuss mutual issues and build relationships
- Coordinate promotion of Troy and TSD programs and facilities through City of Troy and TSD newsletters
- Budgeted for a Police Officer to work in the schools
- Partnered with Troy schools to publicize and attract students to financial (grant) programs

- ***The Bottom Line (General Fund)***

The ability of the City to remain healthy and a top performer can be demonstrated by the General Fund bottom line. This is not the only indicator, but it certainly provides a picture of past financial planning decisions. The following is the excess of revenue over (under) expenditures:

Revenue less Expense	
2014 (Budget)	($594,100)
2013 (Estimate)	$2,399,000
2012	$6,329,280
2011	$4,211,803
2010	$5,798,576
2009	($2,257,696)

The FY 2014 Budget is presented with a small use of unassigned fund balance. However, given the history of the generation of fund balance at the end of each year since 2010, it should be conservative.

Budgeting at full employment is the accepted method of budget development and that is employed here. Some communities utilize a vacancy factor which recognizes the large number of position vacancies throughout the year. A vacancy factor is not included in this budget, but the financial impact of the vacancies show up in fund balance at the end of each fiscal year.

- ***Future***

Troy is a high quality and high functioning municipality at all levels from the City Council through the staff. When people think of Troy, they think “exceptional quality.” This budget and our daily approach are focused toward continuing this tradition, reputation and overall approach to local governance.

We remain optimistic for the future of Troy. The staff is outstanding and dedicated to creating efficiencies, effectively delivery services and being responsive to the needs of the City Council and community.

Over the course of the next year, we will continue evaluating where we are from an operational, staffing and fiscal perspective to determine the next steps to maintain our balance. There have been several studies and reductions in the municipal operation that deserve a fresh evaluation. With the team assembled, we are confident our process and outcome will be transparent and beneficial.

We must strive to distribute the knowledge of our local government to ensure succession success and creative idea exploration opportunities.

The major issue facing the City of Troy involves the DDA bond situation where defaulting on the bonds that are amortized out to 2018 is a possibility. This issue affects not only the DDA, the City of Troy, but Oakland County as well. A plan of action is the focus and subject of city management and it must be addressed to avoid any negative impact that might ensue from a default situation.

- ***Closing***

This year the process of developing a 3 year spending plan involved a prelude discussion and education session on fund balance, departmental operations and capital needs. The intent is to bring more staff into the process and allow a direct conversation with the City Council that does not have the pressure of a budget approval timeline.

I would like to thank the staff of our entire organization for thoroughly reviewing their operations and presenting a budget that is realistic and in concert with the City Council strategies.

I want to thank Director of Financial Services Thomas Darling for facilitating and compiling this comprehensive and easy to understand budget document.

Special thanks to City Manager's Office Intern Justin Breyer for his assistance and Office Coordinator Beth Tashnick for her continued contribution, oversight and production of the 2013/14 budget.

I also wish to thank the Mayor and City Council members for their assistance in advancing the concept of a total team approach that started back in January of 2013. The hard work pays off as we all come together to make this a better place.

Respectfully submitted,

Brian Kischnick,
City Manager

2013/14 BUDGET AT A GLANCE

The total City budget of $133.2 million increased by $1.7 million or 1.3% from the previous year. The increase was due to several factors including the partial restoration of employee concessions, additional staffing in the police and library departments and increases in water and sewer costs. These increases were partially offset by a decrease in capital projects.

Payroll and benefit costs increased by approximately $2.5 million compared to the 2013 budget. This is attributable to salaries and wages increasing $1.1 million from the partial reduction of furlough requirements and allowing greater employee service hours, the addition of various employee incentive factors and an increase of $1.2 million in retiree health care contributions.

The City increased full-time staffing levels by 4 positions. This included 2 police officers, 2 librarians and 1 shared library/city marketing coordinator. These increases were partially offset by the elimination of the risk management position. This results in 323 full-time employees City-Wide representing 1.4 employees per 1,000 people who work in the City.

Both water and sewer costs will increase for the 2014 fiscal year by approximately $1.7 million. The Detroit Water & Sewer Department increased the City's average cost for water by approximately 14% based on a usage estimate of 530,000 mcf. The cost for sanitary sewer treatment is also expected to increase over 5%. The City however, will not be passing these incremental costs to the City's water customers for the upcoming fiscal year.

Capital expenditures are expected to decrease by approximately $4.2 million due to the anticipated completion of the transit center in August of 2013.

The budget includes funding for the following programs:

- ✓ $5.7 million - Street construction and reconstruction projects, utilizing grants and capital funds
- ✓ $0.8 million - Sidewalks
- ✓ $5.1 million - Water main replacements
- ✓ $1.8 million - Sanitary sewer improvements
- ✓ $2.3 million - Storm drain improvements
- ✓ $1.6 million - Transit Center carryover from prior year budget for completion*
  *(Federal Grant)
- ✓ $0.5 million – Fire apparatus replacement reserve.

The unassigned General Fund reserves are anticipated to equal 45.5% of the recommended budget at the end of the 2014 fiscal year.

Community Profile

Troy is a vibrant community with a strong sense of civic pride and dedicated community leaders, rich in cultural diversity, community wellness, and economic vitality.

Since its incorporation on June 13, 1955 Troy has been governed by a 7-member City Council, including a Mayor, all of which serve 4-year terms. Under the Council-Manager form of government, Mayor and City Council appoint 2 officials: the City Manager and the City Attorney. In turn, the City Manager appoints all department directors.

The 2014 estimated population for Troy is 82,071 according to the Southeast Michigan Council of Governments (SEMCOG), which compares to 80,980 from the 2010 census. In terms of population, Troy is the 13th largest city in Michigan and its total property value is the third highest in the state.

Troy is a full-service community with public transportation provided by a regional authority.

The City of Troy currently maintains 17 developed park sites, 8 of which are major parks. City parks provide a variety of recreational opportunities from baseball diamonds to miles of developed walking; jogging; and bicycle riding pathways. Troy has 1000 acres of parkland (active and passive). Additionally, the total acreage of City and private parks, including two golf courses, is 1,446.

Troy has received awards from various professional associations and municipal services organizations for innovative approaches to service delivery and quality improvements.

Troy enjoys a solid reputation for municipal planning and growth management. Its development of a new comprehensive master land use plan and corridor studies will guide development of the Big Beaver corridor, other business corridors and high quality mixed residential development as the community's most significant focal points.

The strong commercial and industrial business environment is a mix of service, product and technological employers. This impressive mix of business opportunities has allowed Troy to maintain low unemployment rates. Principal employers include:

- ✓ Altair Engineering
- ✓ Meritor
- ✓ Behr America
- ✓ Caretech Solutions
- ✓ Delphi
- ✓ Flagstar Bank
- ✓ Kelly Services
- ✓ Magna International
- ✓ PNC Bank
- ✓ William Beaumont Hospital

Troy also enjoys a wide variety of fine restaurants, churches and retail shops. The City occupies 34.3 square miles, and over 98% of its land is developed.

VISION:

To honor the legacy of the past and build a strong, vibrant future and be an attractive place to live, work, and grow a business.

GOALS:

Provide a safe, clean, and livable city

Practice good stewardship of infrastructure
Maintain high quality professional community oriented police and fire protection
Conserve resources in an environmentally responsible manner
Encourage development toward a walkable, livable community

Provide effective and efficient local government

Demonstrate excellence in community services
Maintain fiscally sustainable government
Attract and support a committed and innovative workforce
Develop and maintain efficiencies with internal and external partners
Conduct city business and engage in public policy formation in a clear and transparent manner

Build a sense of community

Communicate internally and externally in a timely and accurate manner
Develop platforms for transparent, deliberative and meaningful community conversations
Involve all stakeholders in communication and engagement activities
Encourage volunteerism and new methods for community involvement
Implement the connectedness of community outlines in the Master Plan 2008

Attract and retain business investment

Clearly articulate an economic development plan
Create an inclusive, entrepreneurial culture internally and externally
Clarify, reduce and streamline investment hurdles
Consistently enhance the synergy between existing businesses and growing economic sectors
Market the advantages of living and working in Troy through partnerships

In recent years, changing conditions and fiscal capacities combined with the demand for increased services have forced a reassessment of the role played by local governmental units.

Public officials are charged with the responsibility of ensuring that services are provided within acceptable levels of cost and, when required, seeking alternative methods of financing.

The budgetary process allows for accumulation of financial and performance information relative to these services. It provides the opportunity to analyze and debate the merits of each service as well as to make decisions about the level and cost of the services to be provided.

This budget continues the conservative spending approach that residents of Troy expect from City government. This document also assists our efforts to make the operations of the City more efficient, less costly, and more importantly, to target available resources to functions according to City Council priority rating.

- ***Financial Policies***

The City of Troy's financial policies compiled at right set forth basic tenets for overall fiscal management of the City. These policies provide a framework of decision making for City Council and Administration. They should enforce any policy choice, regardless of changing circumstances and conditions.

These policies provide guidelines for evaluating current activities as well as proposals for future programs.

- ✓ The budget process involves personnel and management areas of long-term importance: Provide a safe, clean and livable city; provide effective and efficient local government; build a sense of community and attract and retain business investment.

- ✓ Expansion of existing service programs or addition of a new service program is only considered in the proposed budget when a revenue source can support all of the ongoing cost, or when the requesting department can identify an existing service which can be reduced or eliminated. Programs financed with grant money shall be budgeted in special funds and, when grant revenues are reduced or eliminated, the service program shall be adjusted accordingly.

- ✓ The City maintains a budgetary control system to ensure adherence to the budget and prepare monthly reports comparing actual revenues and expenditures to budgeted amounts. The City reports its financial performance quarterly.

- ✓ The City monitors departmental expenditures on a monthly basis to ensure conformity to budgets.

- ✓ The City stresses results, integrating performance measurement and productivity indicators with the budget.

- ✓ The City avoids budgetary practices or procedures that balance current period expenditures at the expense of future years' revenues.

- ✓ The budget provides for adequate maintenance of capital facilities and equipment, and for their orderly replacement.

Budget Policies

- ✓ The budget provides for adequate levels of funding for all retirement systems and other postemployment benefits.
- ✓ The City develops and maintains accounting and budgetary control systems to adequately safeguard the assets held in public trust.
- ✓ The operating and capital budgets fully describe the major goals to be achieved and the services and programs to be delivered based upon the levels of funding anticipated or provided.
- ✓ The City finances essential City services that have a City-wide benefit in the budget from revenue sources which are generated from a broad base, i.e. property taxes, state revenue sharing, assessments, and fees.
- ✓ The City seeks to minimize the impact in use of property tax financing by seeking alternative financing for City services that focus on user fees for responsive services, and upgrading and enhancing the property tax base.
- ✓ Special assessment financing formulas and user-fee rate structures accurately charge the cost of service provided to the benefiting property owners and customers served while being sensitive to the needs of low-income people.

- ***Revenue Policies***

- ✓ The City makes every attempt to maintain a diversified and stable revenue base to shelter it from short- or long-term fluctuations in any one revenue source.
- ✓ The City projects its annual revenues by an objective and thorough analytical process.
- ✓ The City maintains sound appraisal procedures and practices to reflect current property values.
- ✓ The City establishes user charges and sets fees for services for its enterprise funds at a level that fully supports the total direct and indirect costs of the activities. Indirect costs include the recognition of annualized depreciation of capital assets. Cash flow requirements to adequately defray bond retirement and capital outlay are primary determinants in the development of user charges.
- ✓ The City follows an aggressive policy of collecting revenues.
- ✓ The City reviews fees/charges annually and design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.

- ***Reserve Policies***

✓ The City strives to maintain a minimum unassigned, General Fund balance of 10% -17 % of the General Fund budget.

- ***Accounting, Auditing, and Financial Reporting Policies***

✓ An independent audit is performed annually.

✓ The City produces comprehensive annual financial reports in accordance with Generally Accepted Accounting Principles (GAAP), the body of accounting and financial reporting standards, conventions, and practices that have authoritative support from standard setting bodies such as the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).

- ***Investment Policies***

✓ The City conducts a cash-flow analysis of all funds on a regular basis. Disbursement, collection, and deposit of all funds is scheduled to insure maximum investment capabilities.

✓ When permitted by law, the City pools cash from several different funds for investment purposes to maximize potential earnings.

✓ The City analyzes market conditions and potential investments to maximize its yield, while maintaining the integrity, diversification, and safety of the principal.

✓ The City's accounting system provides regular information concerning cash position and investment performance.

- ***Debt Policies***

✓ The City confines long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required, pays back the bonds within a period not to exceed the expected useful life of the project.

✓ The City attempts to keep the average maturity of general obligation bonds at or below 20 years.

✓ When possible, the City uses special assessment, revenue, tax increment, or other self-supporting bonds.

✓ The City does not incur long-term debt to support current operations.

✓ The City maintains a sound relationship with all bond rating agencies and keeps them informed about our current capital projects.

- ***Capital Improvement Budget Policies***

✓ Capital investments foster Troy's goal of providing a safe, clean and livable city.

✓ The City attempts to maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs

Budget Policies

- ✓ The City maintains the fiscal integrity of its operating debt service and capital improvement budgets in order to provide services, and construct and maintain public facilities, streets, and utilities.
- ✓ The City implements a multi-year plan for capital improvements with proposed funding sources, and updates it annually.
- ✓ The City makes all capital improvements in accordance with an adopted capital acquisition program.
- ✓ The City coordinates decision-making for the capital improvement budget with the operating budget to make effective use of the City's limited resources for operating and maintaining existing services and facilities.
- ✓ The City uses inter-governmental assistance to finance only those capital improvements that are consistent with the adopted capital improvement plan, City priorities, and for which operating and maintenance costs have been included in the operating budget.
- ✓ The City maintains a responsible and prudent fiscal condition to minimize long-term interest expense when financing capital improvements.
- ✓ Capital investments are enhanced when there is the ability to leverage City assets.
- ✓ The capital dollar threshold has been established at $10,000 with the exception of federally funded projects ($5,000).

- ***Amendment Policies***

- ✓ The City Manager is authorized to transfer budgeted amounts within budgetary functions however, any revisions that alter the total expenditure of any budgetary function must be approved by a majority of the members elect of the City Council.

Budget Calendar

2012

July

***	Approved 2012/13 budget document distributed at the first City Council meeting in July
***	Begin preparing updated Municipal Improvements Plan (MIP)
***	Begin monitoring budget performance

October

***	Revenue and expenditure forecast prepared
***	Updated revenue study of fees and charges prepared

November

***	Capital budget unit (CBU) develops Capital requests and presents the CBU's Capital improvement report to the City Manager
***	Quarterly financial performance report prepared
***	Preparation of General Fund review and multi-year financial plan

December

***	City Manager's final Capital recommendations are reported to all offices and included in the proposed budget
***	Director of Financial Services prepares personnel costs and operating cost targets for proposed budget
***	Distribute operating budget manual and revenue worksheets
***	Prior year's annual audit released

Budget Calendar

2013

January

*** Revenue worksheets due from all departments
*** Preparation of the water supply and sewerage disposal system rate analysis

February

*** Operating budget worksheets due from departments
*** 2013/14 revenue forecast prepared by City management
*** City management analyzes department budget requests
*** Director of Financial Services prepares proposed budget document
*** Quarterly financial performance report prepared

March

*** Three year budget update and revisions

April

*** City Manager makes final proposed budget recommendations
*** Proposed budget document presented to the City Council
*** Quarterly financial performance report prepared
*** City Council workshops: Budget review, questions, and adjustments
*** Budget notice is published in local newspapers

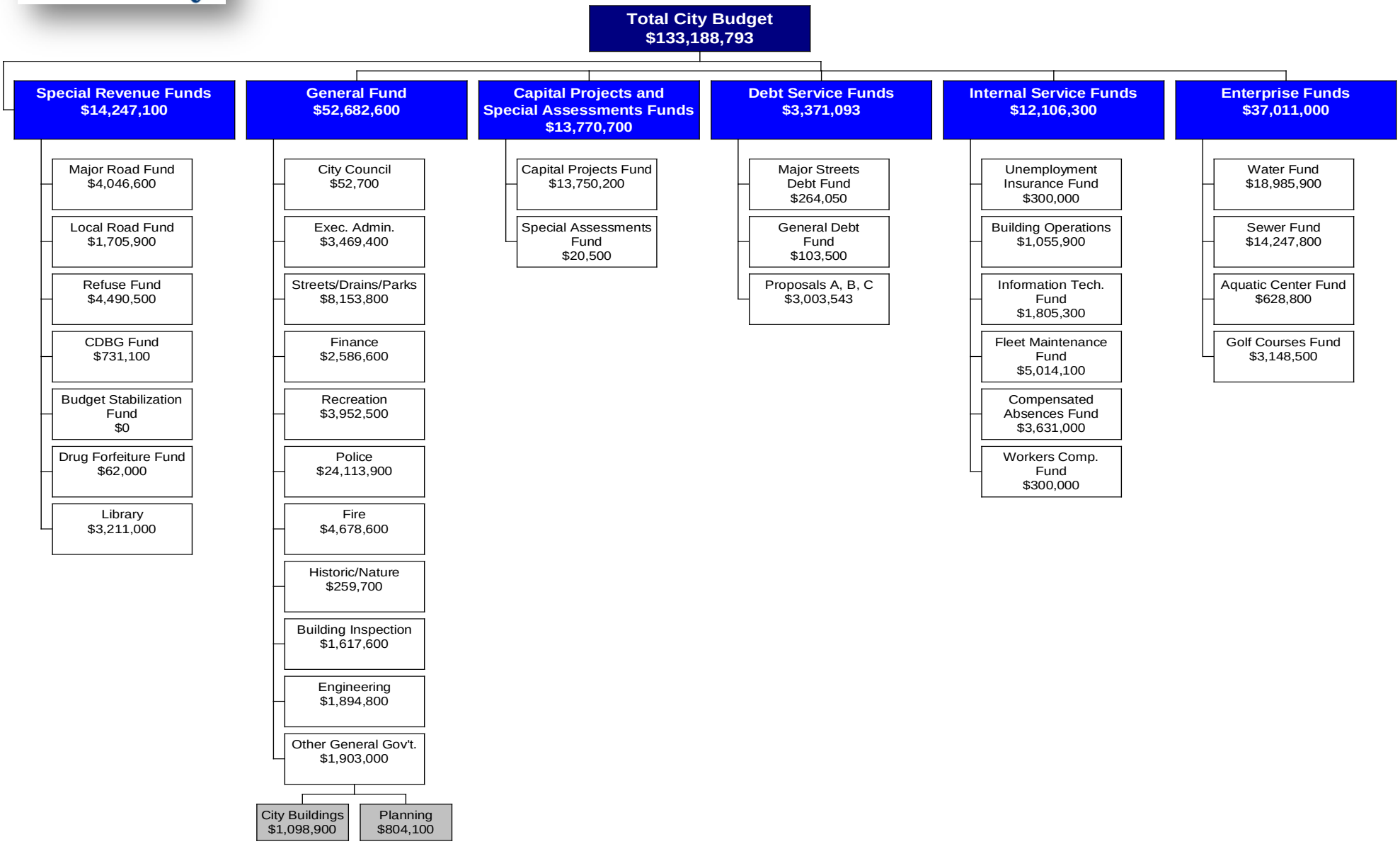
May

*** Workshops continue
*** Public hearing for budget
*** City Manager prepares approved 2013/14 budget document incorporating City Council adjustments
*** City Council adopts taxation resolution and appropriations ordinance

June

*** Director of Financial Services prepares final current year budget amendment

Financial Organizational Chart



Executive Summary

The Executive Summary is prepared as an introduction to the 2013/14 budget and provides a summary of Administration's financial plans for the upcoming fiscal year. It will explain how the City plans to utilize its resources and highlights some of the more significant changes to the City's budget. If a more in-depth understanding of the budget is desired, please take some time to review the wealth of information found within the graphs, charts, narrative text, significant notes and funding level summaries provided in the budget. The budget is available at the City Clerk's Office and on the City of Troy's web site.

- ***Total City Funds***

The 2013/14 budget for all City funds totals $133.2 million. The City establishes a budget for 38 separate funds or accounting divisions; these 38 funds can be further paired into 6 major fund groupings. The largest is the General Fund, which provides $52.7 million in funding toward the majority of services available to residents through the City's 13 departments.

Special Revenues Funds provide a total of $14.2 million for major and local road maintenance, refuse and recycling, library operations, federally funded Community Development Block Grant programs, federal and state drug forfeiture programs and budget stabilization contingency.

Several notable items in the Special Revenues Funds 2013/14 budget include:

- ✓ Maintain and repair major roads ($4.0 million)
- ✓ Maintain local roads ($1.7 million)
- ✓ Refuse collection and disposal and recycling activities ($4.5 million)
- ✓ Library operations ($3.2 million)

✓ Capital Projects Funds total $13.8 million for 2013/14. These funds are used for capital equipment and vehicles, construction and improvement of municipal facilities and road construction. Notable capital projects in the 2013/14 budget include:

- ✓ Major road construction and Improvements ($2.6 million)
- ✓ Local road reconstruction and improvements ($3.1 million)
- ✓ Storm drainage improvements ($2.3 million)
- ✓ Sidewalk construction ($0.8 million)

Debt Service Funds total $3.4 million, which provides for debt payments on road construction projects, the Community Center, and public safety facilities.

Enterprise Funds total $37.0 million for water and sewer utility operations, as well as the aquatic center and golf courses.

Internal Service Funds account for $12.1 million in services provided by one department to others.

- ***General Fund***

The 2013/14 General Fund budget is $52.7 million, an increase of $2.1 million or 4.3% over the 2012/13 General Fund budget. The increase is substantially due to the partial reduction of employee furlough requirements, generating increased service hours to City residents and businesses.

Executive Summary

- ***Revenues by Category***

The General Fund derives its revenue from a variety of sources, the largest being property taxes. The City's general operating millage rate of 6.50 mills will provide approximately $27.5 million, or 52.8% of the total General Fund budget.

Troy's proposed overall millage rate of 10.52 increased from 10.48 in 2013 due to a level taxable value while increased cost for refuse collection.

The General Fund also realizes revenue from a variety of smaller categories to lessen the burden and reliance on property taxes:

Category	%
Licenses & Permits	4.0%
Federal, State & Local Grants	12.4%
Fines & Forfeitures	1.5%
Charges for Services	14.6%
Interest & Rents	1.9%
Other Revenues & Financing Sources	12.8%

- ***Expenditures by Object***

The $52.7 million General Fund budget is comprised of 3 separate expenditure objects or categories.

	$ Change	% Change
Personal Services	$1,654,500	5.1%
Supplies	106,700	4.6%
Other Services/ Charges	593,900	3.8%
Transfer Out (Drug Forfeiture Fund)	(206,000)	100%
Total	**$2,149,100**	**4.3%**

The largest category is Personal Services, which is made up of wages and fringe benefits and comprises 64.9% of the total budget, compared to 64.4% last fiscal year.

Supplies, made up primarily of operating supplies, total 4.6% of the budget.

Other Services/Charges total 30.5% of the budget and are primarily used to provide for contractual services, property and liability insurances, utility bills, and outside legal services.

All departmental outlay for major capital purchases is found in the Capital Projects Fund.

The 2013/14 budget includes funding for 324 full-time positions, an increase of 4 full-time employees. This translates into a total reduction of the City of Troy workforce of 168 (34%) full-time employees from 2003.

Supplies increased by $106,700 or 4.6% for public safety items including bullet proof vests, tactical vehicle equipment and uniforms.

Other Services/Charges increased by $593,900 or 3.8% primarily in the area of contractual services related to building inspections for SafeBuilt service fees for increased volume and the scanning/archive plan documents project.

A complete list of all capital equipment, vehicles, and projects that are budgeted is located in the Capital Projects section of this document.

- ***Expenditures by Budgetary Center***

The General Fund can be further broken down to departmental or budgetary center level. These budgetary centers represent the 11 City operating departments as well as other ancillary expenditure cost centers.

- ***Water and Sewer Fund***

The Water and Sewer Fund is a completely self-supporting activity that does not receive funding from property taxes or any other City fund.

It is designed to break even, as well as provide funding for improvements to the system, and is expressly for the purpose of providing water distribution and sewer disposal services to the City of Troy's residents and businesses.

The City purchases its water and sewage disposal services from the City of Detroit, which directly influences the rates Troy charges.

The Detroit water rate is estimated to increase by 8.4% from $17.62 to $20.12 per thousand cubic feet (mcf), based on a consumption level of 530,000 mcf's.

The City of Detroit increased the water rates it charges the City of Troy effective July 1, 2012.

The Southeast Oakland County Sewer District rate is estimated to increase by 5.0% from $15.30 to $16.07 per thousand cubic feet, after including the Oakland County Drain Commission charges. The Evergreen-Farmington Sewer District rate is estimated to increase by 5.5% from $18.67 to $19.70.

The budget recommends that the combined water and sewer rates remain the same at 55.15 per MCF. The average residential customer uses 3.9 MCF per quarter, which equates to a quarterly bill of $215.09 using the proposed rates.

The system is expected to operate in the coming year with operating revenues meeting operating expenses.

Capital expenditures budgeted for both systems include $4.3 million for water and $1.8 million for sewer.

The $6.1 million in water and sewer improvements are being made without bonding due to the rate structure in place that not only provides for the commodity charge, but for operations and maintenance and capital improvements as well.

The City continues to control its discretionary costs within this fund and provide the necessary equipment to properly maintain the system.

- ***Refuse Fund***

The Refuse Fund operates as a Special Revenue Fund. The 2013/14 budget calls for an increase in refuse collection and disposal and recycling expenses resulting from a 4.0% increase due to the fuel escalator clause and a Consumer Price Index adjustment.

The tax rate will need to be increased by .04 mills from 1.05 to 1.09 mills to cover operational costs.

This will leave a minimal Fund Balance of 6.1% to annual expenditures. The tax rate adjustment became necessary after the flattening of taxable values and the increase in the cost of service.

- ***Capital Projects Fund***

Property taxes, grants and re-appropriation of Fund Balance provide for the funding of $18.0 million in capital projects. The property tax revenue decrease is attributable to lower taxable value due to the continued decline in property values.

- ***Debt Service Funds***

The Debt Service Funds generate their revenue by applying 0.70 mills times the taxable value.

- ***Internal Service Funds***

Internal Service Funds are used to account for the financing of goods and services provided by a department to other departments of the government, on a cost reimbursement basis.

- ***Major Funds***

The General Fund is always a major fund. In addition, governments may report as major funds whatever other individual governmental funds they believe to be of particular importance to financial statements users (for instance, because of public interest).

At a minimum, governmental funds other than the General Fund must be reported as major funds if they meet both of the following criteria (as applied to the final adjusted balances reported in the funds):

✓ 10% criterion – An individual governmental fund reports at least 10% of any of the following:

a) Total governmental fund assets
b) Total governmental fund liabilities
c) Total governmental fund revenues; or
d) Total governmental fund expenditures

✓ 5% criterion – An individual governmental fund reports at least 5% of the aggregated total for both governmental funds and enterprise funds of any of the items for which it met the 10% criterion.

The major funds are: General Fund, Capital Projects Fund, Water Fund, Sanitary Sewer Fund and Sanctuary Lake Golf Course Fund.

- ***Non - Major Funds***

The non-major funds are: Debt Service Funds, Special Revenue Funds, Aquatic Center Fund, Sylvan Glen Golf Course Fund and Internal Service Funds.

Revenue Comparison: All Funds

	2012 ACTUAL	2013 ESTIMATED	2013 BUDGET	2014 BUDGET
CAPITAL				
CAPITAL FUND	$10,673,447	$15,190,000	$18,310,724	$12,246,700
SPECIAL ASSESSMENT FUND	66,479	2,000	17,835	20,500
TOTAL - CAPITAL	**$10,739,925**	**$15,192,000**	**$18,328,559**	**$12,267,200**
DEBT SERVICE				
GENERAL DEBT SERVICE FUND	$2,184,620	$3,014,000	$3,162,720	$2,979,000
2000MTF BOND DEBT RETIREMENT	236,988	251,320	251,320	264,050
PROP A BOND DEBT RETIREMENT	833,663	886,370	886,370	881,268
PROP B BOND DEBT RETIREMENT	1,471,825	1,417,950	1,417,950	1,376,075
PROP C BOND DEBT RETIREMENT	746,500	745,900	745,900	746,200
TOTAL - DEBT SERVICE	**$5,473,595**	**$6,315,540**	**$6,464,260**	**$6,246,593**
ENTERPRISE				
SANCTUARY LAKE GOLF COURSE	$1,442,754	$1,281,800	$1,365,458	$1,478,300
SYLVAN GLEN GOLF COURSE	1,295,632	1,228,600	1,237,253	1,260,600
AQUATIC CENTER FUND	577,757	573,400	589,448	580,500
SEWER FUND	13,360,860	13,205,100	13,195,000	14,539,000
WATER FUND	16,095,886	16,017,200	15,750,000	17,244,000
TOTAL - ENTERPRISE	**$32,772,891**	**$32,306,100**	**$32,137,159**	**$35,102,400**
GENERAL FUND				
GENERAL FUND	$52,202,070	$52,088,300	$50,533,559	$52,088,500
TOTAL - GENERAL FUND	**$52,202,070**	**$52,088,300**	**$50,533,559**	**$52,088,500**
INTERNAL SERVICE				
UNEMPLOYMENT COMPENSATION	$364,620	$300,000	$415,799	$300,000
WORKER'S COMP RESERVE FUND	336,349	315,500	334,359	308,500
COMPENSATED ABSENCES FUND	3,639,085	3,616,000	2,920,006	3,631,000
BUILDINGS & GROUNDS MAINTENANCE	966,300	971,200	971,480	981,200
INFORMATION TECHNOLOGY	1,569,797	1,735,900	1,740,835	1,555,400
MOTOR POOL	3,668,839	3,899,100	3,790,600	4,077,400
TOTAL - INTERNAL SERVICE	**$10,544,990**	**$10,837,700**	**$10,173,079**	**$10,853,500**
SPECIAL REVENUE				
MAJOR STREET FUND	$3,580,347	$3,548,600	$3,365,000	$3,509,000
LOCAL STREET FUND	1,631,293	1,588,000	1,694,892	1,688,000
REFUSE FUND	4,186,571	4,514,000	4,482,500	4,614,000
BUDGET STABILIZATION FUND	5,861	4,000	5,000	5,000
FORFEITURE FUND	0	259,700	584,800	119,900
LIBRARY FUND	3,355,934	3,257,100	3,224,151	3,211,000
COMM DEV BLOCK GRANT FUND	133,712	123,300	606,084	731,100
TOTAL - SPECIAL REVENUE	**$12,893,719**	**$13,294,700**	**$13,962,427**	**$13,878,000**
TOTAL - ALL FUNDS	**$124,627,191**	**$130,034,340**	**$131,599,043**	**$130,436,193**

Expenditure Comparison: All Funds

	2012 ACTUAL	2013 ESTIMATED	2013 BUDGET	2014 BUDGET
CAPITAL				
CAPITAL FUND	$11,565,772	$15,696,000	$18,548,730	$13,750,200
SPECIAL ASSESSMENT FUND	356,000	0	17,835	20,500
TOTAL - CAPITAL	**$11,921,772**	**$15,696,000**	**$18,566,565**	**$13,770,700**
DEBT SERVICE				
GENERAL DEBT SERVICE FUND	$3,143,200	$3,162,720	$3,162,720	$3,107,043
2000MTF BOND DEBT RETIREMENT	236,988	251,320	251,320	264,050
PROP A BOND DEBT RETIREMENT	833,663	886,370	886,370	881,268
PROP B BOND DEBT RETIREMENT	1,471,825	1,417,950	1,417,950	1,376,075
PROP C BOND DEBT RETIREMENT	746,500	745,900	745,900	746,200
TOTAL - DEBT SERVICE	**$6,432,175**	**$6,464,260**	**$6,464,260**	**$6,374,636**
ENTERPRISE				
SANCTUARY LAKE GOLF COURSE	$1,821,387	$1,674,300	$1,973,652	$1,860,500
SYLVAN GLEN GOLF COURSE	1,061,758	1,025,000	1,016,657	1,288,000
AQUATIC CENTER FUND	568,234	660,400	610,700	628,800
SEWER FUND	12,376,295	12,030,700	13,581,858	14,247,800
WATER FUND	13,920,859	15,608,800	18,002,690	18,985,900
TOTAL - ENTERPRISE	**$29,748,533**	**$30,999,200**	**$35,185,557**	**$37,011,000**
GENERAL FUND				
GENERAL FUND	$45,873,790	$49,689,300	$50,533,559	$52,682,600
TOTAL - GENERAL FUND	**$45,873,790**	**$49,689,300**	**$50,533,559**	**$52,682,600**
INTERNAL SERVICE				
UNEMPLOYMENT COMPENSATION	$448,872	$300,000	$415,799	$300,000
WORKER'S COMP RESERVE FUND	336,349	270,000	334,359	300,000
COMPENSATED ABSENCES FUND	3,563,586	3,616,000	2,920,006	3,631,000
BUILDINGS & GROUNDS MAINTENANCE	782,929	964,000	962,110	1,055,900
INFORMATION TECHNOLOGY	1,499,330	1,936,200	1,914,131	1,805,300
MOTOR POOL	3,467,199	4,447,700	4,841,740	5,014,100
TOTAL - INTERNAL SERVICE	**$10,098,265**	**$11,533,900**	**$11,388,145**	**$12,106,300**

Expenditure Comparison: All Funds

	2012 ACTUAL	2013 ESTIMATED	2013 BUDGET	2014 BUDGET
SPECIAL REVENUE				
MAJOR STREET FUND	$3,410,644	$3,352,800	$3,365,000	$4,046,600
LOCAL STREET FUND	920,242	1,533,800	1,694,892	1,705,900
REFUSE FUND	4,216,325	4,417,400	4,425,467	4,490,500
BUDGET STABILIZATION FUND	0	0	0	0
FORFEITURE FUND	0	37,000	132,000	62,000
LIBRARY FUND	2,603,010	3,165,000	3,128,850	3,211,000
COMM DEV BLOCK GRANT FUND	133,712	123,300	606,084	731,100
TOTAL - SPECIAL REVENUE	**$11,283,933**	**$12,629,300**	**$13,352,293**	**$14,247,100**
TOTAL - ALL FUNDS	**$115,358,468**	**$127,011,960**	**$135,490,379**	**$136,192,336**

Year-End Fund Balance Comparison All Funds

	2010 Actual	2011 Actual	2012 Actual	2013 Estimate	2014 Budget
General Fund					
101 General Fund	**$23,853,777**	**$26,068,786**	**$32,397,066**	**$34,796,066**	**$34,201,966**
Special Revenues Funds					
202 Major Street Fund	$ 2,160,626	$ 2,402,623	$ 2,572,326	$ 2,768,126	$ 2,230,526
203 Local Street Fund	1,231,840	1,454,554	2,165,605	2,219,805	2,201,905
226 Refuse Fund	121,239	83,897	54,143	150,743	274,243
257 Budget Stabilization Fund	1,806,995	1,508,257	1,514,118	1,518,118	1,523,118
265 Drug Forfeiture Fund	-	-	-	222,700	280,600
271 Library Fund	-	-	752,924	845,024	845,024
280 Community Development Block Grant	-	-	-	-	-
Total - Special Revenues Funds	**$ 5,320,700**	**$ 5,449,331**	**$ 7,059,116**	**$ 7,724,516**	**$ 7,355,416**
Debt Service Funds					
301 General Debt Service Fund	$ 3,413,596	$ 2,586,721	$ 1,628,141	$ 1,479,421	$ 1,351,378
354 2000 MTF Debt Service Fund	-	-	-	-	-
355 Proposal A - Streets Fund	-	-	-	-	-
356 Proposal B - Police/Fire Facilities Fund	-	-	-	-	-
357 Proposal C - Recreation Fund	-	-	-	-	-
Total - Debt Service Funds	**$ 3,413,596**	**$ 2,586,721**	**$ 1,628,141**	**$ 1,479,421**	**$ 1,351,378**
Capital Projects/Special Assessment Fund					
401 Capital Projects Fund	$16,107,881	$12,209,633	$11,317,308	$10,811,308	$ 9,307,808
403 Special Assessment Fund	1,232,745	333,165	43,643	45,643	45,643
Special Assessment Fund	**$17,340,626**	**$12,542,798**	**$11,360,951**	**$10,856,951**	**$ 9,353,451**
Total - All Funds	**$49,928,699**	**$46,647,636**	**$52,445,274**	**$54,856,954**	**$52,262,211**

Enterprise and Internal Service Fund retained earnings are shown in the Audit.

City of Troy

How Troy Allocates Its Money

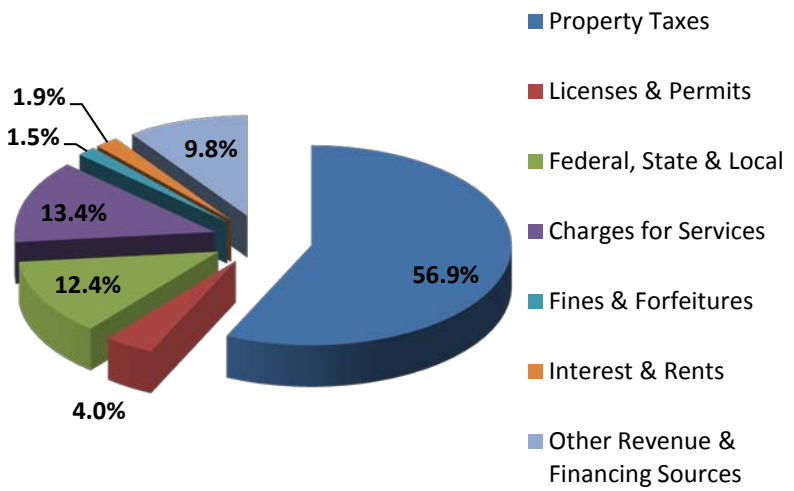
The information presented here is intended to show how the City's revenue is utilized. More detailed information can be found throughout the budget document.

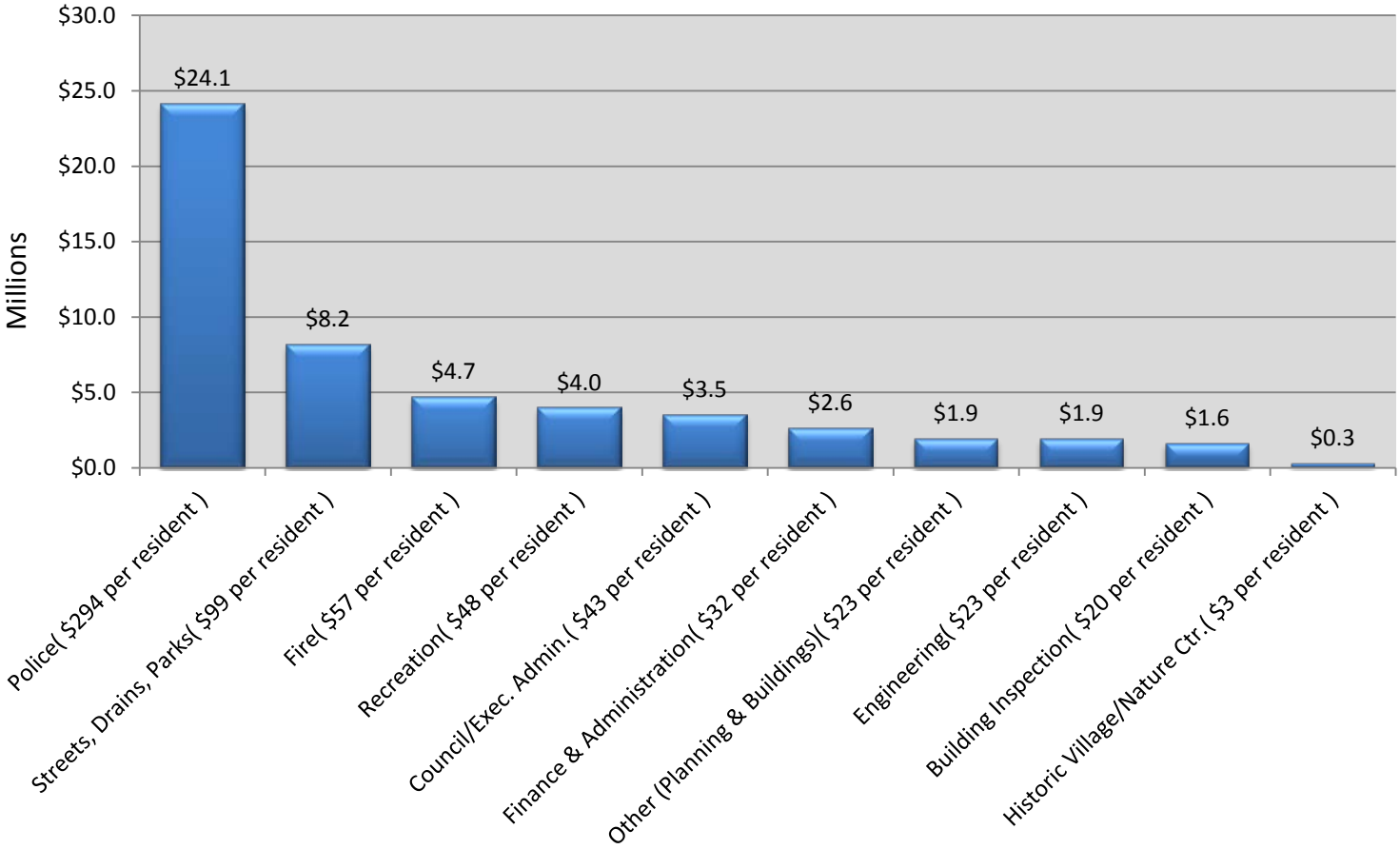
The City's General Fund of $52.7 million equates to $642 spent per resident, based on the 2013 population estimate of 82,071.

Over half of the dollars ($351 per resident or 55%) is spent on police and fire services.

An additional $99 per resident, or over 15% is spent on infrastructure maintenance.

- ***Where the City Gets its Revenue***





City of Troy

Millage Rates for Troy Citizens

Taxing Entity	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14
Tax Rate Shown in Mills								
Troy School District	9.87	9.87	9.42	8.72	9.74	9.74	9.74	10.51
Oakland County Government	4.65	4.65	4.65	4.65	4.65	4.65	4.65	4.65
Oakland County Comm. College	1.58	1.58	1.58	1.58	1.58	1.58	1.58	1.58
Intermediate School District	3.37	3.37	3.37	3.37	3.37	3.37	3.37	3.37
S.M.A.R.T.	0.59	0.59	0.59	0.59	0.59	0.59	0.59	0.59
State Education	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00
Zoo	-	-	0.10	0.10	0.10	0.10	0.10	0.10
City of Troy	9.43	9.28	9.28	9.28	9.40	10.19	10.48	10.52
Total - Millage Rates	**35.49**	**35.34**	**34.99**	**34.29**	**35.43**	**36.22**	**36.51**	**37.32**

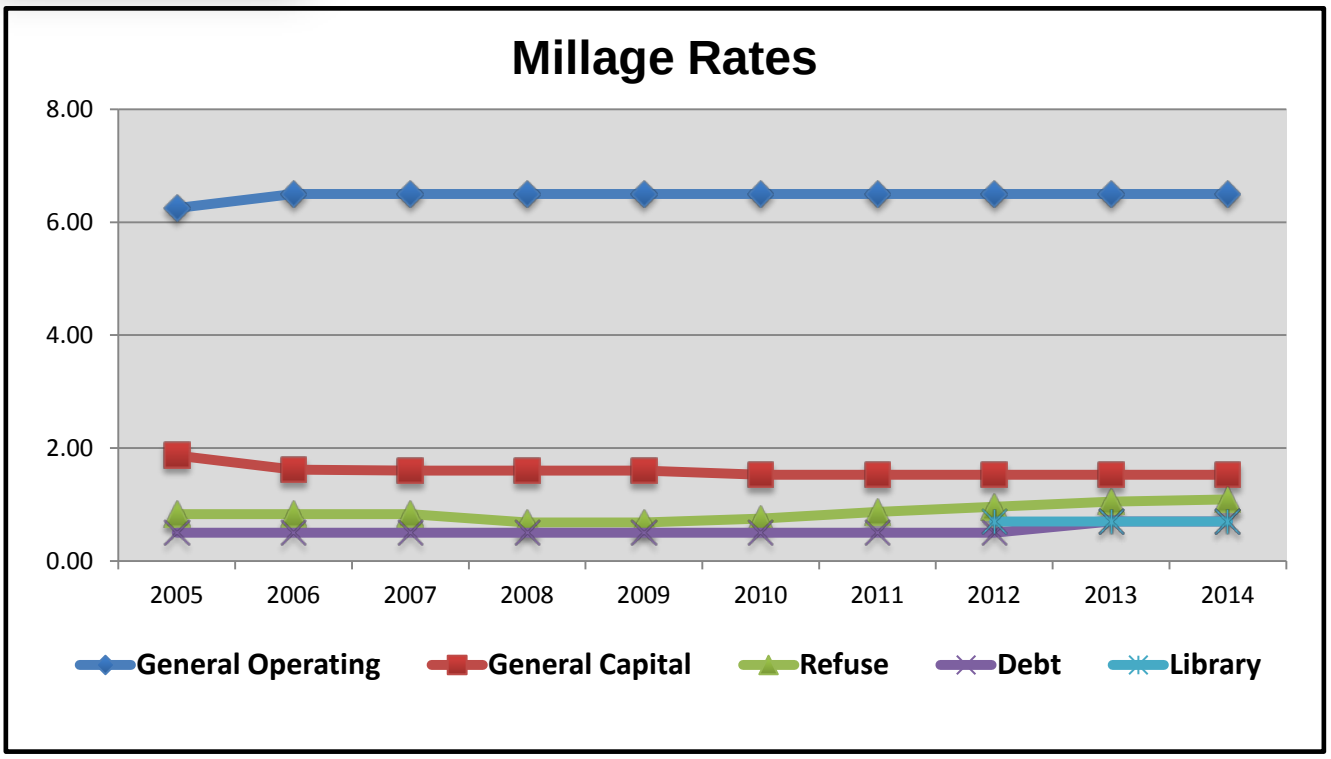
Millage rates are estimated for other taxing jurisdictions.

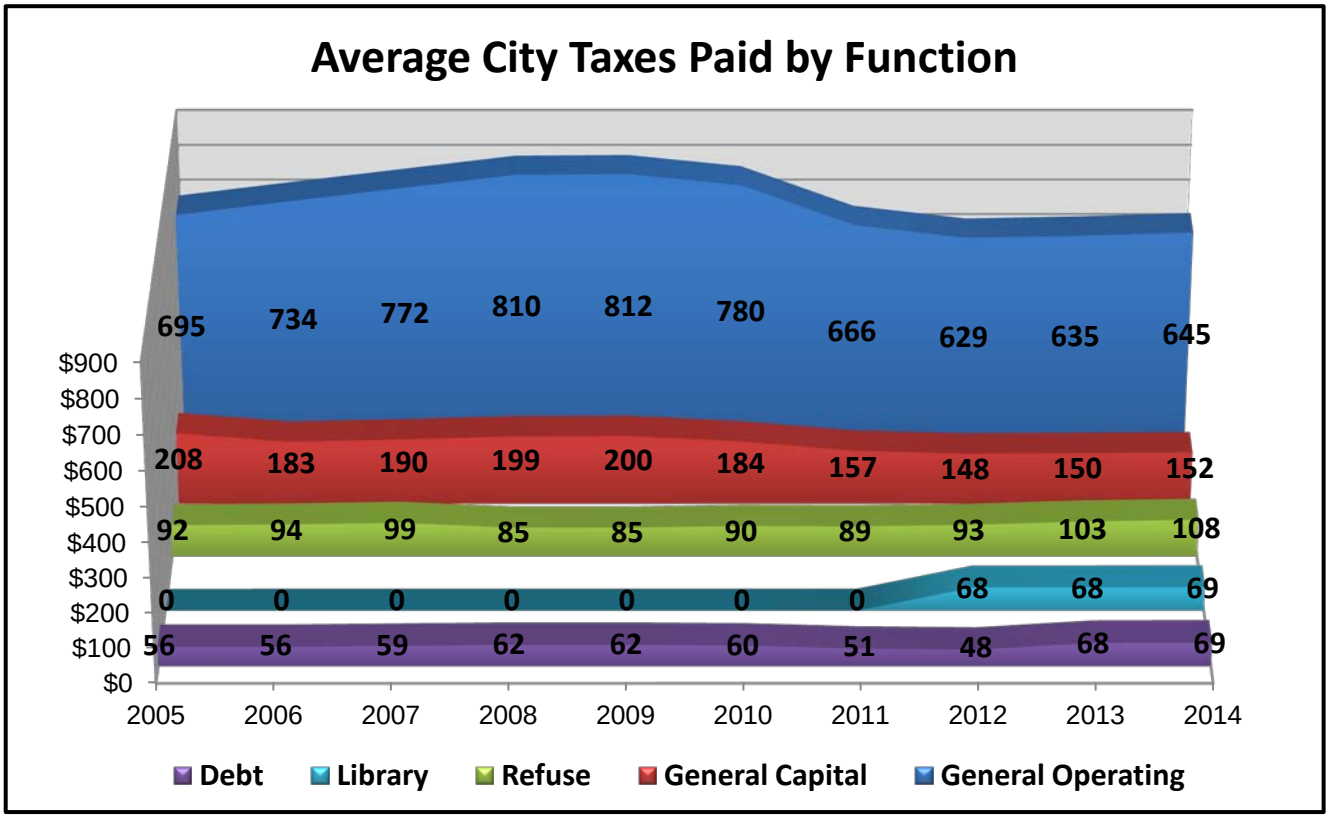
Average Residential Taxable Value	**118,834**	**124,597**	**124,885**	**120,014**	**102,490**	**96,775**	**97,742**	**99,172**

Taxing Entity	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14
Average Tax Rates Shown in Dollars								
Troy School District	$ 1,173	$ 1,230	$ 1,176	$ 1,047	$998	$943	$952	$1,042
Oakland County Government	553	579	581	558	477	450	455	$461
Oakland County Comm. College	188	197	197	190	162	153	154	$157
Intermediate School District	400	420	421	404	345	326	329	$334
S.M.A.R.T.	70	74	74	71	60	57	58	$59
State Education	713	748	749	720	615	581	586	$595
Zoo	-	-	12	12	10	10	10	$10
City of Troy	1,121	1,156	1,159	1,114	963	986	1,024	$1,043
Total - Dollars	**$ 4,218**	**$ 4,404**	**$ 4,369**	**$ 4,116**	**$ 3,630**	**$ 3,506**	**$ 3,568**	**$ 3,701**

Average tax rates are based on residential homestead property within the Troy School District.

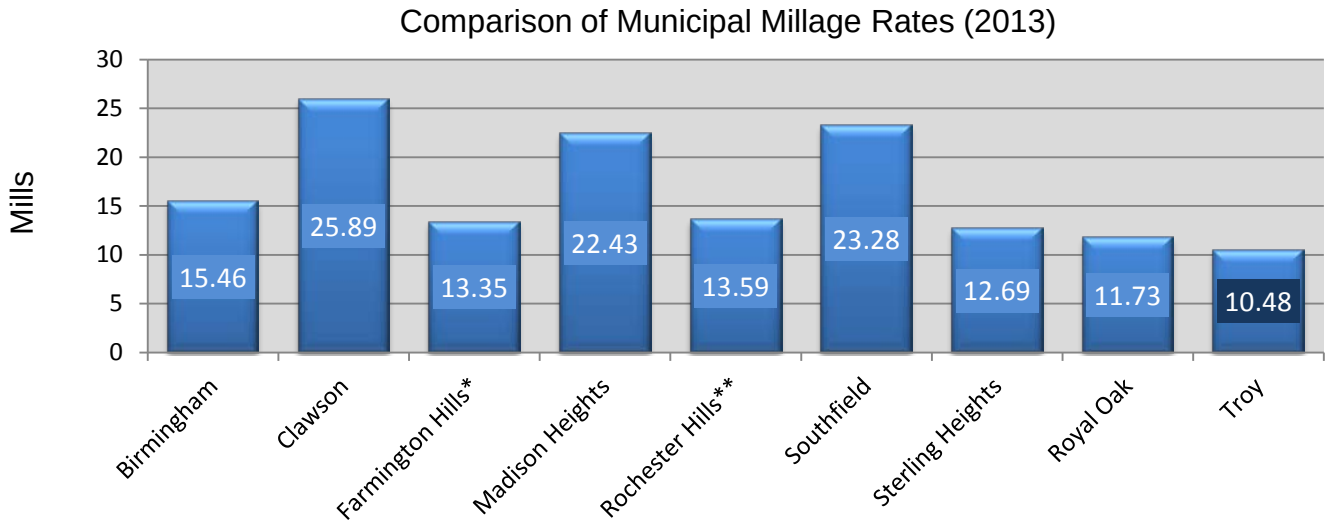
Millage Rates for Troy Citizens



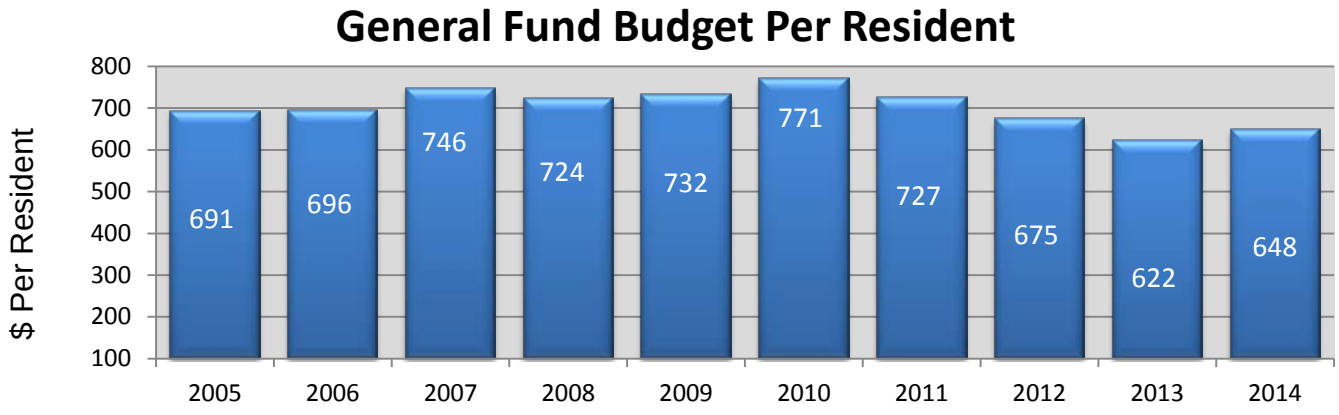


Summary of Millage Requirements

	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	Proposed 2013/14
General Operating	6.50	6.50	6.50	6.50	6.50	6.50	6.50	6.50	6.50
Refuse	0.83	0.83	0.68	0.68	0.75	0.87	0.96	1.05	1.09
Capital	1.62	1.60	1.60	1.60	1.53	1.53	1.53	1.53	1.53
Debt	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.70	0.70
Library							0.70	0.70	0.70
Total	**9.45**	**9.43**	**9.28**	**9.28**	**9.28**	**9.40**	**10.19**	**10.48**	**10.52**



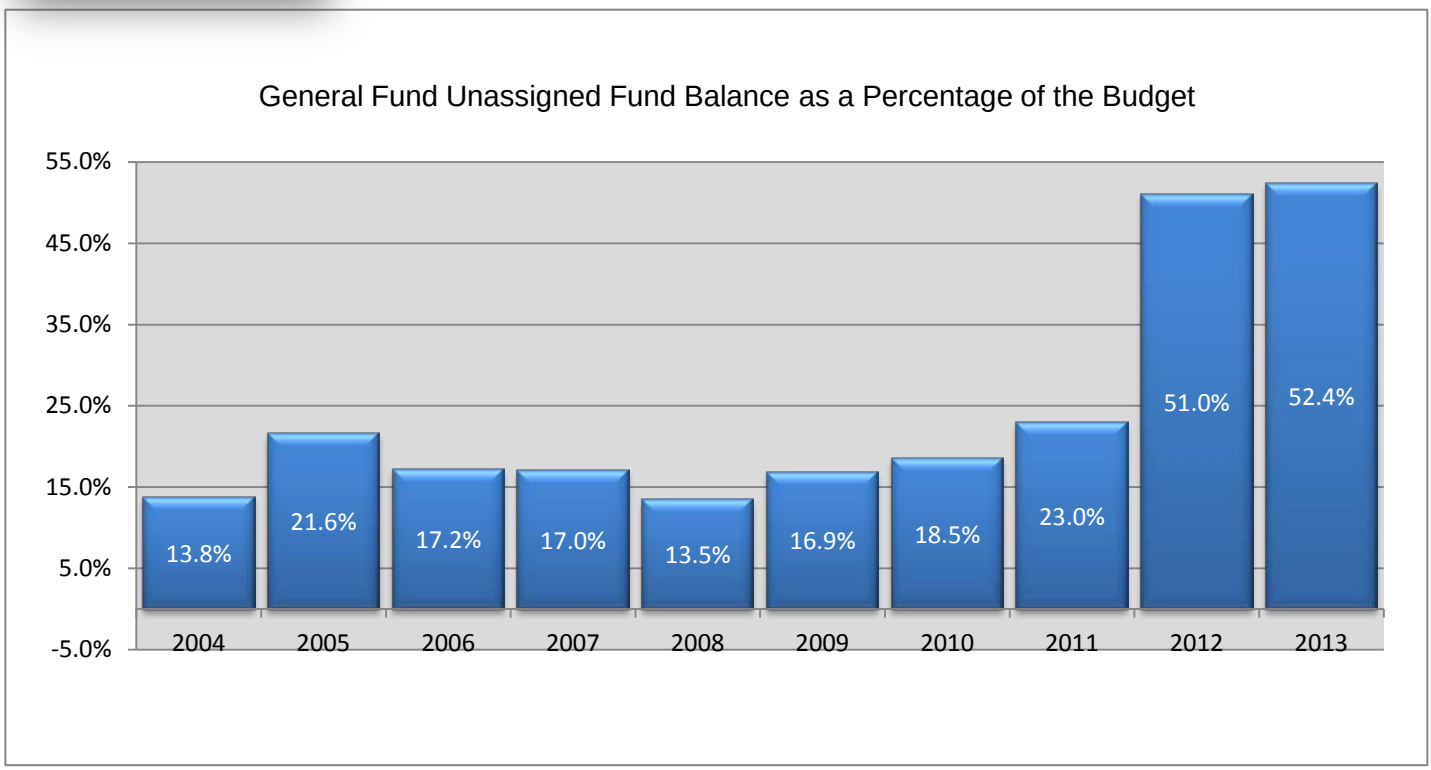
*Includes estimated millage rate for Library.
** Includes estimated millage rate for refuse collection and Library.

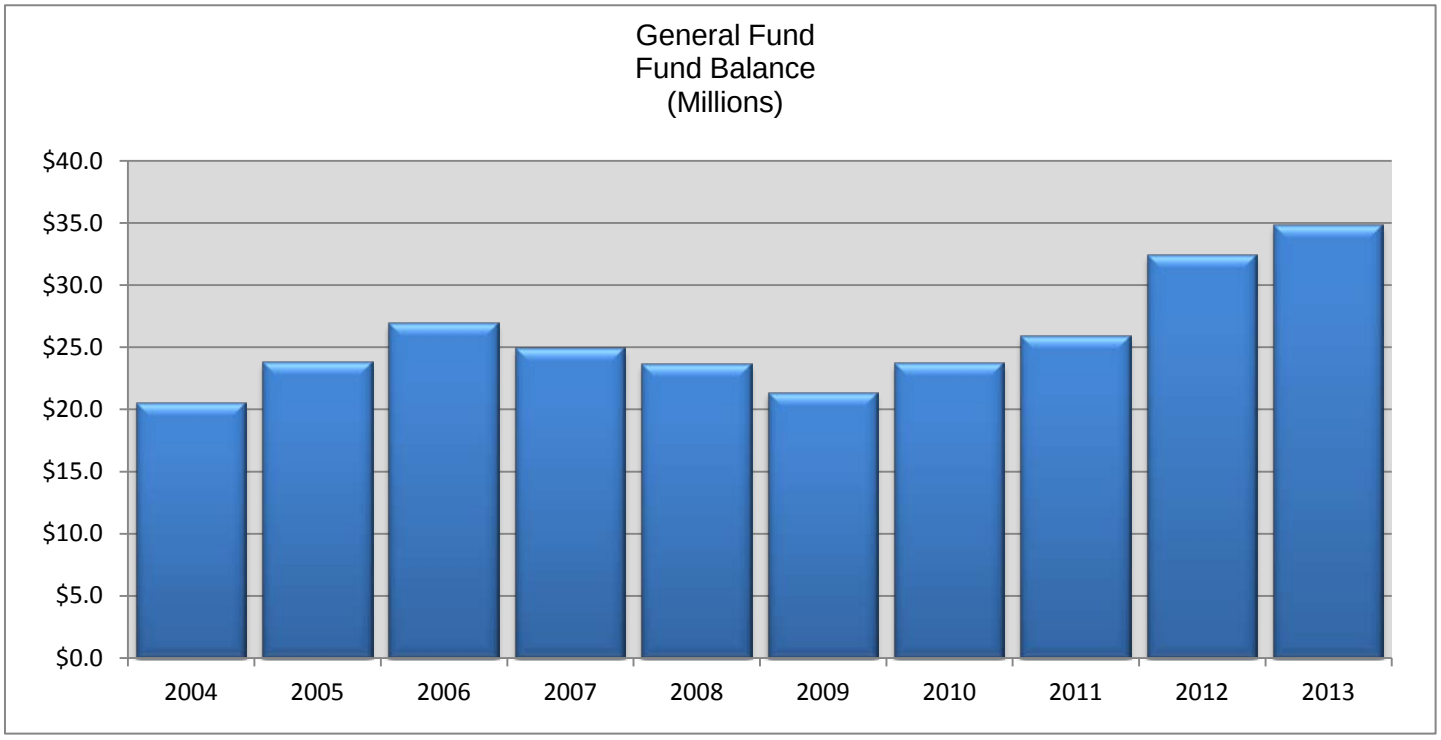


General Fund
Revenues and Expenditures

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ESTIMATED	2013 BUDGET	2014 BUDGET
REVENUE						
TAXES	$ 36,362,515	$ 32,550,859	$ 30,424,031	$ 30,082,000	$ 29,658,000	$ 29,663,000
LICENSES AND PERMITS	1,113,807	1,259,746	1,686,632	2,032,900	1,405,550	2,104,900
FEDERAL GRANTS	81,829	531,619	7,708	3,400	7,000	23,000
STATE GRANTS	5,755,414	5,776,779	6,244,481	6,416,000	5,597,000	6,411,500
CONTRIBUTIONS - LOCAL	139,679	122,981	19,166	20,000	15,000	20,000
CHARGES FOR SERVICES	7,533,561	7,016,206	7,040,011	6,643,800	6,456,585	6,992,300
FINES AND FORFEITURES	1,226,728	1,277,706	1,054,672	802,800	725,900	797,800
INTEREST & RENT	1,136,194	1,079,877	1,004,630	993,600	1,051,100	994,000
OTHER REVENUE	644,103	818,976	709,339	725,000	733,770	891,100
TOTAL - REVENUE	**$ 53,993,830**	**$ 50,434,749**	**$ 48,190,670**	**$ 47,719,500**	**$ 45,649,905**	**$ 47,897,600**
OTHER FINANCING						
OPERATING TRANSFERS IN	$ 6,870,319	$ 5,475,679	$ 4,011,400	$ 4,368,800	$ 4,366,654	$ 4,190,900
TOTAL - REVENUE	**$ 60,864,149**	**$ 55,910,428**	**$ 52,202,070**	**$ 52,088,300**	**$ 50,016,559**	**$ 52,088,500**
EXPENDITURES						
BUILDING INSPECTION	$ 1,882,269	$ 1,141,422	$ 1,330,829	$ 1,376,900	$ 1,194,244	$ 1,617,600
COUNCIL/EXEC ADMINISTRATION	3,369,616	3,199,439	2,835,492	3,188,600	3,247,645	3,522,100
ENGINEERING	2,043,465	1,756,489	1,680,728	1,727,600	1,791,177	1,894,800
FINANCE	3,124,498	3,064,530	2,909,728	2,735,800	2,911,973	2,586,600
FIRE	4,263,606	4,038,501	3,784,058	4,429,400	4,541,551	4,678,600
HISTORIC DISTRICT	514,190	295,647	74,911	148,100	144,686	174,300
LIBRARY/MUSEUM	3,391,740	1,996,791	-	-	-	-
NATURE CENTER	394,594	180,543	43,703	40,200	33,100	85,400
OTHER GENERAL GOVERNMENT	2,068,823	1,909,534	1,606,132	1,791,900	1,803,921	1,903,000
POLICE	24,756,766	24,718,979	21,529,472	21,628,900	22,917,408	24,113,900
RECREATION	5,056,633	4,650,597	3,927,293	3,791,100	3,879,078	3,952,500
STREETS, DRAINS AND PARKS	7,591,117	6,742,947	6,039,659	7,695,800	7,862,776	8,153,800
TOTAL - EXPENDITURES	**$ 58,457,317**	**$ 53,695,419**	**$ 45,762,005**	**$ 48,554,300**	**$ 50,327,559**	**$ 52,682,600**
OTHER FINANCING USES						
OPERATING TRANSFERS OUT	$ -	$ -	$ 111,785	$ 1,135,000	$ 206,000	$ -
TOTAL - EXPENDITURES/TRANS OUT	**$ 58,457,317**	**$ 53,695,419**	**$ 45,873,790**	**$ 49,689,300**	**$ 50,533,559**	**$ 52,682,600**
SURPLUS (USE) OF FUND BALANCE	**$ 2,406,832**	**$ 2,215,009**	**$ 6,328,280**	**$ 2,399,000**	**$ (517,000)**	**$ (594,100)**
BEGINNING FUND BALANCE	$ 21,446,945	$ 23,853,777	$ 26,068,786	$ 32,397,066	$ 27,909,605	$ 34,796,066
ENDING FUND BALANCE	**$ 23,853,777**	**$ 26,068,786**	**$ 32,397,066**	**$ 34,796,066**	**$ 27,392,605**	**$ 34,201,966**

*Starting in 2012, the Library is separately reported in the Special Revenue Fund.





This chart depicts the cumulative result of excess revenues over or (under) expenditures in the General Fund.

GENERAL FUND

- ***City Taxes***

The City's major source of revenue comes from property taxes. This revenue is calculated by multiplying the taxable valuation of the property by the specific tax levy for general operations. If either variable increases or decreases, a relative change to the City tax revenue will be experienced.

In the 2013/14 budget, City property tax revenue represents 52.8% of total revenue sources, a decrease of $400 thousand or 1.4% under the fiscal year 2012/13 estimates. The City's taxable valuation increased 0.34%, after including a 2.4% CPI valuation adjustment on existing real property, that's taxable value, was less than the assessed value.

The general operations tax levy for the 2013/14 fiscal year is 6.50 mills per $1,000 taxable value. The operating millage rate remains at the same level since 2005/06.

The City's total tax rate of 10.52 mills was increased by 0.04 mills due to the amount required for the increase in refuse costs. The operating millage rate of 8.03 mills (general operating = 6.50 mills and Capital = 1.53 mills) continues to be below the 8.10 millage rate established by the approved (November 2008) City Charter amendment.

- ***Licenses and Permits***

The revenue source from licenses and permits is made up of business licenses and permits and non-business licenses and permits.

This revenue source represents 4.0% of total revenue sources, and is generated by fees charged to individuals and businesses for the building of new structures as well as improvements made to existing structures.

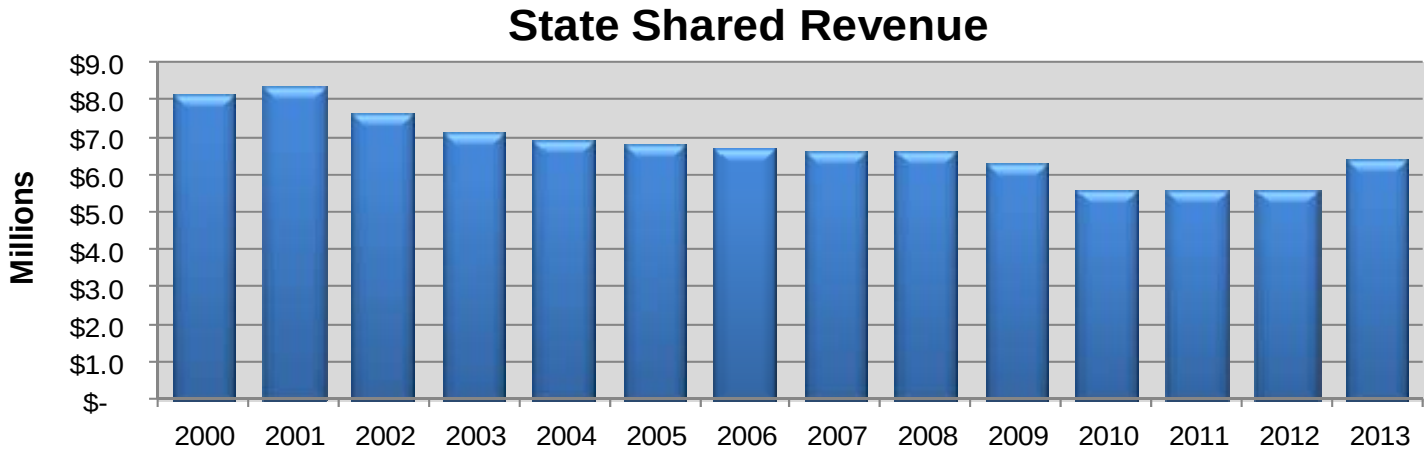
Building permits generate the largest source of revenue, accounting for $1.45 million or 68.8% of the total from licenses and permits.

- ***Federal, State and Local Returns***

Another source of revenue to the City is federal, state and local returns. This source of revenue is comprised of grants from the federal, state, and county levels of government. The major source in this revenue category is state revenue sharing.

State revenue sharing estimates amount to $6.4 million or 12.2% of total General Fund revenue. State shared revenue is the return of a percentage of the 6% state sales tax to local units of government. Distribution of state shared revenue is based on population, relative tax efforts, valuation and state operating and reporting mandates. This source of revenue has come under pressure as a result of the condition of the state economy and state budget shortfalls.

The 2013 fiscal year is the only year since 2001 to recognize an increase in this area, as can be seen on the next page graph. The City uses conservative estimates when projecting state shared revenue.



- ***Charges for Services***

  Charges for services are broken into the following 4 categories:

1) Fees
2) Services rendered
3) Sales
4) Uses

In total, this revenue source generates $7.0 million or 13.4% of total General Fund revenue. The $7.0 million compares to $6.5 million in budgeted revenue in 2012/13.

The major sources of revenue are CATV franchise fees, Parks and Recreation program fees, Community Center pass fees and Engineering fees. The Community Center and its program revenue are reviewed annually to meet the goals established by City Council.

- ***Other Financing Sources***

  The main revenue sources are:

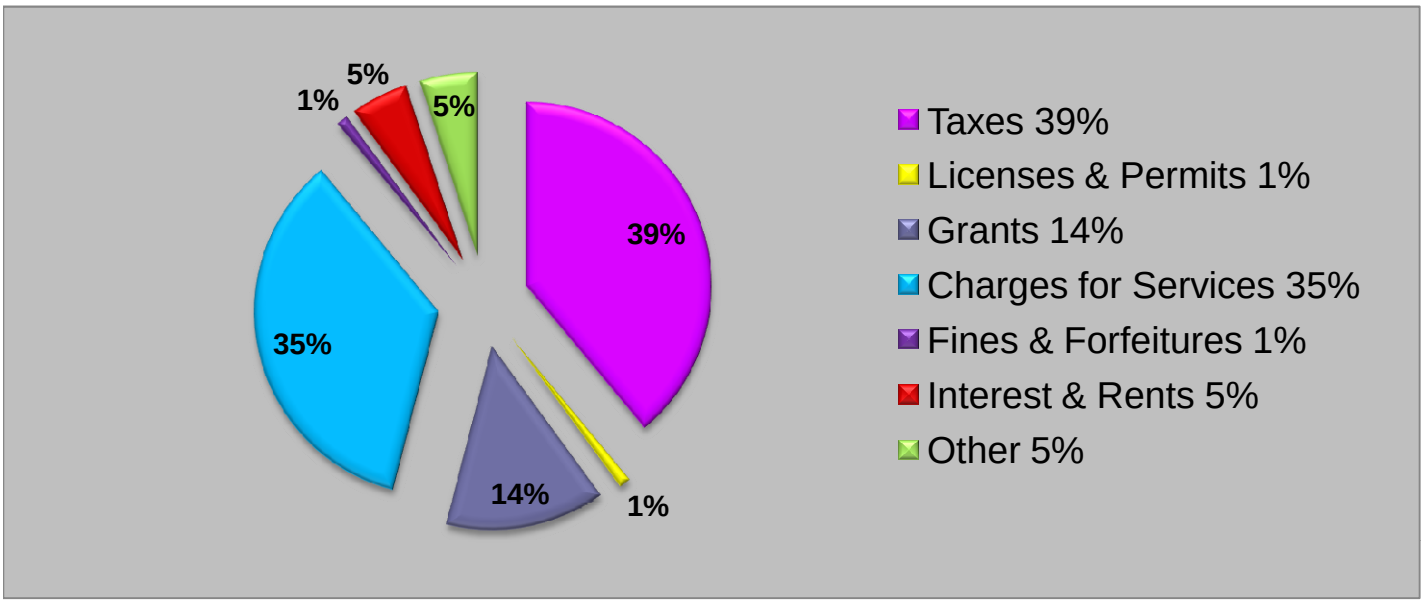
1) Transfers to reimburse the General Fund for Major and Local Street expenditures.

2) The transfers to reimburse the General Fund for water and drain system expenditures.

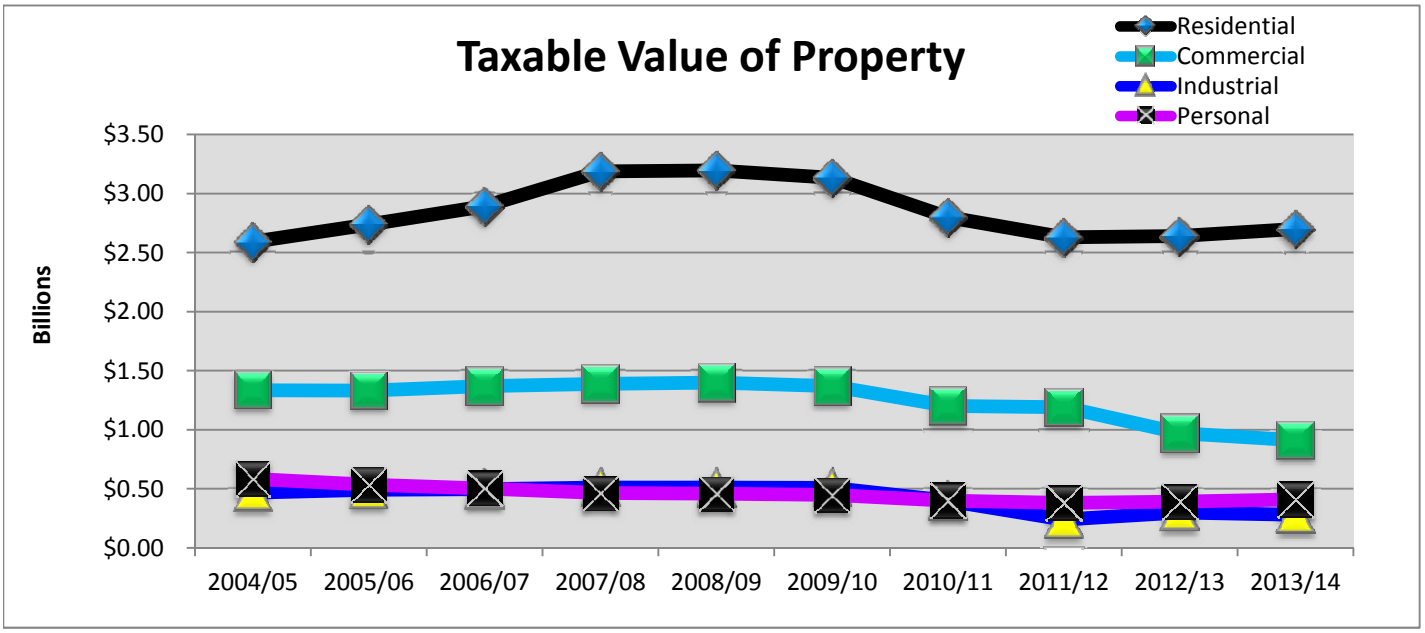
3) The 2013/14 budget calls for an appropriation of unassigned fund balance in the amount of $594,100.

ALL FUNDS

The graph below illustrates total fund revenues as a percent of All City funds.

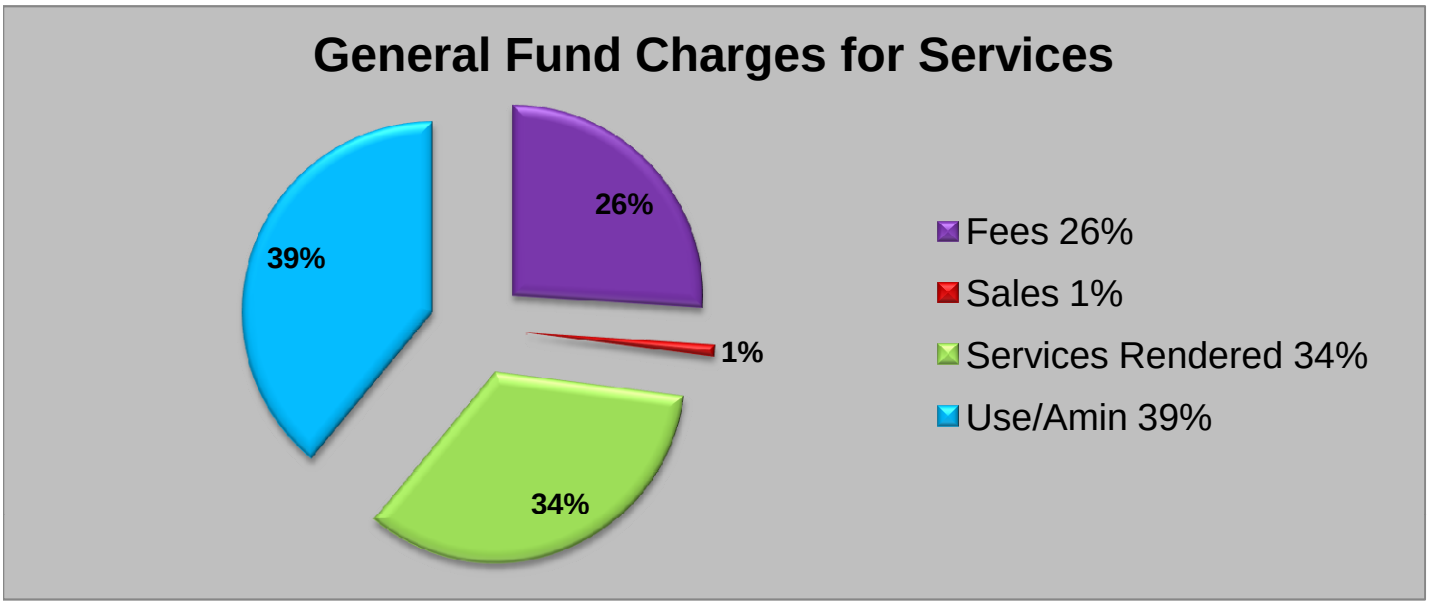


The following graph shows property value assessments by property type. The taxable value, along with the millage rate, determines the total property tax collected.

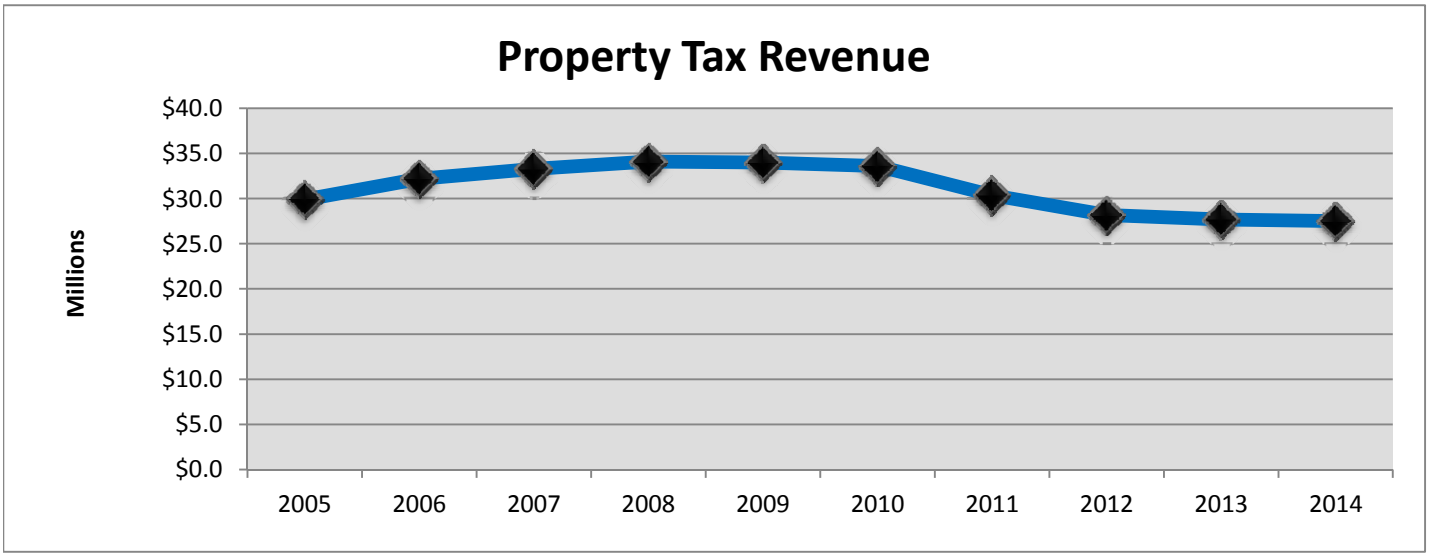


GENERAL FUND

The major sources of revenues are CATV franchise fees, Parks and Recreation program fees, Community Center passes and Engineering fees ($6.4 million).

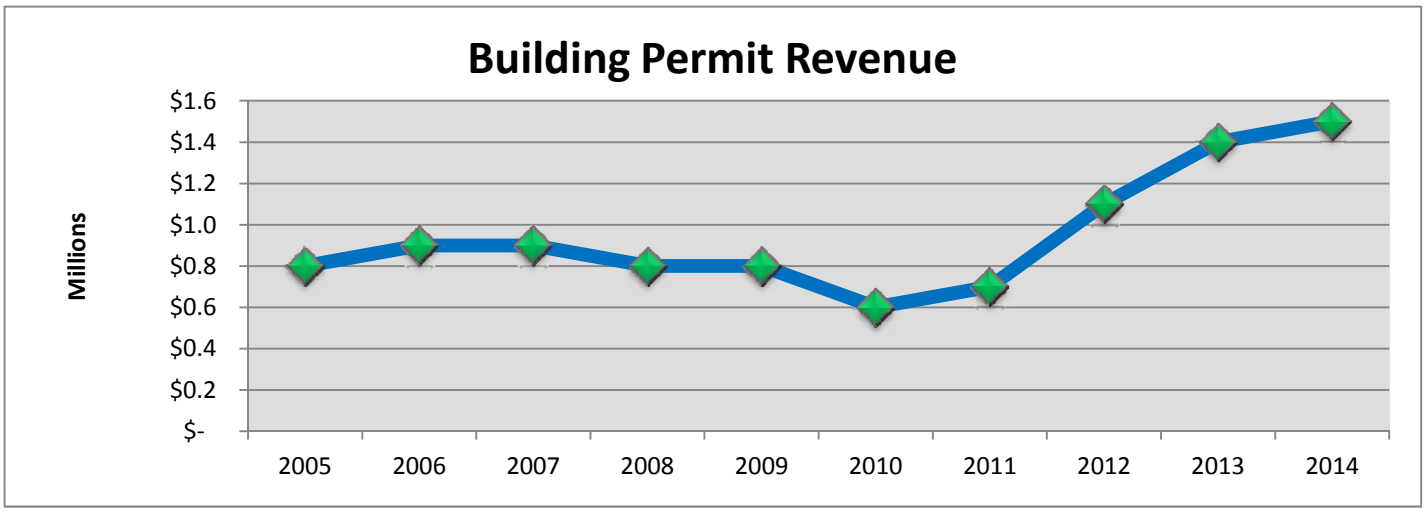


Property tax revenue is generated by multiplying the applicable millage rate times the available taxable value of the city. Restraints on the growth of this revenue source are tied to the "Consumer Price Index" (CPI), or 5%, whichever is less, for existing properties.



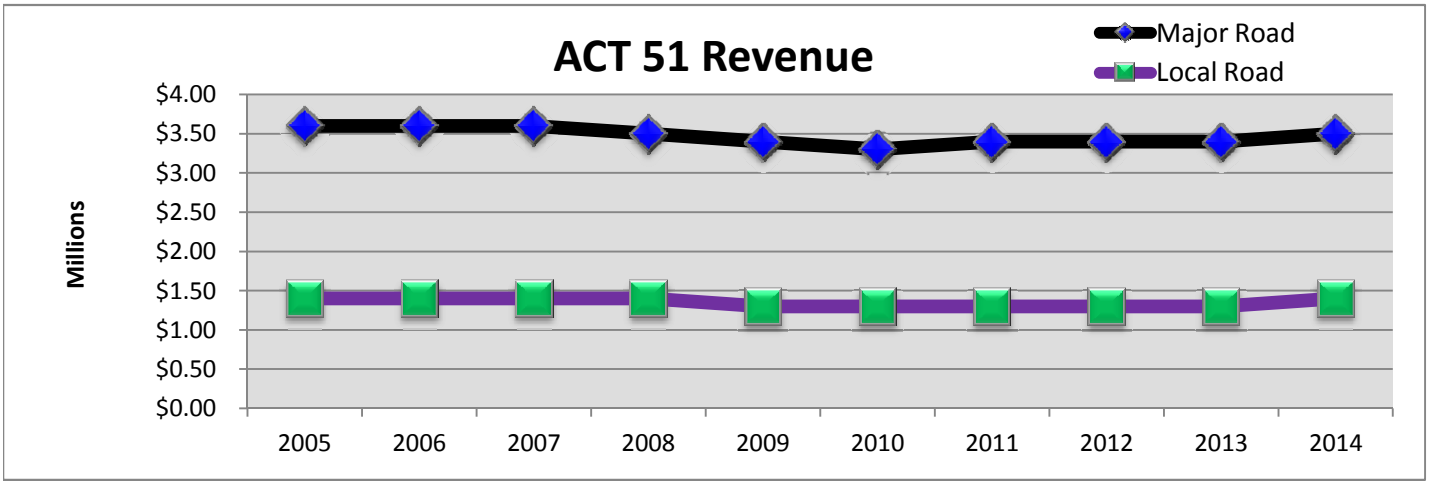
GENERAL FUND, continued

The fee amount for a building permit is calculated based upon the estimated cost of construction. This revenue source is affected by the economy, and in Troy's case, the amount of buildable property remaining.



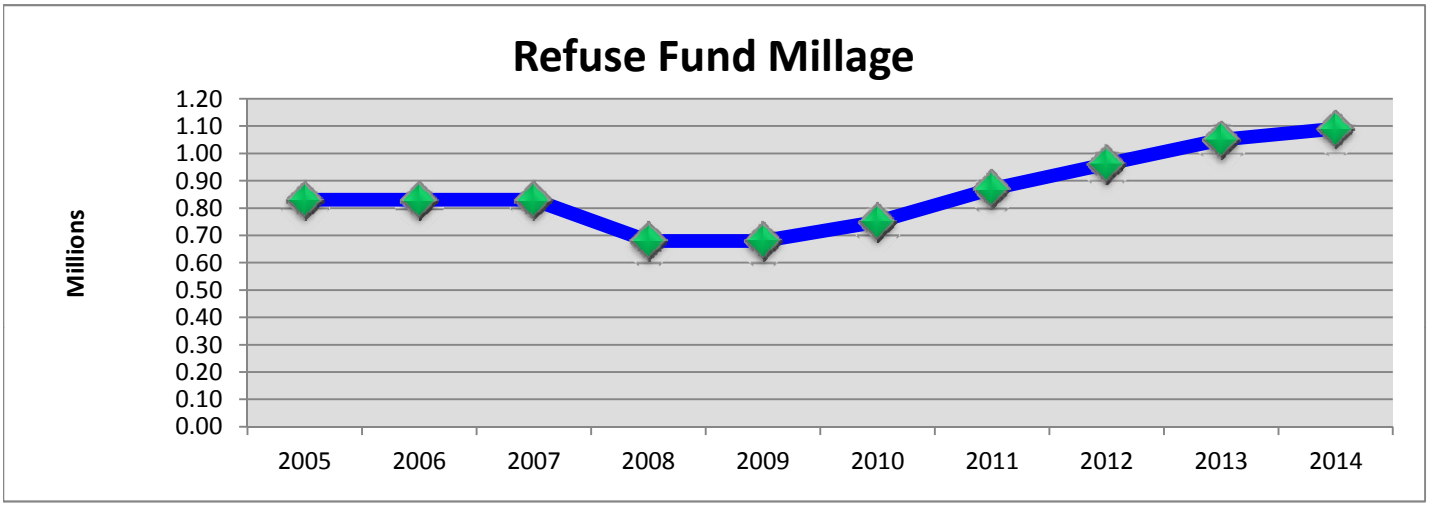
SPECIAL REVENUES FUNDS

ACT 51 revenue is funded by the state and are based on a $0.19 tax per gallon of gasoline sales, which is then returned to local units of government using a formula that includes population and number of miles of major and local roads. This source of revenue is tied directly to and affected by the price of gasoline, fuel efficiency and the number of miles driven. As can be seen from the chart pictured below, those factors have had a negative effect on this revenue source.



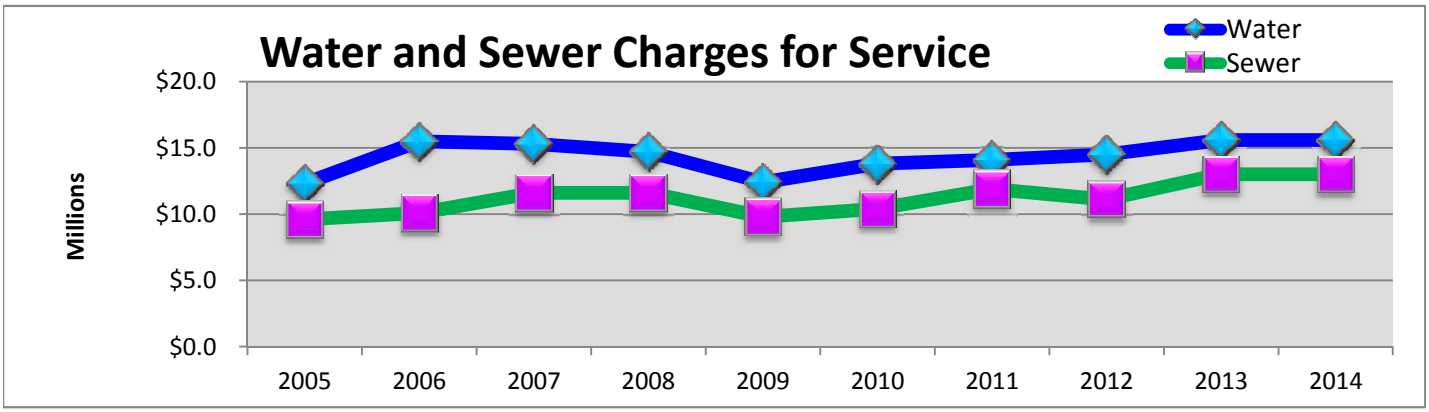
SPECIAL REVENUES FUNDS, continued

The Refuse Fund millage rate is determined by multiplying this rate (1.09) times the taxable value in order to generate sufficient revenue to cover the cost of refuse collection and disposal as well as curbside recycling collection. The 2008 rate was reduced by .15 mills due to the re-bidding of collection and disposal services by SOCRRA member communities. The 20011/12 budget reflected a need to increase this millage rate due to a decrease in taxable value and an increase in costs. The .07 mill increase in 2009/10 came from the Capital millage rate. Due to the further reduction in taxable value, there was a need to increase the Refuse millage rate .09 mills to to .96 mills in 2012, .09 to 1.05 in 2013 and .04 to 1.09 in 2014.



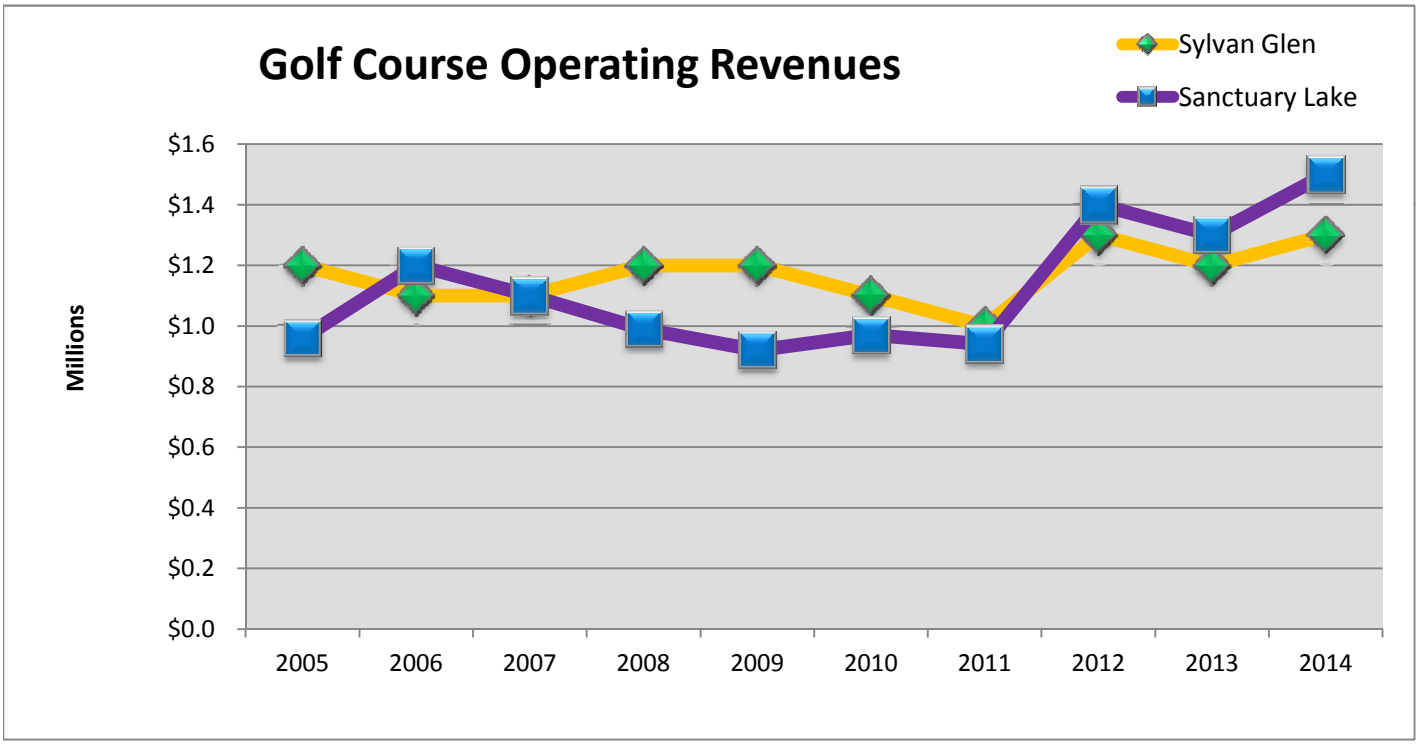
ENTERPRISE FUNDS

Water and sewer fees are reviewed annually. We are notified each December by the Detroit Water and Sewerage Department of the proposed rate adjustment for the next fiscal year. Since the City of Troy is responsible for the maintenance and improvements to the water and sewer infrastructure within the city, we add operations and maintenance cost to the fee in order to come up with the amount to charge Troy customers per thousand cubic feet of consumption.



ENTERPRISE FUNDS, continued

The City of Troy owns two public golf courses which are now operated and maintained by Billy Casper Golf. Sylvan Glen Golf Course is expected to produce 47,000 rounds of golf in 2014. Sanctuary Lake Golf Course is our newer public course that came on line in the spring of 2004. Sanctuary Lake is a links-style course and is projected to generate 33,300 rounds of golf for 2013. The greens fees are higher at Sanctuary Lake and golfers are required to take a cart due to the terrain, which accounts for the difference in the amount of revenue and projected rounds. Sanctuary Lake also has a practice facility consisting of a driving range, and chipping and putting areas.



General Fund
Revenues Summary By Account

		2012 ACTUAL	2013 ESTIMATED	2013 BUDGET	2014 BUDGET
REVENUE					
TAXES					
4402	PROPERTY TAXES	$ 28,239,313	$ 27,900,000	$ 27,682,000	$ 27,500,000
4423	MOBILE HOME TAX	1,380	2,000	2,000	2,000
4427	SENIOR CITIZEN HOUSING	33,464	34,000	34,000	34,000
4445	TAX PENALTIES AND INTEREST	775,140	766,000	560,000	755,000
4447	ADMINISTRATION FEE	1,374,734	1,380,000	1,380,000	1,372,000
TOTAL - TAXES		**$ 30,424,031**	**$ 30,082,000**	**$ 29,658,000**	**$ 29,663,000**
BUSINESS LICENSES AND PERMITS					
4451.20	ELECTRIC, PLUMBING, HEATING	$ 11,401	$ 11,400	$ 9,000	$ 11,400
4451.30	BUILDERS	610	600	850	600
4451.40	SIGN ERECTORS	755	700	1,000	700
4451.50	SERVICE STATIONS	175	200	200	200
4451.60	AMUSEMENTS	19,372	20,000	19,000	20,000
4451.70	OTHER	17,504	20,000	15,000	20,000
TOTAL - LICENSES AND PERMITS		**$ 49,817**	**$ 52,900**	**$ 45,050**	**$ 52,900**
NON-BUSINESS LICENSES AND PERMIT					
4476.10	REFRIG. AND AIR COND	$ -	$ -	$ -	$ -
4476.15	BUILDING	1,105,295	1,400,000	900,000	1,450,000
4476.20	ELECTRICAL	117,689	120,000	96,000	125,000
4476.25	MECHANICAL PERMITS	102,403	103,000	86,000	108,000
4476.30	PLUMBING	69,445	71,000	70,000	75,000
4476.35	ANIMAL	4,816	-	-	-
4476.40	SIDEWALKS	9,946	8,000	8,000	8,000
4476.45	FENCE	2,950	3,000	3,000	3,500
4476.50	SEWER INSPECTION	13,396	13,000	8,000	15,000
4476.55	RIGHT OF WAY	14,455	10,000	10,000	10,000
4476.60	MULT. DWELLING INSPECT.	21,710	25,000	35,000	25,000
4476.65	GRADING	5,805	8,500	5,000	9,000
4476.70	FIRE PROTECTION	86,531	122,000	60,000	123,000
4476.75	OCCUPANCY	42,552	43,000	38,000	47,000
4476.80	SIGN	27,003	34,000	30,000	34,000
4476.85	FIREWORKS	500	700	500	700
4476.90	HAZARDOUS MATERIALS	11,500	18,000	10,000	18,000
4476.95	MISCELLANEOUS	820	800	1,000	800
TOTAL - NON-BUS. LICENSE/PERMIT		**$ 1,636,815**	**$ 1,980,000**	**$ 1,360,500**	**$ 2,052,000**
TOTAL - LICENSES AND PERMITS		**$ 1,686,632**	**$ 2,032,900**	**$ 1,405,550**	**$ 2,104,900**

General Fund
Revenues Summary By Account

		2012 ACTUAL	2013 ESTIMATED	2013 BUDGET	2014 BUDGET
FEDERAL GRANTS					
4507	DOMESTIC PREPAREDNESS	$ 712	$ -	$ -	$ -
4510	VEST	6,996	2,000	7,000	23,000
4512	MCOLES POLICE ACADEMY	-	1,400	-	-
TOTAL - FEDERAL GRANTS		**$ 7,708**	**$ 3,400**	**$ 7,000**	**$ 23,000**
STATE GRANTS - PUBLIC SAFETY					
4543.10	CRIMINAL JUSTICE	$ 21,584	$ 20,000	$ 11,000	$ 20,500
4543.12	911 TRAINING	20,580	20,000	20,000	20,000
TOTAL -GRANTS - PUBLIC SAFETY		**$ 42,164**	**$ 40,000**	**$ 31,000**	**$ 40,500**
STATE REVENUE SHARING					
4574.01	HOMESTEAD EXEMPTION REIMB	$ 7,018	$ 8,000	$ 6,000	$ 8,000
4574.02	LIQUOR LICENSES	59,233	62,000	60,000	60,000
4574.03	SALES TAX	5,815,126	5,963,000	5,300,000	5,960,000
4574.04	EVIP	320,940	343,000	200,000	343,000
TOTAL - STATE REVENUE SHARING		**$ 6,202,317**	**$ 6,376,000**	**$ 5,566,000**	**$ 6,371,000**
TOTAL - STATE GRANTS		**$ 6,244,481**	**$ 6,416,000**	**$ 5,597,000**	**$ 6,411,500**
CONTRIBUTIONS - LOCAL					
4582	PUBLIC SAFETY	$ 19,166	$ 20,000	$ 15,000	$ 20,000
TOTAL - CONTRIBUTIONS - LOCAL		**$ 19,166**	**$ 20,000**	**$ 15,000**	**$ 20,000**

General Fund
Revenues Summary By Account

	2012 ACTUAL	2013 ESTIMATED	2013 BUDGET	2014 BUDGET
CHARGES FOR SERVICES - FEES				
4607.02 BUILDING B OF A	$ 650	$ 1,000	$ 1,000	$ 1,000
4607.02 BUS. OCCUPANCY PERMIT	5,500	5,000	5,000	5,000
4607.03 CATV FRANCHISE FEES	1,127,184	1,180,000	1,050,000	1,215,000
4607.03 IFT EXEMPTION FEE	1,222	1,000	1,000	1,000
4607.05 MISCELLANEOUS	6,802	7,000	15,000	7,000
4607.07 PLAN REVIEW	108,949	125,000	80,000	128,000
4607.08 NON-SUFFICIENT FUNDS	7,031	9,000	7,500	10,000
4607.09 PLANNED UNIT DEVELOP APP.	1,500	1,500	1,500	1,500
4607.11 SITE PLANS	19,418	27,000	25,000	25,000
4607.13 TELECOM - METRO	240,734	240,000	240,000	240,000
4607.14 TOWING	55,770	32,000	22,000	32,000
4607.15 VITAL STATISTICS	134,242	135,000	135,000	135,000
4607.17 ZONING BOARD OF APPEALS	1,500	3,000	3,000	3,000
4607.18 ZONING	8,700	7,000	4,000	7,000
TOTAL - CHARGES FOR SERVICES	**$ 1,719,200**	**$ 1,773,500**	**$ 1,590,000**	**$ 1,810,500**

General Fund
Revenues Summary By Account

	2012 ACTUAL	2013 ESTIMATED	2013 BUDGET	2014 BUDGET
CHARGES/SERVICES RENDERED				
4626.01 OPEN AND CLOSE CEMETERY	$ 3,100	$ 3,000	$ 5,000	$ 3,000
4626.02 COURT ORDERED PMT & INS	2,699	4,000	4,000	4,000
4626.03 COUNTY ROAD MAINTENANCE	249,691	249,000	249,000	249,000
4626.06 DEPARTMENT OF PUBLIC WORKS	63,548	80,000	28,000	70,000
4626.07 DUPLICATING AND PHOTOSTATS	10,920	10,000	38,000	10,000
4626.08 ELECTION SERVICES	47,742	300	300	300
4626.09 ENGINEERING FEES	1,550,795	1,200,000	1,456,435	1,400,000
4626.10 LANDSCAPING/TREE PRES PLAN	-	1,000	1,000	1,000
4626.11 MICROFILMING	4,273	5,000	4,000	4,000
4626.12 MISCELLANEOUS	21,488	12,000	10,000	10,000
4626.12 PASSPORTS	44,666	45,000	37,500	45,000
4626.13 POLICE SERVICES - CONTRACT	83,225	100,000	75,000	125,000
4626.13 POLICE SERVICES - SOMERSET	-	-	-	140,000
4626.13 POLICE SERVICES - CLAWSON	172,514	172,500	172,000	172,500
4626.14 POLICE REPORTS	59,179	50,000	50,000	50,000
4626.14 POLICE PBT	375	500	350	500
4626.17 ROW	15,780	10,000	10,000	10,000
4626.21 SOIL EROSION	35,986	30,000	15,000	30,000
4626.22 SPECIAL ROW MAINTENANCE	(80)	-	4,000	-
4626.23 WEED CUTTING	21,703	22,000	22,000	22,000
TOTAL - CHARGES/SERVICES RENDERED	**$ 2,387,604**	**$ 1,994,300**	**$ 2,181,585**	**$ 2,346,300**
CHARGES/SERVICE - SALES				
4642.01 ABANDONED VEHICLES	$ 40,854	$ 42,000	$ 40,000	$ 40,000
4642.02 AUCTION- PROPERTY	-	10,000	15,000	8,000
4642.07 MISCELLANEOUS	12,791	15,000	16,000	15,000
4642.08 PRINTED MATERIALS	1,077	5,000	1,000	5,000
4642.10 OUTDOOR EDU. CENTER	786	-	-	-
4642.11 SENIOR STORE	12,999	15,000	16,000	15,000
4642.12 SIGN INSTALLATION	238	3,500	-	-
4642.15 TREE PLANTING	10,060	10,000	6,000	8,000
TOTAL - CHARGES/SERVICE - SALES	**$ 78,805**	**$ 100,500**	**$ 94,000**	**$ 91,000**

General Fund
Revenues Summary By Account

	2012 ACTUAL	2013 ESTIMATED	2013 BUDGET	2014 BUDGET
CHARGES/SERVICE - USE/ADMIN				
4651.05 NATURE CENTER	$ 1,718	$ -	$ -	$ -
4651.07 SENIOR CITIZEN ACTIVITY	249,810	246,000	180,000	250,000
4651.07 COMMUNITY CENTER PASSES	1,238,314	1,400,000	1,300,000	1,360,000
4651.07 COMMUNITY CENTER SWIM	253,292	245,000	240,000	245,000
4651.07 COMMUNITY CENTER FITNESS	44,773	43,000	50,000	43,000
4651.07 COMM. PROG./EVENTS	16,659	16,500	16,000	16,500
4651.08 RECREATION	1,049,729	825,000	805,000	830,000
4651.09 WINTER PROGRAM	107	-	-	-
TOTAL - CHARGES/SERVICE	**$ 2,854,401**	**$ 2,775,500**	**$ 2,591,000**	**$ 2,744,500**
TOTAL - CHARGES FOR SERVICES	**$ 7,040,011**	**$ 6,643,800**	**$ 6,456,585**	**$ 6,992,300**
FINES AND FORFEITS				
4655.01 COUNTY -COURT	$ 396,906	$ 420,000	$ 350,000	$ 420,000
4655.02 DRUG FORFEITURE PROCEEDS	121,710	-	-	-
4655.02 POLICE INVESIGATIONS	81,356	60,000	63,000	60,000
4655.03 FALSE ALARMS - FIRE DEPT	27,025	30,000	25,000	30,000
4655.04 FALSE ALARMS - POLICE	219,000	230,000	225,000	225,000
4655.04 FEDERAL DRUG FORFEITURE	97,062	-	-	-
4655.06 OUIL REIMBURSEMENT	65,793	60,000	60,000	60,000
4655.06 OWI FORFEITURE	2,250	-	-	-
4655.06 CIVIL INFRACTIONS	910	1,400	1,000	1,400
4655.06 STATE DRUG FORFEITURE	41,547	-	-	-
4655.07 BOND PROCESSING FEES	1,113	1,400	1,900	1,400
TOTAL - FINES AND FORFEITS	**$ 1,054,672**	**$ 802,800**	**$ 725,900**	**$ 797,800**
RENT INCOME				
4667.01 BUILDING RENT	$ 287,428	$ 255,000	$ 250,000	$ 255,000
4667.01 COMMUNICATION TOWER	57,600	57,600	57,600	57,000
4667.02 CONCESSION STAND	2,400	5,000	2,500	5,000
4667.02 COMMUNITY CENTER RENT	288,213	288,000	260,000	288,000
4667.02 FLYNN PARK - BEAUMONT	15,000	15,000	15,000	15,000
4667.07 FIELD MAINTENANCE	77,372	75,000	50,000	75,000
4667.08 PARKING LOT (SMART)	170,484	170,000	190,000	170,000
4667.09 TENNIS BUBBLE	28,475	28,000	26,000	29,000
TOTAL - RENT INCOME	**$ 926,972**	**$ 893,600**	**$ 851,100**	**$ 894,000**

General Fund
Revenues Summary By Account

	2012 ACTUAL	2013 ESTIMATED	2013 BUDGET	2014 BUDGET
INVESTMENT INCOME				
4669.02 INVESTMENT INCOME	$ 77,658	$ 100,000	$ 200,000	$ 100,000
TOTAL - INVESTMENT INCOME	**$ 77,658**	**$ 100,000**	**$ 200,000**	**$ 100,000**
TOTAL - INTEREST AND RENTS	**$ 1,004,630**	**$ 993,600**	**$ 1,051,100**	**$ 994,000**
MISCELLANEOUS				
4671 MISCELLANEOUS	$ 8,400	$ 10,000	$ 8,270	$ 10,000
TOTAL - MISCELLANEOUS	**$ 8,400**	**$ 10,000**	**$ 8,270**	**$ 10,000**
PRIVATE CONTRIBUTIONS				
4675.05 FIRE DEPARTMENT	$ 689	$ -	$ -	$ -
4675.06 MISCELLANEOUS	149	-	1,000	-
4675.07 MUSEUM	-	-	-	-
4675.08 POLICE	34,756	30,000	45,000	30,000
4675.11 PARKS AND RECREATION	9,000	7,000	5,000	7,000
TOTAL - PRIVATE CONTRIBUTIONS	**$ 44,594**	**$ 37,000**	**$ 51,000**	**$ 37,000**
REIMBURSEMENTS				
4676.01 REIMBURSEMENTS	$ 16,000	$ -	$ -	$ -
4676.26 MULTIMODAL TRANSPORTATION CENTER	-	-	-	38,600
TOTAL - REIMBURSEMENTS	**$ 16,000**	**$ -**	**$ -**	**$ 38,600**
ADMINISTRATIVE CHARGES				
4677.22 REFUSE	$ 53,000	$ 53,000	$ 53,000	$ 67,000
4677.27 LIBRARY	-	-	-	45,000
4677.30 DEBT SERVICE	53,000	53,000	53,000	46,000
4677.58 GOLF COURSE	30,000	30,000	30,000	10,000
4677.59 SEWER	201,000	201,000	201,000	204,000
4677.59 WATER	258,000	258,000	258,000	283,000
4677.66 MOTOR POOL	53,000	53,000	53,000	74,000
4677.73 RETIREMENT SYSTEM	25,000	25,000	25,000	75,000
TOTAL - ADMINISTRATIVE CHARGES	**$ 673,000**	**$ 673,000**	**$ 673,000**	**$ 804,000**
REFUNDS AND REBATES				
4687.04 REBATES	$ (32,654)	$ 5,000	$ 1,500	$ 1,500
TOTAL - REFUNDS AND REBATES	**$ (32,654)**	**$ 5,000**	**$ 1,500**	**$ 1,500**
TOTAL - OTHER REVENUE	**$ 709,340**	**$ 725,000**	**$ 733,770**	**$ 891,100**
TOTAL - REVENUE	**$ 48,190,671**	**$ 47,719,500**	**$ 45,649,905**	**$ 47,897,600**

General Fund
Revenues Summary By Account

	2012 ACTUAL	2013 ESTIMATED	2013 BUDGET	2014 BUDGET
OTHER FINANCING SOURCES				
OPERATING TRANSFERS IN				
4699.10 GENERAL	$ -	$ -	$ -	$ -
4699.20 MAJOR STREET FUND	1,836,564	1,952,800	1,851,952	1,946,600
4699.20 LOCAL STREETS FUND	920,242	1,533,800	1,694,892	1,705,900
4699.24 LDFA	50,000	50,000	50,000	5,000
4699.24 DDA	227,278	80,000	135,000	-
4699.25 BROWNFIELD	25,000	25,000	25,000	2,500
4699.40 SPECIAL ASSESSMENT	356,000	67,500	67,500	-
4699.59 SEWER	596,316	659,700	542,310	530,900
TOTAL - OPERATING TRANSFERS IN	**$ 4,011,400**	**$ 4,368,800**	**$ 4,366,654**	**$ 4,190,900**
TOTAL - OTHER FINANCING SOURCES	**$ 4,011,400**	**$ 4,368,800**	**$ 4,366,654**	**$ 4,190,900**
1010 TOTAL - GENERAL FUND REVENUE	**$ 52,202,071**	**$ 52,088,300**	**$ 50,016,559**	**$ 52,088,500**

General Fund
Expenditures Summary By Department

		2012 ACTUAL	2013 ESTIMATED	2013 BUDGET	2014 BUDGET	% CHANGE 2014
BUILDING INSPECTION						
371	BUILDING INSPECTION	$ 1,330,829	$ 1,376,900	$ 1,194,244	$ 1,617,600	35.45%
TOTAL - BUILDING INSPECTION		**$ 1,330,829**	**$ 1,376,900**	**$ 1,194,244**	**$ 1,617,600**	**35.45%**
COUNCIL/EXEC ADMINISTRATION						
102	COUNCIL	$ 52,557	$ 51,200	$ 55,643	$ 52,700	-5.29%
172	MANAGER	1,005,319	1,135,200	1,187,331	1,305,000	9.91%
215	CLERK	300,008	328,400	333,432	361,700	8.48%
262	ELECTIONS	239,705	282,600	233,072	182,400	-21.74%
266	CITY ATTORNEY	869,473	968,500	964,986	1,060,000	9.85%
270	HUMAN RESOURCES	367,141	422,700	473,180	560,300	18.41%
748	COMMUNITY AFFAIRS	1,289	-	-	-	0.00%
TOTAL - COUNCIL/EXEC ADMINISTRATION		**$ 2,835,492**	**$ 3,188,600**	**$ 3,247,645**	**$ 3,522,100**	**8.45%**
ENGINEERING						
442	ENGINEERING	$ 1,647,167	$ 1,699,400	$ 1,762,968	$ 1,866,900	5.90%
443	TRAFFIC ENGINEERING	33,561	28,200	28,209	27,900	-1.10%
TOTAL - ENGINEERING		**$ 1,680,728**	**$ 1,727,600**	**$ 1,791,177**	**$ 1,894,800**	**5.79%**
FINANCE						
191	ACCOUNTING	$ 657,890	$ 614,300	$ 737,115	$ 644,000	-12.63%
192	RISK MANAGEMENT	147,394	34,100	82,343	5,100	-93.81%
223	INDEPENDENT AUDITOR	57,100	57,100	57,000	57,000	0.00%
233	PURCHASING	228,553	191,700	288,140	248,900	-13.62%
247	BOARD OF REVIEW	1,745	2,900	2,925	3,000	2.57%
253	TREASURER	1,043,822	1,058,000	952,215	733,900	-22.93%
257	ASSESSING	773,224	777,700	792,234	894,700	12.93%
TOTAL - FINANCE		**$ 2,909,728**	**$ 2,735,800**	**$ 2,911,973**	**$ 2,586,600**	**-11.17%**
FIRE						
337	FIRE ADMINISTRATION	$ 315,295	$ 308,700	$ 313,246	$ 360,000	14.93%
338	FIRE OPERATIONS	615,686	1,122,800	1,119,613	1,159,400	3.55%
340	FIRE COMPANIES	1,283,923	1,344,500	1,426,940	1,427,000	0.00%
341	FIRE PREVENTION	895,302	999,700	1,002,232	1,062,200	5.98%
343	FIRE COMMUNICATIONS	210,758	218,800	219,600	220,000	0.18%
344	FIRE HALLS	463,093	434,900	459,920	450,000	-2.16%
TOTAL - FIRE		**$ 3,784,058**	**$ 4,429,400**	**$ 4,541,551**	**$ 4,678,600**	**3.02%**
HISTORIC DISTRICT						
802	HISTORIC VILLAGE OPERATIONS	$ -	$ 75,000	$ 75,000	$ 100,000	33.33%
804	MUSEUM BUILDINGS	51,838	46,400	42,960	46,800	8.94%
807	MUSEUM GROUNDS	23,073	26,700	26,726	27,500	2.90%
TOTAL - HISTORIC DISTRICT		**$ 74,911**	**$ 148,100**	**$ 144,686**	**$ 174,300**	**20.47%**
LIBRARY/MUSEUM						
792	OUTREACH-EXTENSION SERVICE	$ -	$ -	$ -	$ -	0.00%
TOTAL - LIBRARY/MUSEUM		**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**

General Fund
Expenditures Summary By Department

		2012 ACTUAL	2013 ESTIMATED	2013 BUDGET	2014 BUDGET	% CHANGE 2014
NATURE CENTER						
771	NATURE CENTER	$ 43,703	$ 40,200	$ 33,100	$ 85,400	158.01%
TOTAL - NATURE CENTER		**$ 43,703**	**$ 40,200**	**$ 33,100**	**$ 85,400**	**158.01%**
OTHER						
966	TRANSFERS OUT	$ 111,785	$ 1,135,000	$ 206,000	$ -	-100.00%
TOTAL - OTHER		**$ 111,785**	**$ 1,135,000**	**$ 206,000**	**$ -**	**-100.00%**
OTHER GENERAL GOVERNMENT						
261	FIRE-POLICE TRAINING CENTER	$ 72,206	$ 86,500	$ 86,810	$ 90,400	4.14%
265	CITY HALL	630,961	730,300	730,400	739,900	1.30%
268	MULTIMODAL TRANSPORTATION CENTER	-	-	-	38,600	0.00%
277	DISTRICT COURT	215,665	223,200	223,300	230,000	3.00%
721	PLANNING	673,200	734,800	746,351	788,500	5.65%
723	PLANNING COMMISSION	10,694	11,600	11,866	10,400	-12.35%
726	BOARD OF ZONING APPEALS	3,406	5,500	5,194	5,200	0.12%
740	REAL ESTATE AND DEVELOPMENT	-	-	-	-	0.00%
TOTAL - OTHER GENERAL GOVERNMENT		**$ 1,606,131**	**$ 1,791,900**	**$ 1,803,921**	**$ 1,903,000**	**5.49%**
POLICE						
305	POLICE ADMINISTRATION	$ 1,565,409	$ 1,588,200	$ 1,546,394	$ 1,464,800	-5.28%
306	COPS SCHOOL RESOURCE GRANT	-	-	-	-	0.00%
307	INVESTIGATIONS SERVICES	1,603,489	1,682,400	1,730,274	1,991,700	15.11%
308	CRIME INFORMATION UNIT	524,098	541,000	538,949	525,000	-2.59%
309	SPECIAL INVESTIGATIONS UNIT	467,026	513,000	469,321	549,200	17.02%
310	NARCOTICS ENFORCEMENT (NET)	35,244	-	-	-	0.00%
311	DRUG ENFORCEMENT (DEA)	220,023	213,300	218,813	225,900	3.24%
312	INTERNET CRIMES TASK FORCE	-	-	-	-	0.00%
313	SOC COMM POLICING TASK FORCE	-	-	-	-	0.00%
314	JUVENILE UNIT	203,565	-	-	-	0.00%
315	ROAD PATROL	8,956,300	10,101,800	10,093,408	10,706,500	6.07%
316	K NINE	541,108	539,600	529,889	570,000	7.57%
317	DIRECTED PATROL UNIT	486,554	487,300	684,446	712,200	4.05%
318	TRAFFIC UNIT	1,426,842	-	-	-	0.00%
319	CROSSING GUARDS	20,026	22,400	23,458	24,500	4.44%
320	PROFESSIONAL STANDARDS	-	122,600	167,875	665,900	296.66%
321	CRIMINAL JUSTICE TRAINING (302)	24,460	32,800	27,000	20,000	-25.93%
322	TRAINING SECTION	294,636	380,700	607,910	409,600	-32.62%
324	EMERGENCY RESPONSE/PREPAREDNESS	172,096	51,500	62,510	84,300	34.86%
325	COMMUNICATIONS SECTION	1,921,990	2,119,600	2,357,555	2,223,500	-5.69%
326	RECORDS SECTION	387,619	427,500	584,688	659,100	12.73%
327	COURT OFFICERS	-	-	-	-	0.00%
328	ANIMAL CONTROL	16,557	-	-	-	0.00%
329	LOCKUP SECTION	1,158,367	1,259,900	1,506,191	1,428,400	-5.16%
333	PROPERTY SECTION	97,971	99,400	116,824	117,700	0.75%
334	RESEARCH & TECHNOLOGY	749,451	797,200	847,066	832,700	-1.70%
335	COMMUNITY SERVICES SECTION	656,643	648,700	804,836	902,900	12.18%
TOTAL - POLICE		**$ 21,529,472**	**$ 21,628,900**	**$ 22,917,408**	**$ 24,113,900**	**5.22%**

General Fund
Expenditures Summary By Department

		2012 ACTUAL	2013 ESTIMATED	2013 BUDGET	2014 BUDGET	% CHANGE 2014
RECREATION						
752	RECREATION ADMINISTRATION	$ 931,339	$ 695,700	$ 707,900	$ 738,300	4.29%
753	RECREATION	931,905	986,700	1,002,401	1,006,300	0.39%
754	SENIOR PROGRAMS	189,082	209,300	183,856	223,500	21.56%
755	COMMUNITY CENTER	1,874,968	1,899,400	1,984,921	1,984,400	-0.03%
TOTAL - RECREATION		**$ 3,927,293**	**$ 3,791,100**	**$ 3,879,078**	**$ 3,952,500**	**1.89%**
STREETS, DRAINS AND PARKS						
444	SIDEWALK ADMINISTRATION	$ 12,714	$ 20,500	$ 20,500	$ 17,300	-15.61%
448	STREET LIGHTING	499,497	517,300	527,733	504,600	-4.38%
464	MAJOR SURFACE MAINTENANCE	245,238	429,200	434,349	451,000	3.83%
465	MAJOR GUARD RAILS AND POSTS	4,720	17,100	19,112	12,100	-36.69%
466	MAJOR SWEEPING	60,094	70,000	69,704	71,500	2.58%
469	MAJOR DRAIN STRUCTURES	195,605	98,800	114,514	117,600	2.69%
470	MAJOR ROADSIDE CLEANUP	24,045	48,600	21,833	17,200	-21.22%
471	MAJOR GRASS & WEED CONTROL	5,585	1,300	5,000	2,500	-50.00%
475	MAJOR SIGNS	135,233	77,300	77,355	80,900	4.58%
477	MAJOR MARKINGS	61,130	109,900	109,952	111,300	1.23%
478	MAJOR SNOW & ICE CONTROL	194,305	458,300	588,546	618,000	5.00%
479	MAJOR ADMINISTRATION	910,608	642,300	411,587	464,500	12.86%
481	LOCAL SURFACE MAINT - GRAVEL	45,711	70,000	43,353	44,400	2.42%
482	LOCAL SURFACE MAINT	295,931	345,900	338,600	289,200	-14.59%
483	LOCAL SURF MAINT - CONCRETE	35	-	-	-	0.00%
485	LOCAL GUARD RAILS & POSTS	11,917	7,900	8,780	8,900	1.37%
486	LOCAL SWEEPING	76,628	121,800	143,146	146,500	2.34%
489	LOCAL DRAIN STRUCTURES	198,443	217,100	187,560	186,900	-0.35%
490	LOCAL ROADSIDE CLEANUP	4,222	6,300	7,214	7,400	2.58%
491	LOCAL GRASS & WEED CONTROL	1,052	2,500	3,126	3,300	5.57%
492	LOCAL DUST CONTROL	-	-	-	-	0.00%
495	LOCAL SIGNS	84,101	139,200	133,916	145,000	8.28%
497	LOCAL MARKINGS	4,459	33,400	19,324	23,600	22.13%
498	LOCAL SNOW & ICE CONTROL	87,047	452,900	623,110	658,400	5.66%
499	LOCAL ADMINISTRATION	110,692	136,800	186,763	192,300	2.96%
500	COUNTY SURFACE MAINTENANCE	155	10,000	10,000	10,000	0.00%
501	COUNTY DRAIN STRUCTURES	-	-	-	-	0.00%
502	COUNTY SNOW & ICE CONTROL	173,581	456,100	676,565	698,500	3.24%
503	COUNTY ADMINISTRATION	8,981	7,000	3,709	3,700	-0.25%
504	COUNTY SIGNS	-	-	-	78,500	0.00%
507	COUNTY SWEEPING	590	500	2,100	-	-100.00%
511	SIDEWALK MAINT - SNOW CONTROL	1,514	35,400	38,614	41,600	7.73%
512	SIDEWALK MAINT - GENERAL	73,967	109,900	129,894	128,600	-1.00%
514	RETENTION PONDS	186,283	177,000	151,895	148,800	-2.04%
515	OPEN DRAIN MAINTENANCE	112,901	172,900	111,403	91,000	-18.31%
516	DRAINS ADMINISTRATION	159,790	186,700	175,781	189,800	7.98%
517	STORM SEWER & RYD	137,341	123,100	103,231	101,300	-1.87%
519	WEEDS/SNOW AND ICE	35,636	48,000	42,950	93,100	116.76%
751	PARKS ADMINISTRATION	-	81,100	54,543	61,800	13.31%
756	CIVIC CENTER MAINTENANCE	206,427	305,600	300,761	274,000	-8.90%
757	CEMETERY MAINTENANCE	15,812	24,000	28,452	21,600	-24.08%
758	PARKS GARAGE	102,682	85,200	85,180	81,300	-4.56%
759	ATHLETIC FIELD MAINTENANCE	226,128	243,300	263,036	272,900	3.75%

General Fund
Expenditures Summary By Department

		2012 ACTUAL	2013 ESTIMATED	2013 BUDGET	2014 BUDGET	% CHANGE 2014
760	MULTIMODAL TRANSPORTATION CENTER	$ -	$ -	$ -	$ -	0.00%
770	PARKS MAINTENANCE	952,357	918,500	939,596	960,700	2.25%
772	PARK EQUIPMENT REPAIR	65,203	34,700	27,192	59,200	117.71%
773	PARKS-SPECIAL EVENTS	8,849	5,000	500	500	0.00%
774	MAJOR TREE MAINTENANCE	7,128	5,000	12,279	600	-95.11%
775	MAJOR TREE PLANTING	-	2,000	2,000	2,000	0.00%
776	MAJOR TREE STORM DAMAGE	442	200	200	200	0.00%
777	LOCAL TREE MAINTENANCE	65,466	400,200	322,456	391,500	21.41%
778	LOCAL TREE PLANTING	1,346	20,300	20,300	20,300	0.00%
779	LOCAL TREE STORM DAMAGE	1,496	1,300	250	300	20.00%
780	STREET ISLAND MAINTENANCE-MAJOR	84,917	62,100	113,541	114,600	0.93%
781	STREET ISLAND MAINTENANCE-LOCAL	525	300	270	300	11.11%
782	STREET ISLAND MAINT-NORTHFIELD	13,852	16,000	16,000	-	-100.00%
783	STREET ISLAND MAINTENANCE-DDA	127,278	140,000	135,001	132,700	-1.70%
TOTAL - STREETS, DRAINS AND PARKS		**$ 6,039,659**	**$ 7,695,800**	**$ 7,862,776**	**$ 8,153,800**	**3.70%**
TOTAL - GENERAL FUND		**$ 45,873,790**	**$ 49,689,300**	**$ 50,533,559**	**$ 52,682,600**	

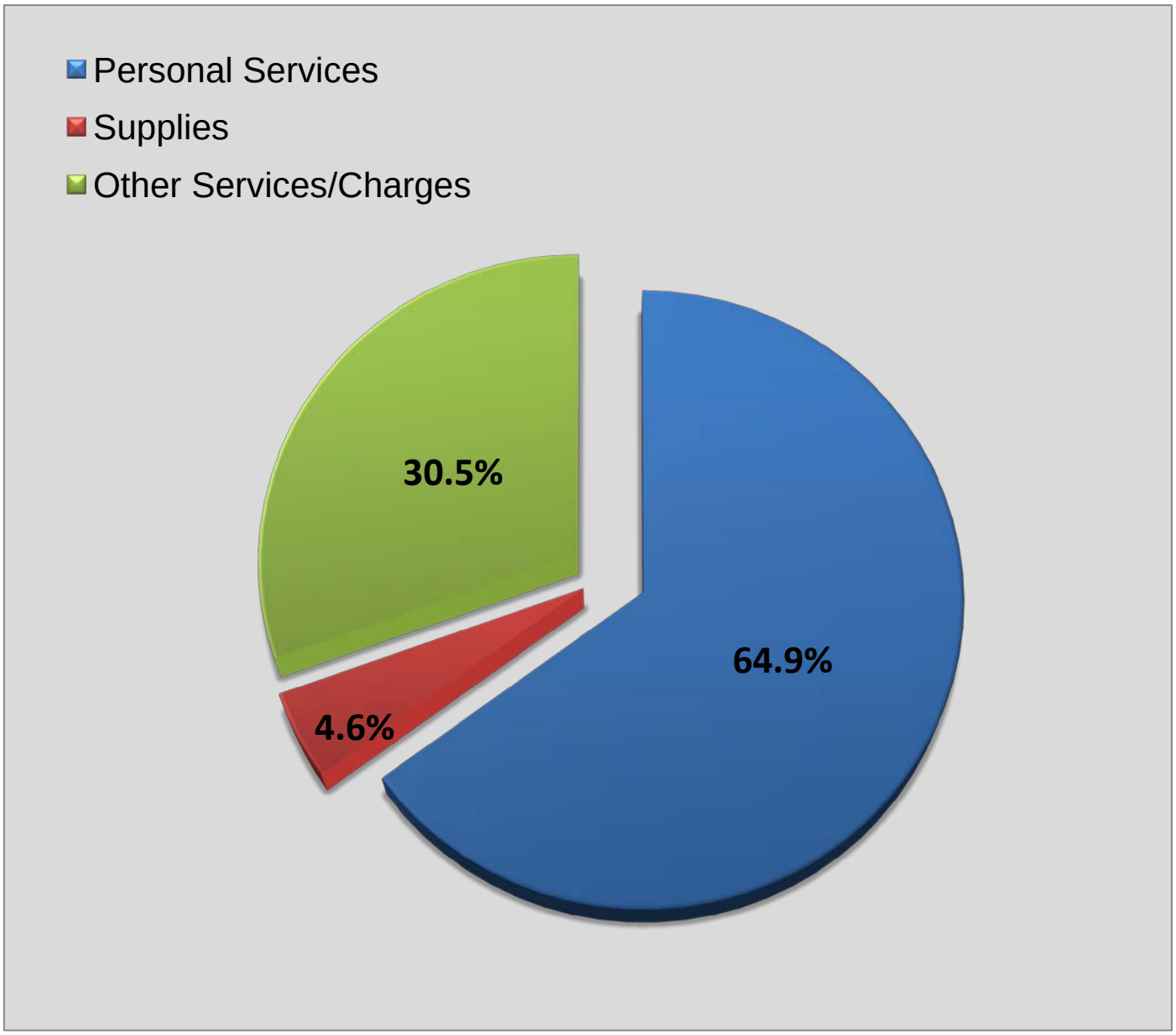
General Fund
Budget Centers by Object

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 PROJECTED	2013 BUDGET	2014 BUDGET
BUILDING INSPECTION						
PERSONAL SERVICES	$1,691,204	$19,557	$39,081	$44,300	$44,244	$49,170
SUPPLIES	7,646	2,280	0	3,500	3,500	3,500
OTHER SERVICE CHARGES	183,419	1,119,584	1,291,749	1,329,100	1,146,500	1,564,930
CAPITAL OUTLAY	0	0	0	0	0	0
TOTAL - BUILDING INSPECTION	**$1,882,269**	**$1,141,422**	**$1,330,829**	**$1,376,900**	**$1,194,244**	**$1,617,600**
COUNCIL/EXEC ADMINISTRATION						
PERSONAL SERVICES	$2,800,286	$2,745,872	$2,233,586	$2,585,050	$2,593,130	$2,777,010
SUPPLIES	115,047	66,763	73,202	71,020	85,070	64,460
OTHER SERVICE CHARGES	454,283	386,804	528,705	532,530	569,445	680,630
CAPITAL OUTLAY	0	0	0	0	0	0
TOTAL - COUNCIL/EXEC ADMINISTRATION	**$3,369,616**	**$3,199,439**	**$2,835,492**	**$3,188,600**	**$3,247,645**	**$3,522,100**
ENGINEERING						
PERSONAL SERVICES	$1,708,665	$1,517,910	$1,283,090	$1,339,080	$1,404,187	$1,513,170
SUPPLIES	13,681	12,452	14,573	17,000	19,500	17,500
OTHER SERVICE CHARGES	320,554	226,126	383,066	371,520	367,490	364,130
CAPITAL OUTLAY	565	0	0	0	0	0
TOTAL - ENGINEERING	**$2,043,465**	**$1,756,489**	**$1,680,728**	**$1,727,600**	**$1,791,177**	**$1,894,800**
FINANCE						
PERSONAL SERVICES	$2,571,353	$2,218,885	$1,999,961	$1,788,950	$2,058,668	$2,003,600
SUPPLIES	65,838	63,138	61,971	70,900	73,500	75,850
OTHER SERVICE CHARGES	487,308	782,507	847,796	875,950	779,805	507,150
CAPITAL OUTLAY	0	0	0	0	0	0
TOTAL - FINANCE	**$3,124,498**	**$3,064,530**	**$2,909,728**	**$2,735,800**	**$2,911,973**	**$2,586,600**
FIRE						
PERSONAL SERVICES	$1,763,966	$1,641,319	$1,383,291	$1,493,930	$1,470,181	$1,584,340
SUPPLIES	349,806	359,810	350,608	361,500	363,390	366,460
OTHER SERVICE CHARGES	2,149,834	2,036,466	2,049,390	2,573,970	2,707,980	2,727,800
CAPITAL OUTLAY	0	905	770	0	0	0
TOTAL - FIRE	**$4,263,606**	**$4,038,501**	**$3,784,058**	**$4,429,400**	**$4,541,551**	**$4,678,600**
HISTORIC VILLAGE						
PERSONAL SERVICES	$338,805	$154,772	$17,302	$9,151	$9,151	$9,900
SUPPLIES	41,768	8,815	1,896	1,974	2,000	2,000
OTHER SERVICE CHARGES	133,617	132,061	55,713	136,975	133,535	162,400
CAPITAL OUTLAY	0	0	0	0	0	0
TOTAL - HISTORIC VILLAGE	**$514,190**	**$295,647**	**$74,911**	**$148,100**	**$144,686**	**$174,300**
NATURE CENTER						
PERSONAL SERVICES	$276,741	$94,601	$3,570	$3,970	$0	$0
SUPPLIES	33,693	11,338	1,684	2,050	2,500	2,100
OTHER SERVICE CHARGES	84,159	74,604	38,449	34,180	30,600	83,300
CAPITAL OUTLAY	0	0	0	0	0	0
TOTAL - NATURE CENTER	**$394,594**	**$180,543**	**$43,703**	**$40,200**	**$33,100**	**$85,400**

General Fund
Budget Centers by Object

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 PROJECTED	2013 BUDGET	2014 BUDGET
OTHER						
OPERATING TRANSFER OUT	$0	$0	$111,785	$1,135,000	$206,000	$0
TOTAL - OTHER	**$0**	**$0**	**$111,785**	**$1,135,000**	**$206,000**	**$0**
OTHER GENERAL GOVERNMENT						
PERSONAL SERVICES	$774,684	$619,756	$523,309	$542,620	$555,741	$597,470
SUPPLIES	20,987	22,139	17,417	33,900	33,250	33,650
OTHER SERVICE CHARGES	1,273,152	1,267,639	1,065,405	1,215,380	1,214,930	1,271,880
CAPITAL OUTLAY	0	0	0	0	0	0
TOTAL - OTHER GENERAL GOVERNMENT	**$2,068,823**	**$1,909,534**	**$1,606,131**	**$1,791,900**	**$1,803,921**	**$1,903,000**
POLICE						
PERSONAL SERVICES	$21,115,250	$21,295,115	$18,213,900	$18,312,718	$19,536,473	$20,461,900
SUPPLIES	483,534	560,937	369,041	387,310	477,145	588,070
OTHER SERVICE CHARGES	3,157,982	2,862,926	2,946,531	2,928,872	2,903,790	3,063,930
CAPITAL OUTLAY	0	0	0	0	0	0
TOTAL - POLICE	**$24,756,766**	**$24,718,979**	**$21,529,472**	**$21,628,900**	**$22,917,408**	**$24,113,900**
RECREATION						
PERSONAL SERVICES	$2,776,959	$2,241,678	$1,756,868	$1,554,935	$1,598,648	$1,693,370
SUPPLIES	330,172	252,637	256,763	260,000	262,800	267,300
OTHER SERVICE CHARGES	2,344,094	2,156,281	1,913,663	1,976,165	2,017,630	1,991,830
TOTAL - PARKS AND RECREATION	**$5,451,226**	**$4,650,597**	**$3,927,293**	**$3,791,100**	**$3,879,078**	**$3,952,500**
STREETS, DRAINS AND PARKS						
PERSONAL SERVICES	$3,850,235	$3,196,571	$2,621,005	$3,378,961	$3,268,006	$3,502,970
SUPPLIES	665,397	865,669	524,144	848,050	996,710	1,005,140
OTHER SERVICE CHARGES	2,680,891	2,680,707	2,894,511	3,468,789	3,598,060	3,645,690
CAPITAL OUTLAY	0	0	0	0	0	0
TOTAL - STREETS, DRAINS AND PARKS	**$7,196,523**	**$6,742,947**	**$6,039,659**	**$7,695,800**	**$7,862,776**	**$8,153,800**
TOTAL - GENERAL FUND	**$55,065,575**	**$51,698,626**	**$45,873,790**	**$49,689,300**	**$50,533,559**	**$52,682,600**

General Fund Expenditures By Object



The total General Fund budget is $52,682,600

This graph shows expenditures by object as a percent of the General Fund.

General Fund
Expenditure History By Department

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 BUDGET	2014 BUDGET
BUILDING INSPECTION					
BUILDING INSPECTION	$ 1,882,269	$ 1,141,422	$ 1,330,829	$ 1,194,244	$ 1,617,600
TOTAL - BUILDING INSPECTION	**$ 1,882,269**	**$ 1,141,422**	**$ 1,330,829**	**$ 1,194,244**	**$ 1,617,600**
COUNCIL/EXEC ADMIN.					
COUNCIL	$ 55,895	$ 53,930	$ 52,557	$ 55,643	$ 52,700
MANAGER	673,130	1,160,964	1,005,319	1,187,331	1,305,000
CLERK	495,823	468,260	300,008	333,432	361,700
ELECTIONS	200,255	186,467	239,705	233,072	182,400
CITY ATTORNEY	1,084,123	867,157	869,473	964,986	1,060,000
HUMAN RESOURCES	519,676	463,068	367,141	473,180	560,300
COMMUNITY AFFAIRS	340,715	(406)	1,289	-	-
TOTAL - COUNCIL/EXEC ADMIN.	**$ 3,369,616**	**$ 3,199,439**	**$ 2,835,492**	**$ 3,247,645**	**$ 3,522,100**
ENGINEERING					
ENGINEERING	$ 1,995,256	$ 1,725,587	$ 1,647,167	$ 1,762,968	$ 1,866,900
TRAFFIC ENGINEERING	48,209	30,901	33,561	28,209	27,900
TOTAL - ENGINEERING	**$ 2,043,465**	**$ 1,756,489**	**$ 1,680,728**	**$ 1,791,177**	**$ 1,894,800**
FINANCE					
ACCOUNTING	$ 836,004	$ 762,690	$ 657,890	$ 737,115	$ 644,000
RISK MANAGEMENT	252,133	172,990	147,394	82,343	5,100
INDEPENDENT AUDITOR	61,225	61,331	57,100	57,000	57,000
PURCHASING	377,310	295,326	228,553	288,140	248,900
BOARD OF REVIEW	3,035	2,138	1,745	2,925	3,000
TREASURER	629,768	1,011,488	1,043,822	952,215	733,900
ASSESSING	965,023	758,567	773,224	792,234	894,700
TOTAL - FINANCE	**$ 3,124,498**	**$ 3,064,530**	**$ 2,909,728**	**$ 2,911,973**	**$ 2,586,600**
FIRE					
FIRE ADMINISTRATION	$ 305,748	$ 316,021	$ 315,295	$ 313,246	$ 360,000
FIRE OPERATIONS	895,413	931,647	615,686	1,119,613	1,159,400
FIRE COMPANIES	1,280,941	1,291,087	1,283,923	1,426,940	1,427,000
FIRE PREVENTION	1,000,850	856,865	895,302	1,002,232	1,062,200
FIRE COMMUNICATIONS	199,104	183,820	210,758	219,600	220,000
FIRE HALLS	581,551	459,059	463,093	459,920	450,000
TOTAL - FIRE	**$ 4,263,606**	**$ 4,038,501**	**$ 3,784,058**	**$ 4,541,551**	**$ 4,678,600**
HISTORIC VILLAGE					
OPERATING	$ -	$ -	$ -	$ 75,000	$ 100,000
HISTORIC VILLAGE BUILDINGS	494,418	230,543	51,838	42,960	46,800
HISTORIC VILLAGE GROUNDS	19,772	65,105	23,073	26,726	27,500
TOTAL - HISTORIC VILLAGE	**$ 514,190**	**$ 295,647**	**$ 74,911**	**$ 144,686**	**$ 174,300**

General Fund
Expenditure History By Department

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 BUDGET	2014 BUDGET
NATURE CENTER					
NATURE CENTER	$ 394,594	$ 180,543	$ 43,703	$ 33,100	$ 85,400
TOTAL - NATURE CENTER	**$ 394,594**	**$ 180,543**	**$ 43,703**	**$ 33,100**	**$ 85,400**
OTHER					
TRANSFERS OUT	$ -	$ -	$ 111,785	$ 206,000	$ -
TOTAL - OTHER	**$ -**	**$ -**	**$ 111,785**	**$ 206,000**	**$ -**
OTHER GENERAL GOVERNMENT					
FIRE-POLICE TRAINING CENTER	$ 87,515	$ 86,322	$ 72,206	$ 86,810	$ 90,400
CITY HALL	785,460	757,219	630,961	730,400	739,900
MULTIMODAL TRANSPORTATION CENTER	-	-	-	-	38,600
DISTRICT COURT	204,020	194,814	215,665	223,300	230,000
PLANNING	606,635	854,112	673,200	746,351	788,500
PLANNING COMMISSION	18,590	10,634	10,694	11,866	10,400
BOARD OF ZONING APPEALS	6,841	6,433	3,406	5,194	5,200
REAL ESTATE AND DEVELOPMENT	359,762	-	-	-	-
TOTAL - OTHER GENERAL GOVT	**$ 2,068,823**	**$ 1,909,534**	**$ 1,606,131**	**$ 1,803,921**	**$ 1,903,000**
POLICE					
POLICE ADMINISTRATION	$ 1,575,129	$ 1,709,300	$ 1,565,409	$ 1,546,394	$ 1,464,800
COPS SCHOOL RESOURCE GRANT	-	-	-	-	-
INVESTIGATIONS SERVICES	1,582,205	1,517,012	1,603,489	1,730,274	1,991,700
CRIME INFORMATION UNIT	573,949	660,444	524,098	538,949	525,000
SPECIAL INVESTIGATIONS UNIT	692,491	471,265	467,026	469,321	549,200
NARCOTICS ENFORCEMENT (NET)	135,620	140,572	35,244	-	-
DRUG ENFORCEMENT (DEA)	254,867	352,913	220,023	218,813	225,900
JUVENILE UNIT	685,007	583,605	203,565	-	-
ROAD PATROL	10,031,057	9,852,458	8,956,300	10,093,408	10,706,500
K NINE	572,885	592,815	541,108	529,889	570,000
DIRECTED PATROL UNIT	691,120	677,360	486,554	684,446	712,200
TRAFFIC UNIT	1,577,635	1,687,267	1,426,842	-	-
CROSSING GUARDS	20,491	20,466	20,026	23,458	24,500
PROFESSIONAL STANDARDS	-	-	-	167,875	665,900
CRIMINAL JUSTICE TRAINING (302)	30,595	20,293	24,460	27,000	20,000
TRAINING SECTION	371,865	352,922	294,636	607,910	409,600
EMERGENCY	179,306	212,065	172,096	62,510	84,300
COMMUNICATIONS SECTION	2,250,173	2,148,619	1,921,990	2,357,555	2,223,500
RECORDS SECTION	623,427	542,773	387,619	584,688	659,100
ANIMAL CONTROL	123,662	126,607	16,557	-	-
LOCKUP SECTION	1,344,313	1,403,237	1,158,367	1,506,191	1,428,400
PROPERTY SECTION	99,952	99,357	97,971	116,824	117,700
RESEARCH & TECHNOLOGY	698,258	707,670	749,451	847,066	832,700
COMMUNITY SERVICES SECTION	642,758	839,958	656,643	804,836	902,900
TOTAL - POLICE	**$ 24,756,766**	**$ 24,718,979**	**$ 21,529,472**	**$ 22,917,408**	**$ 24,113,900**

General Fund
Expenditure History By Department

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 BUDGET	2014 BUDGET
RECREATION					
RECREATION ADMINISTRATION	$ 1,428,515	$ 1,215,755	$ 931,339	$ 707,900	$ 738,300
RECREATION	1,347,077	1,184,567	931,905	1,002,401	1,006,300
SENIOR PROGRAMS	356,775	340,276	189,082	183,856	223,500
COMMUNITY CENTER	2,318,859	1,909,999	1,874,968	1,984,921	1,984,400
TOTAL - RECREATION	**$ 5,451,226**	**$ 4,650,597**	**$ 3,927,293**	**$ 3,879,078**	**$ 3,952,500**
STREETS, DRAINS AND PARKS					
SIDEWALK ADMINISTRATION	$ 23,480	$ 21,940	$ 12,714	$ 20,500	$ 17,300
STREET LIGHTING	464,732	424,676	499,497	527,733	504,600
MAJOR SURFACE MAINTENANCE	441,723	456,473	245,238	434,349	451,000
MAJOR GUARD RAILS AND POSTS	6,370	1,673	4,720	19,112	12,100
MAJOR SWEEPING	40,826	42,860	60,094	69,704	71,500
MAJOR DRAIN STRUCTURES	88,839	92,976	195,605	114,514	117,600
MAJOR ROADSIDE CLEANUP	12,623	13,551	24,045	21,833	17,200
MAJOR GRASS & WEED CONTROL	37,548	11,236	5,585	5,000	2,500
MAJOR SIGNS	76,020	67,020	135,233	77,355	80,900
MAJOR MARKINGS	67,095	82,755	61,130	109,952	111,300
MAJOR SNOW & ICE CONTROL	291,761	435,658	194,305	588,546	618,000
MAJOR ADMINISTRATION	615,202	626,591	910,608	411,587	464,500
LOCAL SURFACE MAINT - GRAVEL	42,776	29,964	45,711	43,353	44,400
LOCAL SURFACE MAINT	509,762	421,981	295,931	338,600	289,200
LOCAL SURF MAINT - CONCRETE	-	-	35	-	-
LOCAL GUARD RAILS & POSTS	3,683	1,195	11,917	8,780	8,900
LOCAL SWEEPING	166,895	62,895	76,628	143,146	146,500
LOCAL DRAIN STRUCTURES	295,122	175,284	198,443	187,560	186,900
LOCAL ROADSIDE CLEANUP	2,730	2,557	4,222	7,214	7,400
LOCAL GRASS & WEED CONTROL	616	1,232	1,052	3,126	3,300
LOCAL DUST CONTROL	-	-	-	-	-
LOCAL SIGNS	149,490	162,613	84,101	133,916	145,000
LOCAL MARKINGS	11,347	21,319	4,459	19,324	23,600
LOCAL SNOW & ICE CONTROL	257,401	402,399	87,047	623,110	658,400
LOCAL ADMINISTRATION	188,746	177,310	110,692	186,763	192,300
COUNTY SURFACE MAINTENANCE	9,242	2,283	155	10,000	10,000
COUNTY DRAIN STRUCTURES	176	51	-	-	-
COUNTY SNOW & ICE CONTROL	255,548	390,946	173,581	676,565	698,500
COUNTY ADMINISTRATION	19,717	15,032	8,981	3,709	3,700
COUNTY SIGNS	-	-	-	-	78,500
COUNTY SWEEPING	3,173	1,849	590	2,100	-
SIDEWALK MAINT - SNOW CONTROL	13,791	23,808	1,514	38,614	41,600
SIDEWALK MAINT - GENERAL	89,465	104,310	73,967	129,894	128,600
RETENTION PONDS	208,197	127,401	186,283	151,895	148,800
OPEN DRAIN MAINTENANCE	133,476	85,041	112,901	111,403	91,000
DRAINS ADMINISTRATION	169,094	168,618	159,790	175,781	189,800
STORM SEWER & RYD	120,857	110,959	137,341	103,231	101,300
WEEDS/SNOW AND ICE	27,181	32,579	35,636	42,950	93,100

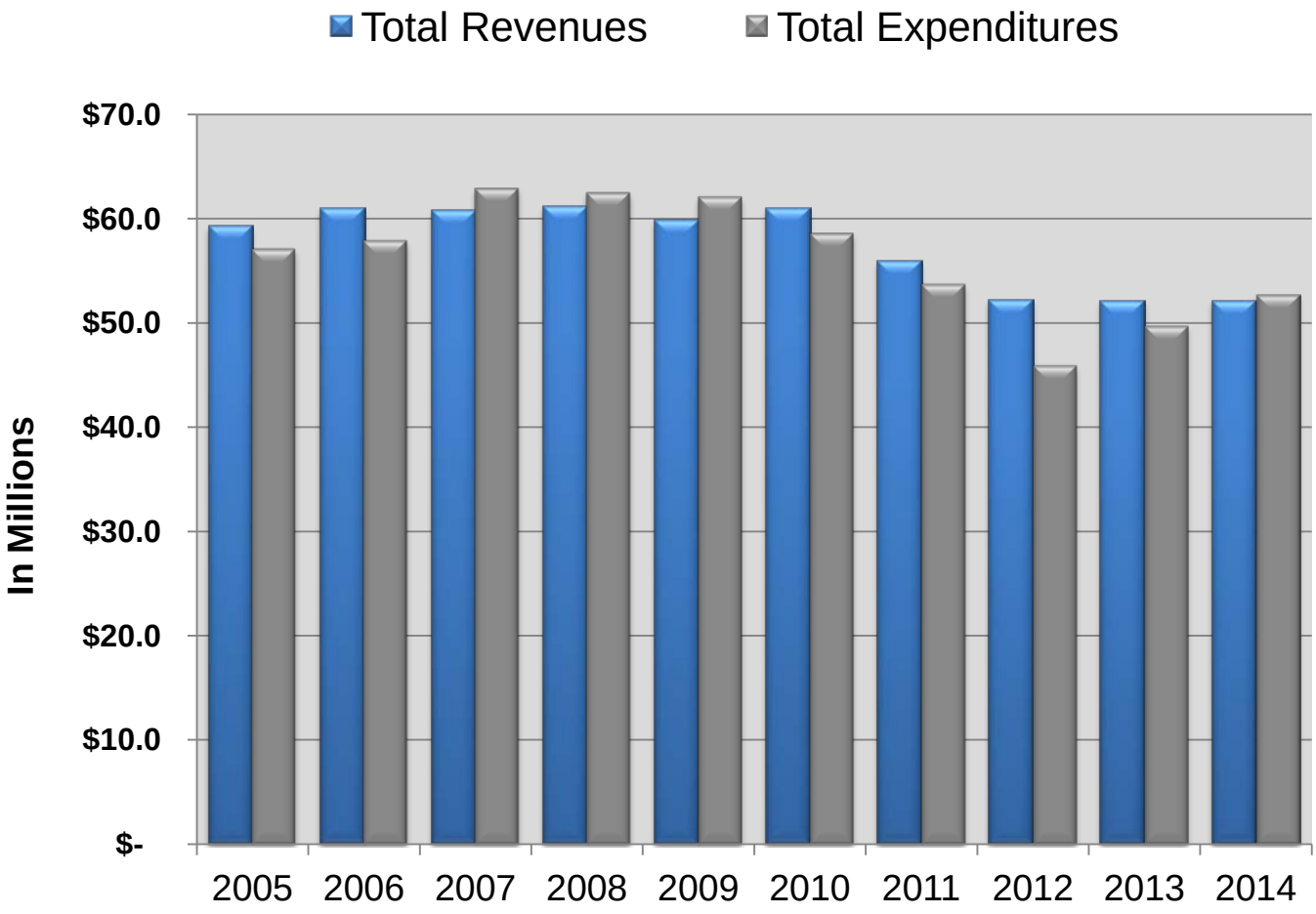
General Fund
Expenditure History By Department

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 BUDGET	2014 BUDGET
PARKS ADMINISTRATION	$ -	$ -	$ -	$ 54,543	$ 61,800
CIVIC CENTER MAINTENANCE	273,926	271,535	206,427	300,761	274,000
CEMETERY MAINTENANCE	84,320	21,403	15,812	28,452	21,600
PARKS GARAGE	63,189	89,027	102,682	85,180	81,300
ATHLETIC FIELD MAINTENANCE	172,830	182,249	226,128	263,036	272,900
TRANSPORTATION CEN. - MAINT	-	-	-	-	-
PARKS MAINTENANCE	1,034,370	945,413	952,357	939,596	960,700
PARK EQUIPMENT REPAIR	81,282	137,255	65,203	27,192	59,200
PARKS-SPECIAL EVENTS	19,728	10,454	8,849	500	500
MAJOR TREE MAINTENANCE	6,516	2,091	7,128	12,279	600
MAJOR TREE PLANTING	1,640	440	-	2,000	2,000
MAJOR TREE STORM DAMAGE	1,299	341	442	200	200
LOCAL TREE MAINTENANCE	323,959	37,447	65,466	322,456	391,500
LOCAL TREE PLANTING	60	-	1,346	20,300	20,300
LOCAL TREE STORM DAMAGE	13,040	2,649	1,496	250	300
STREET ISLAND MAINTENANCE-MAJOR	115,713	93,150	84,917	113,541	114,600
STREET ISLAND MAINTENANCE-LOCAL	1,504	275	525	270	300
STREET ISLAND MAINT-NORTHFIELD	17,521	14,721	13,852	16,000	-
STREET ISLAND MAINTENANCE-DDA	140,923	135,462	127,278	135,001	132,700
TOTAL - STREETS AND DRAINS	**$ 7,196,523**	**$ 6,742,947**	**$ 6,039,659**	**$ 7,862,776**	**$ 8,153,800**
TOTAL - GENERAL FUND	**$ 55,065,575**	**$ 51,698,626**	**$ 45,873,790**	**$ 50,533,559**	**$ 52,682,600**

General Fund
Expenditure Summary By Account

	2012 ACTUAL	2013 PROJECTED	2013 BUDGET	%	2014 BUDGET	%
EXPENSE						
PERSONAL SERVICES						
PERSONAL SERVICE	$17,288,159	$17,795,373	$18,623,294	36.85	$19,394,190	36.81
ELECTED AND APPOINTED	19,875	18,700	25,800	0.05	24,450	0.05
ELECTION INSPECTORS	75,829	117,000	66,725	0.13	20,860	0.04
FICA	1,373,333	1,449,899	1,430,233	2.83	1,491,230	2.83
DISABILITY PAY - VOLUNTEER FIRE	0	20,000	0	0.00	0	0.00
WORKERS COMP & UNEMPLOYMENT	310,857	487,331	559,475	1.11	561,790	1.07
SICK PAY ALLOWANCE	691,471	820,809	903,081	1.79	1,111,280	2.11
HOSPITAL AND LIFE INSURANCE	2,459,044	3,371,936	3,741,872	7.40	3,625,490	6.88
VACATION	2,298,551	1,391,098	1,445,757	2.86	1,784,910	3.39
RETIREMENT	5,557,842	5,581,519	5,742,192	11.36	6,178,700	11.73
TOTAL - PERSONAL SERVICES	**$30,074,962**	**$31,053,665**	**$32,538,429**	**64.39**	**$34,192,900**	**64.90**
SUPPLIES						
OFFICE SUPPLIES	$112,217	$117,300	$143,800	0.28	$130,250	0.25
POSTAGE	118,662	135,500	138,950	0.27	135,900	0.26
SUPPLIES FOR RESALE	0	0	0	0.00	0	0.00
OPERATING SUPPLIES	764,560	811,794	834,030	1.65	926,890	1.76
FUEL	32,321	28,930	28,800	0.06	57,800	0.11
TOOLS	15,436	20,000	20,000	0.04	20,010	0.04
UNIFORMS	121,062	138,580	177,685	0.35	193,600	0.37
REPAIR/MTNCE SUPPLIES	507,041	805,100	976,100	1.93	961,580	1.83
TOTAL - SUPPLIES	**$1,671,299**	**$2,057,204**	**$2,319,365**	**4.59**	**$2,426,030**	**4.60**
OTHER SERVICE CHARGES						
PROFESSIONAL SERVICES	$938,340	$803,500	$785,660	1.55	$791,100	1.50
CONTRACTUAL SERVICES	4,632,076	5,135,468	5,219,940	10.33	5,697,544	10.81
COMPUTER SERVICES	923,110	962,450	965,500	1.91	970,700	1.84
CONSULTANT SERVICES	217,730	213,500	240,000	0.47	240,000	0.46
HEALTH SERVICES	15,686	23,550	39,510	0.08	50,860	0.10
COMMUNICATIONS	70,079	69,700	74,770	0.15	76,940	0.15
TRANSPORTATION	51,812	60,690	60,080	0.12	66,390	0.13
COMMUNITY PROMOTION	19,252	9,500	10,090	0.02	91,090	0.17
PRINTING & PUBLISHING	117,273	162,875	201,755	0.40	190,345	0.36
OTHER FEES	150,025	135,000	110,000	0.22	135,000	0.26
PUBLIC UTILITIES	1,951,009	2,015,980	2,049,330	4.06	2,093,855	3.97
RENTALS	2,392,813	2,657,173	2,489,045	4.93	2,678,610	5.08
MISCELLANEOUS	1,454,110	2,071,939	2,170,055	4.29	2,163,181	4.11
MEMBERSHIP & DUES	93,291	111,060	117,010	0.23	114,570	0.22
EDUCATION & TRAINING	149,577	216,959	205,750	0.41	206,950	0.39
OTHER	205,144	144,087	184,270	0.36	216,505	0.41
TAX REFUNDS	633,647	650,000	547,000	1.08	280,030	0.53
TOTAL - OTHER SERVICE CHARGES	**$14,014,976**	**$15,443,431**	**$15,469,765**	**30.61**	**$16,063,670**	**30.49**
CAPITAL OUTLAY						
GENERAL EQUIPMENT	$0	$0	$0	0.00	$0	0.00
VEHICLE EQUIPMENT	0	0	0	0.00	0	0.00
OFFICE EQUIPMENT	770	0	0	0.00	0	0.00
TOTAL - CAPITAL OUTLAY	**$770**	**$0**	**$0**	**0.00**	**$0**	**0.00**
TOTAL - EXPENSE	**$45,762,005**	**$48,554,300**	**$50,327,559**	**100**	**$52,682,600**	**100**
OTHER FINANCING USES						
OPERATING TRANSFERS OUT	$111,785	$1,135,000	$206,000	0.41	$0	0.00
TOTAL - OTHER FINANCING USES	**$111,785**	**$1,135,000**	**$206,000**	**0.41**	**$0**	**0.00**
TOTAL - GENERAL FUND	**$45,873,790**	**$49,689,300**	**$50,533,559**		**$52,682,600**	

General Fund Revenues and Expenditures



Personnel Summary

	Approved 2011/12		Approved 2012/13		Requested 2013/14	
	FT	PT	FT	PT	FT	PT
Accounting						
Account Clerk I	1.00		1.00		1.00	
Accountant	2.00		4.00		4.00	
Accounting Manager					1.00	
Acting Accountant	1.00					
Administrative Aide	1.00					
Administrative Aide PT						0.70
Financial Services Director	1.00					
Interim Controller PT				0.50		
Risk Manager	1.00		1.00			
Senior Accountant			1.00			
Total for Accounting	**7.00**	**0.00**	**7.00**	**0.50**	**6.00**	**0.70**
Aquatic Center						
Aquatics Coordinator			0.40			
Assistant Pool Manager-TFAC				1.00		0.90
Cashier-Aquatic Center		1.30		1.20		1.20
Instructor-Water Safety TFAC		1.10		1.10		1.80
Instructor-Water Safety-PrivTFAC		0.10		0.10		0.20
Lifeguard TFAC		7.20		6.70		7.00
Pool Manager						
Pool Manager-TFAC		1.20		0.30		0.30
Total for Aquatic Center	**0.00**	**10.90**	**0.40**	**10.40**	**0.00**	**11.40**

Personnel Summary

	Approved 2011/12		Approved 2012/13		Requested 2013/14	
	FT	PT	FT	PT	FT	PT
Assessing						
Account Clerk II	2.00		2.00		2.00	
Appraiser	2.00		2.00		2.00	
Appraiser PT		0.50		0.50		0.80
City Assessor	1.00		1.00		1.00	
Deputy City Assessor	1.00		1.00		1.00	
Total for Assessing	**6.00**	**0.50**	**6.00**	**0.50**	**6.00**	**0.80**
Building Inspection						
Building Official/Code Inspector			0.35		0.35	
Housing & Zoning Inspector	0.35					
Total for Building Inspection	**0.35**	**0.00**	**0.35**	**0.00**	**0.35**	**0.00**
Building Operations						
Building Maint Specialist	5.00		5.00		4.00	
Building Maint Specialist II					1.00	
Building Maint Specialist PT		1.00		1.00		1.50
Building Operations Director	1.00		1.00		1.00	
Secretary	1.00		1.00		1.00	
Total for Building Operations	**7.00**	**1.00**	**7.00**	**1.00**	**7.00**	**1.50**
City Attorney						
Attorney I	1.00		1.00		1.00	
Attorney II	2.00		2.00		2.00	
City Attorney	1.00		1.00		1.00	
Legal Assistant I	1.00		1.00		1.00	
Legal Assistant II	1.00		1.00		1.00	
Legal Secretary	1.00		1.00		1.00	
Total for City Attorney	**7.00**	**0.00**	**7.00**	**0.00**	**7.00**	**0.00**

Personnel Summary

	Approved 2011/12		Approved 2012/13		Requested 2013/14	
	FT	PT	FT	PT	FT	PT
City Clerk						
Administrative Aide	1.00		1.00		1.00	
City Clerk	1.00		1.00		1.00	
Election Aide						0.1
Office Assistant I	1.00		2.00		2.00	
Office Assistant II	1.00					
Office Assistant PT				1.00		0.80
Total for City Clerk	**4.00**	**0.00**	**4.00**	**1.00**	**4.00**	**0.90**
Engineering						
City Engineer	1.00		1.00		1.00	
Civil Engineer	2.00		2.00		2.00	
Deputy City Engineer	1.00		1.00		1.00	
GIS Analyst	0.25		0.25		0.25	
Inspector Supervisor	1.00		1.00		1.00	
Land Surveyor	1.00		1.00		1.00	
MSE-E Engineering Specialist II	3.00		2.00		2.00	
MSE-H Engineering Specialist III	1.00		1.00		1.00	
Office Assistant PT		0.90				
Secretary II	1.00		1.00		1.00	
Sr Right of Way Representative	1.00		1.00		1.00	
Sr Traffic Engineering Tech		0.40		0.30		0.30
Traffic Engineering Tech		0.30				
Total for Engineering	**12.25**	**1.60**	**11.25**	**0.30**	**11.25**	**0.30**

Personnel Summary

	Approved 2011/12		Approved 2012/13		Requested 2013/14	
	FT	PT	FT	PT	FT	PT
Fire						
Division Assistant Chief	1.00		1.00		1.00	
Fire Chief	1.00		1.00		1.00	
Fire Staff Assistant		1.70		1.80		1.60
Fire Staff Lieutenant	5.00		5.00		5.00	
Fire Staff Technician	3.00		3.00		3.00	
Office Assistant PT		0.50		0.50		0.50
Secretary	1.00		1.00		1.00	
Total for Fire	**11.00**	**2.20**	**11.00**	**2.30**	**11.00**	**2.10**
Historic Village - Contracted with Non-Profit Entity 2011/12						
MSE-C Equipment Operator I			0.10		0.10	
Total for Historic Village	**0.00**	**0.00**	**0.10**	**0.00**	**0.10**	**0.00**
Golf Course - Contracted with Billy Casper Golf 2011/12						
Total for Golf Course	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Human Resources						
Administrative Aide PT						0.80
Administrative Aide PT - Shared				0.40		
Human Resources Director	1.00		1.00		1.00	
Human Resources Specialist	1.00		1.00		1.00	
Office Assistant PT		0.50				
Secretary II			1.00		1.00	
Total for Human Resources	**2.00**	**0.50**	**3.00**	**0.40**	**3.00**	**0.80**

	Approved 2011/12		Approved 2012/13		Requested 2013/14	
	FT	PT	FT	PT	FT	PT
Information Technology						
Application Specialist	1.00		1.00		1.00	
Application Specialist PT		0.60		0.60		0.60
Data Proc Analyst/Programmer	1.00		1.00		1.00	
GIS Administrator	1.00		1.00		1.00	
GIS Analyst	0.25		0.25		0.25	
Information Technology Director	1.00		1.00		1.00	
Lead PC Specialist	1.00		1.00		1.00	
Network Administrator	1.00		1.00		1.00	
PC Specialist/Help Desk Tech	2.00		2.00		2.00	
Total for Information Technology	**8.25**	**0.60**	**8.25**	**0.60**	**8.25**	**0.60**
Library						
Administrative Aide	2.00		1.00		1.00	
Administrative Aide PT				0.80		
Assistant Library Director			1.00		1.00	
Circulation Supervisor	1.00		1.00		1.00	
Intern						0.5
Librarian I	1.00				2.00	
Librarian II	1.00		2.00		2.00	
Librarian PT		8.00		9.00		8.00
Librarian-Substitute		0.80				0.5
Library Aide PT		4.50		5.00		5.50
Library Aide-Substitute		1.50		0.10		0.90
Library Assistant		7.80		7.00		7.50
Library Assistant-Substitute		1.00		0.40		0.70
Library Director	1.00		1.00		1.00	
Library Page		6.50		6.90		5.00
Library System Specialist		0.50		0.50		
Marketing & Development Coor					1.00	
Office Assistant PT		1.00		0.50		
Technicial Services Supervisor				1.50		1.10
Total for Library	**6.00**	**31.60**	**6.00**	**31.70**	**9.00**	**29.70**

Personnel Summary

	Approved 2011/12		Approved 2012/13		Requested 2013/14	
	FT	PT	FT	PT	FT	PT
Manager						
Acting Asst City Mgr-EconDevSrvs	1.00					
Administrative Aide	1.00					
Administrative Asst to City Mgr	1.00					
Asst City Mgr-Finance/Admin	1.00		1.00			
Asst to CM/Cont Improvment Coord			1.00		1.00	
Cable Production Specialist		0.30		0.30		0.20
Camera Operator		0.10		0.10		0.10
City Manager	1.00		1.00		1.00	
Community Affairs Director	0.50		0.50		0.50	
Director of Financial Services					1.00	
Economic & Comm Develpment Dir			1.00		1.00	
Economic Dev Specialist	1.00		1.00		1.00	
Intern		0.50		0.60		0.70
Office Coordinator			1.00		1.00	
Total for Manager	**6.50**	**0.90**	**6.50**	**1.00**	**6.50**	**1.00**
Motor Pool						
Field Supervisor	2.00		2.00		2.00	
Inventory Control Assistant	1.00		1.00		1.00	
MSE-D Service Tech I-Fleet	3.00		3.00		3.00	
MSE-F Trade Specialist I	6.00		6.00		6.00	
MSE-G Trade Specialist II	4.00		4.00		4.00	
Public Works Assistant		0.50		0.50		0.80
Public Works Director	0.33		0.33		0.33	
Supt of Fleet Maintenance	1.00		1.00		1.00	
Total for Motor Pool	**17.33**	**0.50**	**17.33**	**0.50**	**17.33**	**0.80**
Nature Center - Contracted with Non-Profit Entity 2011/12						
Coordinator-Nature Center						
Total for Nature Center	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Personnel Summary

	Approved 2011/12		Approved 2012/13		Requested 2013/14	
	FT	PT	FT	PT	FT	PT
Parks						
Field Supervisor	1.00		1.00		1.00	
MSE-C Equipment Operator I	2.00		1.90		1.90	
MSE-D Service Tech I-Parks			1.00		1.00	
MSE-F Trade Specialist I			1.00		1.00	
MSE-G Leader	1.00		1.00		1.00	
Ordinance Enforcement Officer				0.40		0.40
Seasonal Supervisor				1.20		1.20
Summer Laborer - Parks				8.90		8.90
Supt of Parks, Streets & Drains			0.33		0.33	
Total for Parks	**4.00**	**0.00**	**6.23**	**10.50**	**6.23**	**10.50**
Planning						
Acting Planning Director	1.00					
Building Official/Code Inspector			0.65		0.65	
Housing & Zoning Inspector	1.65					
Housing & Zoning Inspector PT		1.00		2.00		1.00
Housing & Zoning Inspector Temp						0.80
Planning Director			1.00		1.00	
Secretary II	1.00		1.00		1.00	
Zoning & Compliance Specialist	1.00		1.00		1.00	
Total for Planning	**4.65**	**1.00**	**3.65**	**2.00**	**3.65**	**1.80**

Personnel Summary

	Approved 2011/12		Approved 2012/13		Requested 2013/14	
	FT	PT	FT	PT	FT	PT
Police Department						
911 Operator		0.40		0.80		0.40
Administrative Assistant PT		0.50		0.40		0.40
Animal Control Officer	1.00					
Background Investigator		0.80		0.90		1.40
Communications Supervisor	8.00		8.00		8.00	
Communications Manager	1.00		1.00			
Community Affairs Director	0.50		0.50		0.50	
Crime Data Analyst					1.00	
Crossing Guard		0.90		0.90		1.00
Emergency Prep Planner PT				0.50		0.50
Investigative Assistant		0.80		0.90		0.90
Office Assistant PT		0.50		0.50		0.50
Office Coordinator	1.00		1.00		1.00	
Police Analyst/Planner	1.00		1.00		1.00	
Police Analyst/Programmer	1.00		1.00		1.00	
Police Captain	3.00		3.00		2.00	
Police Chief	1.00		1.00		1.00	
Police Computer Technician		0.50		0.50		0.50
Police Desk Attendant		2.30		2.40		2.90
Police Lieutenant	7.00		4.00		5.00	
Police Officer	94.00		74.00		76.00	
Police Records Supervisor	1.00		1.00		1.00	
Police Sergeant	18.00		15.00		15.00	
Police Service Aide	27.00		27.00		27.00	
Records Clerk	4.00		4.00		4.00	
Research & Tech Administrator			1.00		1.00	
Secretary II	5.00		4.00		4.00	
Student Enforcement Aide		0.50		0.10		0.10
Technical Support Specialist	1.00					
Total for Police Department	**174.50**	**7.20**	**146.50**	**7.90**	**148.50**	**8.60**

Personnel Summary

	Approved 2011/12		Approved 2012/13		Requested 2013/14	
	FT	PT	FT	PT	FT	PT
Purchasing						
Administrative Aide PT - Shared				0.40		
Buyer	1.00		1.00		1.00	
Purchasing Director	1.00		1.00			
Purchasing Manager					1.00	
Total for Purchasing	**2.00**	**0.00**	**2.00**	**0.40**	**2.00**	**0.00**
Recreation						
Account Clerk II	1.00		1.00		1.00	
Aide-Adaptive Program				0.70		1.10
Aide-Safety Town				0.10		
Aquatics & Fitness Coordinator					1.00	
Aquatics Coordinator	1.00		0.60			
Assistant Pool Manager-CC		1.90		1.90		1.90
Attendant-Community Center		4.60		3.80		5.10
Babysitter		1.50		1.50		1.60
Coordinator-Adaptive Program		0.10		0.50		0.80
Coordinator-Day Camp				0.30		0.30
Coordinator-PreSchool		1.00		0.60		0.60
Coordinator-Recreation				5.90		4.50
Coordinator-Safety Town				0.10		0.10
Coordinator-Senior Program		0.60		1.40		
Coordinator-Soccer-Adult						0.10
Coordinator-Soccer-Youth				0.10		
Coordinator-Softball-Adult				0.10		0.10
Coordinator-Softball-Youth				0.10		0.10
Coordinator-Volleyball-Adult				0.10		0.10
Day Camp Leader				1.10		1.60
Fitness/Wellness Specialist-CC				0.30		0.30
Fitness/Wellness Specialist-REC				0.20		0.30
Fitness/Wellness Specialist-SEN		0.40				

	Approved 2011/12		Approved 2012/13		Requested 2013/14	
	FT	PT	FT	PT	FT	PT
Recreation - Continued						
Instructor-PreSchool		2.00		2.30		2.30
Instructor-Safety Town				0.10		0.20
Instructor-Sports-Youth				0.10		0.10
Instructor-Water Safety CC		1.70		2.00		1.90
Instructor-Water Safety-Priv CC				0.10		0.40
Lifeguard CC		8.40		7.60		8.50
MSE-C Equipment Operator I	1.00					
MSE-F Trade Specialist I	1.00					
Official-Basketball-Youth				0.30		0.30
Parks & Recreation Director	1.00					
Pool Manager-CC		0.70		0.60		0.50
Recreation Aide		8.00		6.00		6.10
Recreation Aide-PreSchool				0.20		0.70
Recreation Aide-REC		2.10		0.40		0.30
Recreation Director			1.00		1.00	
Recreation Supervisor	2.00		2.00		2.00	
Referee-Hockey				0.10		
Scorekeeper				0.20		
Secretary II	1.00		1.00		1.00	
Umpire				0.10		
Total for Recreation	**8.00**	**33.00**	**5.60**	**38.90**	**6.00**	**39.90**
Refuse and Recycling						
Account Clerk I	0.34		0.34		0.34	
Office Coordinator	0.10					
Ordinance Enforcement Officer				0.10		0.10
Public Works Director	0.05		0.05		0.05	
Recycling Assistant		0.30				
Refuse/Recycling/Office Coord			0.10		0.10	
Total for Refuse and Recycling	**0.49**	**0.30**	**0.49**	**0.10**	**0.49**	**0.10**

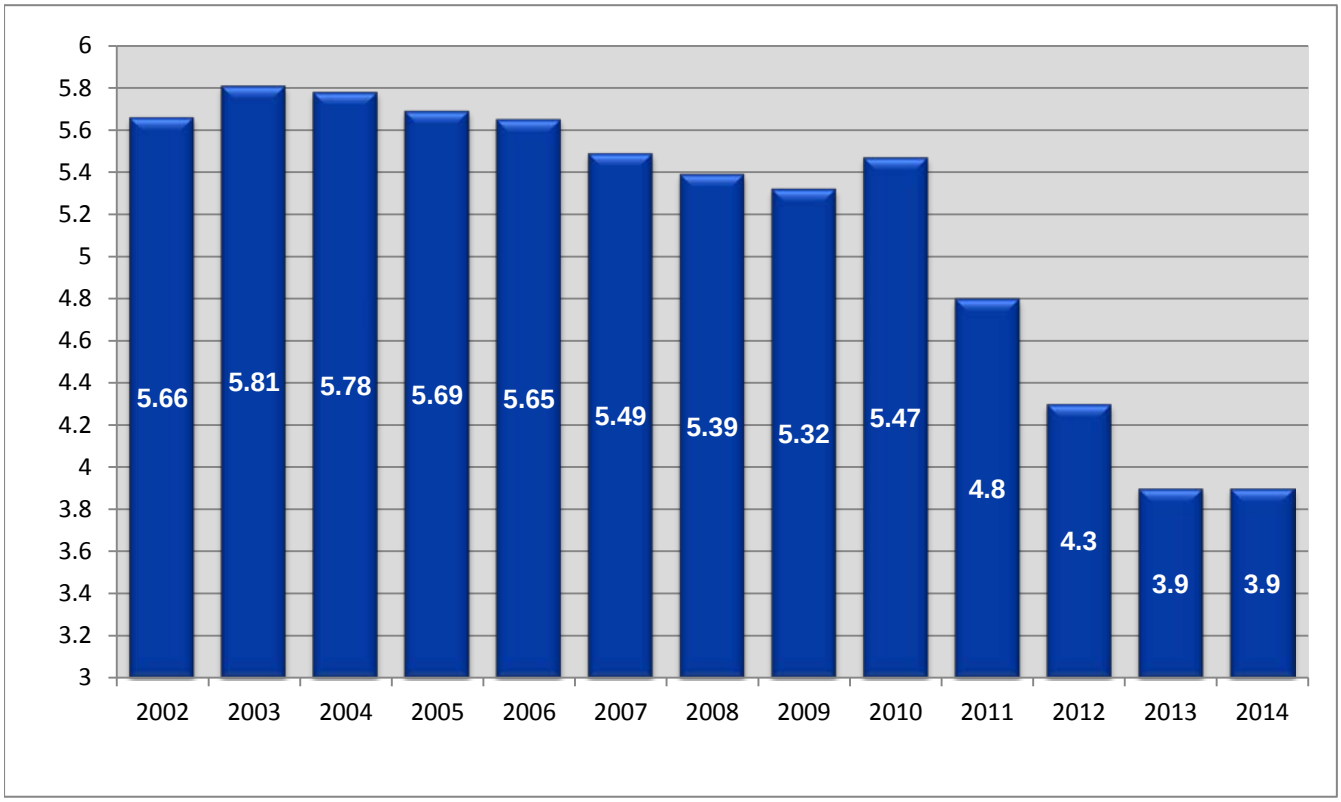
Personnel Summary

	Approved 2011/12		Approved 2012/13		Requested 2013/14	
	FT	PT	FT	PT	FT	PT
Streets						
Account Clerk I	0.34		0.34		0.34	
Division Supervisor	1.00		1.00		1.00	
Environmental Specialist PT		0.50				
Field Supervisor			1.00		1.00	
Field Supervisor - Temporary	1.00					
Intern						1.5
MSE-C Equipment Operator I	7.00		8.00		8.00	
MSE-F Equipment Operator II	7.00		6.00		6.00	
MSE-G Leader	2.00		2.00		2.00	
Ordinance Enforcement Officer		0.30		0.30		0.30
Project Construction Manager	1.00		1.00		1.00	
Public Works Director	0.28		0.28		0.28	
Seasonal Supervisor				0.60		0.30
Summer Laborer - Streets				4.90		2.20
Supt of Parks, Streets & Drains			0.67		0.67	
Supt of Streets & Drains	1.00					
Total for Streets	**20.62**	**0.80**	**20.29**	**5.80**	**20.29**	**4.30**
Treasurer						
Account Clerk I	2.00		1.00		1.00	
Account Clerk II	1.00		2.00		2.00	
City Treasurer	1.00		1.00		1.00	
Total for Treasurer	**4.00**	**0.00**	**4.00**	**0.00**	**4.00**	**0.00**
Water & Sewer						
Account Clerk I	0.32		0.32		0.32	
Cross Connection Inspector	1.00		1.00		1.00	
Division Supervisor	1.00		1.00		1.00	
GIS Analyst	0.50		0.50		0.50	
MSE-C Equipment Operator I	11.00		11.00		11.00	
MSE-D Service Tech I-Water	7.00		7.00		7.00	
MSE-F Equipment Operator II	6.00		6.00		6.00	
MSE-G Leader	3.00		3.00		3.00	

Personnel Summary

	Approved 2011/12		Approved 2012/13		Requested 2013/14	
	FT	PT	FT	PT	FT	PT
Water & Sewer - Contunued						
Office Assistant I	3.00		3.00		3.00	
Office Coordinator	0.90					
Public Works Director	0.34		0.34		0.34	
Refuse/Recycling/Office Coord			0.90		0.90	
Summer Laborer - Water		0.90		0.40		1.30
Supt of Water & Sewer Maint	1.00		1.00		1.00	
Total for Water & Sewer	**35.06**	**0.90**	**35.06**	**0.40**	**35.06**	**1.30**
Grand Total	**348.00**	**93.50**	**319.00**	**116.20**	**323.00**	**117.10**

FULL-TIME EMPLOYEES PER 1,000 POPULATION



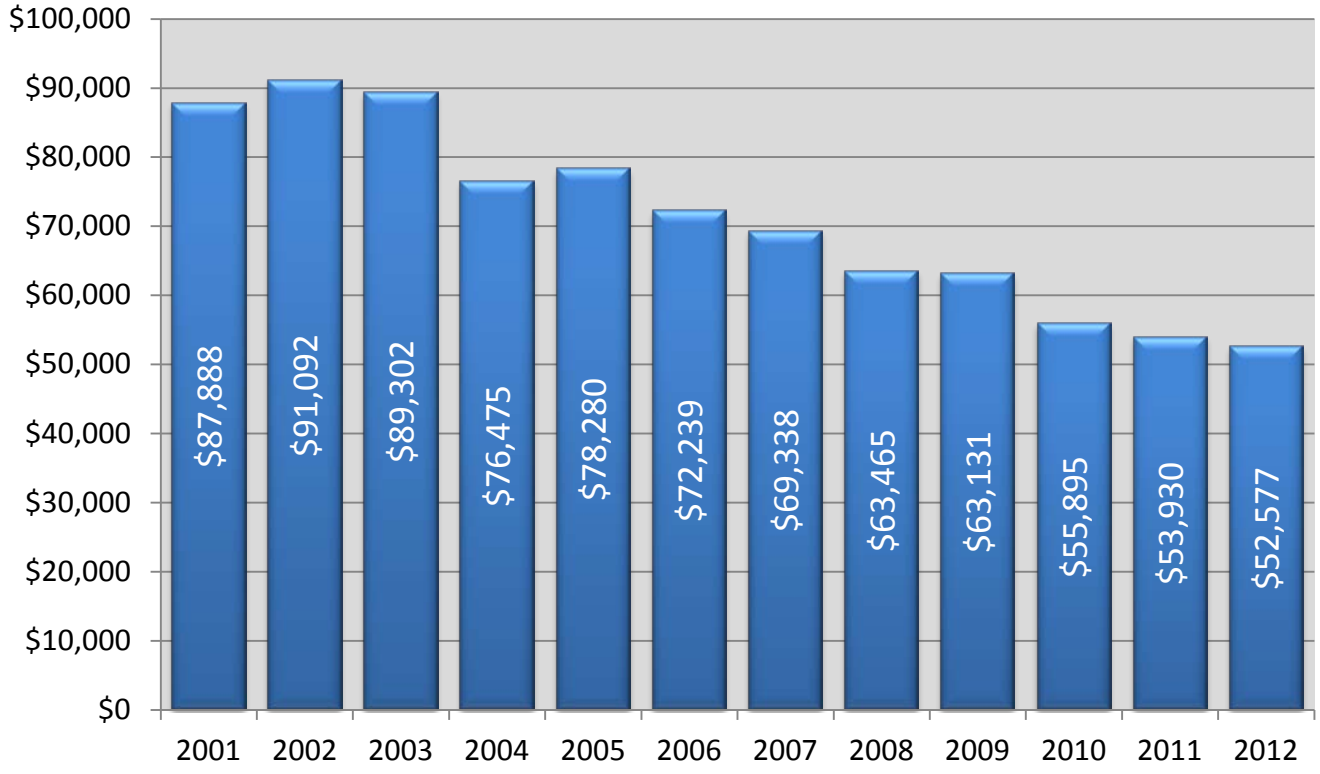
2014 is based on the population estimate provided by the Southeast Michigan Council of Governments (SEMCOG) of 82,071. The 2011 population count reflects the 2010 official U.S. census number of 80,980.

City of Troy

City Council

Mayor……Dane Slater
Mayor Pro Tem…….. Wade Fleming
Council Member……Jim Campbell
Council Member……Dave Henderson
Council Member…… Maureen McGinnis
Council Member……Ed Pennington
Council Member……Doug Tietz

- ***Operating Budget History***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 102 Council						
PERS - PERSONAL SERVICES	15,840	14,711	15,900	15,843	15,850	0.04%
SUP - SUPPLIES	1,503	3,582	2,500	2,500	2,500	0.00%
OTH - OTHER SERVICE CHARGES	36,587	34,265	32,800	37,300	34,350	-7.91%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Department Total: Council	53,930	52,557	51,200	55,643	52,700	-5.29%

City Manager

City Manager……Brian Kischnick
Director of Economic and Community Development…….Mark F. Miller
Director of Financial Services……..Thomas Darling, CPA

MISSION STATEMENT

The mission of the City Manager's Office is to partner with City Council in achieving the goals and objectives set forth for the City of Troy. To this end, a key factor is the identification of priorities and establishment of management procedures that develop and effectively utilize City resources. In addition the City Manager's Office works to create an environment that actively encourages business retention and growth through public and private sector collaboration.

DEPARTMENT FUNCTIONS

- ***Budget and Operations***

✓ Prepares annual operating budget
✓ Monitors expenditures and revenues
✓ Analyzes and evaluates financial trends
✓ Conducts management studies
✓ Develops Capital Improvement Program

- ***City Management***

✓ Provides support and makes recommendations to the City Council
✓ Oversees municipal operations
✓ Provides organizational management
✓ Provides fiscal management
✓ Selects candidates for vacant senior staff positions
✓ Recommends strategic planning initiatives
✓ Facilitates Council-community relationships

- ***Economic Development Services***

✓ Directs economic development efforts of the City
✓ Creates new development tools
✓ Encourages and supports appropriate sustainable private sector developments
✓ Coordinates economic development services with other City, county, regional and state economic development agencies and organizations
✓ Provides information and assistance to businesses expanding or relocating to the City
✓ Maintains contact with local businesses and industries
✓ Provides professional and clerical staff support for the Downtown Development Authority, the Brownfield Redevelopment Authority, the Local Development Finance Authority, the Certified Technology Park (SmartZone) and the Economic Development Corporation
✓ Coordinates City efforts with the Troy Chamber of Commerce

DEPARTMENT FUNCTIONS (cont.)

- ***Employee Retirement System***

✓ Administers the pension plans
✓ Prepares meeting agendas
✓ Manages investment of fund

PERFORMANCE INDICATORS

Performance Indicators	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
# of Regular Council Meetings	29	29	29	29
# of Agenda Items Prepared	175	175	175	175
# of Employees' Retirement System Board Meetings	12	12	12	12
# of Downtown Development Authority Meetings	4	2	2	4
# of Brownfield Redevelopment Authority Meetings	1	1	2	2
# of Local Development Finance Authority Meetings	1	1	2	2
# of Labor Contracts Settled	2	0	0	3
# of Business Contact Actions	150	150	190	190
# of Business Attraction Visits	50	50	50	50
# of Economic Gardening Meetings	4	4	4	4
GFOA Awards	2	2	3	3
Bond Rating (S&P)	AAA	AAA	AAA	AAA

Notes on Performance Indicators

None

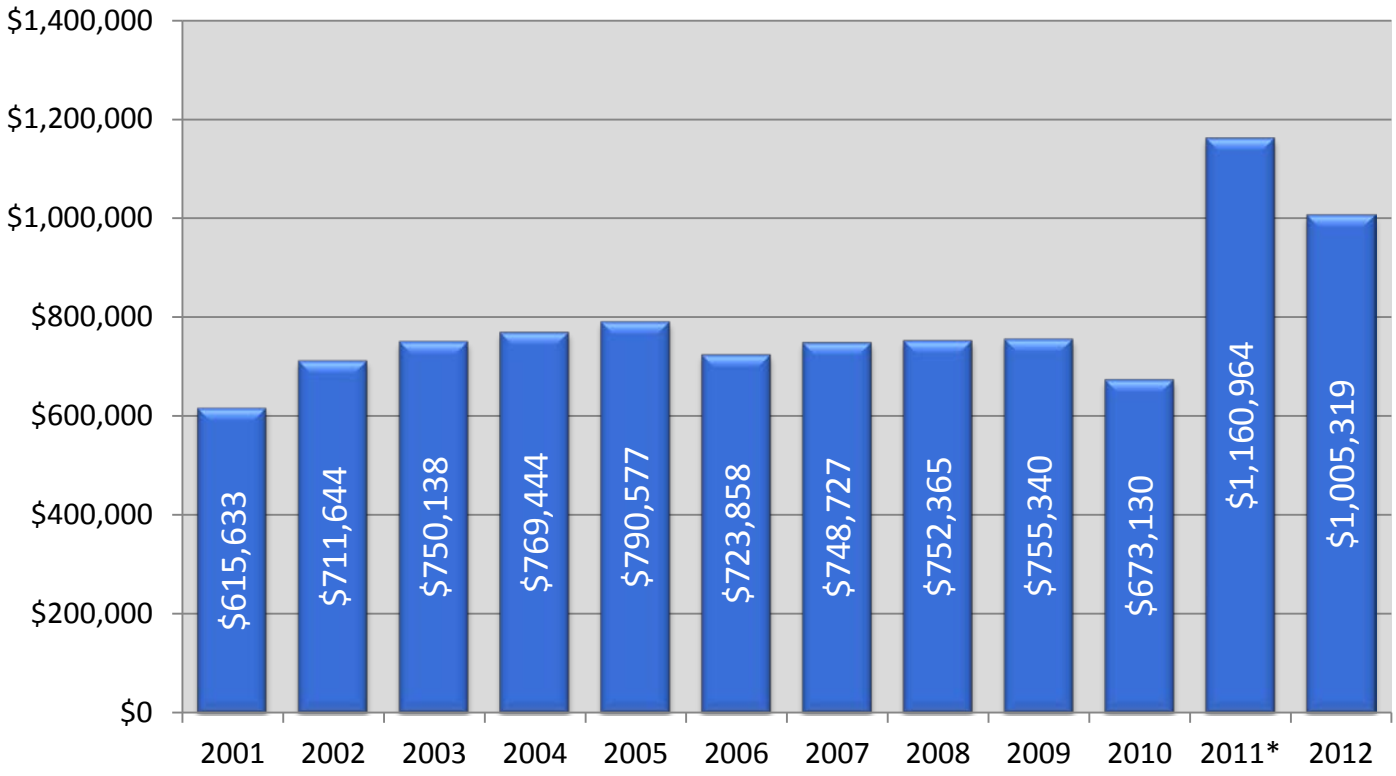
SUMMARY OF BUDGET CHANGES

- ***Significant Notes – 2013/14 Budget Compared to 2012/13 Budget***

Expenditures increased $117.7 thousand (9.9%) due to Community Promotion enhancements ($50K), Employee Recognition and Appreciation Programs ($10K) and Personnel Service costs ($60K).

Personnel Summary	**2010/11**		**2011/12**		**2012/13**		**2013/14**	
	Full Time	**Part Time**	**Full Time**	**Part Time**	**Full Time**	**Part Time**	**Full Time**	**Part Time**
City Manager's Office	6.5	1	6.5	0.9	6.5	1	6.5	1
Total Department	**6.5**	**1**	**6.5**	**0.9**	**6.5**	**1**	**6.5**	**1**

- ***Operating Budget History***
  * 2011 incorporated Community Affairs Department.



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 172 Manager						
PERS - PERSONAL SERVICES	983,184	726,339	922,800	977,951	1,041,640	6.51%
SUP - SUPPLIES	30,927	20,011	25,000	39,000	25,250	-35.26%
OTH - OTHER SERVICE CHARGES	146,853	258,969	187,400	170,380	238,110	39.75%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Department Total: Manager	1,160,964	1,005,319	1,135,200	1,187,331	1,305,000	9.91%

City Attorney

City Attorney.....Lori Grigg Bluhm

MISSION STATEMENT

The mission of the City Attorney's Office is to provide effective and efficient legal services to City Council, City Management and the various boards and committees of the City.

DEPARTMENT FUNCTIONS

- ***Administration***

✓ Prepares and administers department budget
✓ Serves as a liaison with local, federal, and state agencies, associations and groups
✓ Monitors progress of outside retained counsel
✓ Serves as a liaison with other City departments
✓ Coordinates staff development
✓ Explores use of available technological advances for increased efficiency
✓ Liaison for City's Casualty & Property Insurance

- ***Advising City Officials***

✓ Consults and provides counsel and legal advice and updates for City Council
✓ Regularly attends meetings of City Council, boards and commissions, and management
✓ Provides legal advice and updates for City boards and commissions
✓ Provides legal advice and updates for City management, department directors and employees
✓ Monitors compliance with Open Meetings Act and Freedom of Information Act
✓ Provides information to the general public, as well as other local, state and federal governmental agencies and municipal government associations
✓ Sponsors Law Day activities

- ***City as Plaintiff***

✓ Handles eminent domain cases
✓ Initiates invoice collection procedures
✓ Pursues nuisance abatement
✓ Pursues license revocations with Secretary of State
✓ Prepares administrative search warrants
✓ Represents City at administrative hearings, including but not limited to environmental law hearings

- ***Defense of the City***

✓ Represents the City when its zoning and planning decisions are challenged
✓ Defends the City, its officials and volunteers when sued for the performance of governmental functions
✓ Defends the City and its officials in personal injury cases
✓ Defends City and officials in civil rights matters
✓ Defends City Assessor's value determinations

DEPARTMENT FUNCTIONS (cont)

- ***Ordinance Prosecutions***

✓ Processes misdemeanor ordinance violations
✓ Prosecutes drug and alcohol cases
✓ Pursues building and zoning ordinance cases
✓ Handles domestic abuse cases
✓ Prosecutes shoplifting cases
✓ Represents the City in traffic matters
✓ Prosecutes disorderly conduct cases
✓ Handles assault and battery cases
✓ Assists with municipal civil infraction matters
✓ Defends appeals of criminal convictions
✓ Defends appeals of civil infractions

- ***Other Activities***

✓ Negotiates or assists in negotiation of contracts, agreements, bonds and real estate transactions as needed
✓ Researches, drafts, and reviews all ordinances, policies and legal documents
✓ Recommends necessary revisions of the City Charter and Code
✓ Receives citizen complaints, mediates disputes and issues criminal misdemeanor warrants
✓ Provides training regarding the law and legal procedures for employees and officials
✓ Prepares numerous agenda items for City Council consideration
✓ Assists citizens on a daily basis by answering inquiries and providing appropriate referrals when warranted
✓ Responds to media inquiries

PERFORMANCE INDICATORS

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
District Court Appearances	6185	6615	6500	6500
Formal Citizen Complaints of Criminal Activities	104	95	90	90
Cost Recovery for City	$44,859	$63,991	$60,000	$60,000
Warrants Issued	159	163	150	150
City Council Agenda Items	162	169	165	165

Notes on Performance Indicators

- Cost Recovery amount does not include any restitution obtained for the benefit of crime victims or City's percentage of fines and costs and late fees resulting from district court prosecution.

SUMMARY OF BUDGET CHANGES

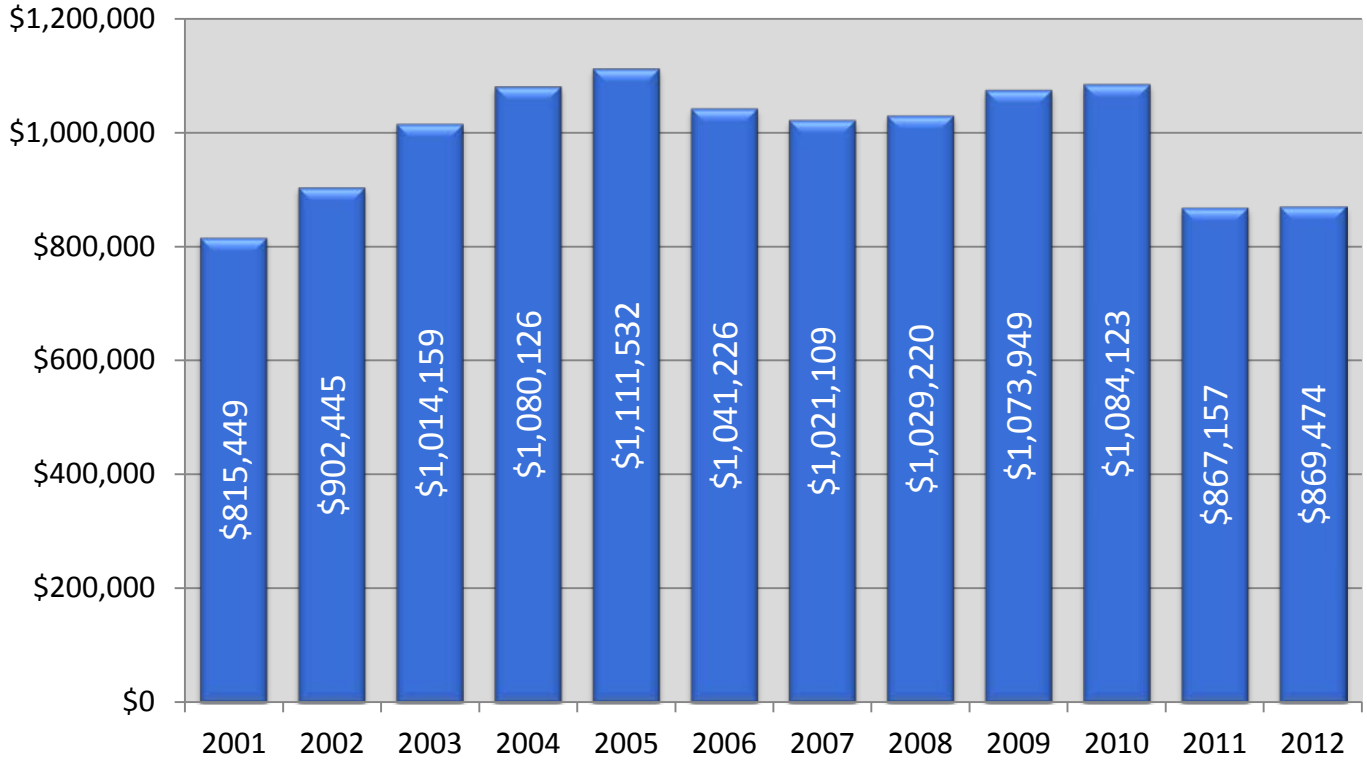
- ***Significant Notes – 2013/14 Budget Compared to 2012/13 Budget***

Due to a resignation and a subsequent recruitment for an attorney position, there was a temporary vacancy, resulting in lower personnel costs for the recruitment year.

Increase in 2013/14 personal Service due to reduction of furlough hours.

Personnel Summary	**2010/11**		**2011/12**		**2012/13**		**2013/14**	
	Full-Time	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**
City Attorney's Office	7	0.1	7	0	7	0	7	0
Total Department	**7**	**0.1**	**7**	**0**	**7**	**0**	**7**	**0**

- ***Operating Budget History***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 266 City Attorney						
PERS - PERSONAL SERVICES	781,340	764,627	807,200	799,086	892,820	11.73%
SUP - SUPPLIES	8,411	8,125	9,200	9,500	9,500	0.00%
OTH - OTHER SERVICE CHARGES	77,405	96,722	152,100	156,400	157,680	0.82%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Department Total: City Attorney	867,156	869,474	968,500	964,986	1,060,000	9.85%

Building Inspection

SAFEbuilt Building Official……Steve Burns
Building Official/Code Inspector ……Mitchell Grusnick

MISSION STATEMENT

SAFEbuilt Inc. performs duties dedicated to protecting the health, safety and welfare of the Troy community. The Building Inspection Department enforces nearly 30 different chapters of the Troy City Code including building codes, property maintenance, signs, litter, zoning, nuisance and others.

DEPARTMENT FUNCTIONS

- ***Administration***

✓ Prepares and administers department budget
✓ Develops departmental policies and procedures that allow for delivery of professional services
✓ Prepares agendas and provides technical support to the Building Code Board of Appeals
✓ Prepares agenda items for City Council
✓ Ensures that inspectors complete required continuing education classes to maintain State registration
✓ Establishes and maintains good working relationships with builders, developers, businesses, residents and citizen groups
✓ Provides education to the public on the activities of the department
✓ Oversees and provides administrative support to City building projects

- ***Clerical***

✓ Processes and issues permits
✓ Collects fees for permits and conducts daily accounting of fees
✓ Maintains and updates permit and inspection records
✓ Prepares and processes written communications from the department
✓ Prepares monthly and annual reports
✓ Assists the public in locating records on existing buildings
✓ Recommends strategic planning initiatives
✓ Facilitates Council-community relationships

- ***Inspection***

✓ Inspects construction at various stages through completion to assure compliance with all codes and ordinances
✓ Provides information and assistance to citizens
✓ Coordinates inspections with the Fire, Engineering, Water and other involved departments
✓ Assists homeowners with the builder complaint process through the State of Michigan

DEPARTMENT FUNCTIONS (cont.)

- ***Plan Review***

✓ Reviews plans for compliance with city, state and federal codes, ordinances and laws and prepares for issuance of permits
✓ Provides information regarding codes, ordinances, processes and requirements to designers, builders and the general public
✓ Provides technical support and attends meetings of the Building Code Board of Appeals and the Advisory Committee for Persons with Disabilities
✓ Coordinates and compiles information from other departments involved in plan review process

PERFORMANCE INDICATORS

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Permits Issued	3,618	4,812	8,667	8,967
Plans Reviewed	737	1,183	2,112	2,459
Total Value of Construction	$58,743,356	$69,139,257	$138,225,319	$136,136,600
Number of Inspections	6,239	7,888	15,776	-

Notes on Performance Indicators

- There is a trend of increasing permit and inspection activity

SUMMARY OF BUDGET CHANGES

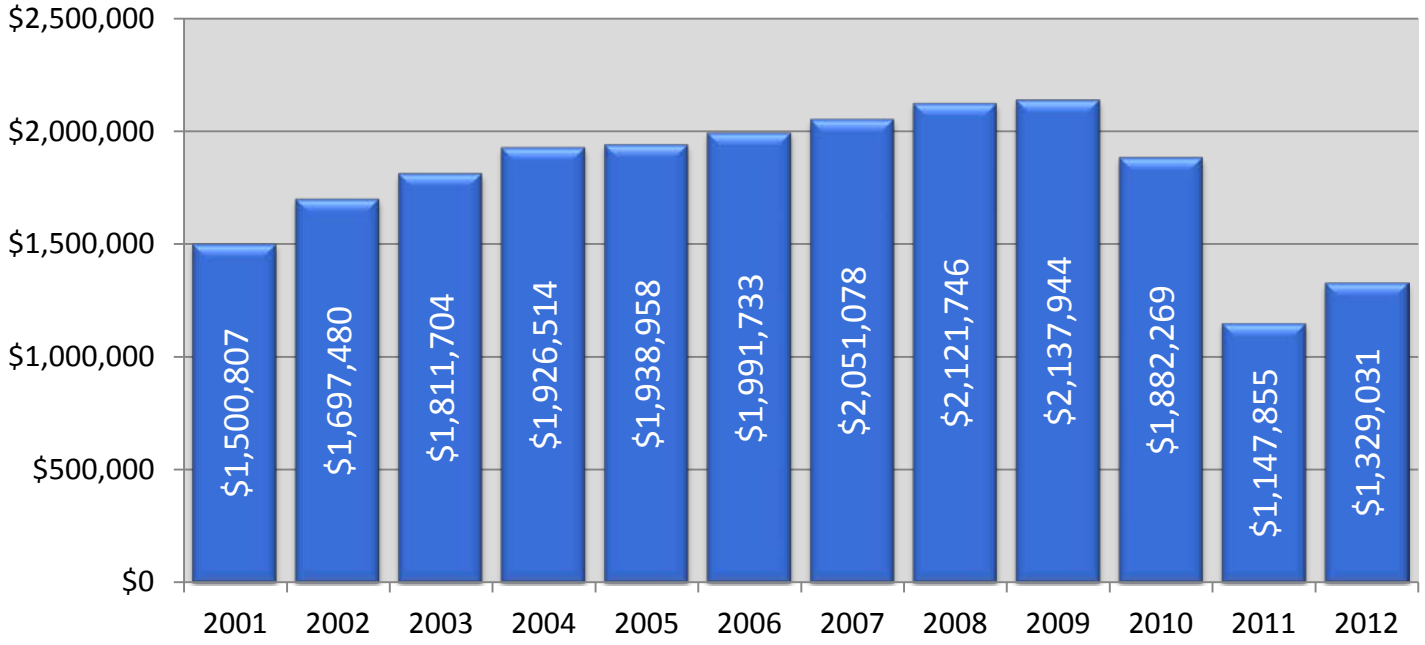
- ***Significant Notes – 2013/14 Budget Compared to 2012/13 Budget***

Increase in other service charge due to contracted services for digital scanning of Building documents $180 thousand.

Personnel Summary	2010/11		2011/12		2012/13		2013/14	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Building Inspection	6	0	*0.35	0	*0.35	0	*0.35	0
Total Department	**6**	**0**	***0.35**	**0**	***0.35**	**0**	***0.35**	**0**

***Certified Building Official hours, service outsourced to Safe Built.**

- ***Operating Budget History***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 371 Building Inspection						
PERS - PERSONAL SERVICES	19,557	39,081	44,300	44,244	49,170	11.13%
SUP - SUPPLIES	2,280	-	3,500	3,500	3,500	0.00%
OTH - OTHER SERVICE CHARGES	1,119,584	1,291,748	1,329,100	1,146,500	1,564,930	36.50%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Department Total: Building Inspection	1,141,421	1,330,829	1,376,900	1,194,244	1,617,600	35.45%

Engineering

City Engineer……Steven J. Vandette, P.E.
Deputy City Engineer/Traffic Engineer……..William J. Huotari , P.E.

MISSION STATEMENT

The mission of the Engineering Department is to design and construct high quality, cost effective public improvements using sound engineering principles and cutting edge design and construction technologies.

DEPARTMENT FUNCTIONS

- ***Administration***

✓ Prepares and administers capital improvement program (CIP) budget for roads, sewers, water mains, drains and sidewalks
✓ Develops master plans for capital improvements
✓ Serves as liaison with federal, state and county agencies and other cities to implement projects, programs and permits
✓ Serves as liaison with developers to implement public improvements for new residential, commercial and industrial developments
✓ Serves as liaison with utility companies for private utility work within city right-of-way
✓ Prepares and maintains design standards for public and private improvements
✓ Prepares requests for proposals for consulting engineering services
✓ Manages city staff and consultants assigned to perform technical studies, project design, construction project administration and inspection
✓ Recommends and implements policies for all city real estate, right-of-way and economic development activities

- ***Engineering***

✓ Designs and prepares plans for public improvement (CIP) projects such as roads, storm drains, sanitary sewers, stream bank stabilization and water mains
✓ Reviews development plans for compliance with City of Troy standards and specifications
✓ Reviews site grading, drainage and soil erosion control plans for compliance with City of Troy, county and state requirements
✓ Maintains development standards, construction specifications and standard construction details
✓ Investigates concerns from the public regarding construction and development projects
✓ Provides utility and flood plain information
✓ Maintains the pavement management system
✓ Issues permits and performs inspections for water, sewer, road and utility construction, soil erosion control and culvert installations
✓ Prepares special assessment district projects for paving, sanitary sewers and sidewalks

DEPARTMENT FUNCTIONS (cont.)

- ***Surveying and Inspection***

✓ Conducts surveys for design and construction of public improvements
✓ Maintains the city's global positioning and benchmark systems
✓ Participates in maintenance of the city's geographic information system
✓ Investigates drainage problems
✓ Inspects public improvements for compliance with development standards, construction specifications and soil erosion control requirements
✓ Inspects city road, water main and sewer projects

- ***Right-of-Way***

✓ Appraises and negotiates for acquisition or sale of city real estate and right-of-way
✓ Sells, leases, and licenses land and public property
✓ Facilitates the donation or acquisition of land and property for public use
✓ Coordinates vacation or sale of city land no longer needed
✓ Assists in relocating businesses and residences acquired as part of city road projects
✓ Provides real estate support services to the public, other city departments, utility companies and public agencies
✓ Assists in the litigation process regarding public property
✓ Maintains records for city-owned property, easements and other real estate documents at the County
✓ Researches and assures clear title to city-owned property and rights
✓ Performs real estate asset management activities
✓ Skilled and trained in federal and state laws and regulations as they pertain to real estate acquisition and capital improvement projects

- ***Traffic Engineering***

✓ Conducts traffic volume counts
✓ Reviews plans of new developments for compliance with traffic standards
✓ Responds to requests for new traffic signals and signs
✓ Serves as liaison with Oakland County on traffic signal concerns
✓ Investigates traffic vision obstructions
✓ Provides staff support for Traffic Committee activities
✓ Coordinates review of traffic studies
✓ Processes sidewalk waiver requests

- ***Storm Water Drainage***

✓ Evaluates storm water drainage systems
✓ Develops and implements projects to improve watersheds and storm water drainage systems
✓ Conducts illicit discharge detection and elimination program
✓ Monitors construction site runoff
✓ Conducts public education and outreach programs
✓ Serves as liaison with other storm water agencies to effectively manage watersheds in accordance with regulations and mandates
✓ Serves as enforcing agency for Soil Erosion and Sedimentation Control (SESC) program

PERFORMANCE INDICATORS

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Site Plans Approved	62	57	65	60
Right-of-way Permits Issued	227	242	305	350
Value of Construction Contracts Awarded and Supervised	$4.1M	$6.8M	$10.5M	$8.0M
Soil Erosion Control Inspections	653	576	624	613
Soil Erosion Control Permits	130	131	128	135
% Engineering Plans Reviewed within 8 Weeks	92%	84%	86%	90%
% Right-of-way Permits Issued within 10 days	92%	94%	92%	95%
% Soil Erosion Control Permits Issued within 5 days	88%	89%	84%	90%
% Contracts Completed within Contingency	83%	83%	100%	90%
% CIP Projects Budgeted and Awarded	83%	83%	100%	90%

Notes on Performance Indicators

None

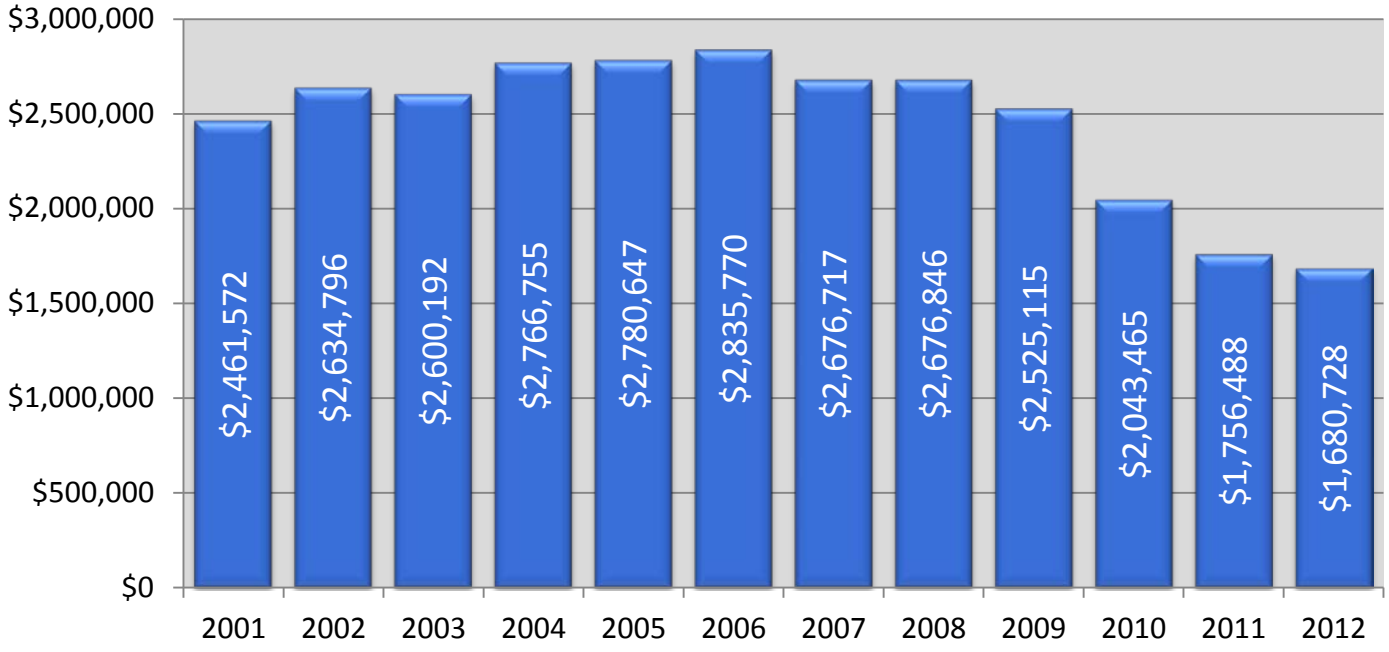
SUMMARY OF BUDGET CHANGES

- ***Significant Notes – 2013/14 Budget Compared to 2012/13 Budget***

Increase in personal service costs due to furlough reductions.

Personnel Summary	2010/11		2011/12		2012/13		2013/14	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Engineering	12.25	0.8	12.25	0.9	11.25	0	11.25	0
Traffic Engineering	0	0.6	0	0.7	0	0.3	0	0.3
Total Department	**12.25**	**1.4**	**12.25**	**1.6**	**11.25**	**0.3**	**11.25**	**0.3**

- ***Operating Budget History***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 442 Engineering						
Business Unit: 442 Engineering						
PERS - PERSONAL SERVICES	1,508,767	1,275,198	1,330,000	1,395,098	1,504,370	7.83%
SUP - SUPPLIES	12,453	14,493	17,000	19,500	17,500	-10.26%
OTH - OTHER SERVICE CHARGES	204,368	357,476	352,400	348,370	345,030	-0.96%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Engineering	1,725,588	1,647,167	1,699,400	1,762,968	1,866,900	5.90%
Business Unit: 443 Traffic Engineering						
PERS - PERSONAL SERVICES	9,143	7,891	9,080	9,089	8,800	-3.18%
SUP - SUPPLIES	-	80	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	21,758	25,590	19,120	19,120	19,100	-0.10%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Traffic Engineering	30,901	33,561	28,200	28,209	27,900	-1.10%
Department Total: Engineering	1,756,489	1,680,728	1,727,600	1,791,177	1,894,800	5.79%

City of Troy

Finance/Accounting

Director of Financial Services……..……..……Thomas Darling
Accounting Manager……..……...Lisa Burnham

MISSION STATEMENT

The mission of the Finance Department is to achieve excellence in the accounting of all financial transactions, and provide support to City departments with financial; budgetary; and procurement issues.

DEPARTMENT FUNCTIONS

- ***Accounting***

✓ Performs accounting of all financial transactions
✓ Processes payroll and retiree payments
✓ Processes accounts payable transactions
✓ Processes accounts receivable transactions for the General Fund
✓ Assists in annual audit
✓ Processes grant reimbursement requests

PERFORMANCE INDICATORS

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Payroll and Retiree Checks Processed	22,891	23,091	21,856	22,000
Invoices Issued	9,650	10,487	10,200	10,500
Accounts Payable Invoices Processed	20,132	18,348	19,000	19,200

Notes on Performance Indicators

None

SUMMARY OF BUDGET CHANGES

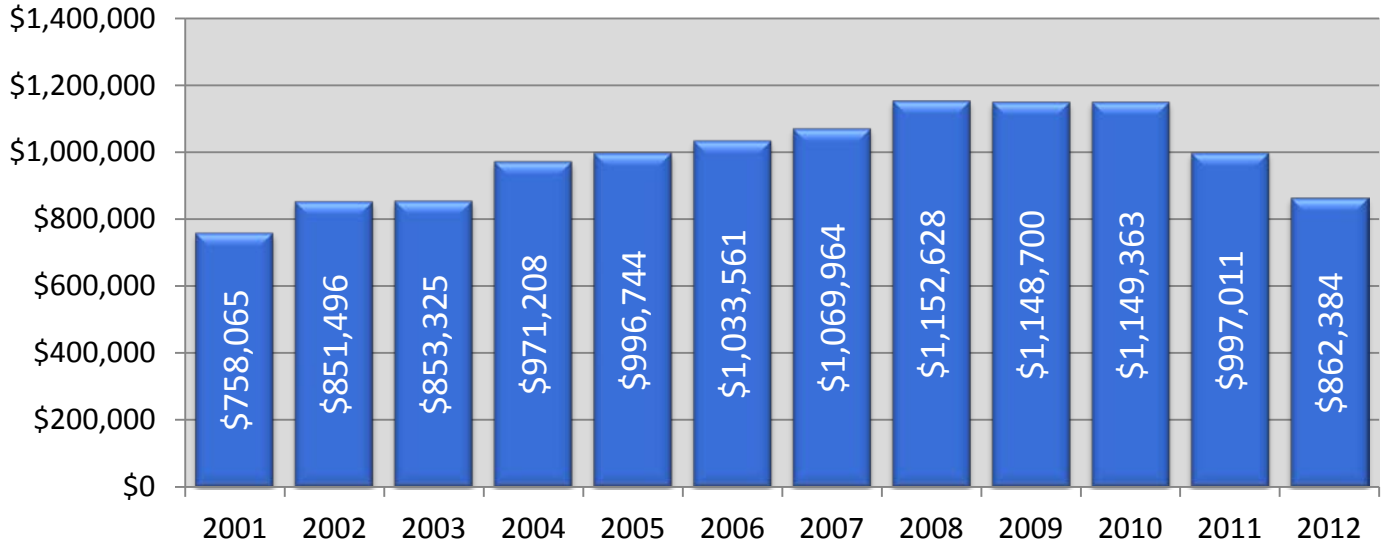
- ***Significant Notes – 2013/14 Budget Compared to 2012/13 Budget***

Risk Management Personnel:

Decrease of $75,000 due to reduction of one full-time employee and contracting benefits consultant.

Personnel Summary	**2010/11**		**2011/12**		**2012/13**		**2013/14**	
	Full-Time	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**
Accounting/Risk Management	7	0	7	0	7	0.5	6	0.7
Total Department	**7**	**0**	**7**	**0**	**7**	**0.5**	**6**	**0.7**

- ***Operating Budget History***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 191 Financial Services						
Business Unit: 191 Accounting						
PERS - PERSONAL SERVICES	717,866	614,101	564,500	687,345	593,780	-13.61%
SUP - SUPPLIES	9,927	11,555	16,000	16,000	16,000	0.00%
OTH - OTHER SERVICE CHARGES	34,899	32,234	33,800	33,770	34,220	1.33%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Accounting	762,692	657,890	614,300	737,115	644,000	-12.63%
Business Unit: 192 Risk Management						
PERS - PERSONAL SERVICES	162,940	141,845	29,250	74,988	-	-100.00%
SUP - SUPPLIES	1,222	564	500	1,000	400	-60.00%
OTH - OTHER SERVICE CHARGES	8,828	4,985	4,350	6,355	4,700	-26.04%
Business Unit Total: Risk Management	172,990	147,394	34,100	82,343	5,100	-93.81%
Business Unit: 223 Independent Auditor						
OTH - OTHER SERVICE CHARGES	61,331	57,100	57,100	57,000	57,000	0.00%
Business Unit Total: Independent Auditor	61,331	57,100	57,100	57,000	57,000	0.00%
Department Total: Financial Services	997,013	862,384	705,500	876,458	706,100	-19.44%

City Assessor's Office

City Assessor……Leger A. (Nino) Licari

MISSION STATEMENT

The mission of the City Assessor's Office is to accurately inventory and appraise every parcel of property in Troy in order to fairly distribute the tax burden, which supports the cost of government.

DEPARTMENT FUNCTIONS

- ***Assessing***

✓ Supervises preparation of Assessment Roll
✓ Serves as secretary of the Board of Review
✓ Implements policies and procedures
✓ Defends City in all matters before the Michigan Tax Tribunal

PERFORMANCE INDICATORS

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Board of Review Appointments	529	402	448	500
Assessor Review Changes	209	188	128	175
Personal Property Audits	161	155	150	150
Principal Residence Exemptions	2,578	2,621	2,600	2,800
Transfer Affidavits and Deeds	4,440	4,706	4,296	4,500
Property Description Changes	371	999	423	500
Total State Equalized Value	$4,985,518,313	$4,540,412,680	$4,410,108,900	$4,275,331,460
Small Claims Tribunal Appeals	160	117	46	60
Full Tribunal Appeals	417	424	252	200
Sales Ratio	50%	50%	50%	50%
Equalization Factor	1.00	1.00	1.00	1.00

Notes on Performance Indicators

- As Residential Values increase, Board of Review Appointments will rise.
- Assessor Review Changes will also increase with rising values.
- Principal Residence Exemptions and Deed processing will increase with more sales.
- Property Descriptions Changes will increase with more new construction.
- Small Claims Tribunal Appeals will increase with rising residential values.
- Full Tribunal Appeals should level off as the Commercial/Industrial values stagnate.
- The Sales Ratio percent and Equalization Factor should not change.

SUMMARY OF BUDGET CHANGES

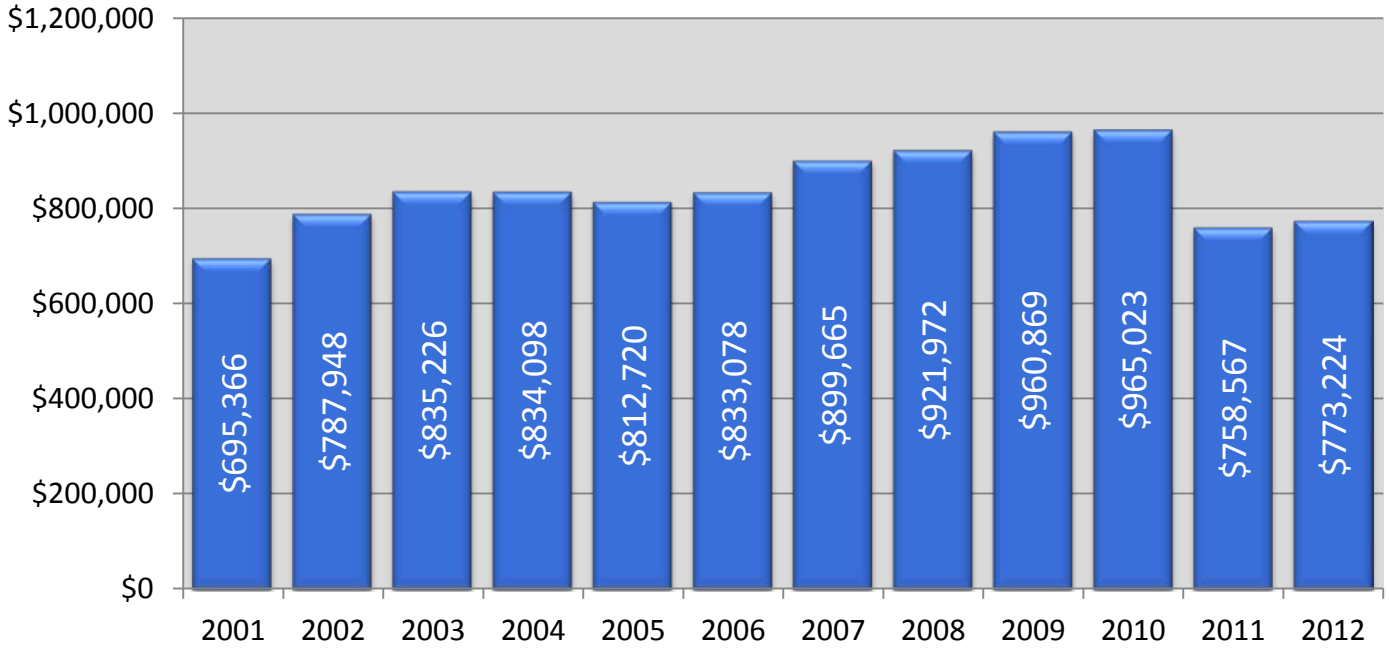
- ***Significant Notes – 2013/14 Budget Compared to 2012/13 Budget***

Personal Services:

There is an increase of 10 hours per week for the part time appraiser position to improve efficiency and maintain the auditing schedule.

Personnel Summary	**2010/11**		**2011/12**		**2012/13**		**2013/14**	
	Full-Time	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**
City Assessor's Office	6	0.5	6	0.5	6	0.5	6	0.8
Total Department	**6**	**0.5**	**6**	**0.5**	**6**	**0.5**	**6**	**0.8**

- ***Operating Budget History***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 257 Assessing						
Business Unit: 247 Board of Review						
PERS - PERSONAL SERVICES	1,698	1,305	2,400	2,425	2,420	-0.21%
OTH - OTHER SERVICE CHARGES	440	440	500	500	580	16.00%
Business Unit Total: Board of Review	2,138	1,745	2,900	2,925	3,000	2.56%
Business Unit: 257 Assessing						
PERS - PERSONAL SERVICES	669,471	686,005	684,900	698,274	800,280	14.61%
SUP - SUPPLIES	20,260	17,553	20,500	20,500	20,800	1.46%
OTH - OTHER SERVICE CHARGES	68,836	69,666	72,300	73,460	73,620	0.22%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Assessing	758,567	773,224	777,700	792,234	894,700	12.93%
Department Total: Assessing	760,705	774,969	780,600	795,159	897,700	12.90%

City Clerk's Office

City Clerk……Aileen Bittner

MISSION STATEMENT

The mission of the City Clerk's Office is to expeditiously provide accurate and courteous response to all requests for service or information, and to be sensitive to the individual needs of citizens.

DEPARTMENT FUNCTIONS

- ***City Council Meeting Administration***

✓ Post Notices of Public Meetings
✓ Prepare City Council Agendas/Packets
✓ Prepare City Council Minutes
✓ Process results of City Council Meetings (certified resolutions, agreements, contracts)

- ***Elections***

✓ Assure all voters' their rights to fair and accessible elections
✓ Conduct all elections in compliance with Federal, State and Local Election laws
✓ Update and maintain accurate voter records
✓ Maintain updated permanent absent voter list
✓ Educate voters and future voters with regard to the election process and the importance of voting
✓ Implement new Election laws in a timely and efficient manner

- ***FOIA***

✓ Process all FOIA requests within statutorily required timelines
✓ Educate the public and staff in regard to FOIA law and policies
✓ Communicate effectively with applicants and record holders
✓ Maintain accurate and complete records of all transactions as required by records retention schedules

- ***Licensing***

✓ Educate business owners and residents with regard to licensing ordinances
✓ Maintain accurate records of applications and transactions completed
✓ Work in conjunction with other departments to ensure timely and efficient responses to applications or inquiries

- ***Vital Records***

✓ Maintain accurate and confidential records of all events that occur within the City
✓ Provide certified copies to authorized applicants according to State statute
✓ Maintain complete records of all transactions

PERFORMANCE INDICATORS

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Birth Certificate Requests Processed	3,467	3,470	3,550	3,550
Death Certificate Requests Processed	1,115	1,103	1,202	1,200
Elections Conducted	3	4	3	1
Voter Transactions Processed	17,043	16,639	17,000	17,000
Absent Voter Ballots Processed	16,182	19,974	27,847	7,000
Business Licenses Issued	200	155	193	190
Freedom of Information Act Requests Processed	231	263	300	300
Passport Photos Taken	136	249	290	290
Duplicating Room- All Operations (copies, business cards, laminating, mailroom)	300,608	300,654	300,735	300,800
City Council Agenda Packets Prepared	40	33	40	35
Legal Notices Prepared	102	69	84	90
Efficiencies and Savings Growth Expected Through the continuing development of electronic operations in the department	--	--	5%	20%
% of Registered Voters Voting (November)	57%	27%	74%	25%

Notes on Performance Indicators

- Election related services decrease in 2013/14 due to odd-year election cycle that contains only one regular election scheduled in November, 2013.
- Implementation of the election results transmittal system, piloted during the November 2012 election, will produce a 5% growth in efficiency due to reduced time and labor spent on processing election night results.

SUMMARY OF BUDGET CHANGES

- ***Significant Notes – 2013/14 Budget Compared to 2012/13 Budget***

Personal Services:

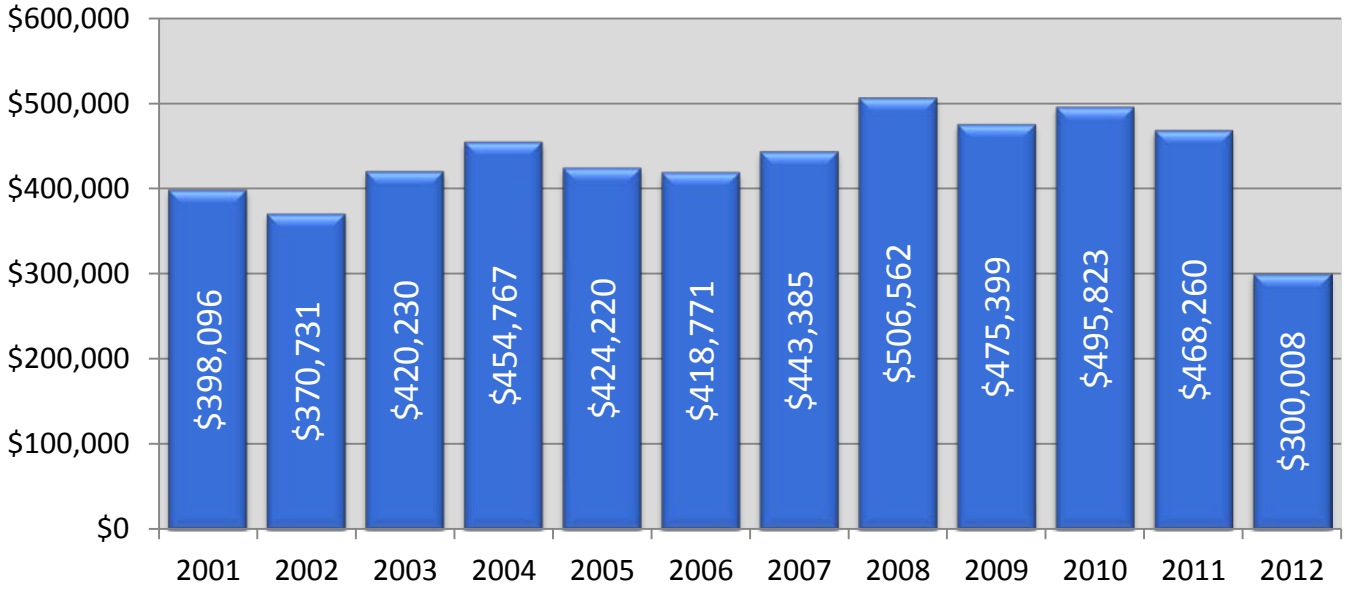
Election Inspector pay is decreased 70% from the amount budgeted for 2012/13 due to a reduction in the number of Inspectors needed in 2013/14 for just one consolidated regular election in November, 2013.

Other Service Charges:

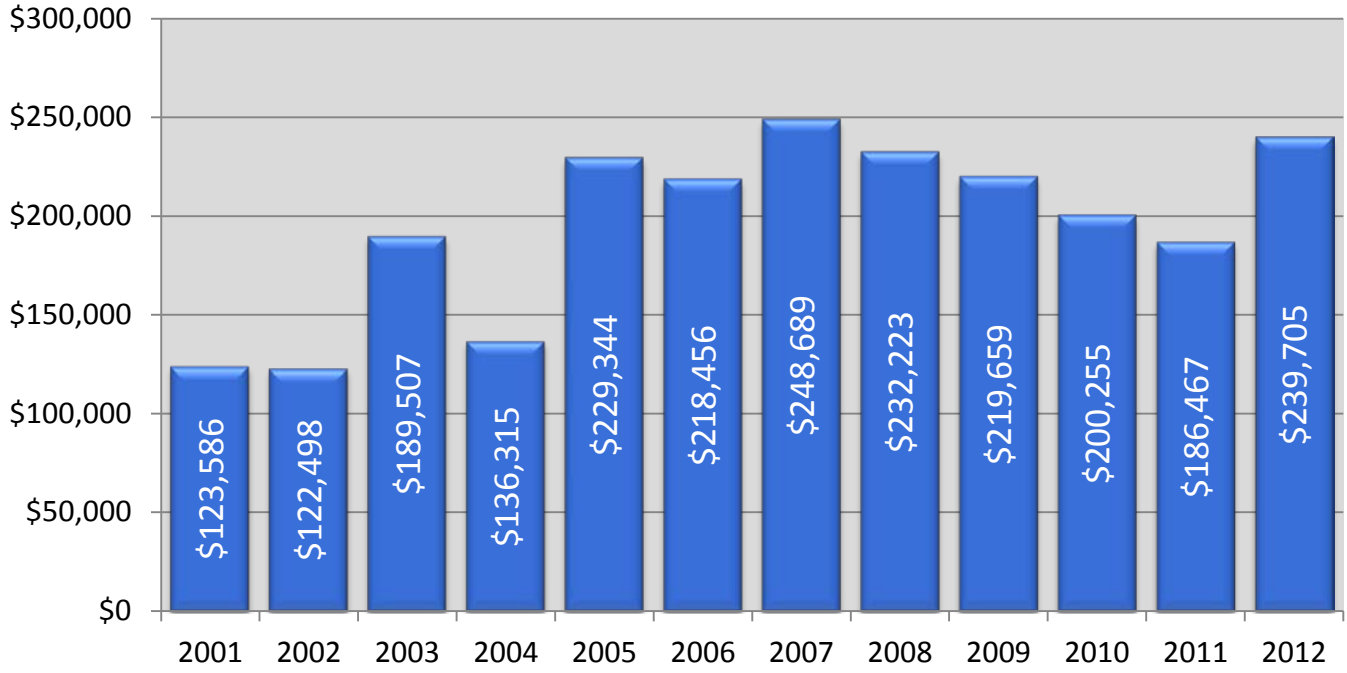
Replacement of Electronic Poll Book laptops will begin in 2013/14, causing a 23% increase in Elections – Other.

Personnel Summary	**2010/11**		**2011/12**		**2012/13**		**2013/14**	
	Full-Time	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**
City Clerk's Office	5	1	4	0	4	1	4	.8
Elections	1	0.1	0	0	0	0	0	.1
Total Department	**6**	**1.1**	**4**	**0**	**4**	**1**	**4**	**0.9**

- ***Operating Budget History - City Clerk's Office***



- ***Operating Budget History - Elections***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 215 City Clerk						
Business Unit: 215 Clerk						
PERS - PERSONAL SERVICES	428,704	261,589	282,950	282,962	308,710	9.10%
SUP - SUPPLIES	11,386	11,178	8,520	8,220	8,260	0.49%
OTH - OTHER SERVICE CHARGES	28,170	27,241	36,930	42,250	44,730	5.87%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Clerk	468,260	300,008	328,400	333,432	361,700	8.48%
Business Unit: 262 Elections						
PERS - PERSONAL SERVICES	146,280	171,579	218,500	139,757	104,050	-25.55%
SUP - SUPPLIES	11,887	26,357	22,000	22,100	15,200	-31.22%
OTH - OTHER SERVICE CHARGES	28,300	41,769	42,100	71,215	63,150	-11.32%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Elections	186,467	239,705	282,600	233,072	182,400	-21.74%
Department Total: City Clerk	654,727	539,713	611,000	566,504	544,100	-3.95%

Human Resources

Human Resources Director……Peggy E. Sears

MISSION STATEMENT

The Human Resources Department is dedicated to providing quality human resources and labor relations services and consultation to the employees and departments of the City.

DEPARTMENT FUNCTIONS

The Human Resources Department provides support services and consultation in the areas of recruitment, salary administration, employee and labor relations, benefits administration, workers' compensation, unemployment compensation, safety, employee education and development, performance evaluations, collective bargaining and contract administration, discipline, state and federal law compliance, personnel records maintenance, equal employment opportunity and other personnel and labor relations issues. Specific functions include:

- ***Human Resources***

✓ Provide service and consultation to employees and departments on contract administration, labor relations and personnel issues
✓ Assist departments in the most cost effective management of personnel
✓ Recruit and hire highly qualified candidates using skill and performance based criteria
✓ Maintain employee records and effective utilization of NWS software
✓ Manage benefit plans for cost saving opportunities while remaining competitive
✓ Administer workers' compensation program, and encourage safe practices through Employee Safety Program
✓ Develop policies to assure consistent, effective administration of procedures, pay, benefits and equal opportunity
✓ Maintain Intranet as source of information to employees
✓ Provide support services to the Emergency Operations Center

PERFORMANCE INDICATORS

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Full-time New Hires	1	10	15	5
Part-time/Temporary Hires	112	175	150	150
Full-time Terminations (excluding Retirements)	21	10	6	10
Full-time Terminations - Retirements	55	33	6	5
Part-time/Temporary Terminations	251	270	300	300
Applications Processed	1394	1344	1400	1200
Drivers License Checks Processed	(1)	230	630	300
Criminal Checks Processed	(1)	62	75	70
Payroll Changes Processed		1000	680	600
Employee Consultations	(1)	(1)	(1)	3500
Health Insurance Enrollment (New Hires, Retirees, COBRA)	(2)	(2)	(2)	525
Benefit Changes Processed	(2)	(2)	(2)	500
Occupational Injury or Illness Claims Processed	54	32	50	45
Average Number of Work Days to Complete Internal Recruitment	23	57	61	45
Average Number of Work Days to Complete External Recruitment	38	52	62	60
% of Grievances Resolved Before Arbitration	86%	67%	100%	90%
Full-Time Employee Turnover Rate (Excluding Retirements)	6.1%	3.3%	2.0 %	2.0%
% of Minorities in Workforce	6.7%	7.7%	8.2%	10.0 %

Notes on Performance Indicators

(1) Information not available; statistics were not tracked during periods of layoffs, staff reductions and budget reductions.

(2) Information not available for time period prior to the time when Human Resources assumed these functions.

SUMMARY OF BUDGET CHANGES

- ***Significant Notes – 2013/14 Budget Compared to 2012/13 Budget***

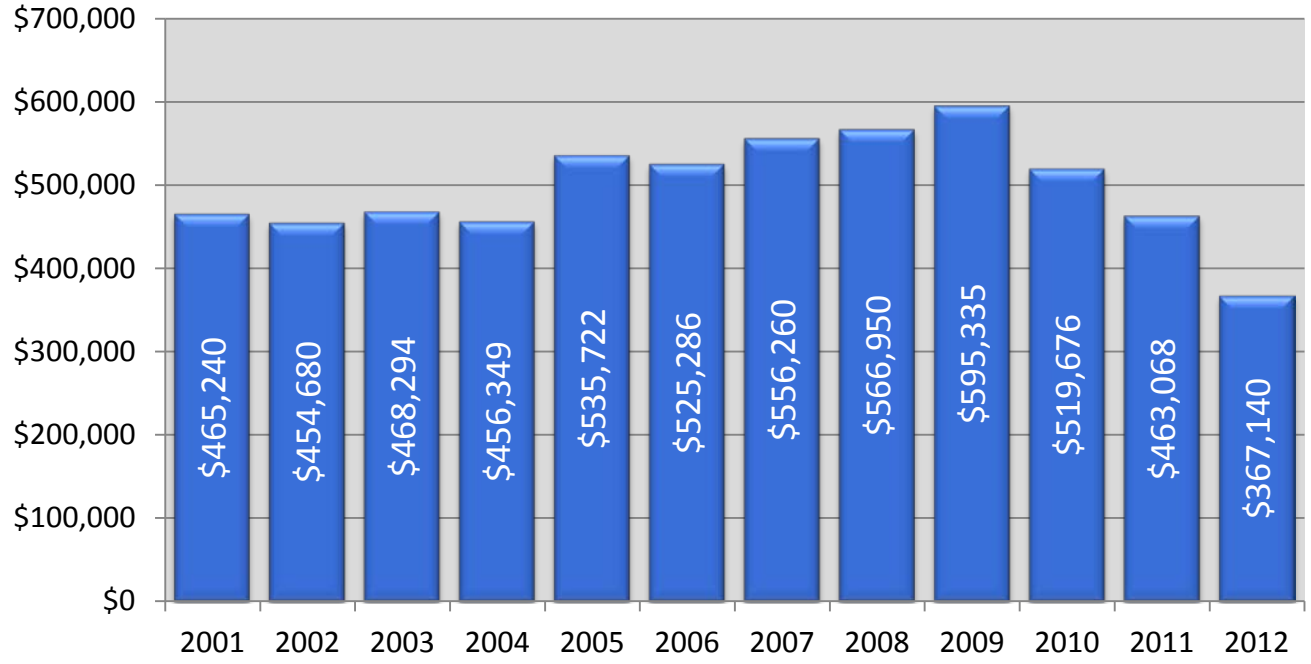
Travel and Mileage:
There is an increase of $150 (100%) due to the transportation needs anticipated with the transition of Workers Compensation and Safety/Training to the Human Resources Department from Risk Management.

Books and Magazines:
There is a decrease of $50 (-8%) due to taking advantage of the cost savings with a 2-year subscription.

Education & Training General:
There is an increase of $570 (14%) to provide a training opportunity for the Human Resources Specialist (to attend the Michigan Public Employer Labor Relations Association (MPELRA) in-state conference).

Personnel Summary	**2010/11**		**2011/12**		**2012/13**		**2013/14**	
	Full-Time	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**
Human Resources	3	0.5	2	0.5	3	0.4	3	0.8
Total Department	**3**	**0.5**	**2**	**0.5**	**3**	**0.4**	**3**	**0.8**

- ***Operating Budget History***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 270 Human Resources						
PERS - PERSONAL SERVICES	390,524	294,032	337,700	377,530	413,940	9.64%
SUP - SUPPLIES	2,604	3,370	3,800	3,750	3,750	0.00%
OTH - OTHER SERVICE CHARGES	69,939	69,738	81,200	91,900	142,610	55.18%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Department Total: Human Resources	463,067	367,140	422,700	473,180	560,300	18.41%

Purchasing

Purchasing Director …….. Susan Leirstein
Purchasing Manager …….. MaryBeth Murz

MISSION STATEMENT

The Mission of the Purchasing Department is to ensure value for City of Troy Departments by procuring goods and services at the lowest competitive price from competent vendors meeting specifications. Activities of the personnel in the Purchasing Department shall be performed in a manner that guarantees the integrity of the purchasing process, and that all vendors and City personnel are treated equitably and professionally.

DEPARTMENT FUNCTIONS

- ***Purchasing***

✓ Processes all non-construction bid requests for goods and services via the e-procurement website – www.mitn.info –
✓ Reviews and approves all on-line requisitions and purchase orders
✓ Reviews and approves all City invoices
✓ Performs contract administration of City-wide, non-construction contracts
✓ Administers procurement card program

PERFORMANCE INDICATORS

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Bid/Proposals Processed	32	25	25	30
Value of Contracted Expenditures	$10,533,907	$8,082,708	$8,900,000	$10,200,000
Value of Goods/Services Purchased	$33,452,085	$37,147,492	$31,000,000	$32,000,000
P-Card Transactions per Year	1580	1902	2000	2000
Total P-Card Spending	$250,519	$321,940	$300,000	$300,000
Bid Process Savings	$1,115,044	$493,621	$500K - $1Mil	$500K - $1Mil
% of Awards Without Dispute	100%	100%	100%	100%
Total Purchases Monitored per FTE	$16,726,042	$18,573,746	$15,500,000	$16,000,000
Average Amount of P-Card Transactions	$159	$169	$150	$150
Vending Commissions	$14,879	$12,415	$12,327	$11,000
Office Supply Rebates	$1203	$1655	$1500	$1500

Notes on Performance Indicators

None

SUMMARY OF BUDGET CHANGES

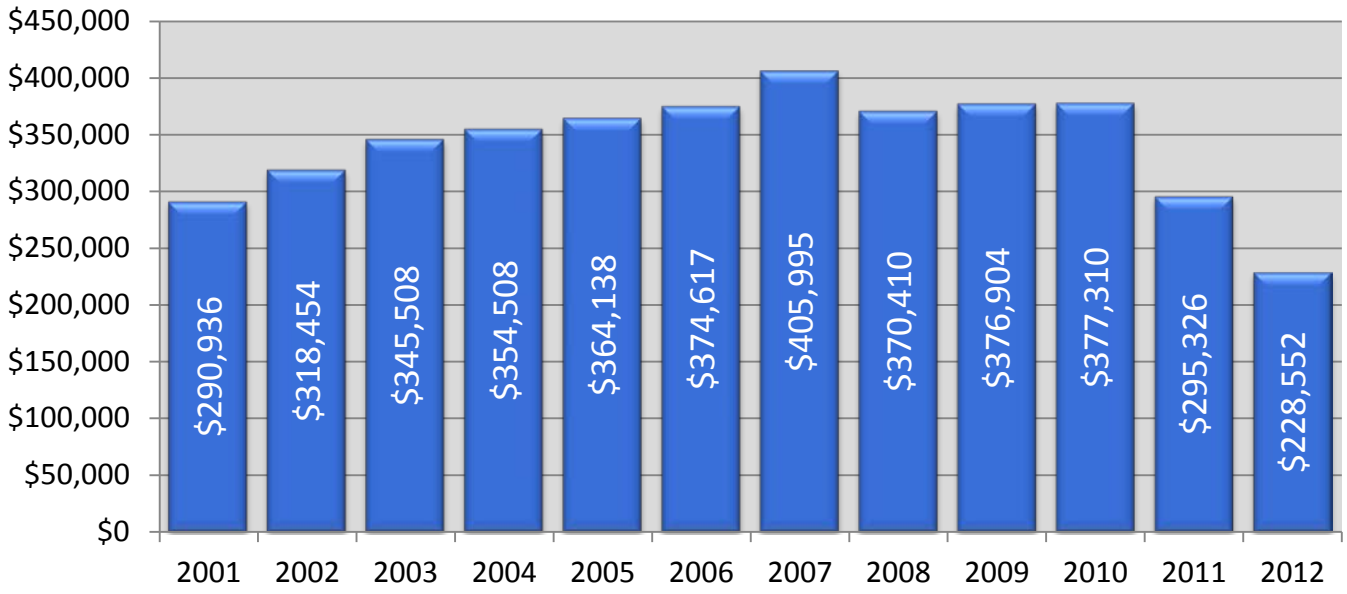
- ***Significant Notes – 2013/14 Budget Compared To 2012/13 Budget***

Personal Services:

There is a decrease of 6% or $16,000 as the one part-time shared position is now being budgeted in Human Resources.

Personnel Summary	2010/11		2011/12		2012/13		2013/14	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Purchasing Department	3	0.5	2	0	2	0.4	2	0
Total Department	**3**	**0.5**	**2**	**0**	**2**	**0.4**	**2**	**0**

- ***Operating Budget History***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 233 Purchasing						
PERS - PERSONAL SERVICES	277,374	218,320	179,000	269,930	233,830	-13.37%
SUP - SUPPLIES	2,766	2,256	2,400	4,000	4,000	0.00%
OTH - OTHER SERVICE CHARGES	15,185	7,976	10,300	14,210	11,070	-22.10%
Department Total: Purchasing	295,325	228,552	191,700	288,140	248,900	-13.62%

City Treasurer's Office

City Treasurer……Sandra Kasperek

MISSION STATEMENT

The mission of the City Treasurer's Office is to provide knowledgeable and courteous customer assistance for residents, businesses and visitors, and to implement the most current information technology available.

DEPARTMENT FUNCTIONS

- ***City Treasurer's Office***

✓ Perform collection and recording of all City revenue accounts
✓ Prepare and deposits all funds to appropriate accounts
✓ Maintain and balance tax roll
✓ Reconcile the Downtown Development Authority District
✓ Maintain billing of special assessments
✓ Process outgoing City mail
✓ Passport Acceptance Facility

PERFORMANCE INDICATORS

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Tax Bill Payments Taken in the Treasurer's Office	22,351	22,928	23,000	23,000
Tax Bill Payments Processed Electronically and at the Lockbox	42,736	42,164	42,200	42,200
Tax Bill Payments Processed Online / IVR Credit Card	323	286	300	300
Tax Adjustments Processed	277	522	500	500
Total % of Tax Roll Collected	99.76	99.81	99.8	99.8
Water Bill Payments Taken in the Treasurer's Office	16,314	19,261	19,000	19,000
Water Bill Payments Processed at the Lockbox	66,687	64,728	65,000	65,000
Water Bill Payments Processed through Auto Pay	16,565	17,012	17,000	17,000
Customers Enrolled in Auto Pay	4,100	4,250	4,300	4,300
Special Assessments Billed	59	42	36	30
Number of Invoices Processed	8,360	9,210	9,500	9,500
Number of Pieces of Outgoing City Mail Processed	97,103	92,740	93,000	90,000
Passport Applications Accepted	1,336	1,535	1,500	1,500

Notes on Performance Indicators

None

SUMMARY OF BUDGET CHANGES

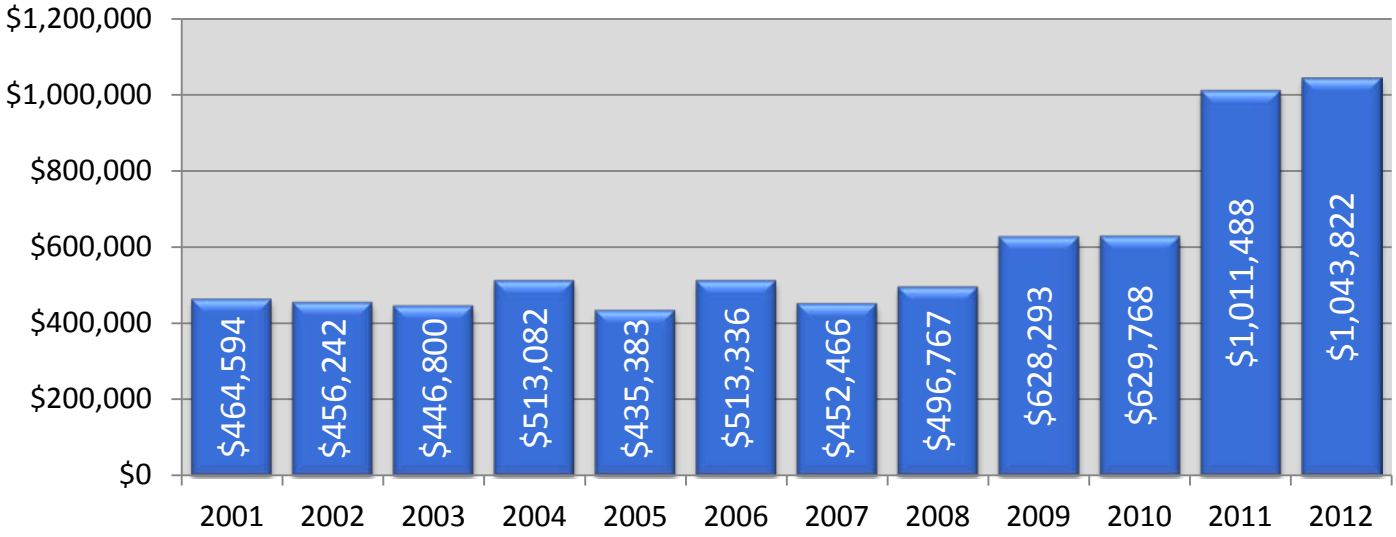
- ***Significant Notes – 2013/14 Budget Compared to 2012/13 Budget***

Other Service Charges:

- ✓ 9% increase in postage or about $2,650. Under-budgeted this line for 2012/13 and USPS increasing rates January 2013.
- ✓ 100% increase in Travel & Mileage line from $50 to $100 to allow staff to attend training sessions.
- ✓ 17% decrease in printing costs or about $1,800 mainly resulting from bid for new tax bill printer.
- ✓ 10% increase in membership dues due to a $25 increase in the international APT US&C dues.
- ✓ 33% increase in Other line item to install a panic button security system with an estimated cost of $2,580.
- ✓ Significant decrease in tax refunds $370,000.

Personnel Summary	**2010/11**		**2011/12**		**2012/13**		**2013/14**	
	Full-Time	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**
City Treasurer's Office	4	0	4	0	4	0	4	0
Total Department	**4**	**0**	**4**	**0**	**4**	**0**	**4**	**0**

- ***Operating Budget History***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 191 Financial Services						
Business Unit: 253 Treasurer						
PERS - PERSONAL SERVICES	389,536	338,385	328,900	325,705	373,290	14.61%
SUP - SUPPLIES	28,963	30,043	31,500	32,000	34,650	8.28%
OTH - OTHER SERVICE CHARGES	592,989	675,394	697,600	594,510	325,960	-45.17%
Business Unit Total: Treasurer	1,011,488	1,043,822	1,058,000	952,215	733,900	-22.93%

City of Troy

Fire

Fire Chief……..William Nelson

MISSION STATEMENT

The mission of the Troy Fire Department is to provide the highest possible level of fire protection, rescue and hazard mitigation services to the community. This shall be accomplished with a team of professionals, both volunteer and career, by providing fire prevention, public education, emergency operations and planning.

DEPARTMENT FUNCTIONS

- ***Administration***

✓ Plans fire protection/emergency services
✓ Recruits and selects volunteer and career personnel
✓ Develops policies and procedures
✓ Prepares and administers department budget
✓ Represents department to public groups and citizens
✓ Represents department at county and regional mutual aid organizations
✓ Represents department and City interests at county, state and national levels
✓ Administers contract for emergency medical "First Responder" program

- ***Fire Prevention/Public Education***

✓ Reviews plans for new building construction and renovation
✓ Reviews plans for fire protection system installation
✓ Conducts building fire and life safety inspections
✓ Performs code enforcement
✓ Issues permits for fire protection, hazardous materials, occupancy, fireworks and special event permits
✓ Maintains state and federal firefighter "Right to Know" program
✓ Conducts public fire education
✓ Coordinates fire prevention week/open house activities
✓ Oversees fire explorer program

- ***Fire Suppression***

✓ Responds to fires and other emergency incidents
✓ Mitigates hazards
✓ Performs regular station training for assigned personnel
✓ Inspects and maintains assigned apparatus and equipment

- ***Operations***

✓ Conducts firefighter recruitment
✓ Coordinates/provides recruit and in-service training
✓ Conducts fire investigations
✓ Provides departmental computer support

PERFORMANCE INDICATORS

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Fire Department Responses	1,037	1,149	1,100	1,100
All Fires	168	177	165	150
Structure Fires	67	60	55	60
Property Endangered	$160,999,791	$204,028,999	$350,000,000	$200,000,000
Fire Loss	$3,363,054	$1,871,136	$3,000,000	$2,000,000
# of Volunteer Firefighters	163	165	166	180
Firefighter Training Hours	19,906	18,530	19,000	20,000
Public Education Programs	139	119	125	130
Public Education Attendance	7,745	7,429	7,500	8,000
Inspections Performed	2,558	2,414	2,500	2,600
Violations Issued	1,630	1,419	1,500	1,500
Violations Cleared	826	680	750	1,000
Fees Earned	$115,921	$109,108	$110,000	$110,000
Permits Issued	454	468	525	525
Plans Reviewed	786	799	800	800
Fire Loss Per Capita*	$41.53	$23.11	$37.05	$24.70
Dept. Operating Cost Per Capita*	$55.50	$52.29	$56.08	$55.53
% of Sq. Ft. of Buildings with Auto Fire Protection	69%	69%	69%	**
Civilian fire related deaths /Injuries	0/3	0/4	0/1	**
Firefighter deaths/injuries	0/2	0/0	0/3	**

Notes on Performance Indicators

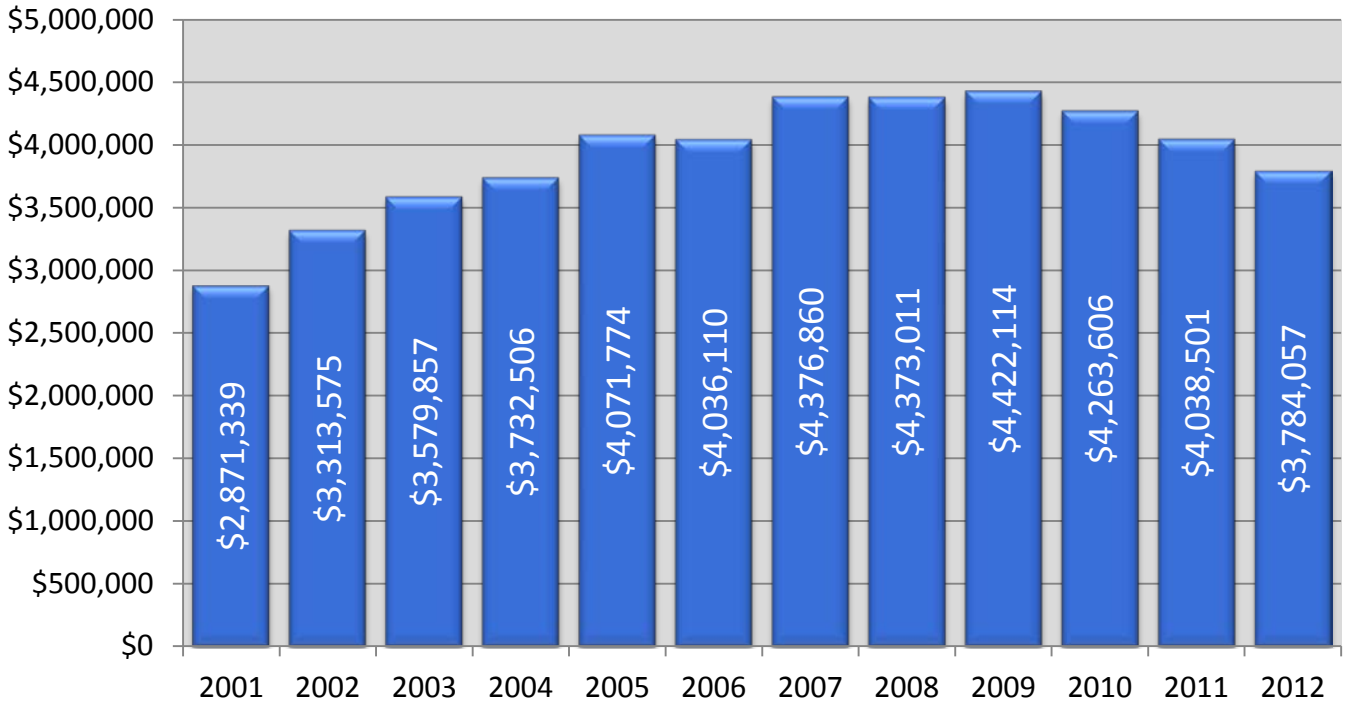
- The cost of the medical first responder program was transferred from the police department to the fire department in the 2012/13 budget ($492,000)
- *Based on 2010 Census population – 80,980 residents
- ** Measure includes actual data only

SUMMARY OF BUDGET CHANGES

Personal Services category increased by $50,519.00 or 3.4%
Supplies category increased by $3,070.00 or .8%
Other Charges/Services category decreased by $98,000.00 or 3.6%

Personnel Summary	2010/11		2011/12		2012/13		2013/14	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Fire Department	12	2.2	11	2.2	11	2.3	11	2.1
Total Department	**12**	**2.2**	**11**	**2.2**	**11**	**2.3**	**11**	**2.1**

- ***Operating Budget History***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 336 Fire						
Business Unit: 337 Fire Administration						
PERS - PERSONAL SERVICES	268,688	268,444	281,400	281,046	310,420	10.45%
SUP - SUPPLIES	7,432	5,543	6,550	7,350	7,350	0.00%
OTH - OTHER SERVICE CHARGES	39,900	41,308	20,750	24,850	42,230	69.94%
Business Unit Total: Fire Administration	316,020	315,295	308,700	313,246	360,000	14.93%
Business Unit: 338 Fire Operations						
PERS - PERSONAL SERVICES	575,522	289,433	305,800	304,853	327,110	7.30%
SUP - SUPPLIES	290,555	253,267	263,700	261,290	270,710	3.61%
OTH - OTHER SERVICE CHARGES	64,666	72,216	553,300	553,470	561,580	1.47%
CAP - CAPITAL OUTLAY	905	770	-	-	-	0.00%
Business Unit Total: Fire Operations	931,648	615,686	1,122,800	1,119,613	1,159,400	3.55%
Business Unit: 340 Fire Companies						
PERS - PERSONAL SERVICES	-	-	20,000	-	-	0.00%
SUP - SUPPLIES	8,746	10,077	10,000	11,000	11,000	0.00%
OTH - OTHER SERVICE CHARGES	1,282,342	1,273,846	1,314,500	1,415,940	1,416,000	0.00%
Business Unit Total: Fire Companies	1,291,088	1,283,923	1,344,500	1,426,940	1,427,000	0.00%
Business Unit: 341 Fire Prevention						
PERS - PERSONAL SERVICES	772,635	814,468	884,440	884,282	946,810	7.07%
SUP - SUPPLIES	6,389	6,690	11,950	14,150	12,850	-9.19%
OTH - OTHER SERVICE CHARGES	77,842	74,144	103,310	103,800	102,540	-1.21%
Business Unit Total: Fire Prevention	856,866	895,302	999,700	1,002,232	1,062,200	5.98%
Business Unit: 343 Fire Communications						
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%
SUP - SUPPLIES	5,320	3,682	3,800	3,100	3,800	22.58%
OTH - OTHER SERVICE CHARGES	178,500	207,076	215,000	216,500	216,200	-0.14%
Business Unit Total: Fire Communications	183,820	210,758	218,800	219,600	220,000	0.18%
Business Unit: 344 Fire Halls						
PERS - PERSONAL SERVICES	24,474	10,945	2,290	-	-	0.00%
SUP - SUPPLIES	41,369	71,348	65,500	66,500	60,750	-8.65%
OTH - OTHER SERVICE CHARGES	393,216	380,800	367,110	393,420	389,250	-1.06%
Business Unit Total: Fire Halls	459,059	463,093	434,900	459,920	450,000	-2.16%
Department Total: Fire	4,038,501	3,784,057	4,429,400	4,541,551	4,678,600	3.02%

Historic Village/ Nature Center

Museum Director……..Loraine Campbell

SUMMARY OF BUDGET CHANGES – HISTORIC VILLAGE/NATURE CENTER

- ***Significant Notes – 2013/14 Budget Compared To 2012/13 Budget***

Operations of the Historic Village have been contracted to the Troy Historical Society (THS).
Operations of the Lloyd A. Stage Nature Center have been contracted to the Troy Nature Society (TNS).

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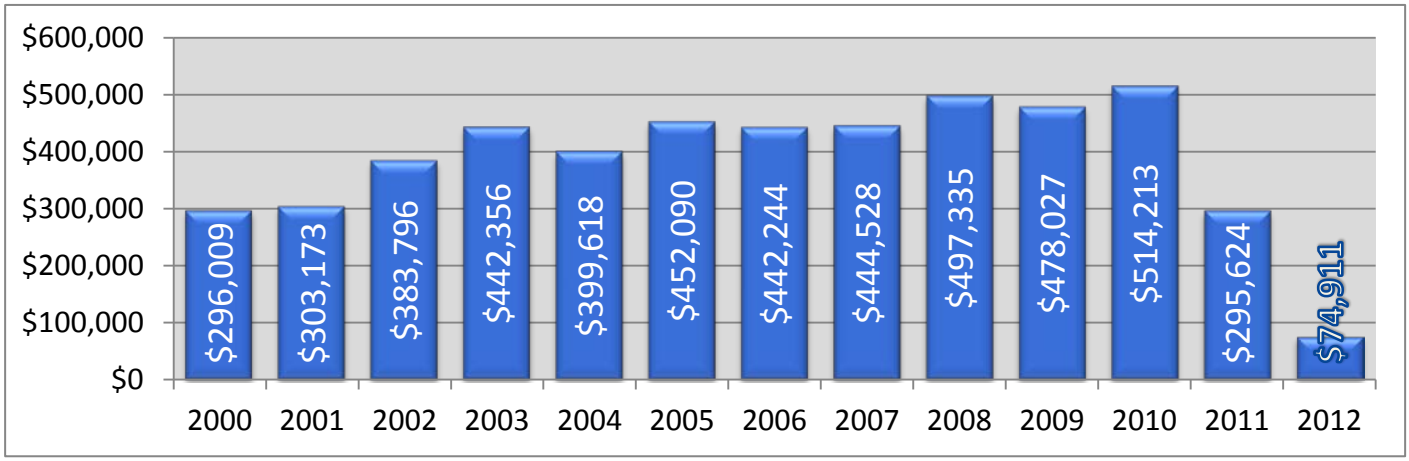
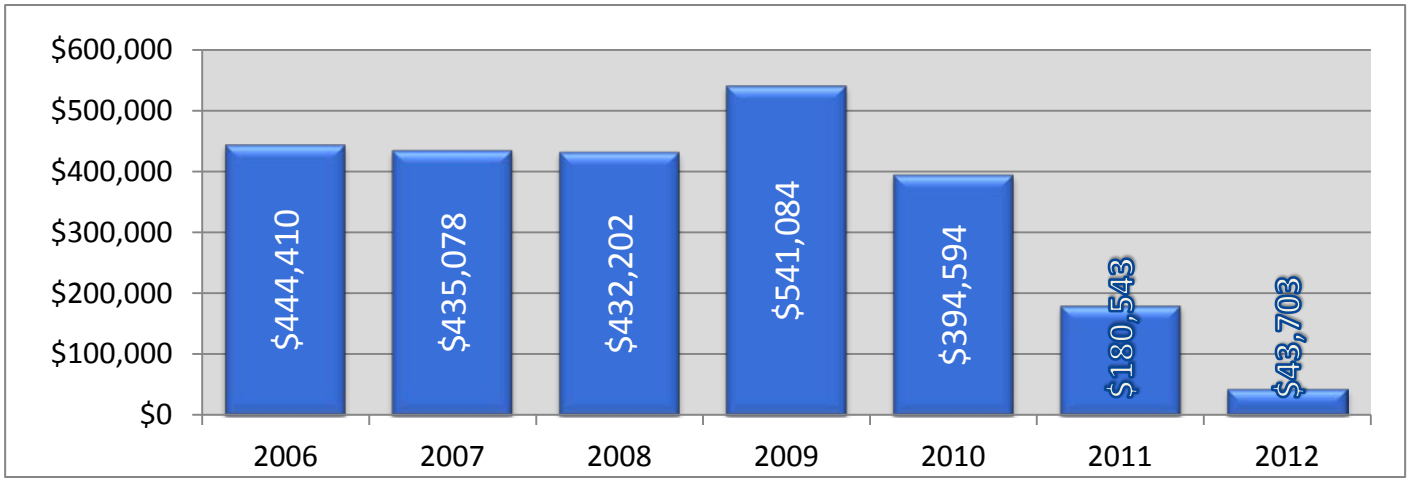
Personnel Summary	**2010/11**		**2011/12**		**2012/13**		**2013/14**	
	Full-Time	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**
Historic Village	1.16	0.5	0	0	.10	0	.10	0
Total Department	**1.16**	**0.5**	**0**	**0**	**.10**	**0**	**.10**	**0**

- ***Operating History For Historic Village***



- ***Operating History For Nature Center***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 804 Museum						
Business Unit: 802 Historic Village Operations						
OTH - OTHER SERVICE CHARGES	-	-	75,000	75,000	100,000	33.33%
Business Unit Total: Historic Village Operations	-	-	75,000	75,000	100,000	33.33%
Department: 804 Museum						
Business Unit: 804 Museum Buildings						
PERS - PERSONAL SERVICES	144,946	9,247	-	-	-	0.00%
SUP - SUPPLIES	8,815	1,896	1,000	1,000	1,000	0.00%
OTH - OTHER SERVICE CHARGES	76,759	40,695	45,400	41,960	45,800	9.15%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Museum Buildings	230,520	51,838	46,400	42,960	46,800	8.94%
Business Unit: 807 Museum Grounds						
PERS - PERSONAL SERVICES	9,826	8,055	9,151	9,151	9,900	8.18%
SUP - SUPPLIES	-	-	974	1,000	1,000	0.00%
OTH - OTHER SERVICE CHARGES	55,279	15,018	16,575	16,575	16,600	0.15%
Business Unit Total: Museum Grounds	65,105	23,073	26,700	26,726	27,500	2.90%
Department Total: Museum	295,625	74,911	148,100	144,686	174,300	20.47%
Fund: 101 GENERAL FUND						
Expenditures						
Department: 771 Nature Center						
Business Unit: 771 Nature Center						
PERS - PERSONAL SERVICES	94,601	3,570	3,970	-	-	0.00%
SUP - SUPPLIES	11,338	1,684	2,050	2,500	2,100	-16.00%
OTH - OTHER SERVICE CHARGES	74,604	38,449	34,180	30,600	83,300	172.22%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Department Total: Nature Center	180,543	43,703	40,200	33,100	85,400	158.01%

City of Troy

City Buildings

Director of Building Operations……..……..Steve Pallotta

Personnel Summary	2010/11		2011/12		2012/13		2013/14	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
City Hall								
Total Department	✓	✓	✓	✓	✓	✓	✓	✓

✓ See Building Maintenance Fund (Internal Service Fund)

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 264 Building Operations						
Business Unit: 261 Fire-Police Training Center						
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%
SUP - SUPPLIES	1,708	2,119	4,300	4,600	5,000	8.70%
OTH - OTHER SERVICE CHARGES	84,613	70,087	82,200	82,210	85,400	3.88%
Business Unit Total: Fire-Police Training Center	86,321	72,206	86,500	86,810	90,400	4.14%
Business Unit: 265 City Hall						
SUP - SUPPLIES	140	517	700	750	750	0.00%
OTH - OTHER SERVICE CHARGES	757,079	630,444	729,600	729,650	739,150	1.30%
Business Unit Total: City Hall	757,219	630,961	730,300	730,400	739,900	1.30%
Business Unit: 268 Multimodal Transportation Center						
SUP - SUPPLIES	-	-	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	-	-	-	-	38,600	100.00%
Business Unit Total: Multimodal Transportation Center	-	-	-	-	38,600	100.00%
Business Unit: 277 District Court						
SUP - SUPPLIES	11,359	10,078	21,000	21,500	21,500	0.00%
OTH - OTHER SERVICE CHARGES	183,455	205,587	202,200	201,800	208,500	3.32%
Business Unit Total: District Court	194,814	215,665	223,200	223,300	230,000	3.00%
Department Total: Building Operations	1,038,354	918,832	1,040,000	1,040,510	1,098,900	5.61%

Planning

Planning Director……..……..……..R. Brent Savidant

MISSION STATEMENT

- ✓ The Planning Department guides private and public development and redevelopment efforts.
- ✓ Planning assists in creating a more socially, economically and environmentally sustainable community, as envisioned in the City of Troy Master Plan.
- ✓ The Planning Department provides expertise and information to elected officials, appointed boards and commissions, City departments and citizens to assist in understanding and addressing key community issues and priorities.
- ✓ The Planning Department promotes and maintains a clean, healthy, and safe city through education, cooperation, and enforcement of our property maintenance, zoning, nuisance and rental inspection codes.
- ✓ The Planning Department assists the City Manager in creating an environment for investment in the City of Troy.

DEPARTMENT FUNCTIONS

- ***Administration***

- ✓ Prepares agendas and provides technical support to the Planning Commission and Board of Zoning Appeals
- ✓ Prepares and administers the department budget
- ✓ Serves as City's representative and expert witness in litigation related to zoning and condemnation
- ✓ Serves as City's alternate delegate to Southeast Michigan Council of Governments (SEMCOG)
- ✓ Serves as member of SEMCOG Data Center Advisory Council
- ✓ Serves as liaison to the Downtown Development Authority (DDA)
- ✓ Serves as liaison with developers of residential, commercial and industrial developments
- ✓ Serves as liaison to the Census Bureau

- ***Application and Review Process***

- ✓ Provides information regarding application procedures and requirements
- ✓ Reviews site plan applications for compliance with City ordinances and regulations
- ✓ Reviews special use requests for compliance with City ordinances and regulations
- ✓ Reviews subdivision plat and site condominium applications for compliance with City ordinances and regulations
- ✓ Reviews zoning map amendment (rezoning) applications and provides recommendations
- ✓ Reviews rezoning applications for compliance with the master plan and provides recommendations
- ✓ Reviews zoning ordinance text amendment applications and provides recommendations
- ✓

DEPARTMENT FUNCTIONS (cont.)

- ✓ Reviews street vacation requests for compliance with City ordinances and regulations
- ✓ Provides design assistance to developers and City staff
- ✓ Reviews planned unit development applications for compliance with City ordinances, regulations and high quality urban design standards
- ✓ Conducts site plan compliance inspections prior to issuance of certificates of occupancy
- ✓ Upgrades the development approval process, focusing on technological improvements and digital submittals
- ✓ Determines compliance with Zoning Ordinance

- ***Planning, Zoning and Land Use***

- ✓ Provides information regarding the City's zoning ordinance and subdivision regulations
- ✓ Provides information regarding planning, land use and zoning issues
- ✓ Prepares and maintains zoning districts map
- ✓ Maintains the City's Master Plan
- ✓ Provides interpretations of the zoning ordinance
- ✓ Develops and coordinates urban design manuals
- ✓ Inspects properties to ensure compliance with the zoning ordinance and other City ordinances
- ✓ Considers complaints related to zoning, land use, blight and nuisance
- ✓ Inspects residential properties to ensure compliance with property maintenance codes

PERFORMANCE INDICATORS

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Site Plan Reviews	13	5	15	16
Special Use Requests	10	8	10	12
Site Condominium Reviews	1	2	4	4
Rezoning Requests	1	1	3	4
Conditional Rezoning Requests	0	0	2	2
Zoning Ordinance Text Amendments	0	1	2	2
Planned Unit Developments	0	0	2	1
Sign permit Applications reviewed	299	291	328	300
Code Enforcements	4439	4291	4832	4800
Citizen Volunteer Enforcements (temporary sign removal)	n/a	335	700	700
Zoning Board of Appeals cases	23	12	22	22
Animal Licenses	5	3	2	5
Temporary Structure, Use, & Outdoor Special Event Permits	n/a	19	46	46

Notes on Performance Indicators

None

SUMMARY OF BUDGET CHANGES

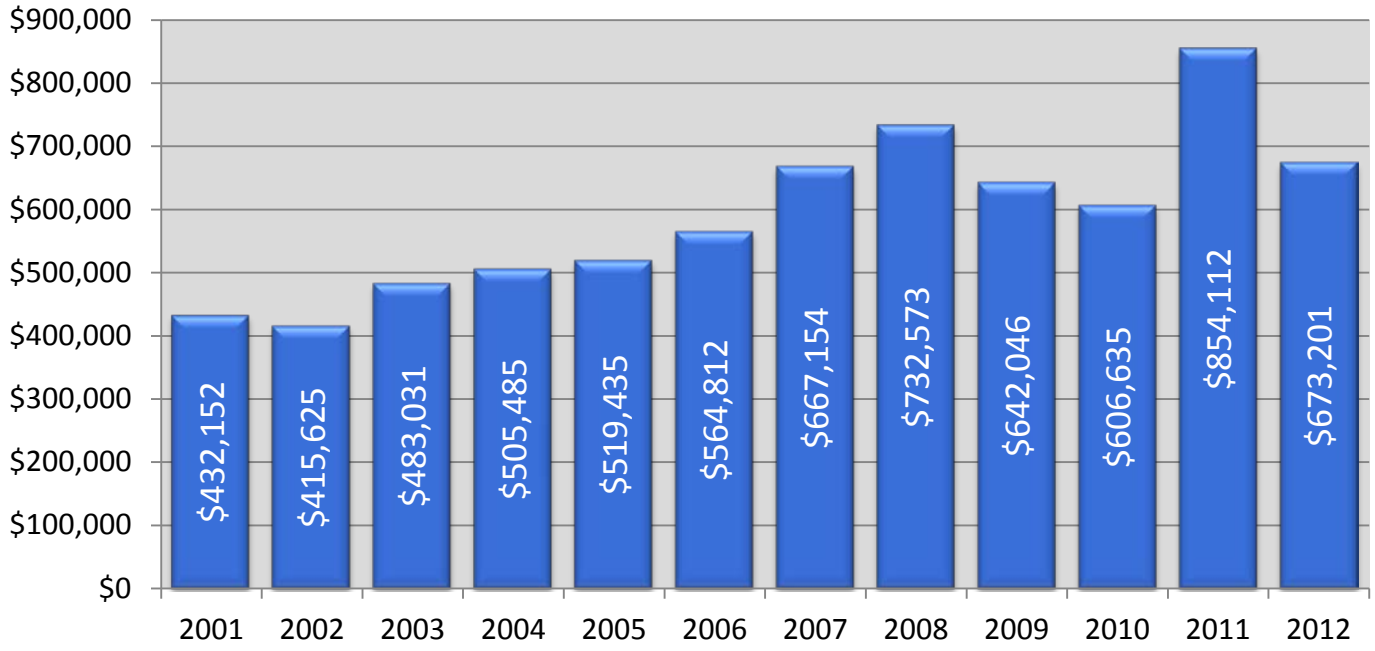
- ***Significant Changes – 2013/14 Budget Compared To 2012/13 Budget***

Personal Services:

Personal service increase due to reduction of furlough.

Personnel Summary	2010/11		2011/12		2012/13		2013/14	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Planning Department	5	1	4.65	1	3.65	2	3.65	1.8
Total Department	**5**	**1**	**4.65**	**1**	**3.65**	**2**	**3.65**	**1.8**

- ***Operating Budget History***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 721 Planning						
Business Unit: 721 Planning						
PERS - PERSONAL SERVICES	605,990	514,255	534,200	546,201	589,390	7.91%
SUP - SUPPLIES	8,292	4,461	6,500	5,000	5,000	0.00%
OTH - OTHER SERVICE CHARGES	239,830	154,485	194,100	195,150	194,110	-0.53%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Planning	854,112	673,201	734,800	746,351	788,500	5.65%
Business Unit: 723 Planning Commission						
PERS - PERSONAL SERVICES	9,091	6,777	5,800	7,276	5,820	-20.01%
SUP - SUPPLIES	-	-	500	500	500	0.00%
OTH - OTHER SERVICE CHARGES	1,543	3,917	5,300	4,090	4,080	-0.24%
Business Unit Total: Planning Commission	10,634	10,694	11,600	11,866	10,400	-12.35%
Business Unit: 726 Board of Zoning Appeals						
PERS - PERSONAL SERVICES	4,675	2,277	2,620	2,264	2,260	-0.18%
SUP - SUPPLIES	639	244	900	900	900	0.00%
OTH - OTHER SERVICE CHARGES	1,120	885	1,980	2,030	2,040	0.49%
Business Unit Total: Board of Zoning Appeals	6,434	3,406	5,500	5,194	5,200	0.12%
Department Total: Planning	871,180	687,301	751,900	763,411	804,100	5.33%

Parks

Superintendent of Parks, Streets & Drains……Kurt Bovensiep

MISSION STATEMENT

It is the mission of the Parks Division of the Department of Public Works is to enhance the quality of life for residents and businesses by providing recreation programs, facilities, parks and related services. The Division promotes a healthy lifestyle for all age groups regardless of physical abilities, and enriches cultural and natural resources through community interpretive programs.

DEPARTMENT FUNCTIONS

- ***Parks***

✓ Maintains over 1000 acres of active and passive park land, and municipal grounds
✓ Plants and maintains right-of-way trees
✓ Reviews landscape and tree preservation plans for commercial and residential development
✓ Administers contracted landscape maintenance of all municipal buildings
✓ Performs special event set-up and sports field preparation
✓ Serves as a community resource for horticultural/arboricultural concerns
✓ Plans and develops park projects
✓ Maintains four municipal cemeteries

PERFORMANCE INDICATORS

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Residential Trees Trimmed during Winter Block Pruning	2,425	1,630	3,284	3,000
Resident Tree Related Requests	200	774	800	800
ROW Trees Planted	0	0	250	200
Ball Diamond Maintenance Hours	1,800	1,900	1,900	1,900
Soccer Field Maintenance Hours	900	900	900	900

Notes on Performance Indicators

- The urban forest management became a hybrid between in house and contracted service in 2012.
- The Recreation Department charges a field usage that augments the hours spent on athletic field maintenance.

Recreation

Recreation Director……..……Carol Anderson

MISSION STATEMENT

It is the mission of the Recreation Department to enhance the quality of life for residents and businesses by providing recreation programs, facilities, and related services. The Department promotes a healthy lifestyle for all age groups regardless of physical abilities, and enriches cultural and natural resources through community programs

DEPARTMENT FUNCTIONS

- ***Adaptive Recreation***

✓ Conducts social, recreational, athletic and fitness activities for persons with disabilities
✓ Provides programs and special events in partnership with Special Olympics, Oakland County Parks and Recreation, Northwest Therapeutic Recreation, Troy Ability Soccer League

- ***Athletics***

✓ Coordinates adult leagues
✓ Coordinates youth leagues
✓ Serves as liaison with citizen organizations such as Troy Youth Football, Troy Youth Soccer League and Troy Baseball Boosters
✓ Coordinates adult and youth instructional sport activities

- ***Administration***

✓ Acts as liaison with Parks and Recreation Board
✓ Conducts facility planning and development
✓ Oversees capital improvement projects
✓ Applies for grants
✓ Conducts marketing strategies
✓ Supervises staff assignments
✓ Prepares and administers the department budget
✓ Administers sponsorship and donations
✓ Administers scholarship and fee waiver for recreation programs and community center membership
✓ Maintains a Facebook page to be used for promotion and marketing
✓ Serves as liaison with Friends of Troy Seniors, Medi-Go, Troy Racquet Club and Troy Nature Society
✓ Coordinates public use of parks

- ***Preschool***

✓ Provides full range preschool activities and classes including a state licensed school
✓ Offers a nationally accredited Safety Town program

DEPARTMENT FUNCTIONS (cont.)

- ***Camps***

✓ Programs 9 weeks of traditional day camps during summer months and during school break weeks
✓ Conducts Troy Sports Camps with the school district (22 different camps)
✓ Conducts dance and performing arts camp
✓ Conducts an adaptive camp for individuals with disabilities
✓ Conducts Aqua Camps throughout the year

- ***Community Center***

✓ Sells recreation passes to residents and non-residents for use of the gym, pools and fitness areas
✓ Offers free use of game room and access to teen room to qualified 6-12 grade Troy students and their guests
✓ Provides free wireless internet access throughout the facility
✓ Rents meeting and banquet rooms to the public for events including receptions, showers, business meetings and expos
✓ Provides food service options for meetings and banquets through a preferred caterer
✓ Offers personal training and massage therapy service
✓ Provides space for local senior artists to sell their crafts

- ***Enrichment Programs***

✓ Offers youth and adult enrichment programs
✓ Coordinates skiing, arts and crafts, martial arts, computers, fitness and dance programs
✓ Offers special events for individuals and families

- ***Senior Citizens Programs***

✓ Accredited by the National Council on Aging/ National Institute of Senior Centers in 2002
✓ Offers social, enrichment, recreational, educational, sports and fitness activities
✓ Offers services such as meals for the homebound, food distribution, hospital equipment loan program

PERFORMANCE INDICATORS

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Number Community Center pass holders	5,681	5,795 (574)*	6,254 (807)*	6,400 (850)*
Number of Room Rentals	1,140	1,357	1,300	1,300
Number of Recreation Program Room Reservations	3,017	2,831	2,800	2,800
Number of Recreation Program Registrations	23,263	19,047	19,050	19,050
Park Shelter Reservations	466	451	460	460
Fitness Area Visits	256,317	244,519	245,000	245,000
Senior Program Attendance (not including Friends of Troy Seniors)	124,998	108,179	108,000	108,000
Swim Lessons - Indoor	3,524	3,584	3,590	3,590
Total Pool Attendance – Indoor	117,011	148,963	140,000	145,000
Aqua Swim Camp Registrations	85	133	150	150
Community Center Visits	931,546	901,004	920,000	920,000
Camp Enrollments	2,383	2,515	2,709	2,600

***New Passport Pass in fall 2011 which includes classes as well as fitness areas/gym/pool.**

Notes on Performance Indicators

- Elimination of recreation, senior programs and special events contributes to fewer registrations in 2012 forward
- Addition of all inclusive pass reduces some registrations.

Summary of Budget Changes

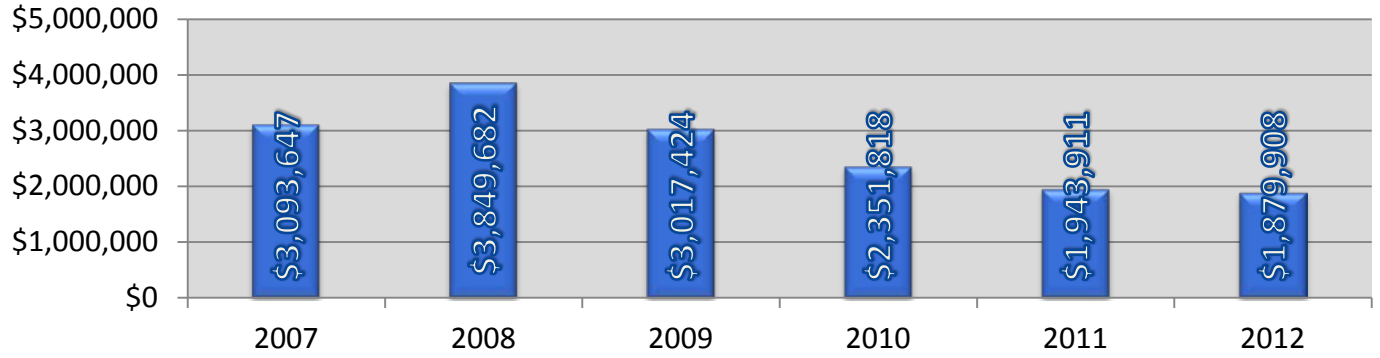
Parks
No Change

Recreation:
- Increase in revenues offsets expense increase.
- Programs and community operating goal is cost neutral.

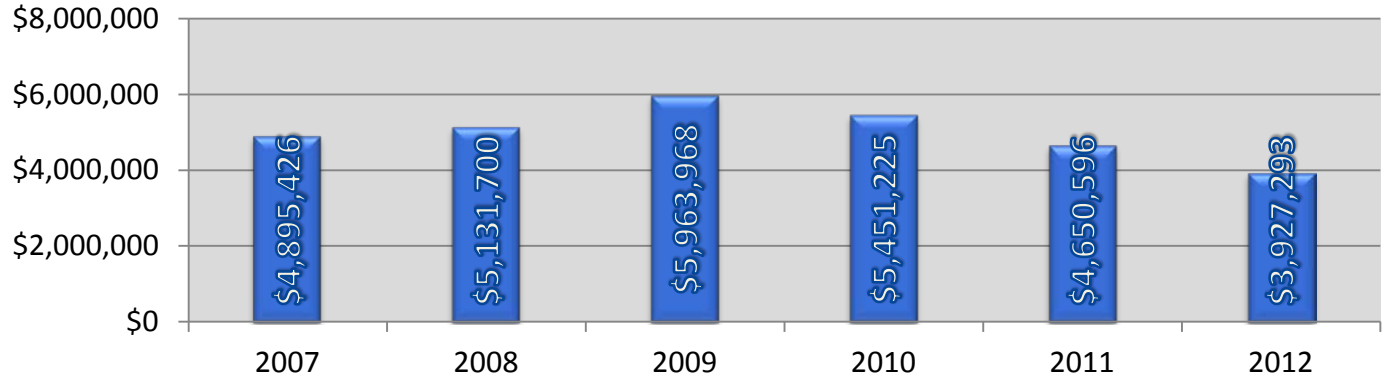
Personnel Summary	2010/11		2011/12		2012/13		2013/14	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-* Time	Full-Time	Part-Time
Parks Department	7.73	11.4	4.0	0	6.23	10.5	6.23	10.5
Recreation Department	11.33	40.4	8.0	33.0	5.60	38.9	6.0	39.9
Total Parks & Recreation Departments	**19.06**	**51.80**	**12.0**	**33.0**	**11.83**	**49.4**	**12.23**	**50.4**

*Temporary/seasonal employees

- ***Operating Budget History for Parks***



- ***Operating Budget History for Recreation***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 101 General Fund						
Expenditures						
Department: 751 Parks						
Division: 30 Parks Maintenance						
Business Unit: 751 Parks Administration						
PERS - PERSONAL SERVICES	-	-	68,965	42,443	46,000	8.38%
SUP - SUPPLIES	-	-	-	-	2,700	0.00%
OTH - OTHER SERVICE CHARGES	-	-	12,135	12,100	13,100	8.26%
Business Unit Total: Parks Administration	-	-	81,100	54,543	61,800	13.31%
Business Unit: 756 Civic Center Maintenance						
PERS - PERSONAL SERVICES	107,140	32,164	87,570	87,531	119,740	36.80%
SUP - SUPPLIES	38,163	12,527	12,000	12,000	13,000	8.33%
OTH - OTHER SERVICE CHARGES	126,232	161,736	206,030	201,230	141,260	-29.80%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Civic Center Maintenance	271,535	206,427	305,600	300,761	274,000	-8.90%
Business Unit: 757 Cemetery Maintenance						
PERS - PERSONAL SERVICES	12,363	7,985	11,690	16,142	9,300	-42.39%
SUP - SUPPLIES	27	-	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	9,012	7,827	12,310	12,310	12,300	-0.08%
Business Unit Total: Cemetery Maintenance	21,402	15,812	24,000	28,452	21,600	-24.08%
Business Unit: 758 Parks Garage						
PERS - PERSONAL SERVICES	27,857	43,611	14,416	14,420	10,490	-27.25%
SUP - SUPPLIES	1,715	6,107	6,000	6,000	6,000	0.00%
OTH - OTHER SERVICE CHARGES	59,455	52,964	64,784	64,760	64,810	0.08%
Business Unit Total: Parks Garage	89,027	102,682	85,200	85,180	81,300	-4.56%
Business Unit: 759 Athletic Field Maintenance						
PERS - PERSONAL SERVICES	95,814	72,483	82,956	109,736	112,570	2.58%
SUP - SUPPLIES	13,036	22,598	23,000	23,000	23,000	0.00%
OTH - OTHER SERVICE CHARGES	73,400	131,047	137,344	130,300	137,330	5.40%
Business Unit Total: Athletic Field Maintenance	182,250	226,128	243,300	263,036	272,900	3.75%
Business Unit: 760 Multimodal Transportation Center						
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%
SUP - SUPPLIES	-	-	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	-	-	-	-	-	0.00%
Business Unit Total: Multimodal Transportation Center	-	-	-	-	-	0.00%

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Business Unit: 770 Parks Maintenance						
PERS - PERSONAL SERVICES	290,055	220,499	462,782	513,876	488,950	-4.85%
SUP - SUPPLIES	62,253	71,560	90,200	90,200	98,200	8.87%
OTH - OTHER SERVICE CHARGES	593,105	660,298	365,518	335,520	373,550	11.33%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Parks Maintenance	945,413	952,357	918,500	939,596	960,700	2.25%
Business Unit: 772 Park Equipment Repair						
PERS - PERSONAL SERVICES	133,221	63,532	33,650	26,142	58,130	122.36%
OTH - OTHER SERVICE CHARGES	4,034	1,671	1,050	1,050	1,070	1.90%
Business Unit Total: Park Equipment Repair	137,255	65,203	34,700	27,192	59,200	117.71%
Business Unit: 773 Parks-Special Events						
PERS - PERSONAL SERVICES	9,385	7,725	4,000	-	-	0.00%
OTH - OTHER SERVICE CHARGES	1,069	1,125	1,000	500	500	0.00%
Business Unit Total: Parks-Special Events	10,454	8,850	5,000	500	500	0.00%
Business Unit: 774 Major Tree Maintenance						
PERS - PERSONAL SERVICES	1,826	4,340	4,060	7,989	-	-100.00%
SUP - SUPPLIES	-	-	350	-	-	0.00%
OTH - OTHER SERVICE CHARGES	266	2,789	590	4,290	600	-86.01%
Business Unit Total: Major Tree Maintenance	2,092	7,129	5,000	12,279	600	-95.11%
Business Unit: 775 Major Tree Planting						
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%
SUP - SUPPLIES	440	-	2,000	2,000	2,000	0.00%
Business Unit Total: Major Tree Planting	440	-	2,000	2,000	2,000	0.00%
Business Unit: 776 Major Tree Storm Damage						
PERS - PERSONAL SERVICES	330	362	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	11	79	200	200	200	0.00%
Business Unit Total: Major Tree Storm Damage	341	441	200	200	200	0.00%
Business Unit: 777 Local Tree Maintenance						
PERS - PERSONAL SERVICES	33,721	49,460	83,170	39,926	73,960	85.24%
SUP - SUPPLIES	638	249	1,000	1,000	1,500	50.00%
OTH - OTHER SERVICE CHARGES	3,088	15,758	316,030	281,530	316,040	12.26%
Business Unit Total: Local Tree Maintenance	37,447	65,467	400,200	322,456	391,500	21.41%

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Business Unit: 778 Local Tree Planting						
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%
SUP - SUPPLIES	-	1,346	20,000	20,000	20,000	0.00%
OTH - OTHER SERVICE CHARGES	-	-	300	300	300	0.00%
Business Unit Total: Local Tree Planting	-	1,346	20,300	20,300	20,300	0.00%
Business Unit: 779 Local Tree Storm Damage						
PERS - PERSONAL SERVICES	2,473	1,474	1,000	-	-	0.00%
OTH - OTHER SERVICE CHARGES	176	22	300	250	300	20.00%
Business Unit Total: Local Tree Storm Damage	2,649	1,496	1,300	250	300	20.00%
Business Unit: 780 Street Island Maintenance-Major						
PERS - PERSONAL SERVICES	5,809	1,097	1,160	2,601	2,640	1.50%
SUP - SUPPLIES	-	-	-	-	500	0.00%
OTH - OTHER SERVICE CHARGES	87,341	83,820	60,940	110,940	111,460	0.47%
Business Unit Total: Street Island Maintenance-Major	93,150	84,917	62,100	113,541	114,600	0.93%
Business Unit: 781 Street Island Maintenance-Local						
PERS - PERSONAL SERVICES	208	418	-	-	-	0.00%
SUP - SUPPLIES	-	-	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	66	107	300	270	300	11.11%
Business Unit Total: Street Island Maintenance-Local	274	525	300	270	300	11.11%
Business Unit: 782 Street Island Maint-Northfield						
PERS - PERSONAL SERVICES	573	335	-	-	-	0.00%
SUP - SUPPLIES	-	-	500	500	-	-100.00%
OTH - OTHER SERVICE CHARGES	14,148	13,517	15,500	15,500	-	-100.00%
Business Unit Total: Street Island Maint-Northfield	14,721	13,852	16,000	16,000	-	-100.00%
Business Unit: 783 Street Island Maintenance-DDA						
PERS - PERSONAL SERVICES	17,113	11,682	26,100	26,141	37,570	43.72%
SUP - SUPPLIES	288	1,037	800	800	2,000	150.00%
OTH - OTHER SERVICE CHARGES	118,061	114,559	113,100	108,060	93,130	-13.82%
Business Unit Total: Street Island Maintenance-DDA	135,462	127,278	140,000	135,001	132,700	-1.70%
Division Total: Parks Maintenance	1,943,912	1,879,910	2,344,800	2,321,557	2,394,500	3.14%
Department Total: Parks	1,943,912	1,879,910	2,344,800	2,321,557	2,394,500	3.14%

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 752 Recreation						
Division: 31 Recreation						
Business Unit: 753 Recreation						
PERS - PERSONAL SERVICES	580,029	434,601	467,770	465,891	476,570	2.29%
SUP - SUPPLIES	67,838	58,917	55,200	55,000	55,500	0.91%
OTH - OTHER SERVICE CHARGES	536,699	438,387	463,730	481,510	474,230	-1.51%
Business Unit Total: Recreation	1,184,566	931,905	986,700	1,002,401	1,006,300	0.39%
Business Unit: 754 Senior Programs						
PERS - PERSONAL SERVICES	178,505.00	51,902.00	61,600.00	54,996.00	73,840.00	34.26%
SUP - SUPPLIES	13,953.00	12,176.00	12,700.00	17,700.00	14,700.00	-16.95%
OTH - OTHER SERVICE CHARGES	147,819.00	125,005.00	135,000.00	111,160.00	134,960.00	21.41%
Business Unit Total: Senior Programs	340,277	189,083	209,300	183,856	223,500	21.56%
Business Unit: 755 Community Center						
PERS - PERSONAL SERVICES	753,121.00	751,358.00	727,000.00	772,451.02	810,000.00	4.86%
SUP - SUPPLIES	133,176.00	150,737.00	154,100.00	149,100.00	156,100.00	4.69%
OTH - OTHER SERVICE CHARGES	1,023,702.00	972,872.00	1,018,300.00	1,063,370.00	1,018,300.00	-4.24%
Business Unit Total: Community Center	1,909,999	1,874,967	1,899,400	1,984,921	1,984,400	-0.03%
Business Unit: 752 Recreation Administration						
PERS - PERSONAL SERVICES	730,023.00	519,006.00	298,565.00	305,310.36	332,960.00	9.06%
SUP - SUPPLIES	37,670.00	34,933.00	38,000.00	41,000.00	41,000.00	0.00%
OTH - OTHER SERVICE CHARGES	448,061.00	377,399.00	359,135.00	361,590.00	364,340.00	0.76%
Business Unit Total: Recreation Administration	1,215,754	931,338	695,700	707,900	738,300	4.29%
Department Total: Recreation	4,650,596	3,927,293	3,791,100	3,879,078	3,952,500	1.89%

City of Troy

Police

Police Chief……Gary G. Mayer

MISSION STATEMENT

It is the mission of the Police Department to enhance the quality of life in our community by protecting life and property and maintaining the peace through police service. The Police Department seeks to accomplish its mission by forming partnerships with residents, businesses, community groups, governmental agencies, and private organizations. The Department utilizes problem solving and creativity to enhance community livability and empowers its employees to exercise leadership to achieve our mission.

DEPARTMENT FUNCTIONS

- ***Office of the Chief of Police / Professional Standards Section***

✓ Prepares and administers the Department budget
✓ Coordinates and administers grants
✓ Directs the planning, organization, coordination, and review of Department operations
✓ Establishes, evaluates, and reports on Department goals
✓ Develops, implements, and evaluates Department policies and procedures
✓ Works with the City Manager and department heads on city plans and projects
✓ Serves as liaison with law enforcement and community groups
✓ Manages emergency operations and homeland security functions
✓ Conducts internal and pre-employment investigations
✓ Develops, schedules, and presents department training
✓ Manages and disseminates social media
✓ Facilitates problem-solving projects
✓ Conducts background investigations on liquor license applicants, gun registrations, and other city-mandated licensing and permits
✓ Manages and directs the Tactical Support Team, Crisis Negotiation Team, and Special Response Unit
✓ Coordinates with OakTac Training Consortium to manage and direct small squad tactics, active shooter, and school safety training exercises
✓ Manages the function of Crime Data Analyst

- ***Investigative/Administrative Services Division***

✓ Investigates reported crimes and suspected criminal activity
✓ Conducts undercover investigations and criminal surveillances
✓ Gathers, collates, and disseminates information regarding criminal activity

DEPARTMENT FUNCTIONS (cont.)

- ✓ Administers criminal and narcotics forfeiture actions
- ✓ Provides specialized narcotics trafficking and arson investigations
- ✓ Serves as liaison with other law enforcement agencies
- ✓ Conducts forensic examinations of electronic devices
- ✓ Participates in multi-jurisdictional investigative efforts
- ✓ Conducts investigations relative to child welfare, abuse, and neglect
- ✓ Serves as liaison with local, state, and federal prosecutors and courts
- ✓ Maintains records, processes Freedom of Information (FOIA) requests, and permit and license requests
- ✓ Stores, secures, and disposes of property and evidence
- ✓ Houses and transports prisoners
- ✓ Dispatches calls for emergency services
- ✓ Coordinates and maintains management information systems and conducts research and planning
- ✓ Coordinates purchase and maintenance of Department vehicles
- ✓ Manages impound vehicles
- ✓ Coordinates volunteers working inside the Department

- ***Operations Division***

- ✓ Establishes working relationships with people in the community to facilitate quality policing and problem solving
- ✓ Operates motor and foot patrol by uniformed and plain clothes officers for the general maintenance of law and order
- ✓ Provides immediate response to emergency situations and provides specialized law enforcement response to tactical situations
- ✓ Conducts traffic law enforcement, investigates traffic crashes, facilitates traffic education programs, responds to complaints of neighborhood traffic problems, and coordinates school crossing guards
- ✓ Disseminates media information/Public Information Officer
- ✓ Conducts safety education classes for youth groups
- ✓ Implements crime prevention programs
- ✓ Coordinates Chaplain programs
- ✓ Facilitates the volunteer Citizen on Patrol program
- ✓ Participates in multi-jurisdictional South Oakland County Crash Investigations team
- ✓ Utilizes K-9 Unit for drug searches, missing persons, and tracking criminals
- ✓ Processes major crime scenes/Evidence Technician Unit
- ✓ Conducts liquor compliance inspections by plain clothes and uniform officers

PERFORMANCE INDICATORS

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
OWI Arrests	441	402	425	400
Underage Alcohol Enforcement	52	116	100	80
Liquor Law Violations	13	15	14	14
Alcohol Compliance Inspections Resulting in Violations	13	9	10	12
Group A Crimes Occurring	3,183	3,197	3,148	3,100
Group A Crime Arrests	1,104	1,073	1,132	1,100
Group A Crime Clearance Rate	29.6%	30.5%	29.9%	30.0%
Directed/Selective Traffic Enforcement Details	56	39	15	10
Hazardous Traffic Citations	8,093	7,432	7,234	7,100
Non-Hazardous Traffic Citations	647	745	800	780
License, Title, Registration Citations	2,326	2,125	2,100	2,100
Traffic Crashes (Reportable)	2,749	2,821	2,814	2,800
Request for Ambulance With Officer	3,224	2,439	1,528	1,400
Volunteer Hours	200	606.25	617	650
Online (Web Based Reports Taken)	0	26	320	500

Notes on Performance Indicators

- Performance Indicators reflect the Police Department's efforts to use technology to create new partnerships within the community (resident, business, community groups, governmental agencies, and private organizations), while at the same time enhancing existing relationships.
- The Police Department's goals are:
  - To increase community involvement/awareness in an effort to enhance the livability of the overall Troy community
  - To maintain a high level of police service and professionalism in Troy
  - To reduce/maintain crime level in Troy
  - To increase the number of officers on the streets of Troy

SUMMARY OF BUDGET CHANGES

- ***Significant Notes – 2013/14 Budget Compared To 2012/13 Budget***

➢ The total Police Department Operating Budget is $24,113,900. This is a $1,196,492 or a 5.22% increase over last year. The capital budget is up $130,000 or 54.2%.

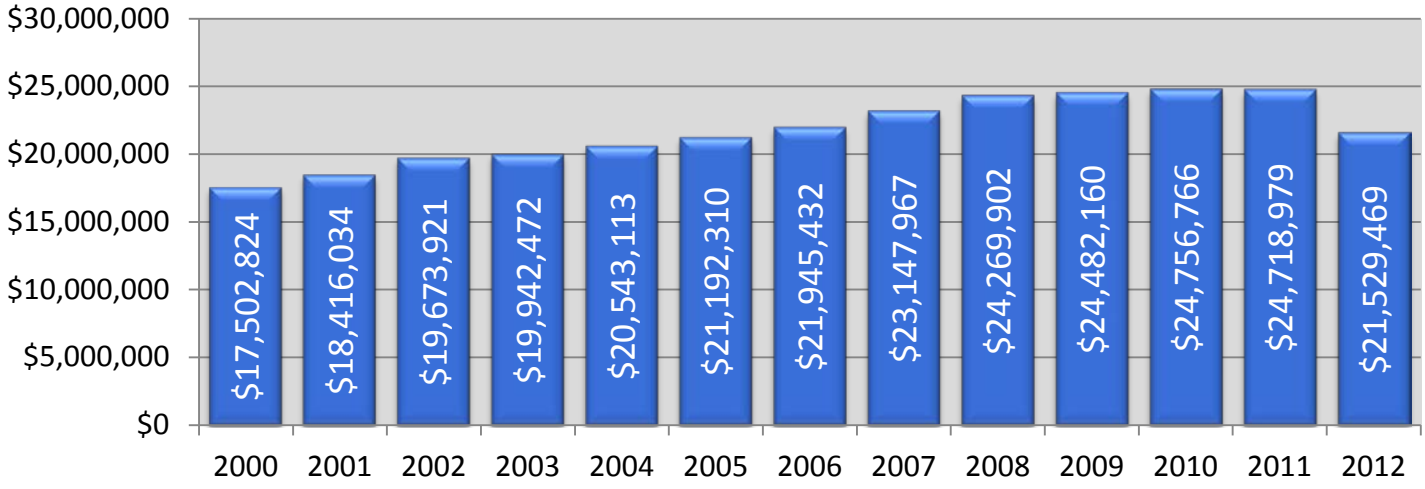
➢ Full time staff has increased by 2 persons to facilitate contracted services for Somerset Mall and School patrol. Personal Services continue to be the largest portion of the Police Department operating budget at 84.9% of the entire budget.

➢ Operating Supplies increased $110,925 or 23.3%. The discontinuation of the Ford Crown Victoria necessitates purchasing new road patrol vehicles which require new equipment.

➢ Other services and charges have increased 5.51% or $160,040.

Personnel Summary	**2010/11**		**2011/12**		**2012/13**		**2013/14**	
	Full-Time	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**
Police Department	180.5	6.1	174.5	7.2	146.5	7.9	148.5	8.6
Total Department	**180.5**	**6.1**	**174.5**	**7.2**	**146.5**	**7.9**	**148.5**	**8.6**

- ***Operating Budget History – Actual Expenditures***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 301 Police Department						
Division: 10 Executive Administration						
Business Unit: 305 Police Administration						
PERS - PERSONAL SERVICES	1,024,733	989,361	1,054,200	950,794	861,860	-9.35%
SUP - SUPPLIES	200,646	117,810	75,200	101,200	99,700	-1.48%
OTH - OTHER SERVICE CHARGES	483,920	458,239	458,800	494,400	503,240	1.79%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Police Administration	1,709,299	1,565,410	1,588,200	1,546,394	1,464,800	-5.28%
Business Unit: 320 Professional Standards						
PERS - PERSONAL SERVICES	-	-	121,700	166,675	646,380	287.81%
SUP - SUPPLIES	-	-	800	900	1,800	100.00%
OTH - OTHER SERVICE CHARGES	-	-	100	300	17,720	5806.67%
Business Unit Total: Professional Standards	-	-	122,600	167,875	665,900	296.66%
Division Total: Executive Administration	1,709,299	1,565,410	1,710,800	1,714,269	2,130,700	24.29%
Division: 11 Investigative/Admin Services						
Business Unit: 307 Investigations Services						
PERS - PERSONAL SERVICES	1,422,319	1,502,452	1,566,000	1,617,504	1,836,070	13.51%
SUP - SUPPLIES	9,092	9,781	11,330	15,200	15,200	0.00%
OTH - OTHER SERVICE CHARGES	85,601	91,255	105,070	97,570	140,430	43.93%
Business Unit Total: Investigations Services	1,517,012	1,603,488	1,682,400	1,730,274	1,991,700	15.11%
Business Unit: 308 Crime Information Unit						
PERS - PERSONAL SERVICES	638,533	501,025	499,280	499,319	500,980	0.33%
SUP - SUPPLIES	4,660	3,405	3,400	4,200	4,200	0.00%
OTH - OTHER SERVICE CHARGES	17,251	19,668	38,320	35,430	19,820	-44.06%
Business Unit Total: Crime Information Unit	660,444	524,098	541,000	538,949	525,000	-2.59%
Business Unit: 309 Special Investigations Unit						
PERS - PERSONAL SERVICES	437,225	432,780	468,510	425,721	500,620	17.59%
SUP - SUPPLIES	3,790	2,592	3,200	3,700	3,700	0.00%
OTH - OTHER SERVICE CHARGES	30,249	31,654	41,290	39,900	44,880	12.48%
Business Unit Total: Special Investigations Unit	471,264	467,026	513,000	469,321	549,200	17.02%
Business Unit: 310 Narcotics Enforcement (NET)						
PERS - PERSONAL SERVICES	139,676	35,244	-	-	-	0.00%
SUP - SUPPLIES	896	-	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	-	-	-	-	-	0.00%
Business Unit Total: Narcotics Enforcement (NET)	140,572	35,244	-	-	-	0.00%

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Business Unit: 311 Drug Enforcement (DEA)						
PERS - PERSONAL SERVICES	321,596	203,849	186,800	186,883	192,000	2.74%
SUP - SUPPLIES	7,576	5,812	6,600	12,900	12,900	0.00%
OTH - OTHER SERVICE CHARGES	23,741	10,361	19,900	19,030	21,000	10.35%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Drug Enforcement (DEA)	352,913	220,022	213,300	218,813	225,900	3.24%
Business Unit: 321 Criminal Justice Training (302)						
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	20,293	24,460	32,800	27,000	20,000	-25.93%
Business Unit Total: Criminal Justice Training (302)	20,293	24,460	32,800	27,000	20,000	-25.93%
Business Unit: 322 Training Section						
PERS - PERSONAL SERVICES	258,061	268,649	277,460	499,090	298,120	-40.27%
SUP - SUPPLIES	82,612	24,238	75,000	82,700	81,800	-1.09%
OTH - OTHER SERVICE CHARGES	12,249	1,748	28,240	26,120	29,680	13.63%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Training Section	352,922	294,635	380,700	607,910	409,600	-32.62%
Business Unit: 324 Emergency Response/Preparedness						
PERS - PERSONAL SERVICES	179,149	144,502	16,990	22,320	22,110	-0.94%
SUP - SUPPLIES	32,888	27,572	30,000	30,200	52,200	72.85%
OTH - OTHER SERVICE CHARGES	28	22	4,510	9,990	9,990	0.00%
Business Unit Total: Emergency Response/Preparedness	212,065	172,096	51,500	62,510	84,300	34.86%
Business Unit: 326 Records Section						
PERS - PERSONAL SERVICES	507,274	360,899	399,000	549,938	624,660	13.59%
SUP - SUPPLIES	938	143	600	1,300	1,300	0.00%
OTH - OTHER SERVICE CHARGES	34,561	26,577	27,900	33,450	33,140	-0.93%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Records Section	542,773	387,619	427,500	584,688	659,100	12.73%
Business Unit: 329 Lockup Section						
PERS - PERSONAL SERVICES	1,354,271	1,107,960	1,225,700	1,471,991	1,392,830	-5.38%
SUP - SUPPLIES	18,060	20,614	19,000	20,430	20,430	0.00%
OTH - OTHER SERVICE CHARGES	30,905	29,793	15,200	13,770	15,140	9.95%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Lockup Section	1,403,236	1,158,367	1,259,900	1,506,191	1,428,400	-5.16%

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Business Unit: 333 Property Section						
PERS - PERSONAL SERVICES	97,257	95,748	97,630	114,614	115,490	0.76%
SUP - SUPPLIES	1,711	1,918	1,380	1,800	1,800	0.00%
OTH - OTHER SERVICE CHARGES	389	304	390	410	410	0.00%
Business Unit Total: Property Section	99,357	97,970	99,400	116,824	117,700	0.75%
Business Unit: 334 Research & Technology						
PERS - PERSONAL SERVICES	242,899	234,184	233,800	294,206	272,610	-7.34%
SUP - SUPPLIES	19,427	22,311	23,200	23,800	23,800	0.00%
OTH - OTHER SERVICE CHARGES	445,344	492,957	540,200	529,060	536,290	1.37%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Research & Technology	707,670	749,452	797,200	847,066	832,700	-1.70%
Division Total: Investigative/Admin Services	6,480,521	5,734,477	5,998,700	6,709,547	6,843,600	2.00%
Division: 12 Operations						
Business Unit: 315 Road Patrol						
PERS - PERSONAL SERVICES	8,625,017	7,621,403	8,675,858	8,675,858	9,124,460	5.17%
SUP - SUPPLIES	111,384	94,192	97,700	125,450	210,150	67.52%
OTH - OTHER SERVICE CHARGES	1,116,056	1,240,704	1,328,242	1,292,100	1,371,890	6.18%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Road Patrol	9,852,457	8,956,299	10,101,800	10,093,408	10,706,500	6.07%
Business Unit: 316 K Nine						
PERS - PERSONAL SERVICES	527,458	474,155	455,590	455,599	484,780	6.40%
SUP - SUPPLIES	5,536	3,437	4,800	4,340	4,340	0.00%
OTH - OTHER SERVICE CHARGES	59,821	63,516	79,210	69,950	80,880	15.63%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: K Nine	592,815	541,108	539,600	529,889	570,000	7.57%
Business Unit: 317 Directed Patrol Unit						
PERS - PERSONAL SERVICES	613,923	442,769	414,000	618,096	636,660	3.00%
SUP - SUPPLIES	6,467	2,520	5,200	6,500	6,500	0.00%
OTH - OTHER SERVICE CHARGES	56,970	41,264	68,100	59,850	69,040	15.36%
Business Unit Total: Directed Patrol Unit	677,360	486,553	487,300	684,446	712,200	4.05%
Business Unit: 319 Crossing Guards						
PERS - PERSONAL SERVICES	20,200	19,818	21,600	22,878	23,910	4.51%
SUP - SUPPLIES	-	-	800	300	300	0.00%
OTH - OTHER SERVICE CHARGES	266	207	-	280	290	3.57%
Business Unit Total: Crossing Guards	20,466	20,025	22,400	23,458	24,500	4.44%

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Business Unit: 325 Communications Section						
PERS - PERSONAL SERVICES	2,025,702	1,828,774	2,007,200	2,218,690	2,079,830	-6.26%
SUP - SUPPLIES	19,200	21,607	27,100	39,225	41,150	4.91%
OTH - OTHER SERVICE CHARGES	103,718	71,609	85,300	99,640	102,520	2.89%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Communications Section	2,148,620	1,921,990	2,119,600	2,357,555	2,223,500	-5.69%
Business Unit: 335 Community Services Section						
PERS - PERSONAL SERVICES	774,906	564,839	591,400	746,296	848,530	13.70%
SUP - SUPPLIES	3,680	861	2,000	3,000	6,800	126.67%
OTH - OTHER SERVICE CHARGES	61,373	90,943	55,300	55,540	47,570	-14.35%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Community Services Section	839,959	656,643	648,700	804,836	902,900	12.18%
Division Total: Operations	14,131,677	12,582,618	13,919,400	14,493,592	15,139,600	4.46%
Division: 13 Obsolete						
Business Unit: 306 COPS School Resource Grant						
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%
SUP - SUPPLIES	-	-	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	-	-	-	-	-	0.00%
Business Unit Total: COPS School Resource Grant	-	-	-	-	-	0.00%
Business Unit: 312 Internet Crimes Task Force						
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%
SUP - SUPPLIES	-	-	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	-	-	-	-	-	0.00%
Business Unit Total: Internet Crimes Task Force	-	-	-	-	-	0.00%
Business Unit: 313 SOC Comm Policing Task Force						
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%
SUP - SUPPLIES	-	-	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	-	-	-	-	-	0.00%
Business Unit Total: SOC Comm Policing Task Force	-	-	-	-	-	0.00%

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Business Unit: 314 Juvenile Unit						
PERS - PERSONAL SERVICES	544,376	164,595	-	-	-	0.00%
SUP - SUPPLIES	3,491	882	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	35,738	38,089	-	-	-	0.00%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Juvenile Unit	583,605	203,566	-	-	-	0.00%
Business Unit: 318 Traffic Unit						
PERS - PERSONAL SERVICES	1,450,640	1,204,921	-	-	-	0.00%
SUP - SUPPLIES	27,977	9,346	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	208,651	212,575	-	-	-	0.00%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Traffic Unit	1,687,268	1,426,842	-	-	-	0.00%
Business Unit: 327 Court Officers						
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%
SUP - SUPPLIES	-	-	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	-	-	-	-	-	0.00%
Business Unit Total: Court Officers	-	-	-	-	-	0.00%
Business Unit: 328 Animal Control						
PERS - PERSONAL SERVICES	89,899	15,971	-	-	-	0.00%
SUP - SUPPLIES	905	-	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	35,803	585	-	-	-	0.00%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Animal Control	126,607	16,556	-	-	-	0.00%
Division Total: Obsolete	2,397,480	1,646,964	-	-	-	0.00%
Department Total: Police Department	24,718,977	21,529,469	21,628,900	22,917,408	24,113,900	5.22%

City of Troy

Public Works

Public Works Director……..Timothy Richnak
Superintendent of Parks, Streets & Drains……..Kurt Bovensiep

MISSION STATEMENT

The mission of the Public Works Department is to continuously provide excellent services using the most up-to-date equipment, and to protect the safe, clean, and healthy environment that the taxpayers of Troy have come to enjoy.

The mission of the Streets and Drains Division is to ensure a safe environment for Troy residents and guests through maintenance of the local, major, and county road network, sidewalks, and the storm water drainage system of the City of Troy.

DEPARTMENT FUNCTIONS

- ***Administrative and Support Services***

✓ Prepares and administers the department budget
✓ Coordinates and evaluates staff activities
✓ Coordinates staff development and training
✓ Procures materials, equipment and supplies
✓ Serves as liaison with other City departments and government units
✓ Recommends and formulates policies and programs
✓ Maintains inventory

- ***Contract Administration***

✓ Prepares material and service specifications and invitations to bid
✓ Analyzes bid documents and prepares recommendations for City Council
✓ Supervises contractors to ensure that bid specifications are being followed
✓ Evaluates contractors for use on future bids
✓ Maintains and updates the computerized inventory system

- ***Streets and Drains***

✓ Provides maintenance, repair and replacement to a network of 264.42 miles of Local Roads, 77.33 miles of Major/Industrial Roads, and 67.18 miles of County roads
✓ Provides maintenance and oversight to over 1,000 street lights
✓ Maintains traffic control signs through Major, Local, and select County roads
✓ Maintains a program that monitors and replaces hazardous sidewalks in the 514 miles of city sidewalks
✓ Investigates residential storm water issues
✓ Works to maintain a highly efficient storm water drainage system as regulated by the Oakland County Storm Water Permit and MDEQ
✓ Assist other departments or agencies in securing a safe environment during emergencies

PERFORMANCE INDICATORS

Public Works

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Sidewalks- New Installation	$61,000	$24,000	$50,000	$50,000
Concrete Pavement Repair	$4M	$4M	$3.4M	$*
Crack and Joint Sealing	$150,000	$150,000	$150,000	$150,000
Street Light Maintenance	$425,000	$500,000	$520,000	$520,000

Streets and Drains

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Snow Removal and Plowing Occurrences	2	0	2	3
Snow and Ice Control and Salting Occurrences	35	27	30	34
Salt Usage in Tons	9,161	3,769	6,000	10,500
Chloride Sand Usage in Tons	504	115	100	200
Asphalt Placed (Hot)	1,000	750	1,200	1,000
Asphalt Placed (Cold)	350	100	50	50
Concrete Redi-Mix Placed	900	850	850	800
Traffic Sign Repairs or Replacements	698	494	500	700
Street Sweeping Local Roads (4 times per year)	100%	50%	25%	25%
Requests for Service	667	1,114	1,200	1,200

Notes on Performance Indicators

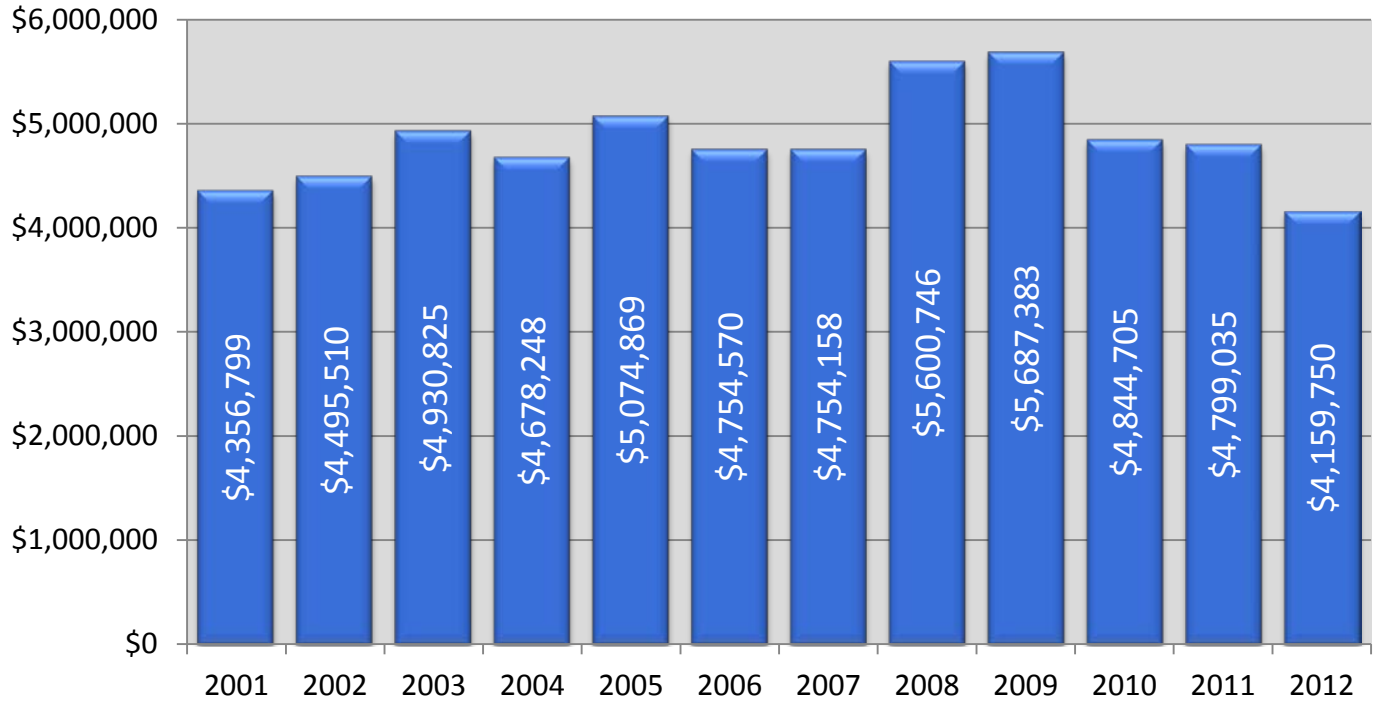
- Street light maintenance continues to rise based on an increased number of lights
- LED lighting is being installed to reduce energy costs
- Street sweeping has decreased because of staff and equipment reductions

SUMMARY OF BUDGET CHANGES

- ***Significant Notes – 2013/14 Budget Compared to 2012/13 Budget***

Personnel Summary	2010/11		2011/12		2012/13		2013/14	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Streets and Drains	25.67	3.9	20.62	0.8	20.29	5.8	20.29	4.3
Total Department	**25.67**	**3.9**	**20.62**	**0.8**	**20.29**	**5.8**	**20.29**	**4.3**

- ***Operating Budget History***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 101 GENERAL FUND						
Expenditures						
Department: 447 Streets						
Division: 20 Local Roads						
Business Unit: 481 Local Surface Maint - Gravel						
PERS - PERSONAL SERVICES	19,861	28,080	47,500	26,753	22,390	-16.31%
SUP - SUPPLIES	1,428	3,161	7,000	7,000	8,010	14.43%
OTH - OTHER SERVICE CHARGES	8,675	14,470	15,500	9,600	14,000	45.83%
Business Unit Total: Local Surface Maint - Gravel	29,964	45,711	70,000	43,353	44,400	2.42%
Business Unit: 482 Local Surface Maint						
PERS - PERSONAL SERVICES	257,135	178,892	178,800	151,500	112,090	-26.01%
SUP - SUPPLIES	72,699	52,581	67,500	87,500	77,500	-11.43%
OTH - OTHER SERVICE CHARGES	92,147	64,458	99,600	99,600	99,610	0.01%
Business Unit Total: Local Surface Maint	421,981	295,931	345,900	338,600	289,200	-14.59%
Business Unit: 483 Local Surf Maint - Concrete						
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%
SUP - SUPPLIES	-	35	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	-	-	-	-	-	0.00%
Business Unit Total: Local Surf Maint - Concrete	-	35	-	-	-	0.00%
Business Unit: 485 Local Guard Rails & Posts						
PERS - PERSONAL SERVICES	1,056	6,992	3,100	2,980	3,090	3.69%
SUP - SUPPLIES	-	3,165	4,000	5,000	5,000	0.00%
OTH - OTHER SERVICE CHARGES	139	1,761	800	800	810	1.25%
Business Unit Total: Local Guard Rails & Posts	1,195	11,917	7,900	8,780	8,900	1.37%
Business Unit: 486 Local Sweeping						
PERS - PERSONAL SERVICES	26,970	24,832	41,800	62,296	66,560	6.84%
OTH - OTHER SERVICE CHARGES	35,925	51,796	80,000	80,850	79,940	-1.13%
Business Unit Total: Local Sweeping	62,895	76,628	121,800	143,146	146,500	2.34%
Business Unit: 489 Local Drain Structures						
PERS - PERSONAL SERVICES	101,104	108,981	115,800	81,260	85,610	5.35%
SUP - SUPPLIES	19,793	23,918	27,000	27,000	27,000	0.00%
OTH - OTHER SERVICE CHARGES	54,387	65,544	74,300	79,300	74,290	-6.32%
Business Unit Total: Local Drain Structures	175,284	198,443	217,100	187,560	186,900	-0.35%

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Business Unit: 490 Local Roadside Cleanup						
PERS - PERSONAL SERVICES	2,263	3,289	5,050	5,914	6,040	2.13%
SUP - SUPPLIES	-	17	250	250	260	4.00%
OTH - OTHER SERVICE CHARGES	294	915	1,000	1,050	1,100	4.76%
Business Unit Total: Local Roadside Cleanup	2,557	4,222	6,300	7,214	7,400	2.58%
Business Unit: 491 Local Grass & Weed Control						
PERS - PERSONAL SERVICES	1,160	490	1,400	2,076	2,230	7.42%
SUP - SUPPLIES	34	210	300	250	270	8.00%
OTH - OTHER SERVICE CHARGES	38	352	800	800	800	0.00%
Business Unit Total: Local Grass & Weed Control	1,232	1,052	2,500	3,126	3,300	5.57%
Business Unit: 492 Local Dust Control						
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%
SUP - SUPPLIES	-	-	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	-	-	-	-	-	0.00%
Business Unit Total: Local Dust Control	-	-	-	-	-	0.00%
Business Unit: 495 Local Signs						
PERS - PERSONAL SERVICES	109,880	51,503	84,800	84,516	90,650	7.26%
SUP - SUPPLIES	16,560	12,752	25,000	20,000	25,000	25.00%
OTH - OTHER SERVICE CHARGES	36,173	19,846	29,400	29,400	29,350	-0.17%
Business Unit Total: Local Signs	162,613	84,101	139,200	133,916	145,000	8.28%
Business Unit: 497 Local Markings						
PERS - PERSONAL SERVICES	12,519	209	19,400	9,124	9,540	4.56%
SUP - SUPPLIES	7,611	4,250	9,000	9,000	9,000	0.00%
OTH - OTHER SERVICE CHARGES	1,188	-	5,000	1,200	5,060	321.67%
Business Unit Total: Local Markings	21,319	4,459	33,400	19,324	23,600	22.13%
Business Unit: 498 Local Snow & Ice Control						
PERS - PERSONAL SERVICES	173,585	24,741	197,900	282,810	313,120	10.72%
SUP - SUPPLIES	124,129	47,770	75,000	110,000	115,000	4.55%
OTH - OTHER SERVICE CHARGES	104,685	14,536	180,000	230,300	230,280	-0.01%
Business Unit Total: Local Snow & Ice Control	402,399	87,047	452,900	623,110	658,400	5.66%
Business Unit: 499 Local Administration						
PERS - PERSONAL SERVICES	108,715	42,349	32,600	32,573	34,780	6.78%
SUP - SUPPLIES	9,962	8,679	11,000	11,000	11,000	0.00%
OTH - OTHER SERVICE CHARGES	58,633	59,664	93,200	143,190	146,520	2.33%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Local Administration	177,310	110,692	136,800	186,763	192,300	2.96%
Division Total: Local Roads	1,458,749	920,237	1,533,800	1,694,892	1,705,900	0.65%

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Division: 21 County Roads						
Business Unit: 500 County Surface Maintenance						
PERS - PERSONAL SERVICES	1,341	56	-	-	-	0.00%
SUP - SUPPLIES	650	95	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	292	5	10,000	10,000	10,000	0.00%
Business Unit Total: County Surface Maintenance	2,283	155	10,000	10,000	10,000	0.00%
Business Unit: 501 County Drain Structures						
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%
SUP - SUPPLIES	51	-	-	-	-	0.00%
Business Unit Total: County Drain Structures	51	-	-	-	-	0.00%
Business Unit: 502 County Snow & Ice Control						
PERS - PERSONAL SERVICES	120,000	49,355	210,000	327,965	349,870	6.68%
SUP - SUPPLIES	191,836	81,388	150,000	202,500	202,500	0.00%
OTH - OTHER SERVICE CHARGES	79,109	42,838	96,100	146,100	146,130	0.02%
Business Unit Total: County Snow & Ice Control	390,946	173,581	456,100	676,565	698,500	3.24%
Business Unit: 503 County Administration						
PERS - PERSONAL SERVICES	8,253	3,453	4,000	3,709	3,640	-1.87%
SUP - SUPPLIES	121	61	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	6,658	5,467	3,000	-	60	0.00%
Business Unit Total: County Administration	15,032	8,981	7,000	3,709	3,700	-0.25%
Business Unit: 504 County Signs						
PERS - PERSONAL SERVICES	-	-	-	-	58,450	0.00%
SUP - SUPPLIES	-	-	-	-	15,000	0.00%
OTH - OTHER SERVICE CHARGES	-	-	-	-	5,050	0.00%
Business Unit Total: County Signs	-	-	-	-	78,500	0.00%
Business Unit: 507 County Sweeping						
PERS - PERSONAL SERVICES	1,083	494	500	-	-	0.00%
OTH - OTHER SERVICE CHARGES	766	96	-	2,100	-	-100.00%
Business Unit Total: County Sweeping	1,849	590	500	2,100	-	-100.00%
Division Total: County Roads	410,160	183,307	473,600	692,374	790,700	14.20%
Division: 22 Major Roads						
Business Unit: 464 Major Surface Maintenance						
PERS - PERSONAL SERVICES	300,997	151,383	236,900	237,049	253,690	7.02%
SUP - SUPPLIES	77,153	39,110	73,000	73,000	73,000	0.00%
OTH - OTHER SERVICE CHARGES	78,323	54,746	119,300	124,300	124,310	0.01%
Business Unit Total: Major Surface Maintenance	456,473	245,238	429,200	434,349	451,000	3.83%

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Business Unit: 465 Major Guard Rails and Posts						
PERS - PERSONAL SERVICES	1,360	997	1,812	1,812	1,820	0.44%
SUP - SUPPLIES	3	3,517	15,000	17,000	10,000	-41.18%
OTH - OTHER SERVICE CHARGES	311	206	288	300	280	-6.67%
Business Unit Total: Major Guard Rails and Posts	1,673	4,720	17,100	19,112	12,100	-36.69%
Business Unit: 466 Major Sweeping						
PERS - PERSONAL SERVICES	15,805	19,162	33,200	32,904	34,760	5.64%
OTH - OTHER SERVICE CHARGES	27,055	40,932	36,800	36,800	36,740	-0.16%
Business Unit Total: Major Sweeping	42,860	60,094	70,000	69,704	71,500	2.58%
Business Unit: 469 Major Drain Structures						
PERS - PERSONAL SERVICES	53,066	96,093	52,800	53,014	56,060	5.75%
SUP - SUPPLIES	5,086	4,423	4,500	6,000	6,000	0.00%
OTH - OTHER SERVICE CHARGES	34,824	95,090	41,500	55,500	55,540	0.07%
Business Unit Total: Major Drain Structures	92,976	195,605	98,800	114,514	117,600	2.69%
Business Unit: 470 Major Roadside Cleanup						
PERS - PERSONAL SERVICES	10,588	18,237	38,400	19,483	14,850	-23.78%
SUP - SUPPLIES	142	321	200	250	250	0.00%
OTH - OTHER SERVICE CHARGES	2,821	5,487	10,000	2,100	2,100	0.00%
Business Unit Total: Major Roadside Cleanup	13,551	24,045	48,600	21,833	17,200	-21.22%
Business Unit: 471 Major Grass & Weed Control						
PERS - PERSONAL SERVICES	7,533	3,301	300	-	-	0.00%
OTH - OTHER SERVICE CHARGES	3,703	2,284	1,000	5,000	2,500	-50.00%
Business Unit Total: Major Grass & Weed Control	11,236	5,585	1,300	5,000	2,500	-50.00%
Business Unit: 475 Major Signs						
PERS - PERSONAL SERVICES	45,202	94,291	36,300	36,355	39,890	9.72%
SUP - SUPPLIES	11,889	11,409	20,000	20,000	20,000	0.00%
OTH - OTHER SERVICE CHARGES	9,929	29,533	21,000	21,000	21,010	0.05%
Business Unit Total: Major Signs	67,020	135,233	77,300	77,355	80,900	4.58%
Business Unit: 477 Major Markings						
PERS - PERSONAL SERVICES	21,089	5,056	21,900	19,552	20,950	7.15%
SUP - SUPPLIES	6,514	2,441	5,000	7,000	6,950	-0.71%
OTH - OTHER SERVICE CHARGES	55,152	53,634	83,000	83,400	83,400	0.00%
Business Unit Total: Major Markings	82,755	61,130	109,900	109,952	111,300	1.23%

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Business Unit: 478 Major Snow & Ice Control						
PERS - PERSONAL SERVICES	198,944	95,655	228,300	328,796	358,250	8.96%
SUP - SUPPLIES	168,980	62,928	130,000	160,000	160,000	0.00%
OTH - OTHER SERVICE CHARGES	67,734	35,722	100,000	99,750	99,750	0.00%
Business Unit Total: Major Snow & Ice Control	435,658	194,305	458,300	588,546	618,000	5.00%
Business Unit: 479 Major Administration						
PERS - PERSONAL SERVICES	341,068	619,599	349,400	118,727	163,870	38.02%
SUP - SUPPLIES	4,670	3,790	9,000	9,000	9,000	0.00%
OTH - OTHER SERVICE CHARGES	280,853	287,218	283,900	283,860	291,630	2.74%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Major Administration	626,591	910,608	642,300	411,587	464,500	12.86%
Division Total: Major Roads	1,830,794	1,836,564	1,952,800	1,851,952	1,946,600	5.11%
Division: 23 Drains						
Business Unit: 514 Retention Ponds						
PERS - PERSONAL SERVICES	73,176	84,198	79,800	54,645	51,550	-5.66%
SUP - SUPPLIES	5,476	9,471	6,200	6,200	6,200	0.00%
OTH - OTHER SERVICE CHARGES	48,749	92,613	91,000	91,050	91,050	0.00%
Business Unit Total: Retention Ponds	127,401	186,283	177,000	151,895	148,800	-2.04%
Business Unit: 515 Open Drain Maintenance						
PERS - PERSONAL SERVICES	73,010	74,258	109,900	60,653	42,170	-30.47%
SUP - SUPPLIES	8,649	11,942	5,000	10,000	10,000	0.00%
OTH - OTHER SERVICE CHARGES	3,383	26,701	58,000	40,750	38,830	-4.71%
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
Business Unit Total: Open Drain Maintenance	85,041	112,901	172,900	111,403	91,000	-18.31%
Business Unit: 516 Drains Administration						
PERS - PERSONAL SERVICES	142,650	122,796	140,500	128,791	141,240	9.67%
SUP - SUPPLIES	500	223	1,000	1,010	1,000	-0.99%
OTH - OTHER SERVICE CHARGES	25,468	36,771	45,200	45,980	47,560	3.44%
Business Unit Total: Drains Administration	168,618	159,790	186,700	175,781	189,800	7.98%
Business Unit: 517 Storm Sewer & Ryd						
PERS - PERSONAL SERVICES	84,696	95,725	69,000	49,081	47,110	-4.02%
SUP - SUPPLIES	1,785	7,252	7,500	7,500	7,500	0.00%
OTH - OTHER SERVICE CHARGES	24,478	34,364	46,600	46,650	46,690	0.09%
Business Unit Total: Storm Sewer & Ryd	110,959	137,341	123,100	103,231	101,300	-1.87%

CITY OF TROY

Annual Budget by Organization Report

Detail

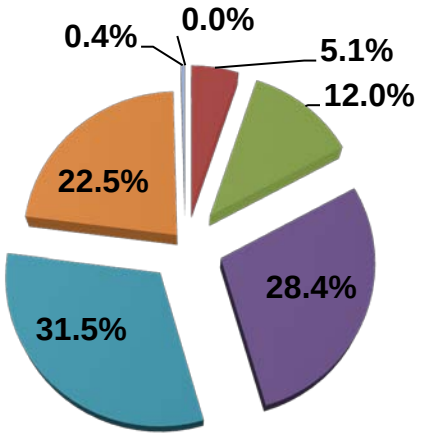
	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Division Total: Drains	492,020	596,315	659,700	542,310	530,900	-2.10%
Division: 24 Sidewalks						
Business Unit: 444 Sidewalk Administration						
PERS - PERSONAL SERVICES	19,377	10,394	17,280	17,280	14,080	-18.52%
SUP - SUPPLIES	-	-	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	2,563	2,320	3,220	3,220	3,220	0.00%
Business Unit Total: Sidewalk Administration	21,940	12,714	20,500	20,500	17,300	-15.61%
Business Unit: 511 Sidewalk Maint - Snow Control						
PERS - PERSONAL SERVICES	14,016	1,453	13,650	13,664	14,800	8.31%
SUP - SUPPLIES	285	-	750	750	800	6.67%
OTH - OTHER SERVICE CHARGES	9,508	61	21,000	24,200	26,000	7.44%
Business Unit Total: Sidewalk Maint - Snow Control	23,808	1,514	35,400	38,614	41,600	7.73%
Business Unit: 512 Sidewalk Maint - General						
PERS - PERSONAL SERVICES	76,898	55,375	76,800	76,794	80,460	4.77%
SUP - SUPPLIES	4,922	1,473	5,000	10,000	10,000	0.00%
OTH - OTHER SERVICE CHARGES	22,490	17,118	28,100	43,100	38,140	-11.51%
Business Unit Total: Sidewalk Maint - General	104,310	73,967	109,900	129,894	128,600	-1.00%
Division Total: Sidewalks	150,058	88,194	165,800	189,008	187,500	-0.80%
Division: 25 Street Lighting						
Business Unit: 448 Street Lighting						
PERS - PERSONAL SERVICES	25,228	22,936	38,150	48,583	39,470	-18.76%
SUP - SUPPLIES	8,179	12,339	34,000	34,000	20,000	-41.18%
OTH - OTHER SERVICE CHARGES	391,268	464,223	445,150	445,150	445,130	0.00%
Business Unit Total: Street Lighting	424,676	499,497	517,300	527,733	504,600	-4.38%
Division Total: Street Lighting	424,676	499,497	517,300	527,733	504,600	-4.38%
Division: 26 Weeds						
Business Unit: 519 Weeds/Snow and Ice						
PERS - PERSONAL SERVICES	9,058	9,215	10,400	10,400	10,540	1.35%
SUP - SUPPLIES	-	-	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	23,521	26,422	37,600	32,550	82,560	153.64%
Business Unit Total: Weeds/Snow and Ice	32,579	35,636	48,000	42,950	93,100	116.76%
Division Total: Weeds	32,579	35,636	48,000	42,950	93,100	116.76%
Department Total: Streets	4,799,035	4,159,750	5,351,000	5,541,219	5,759,300	3.94%

City of Troy

Special Revenue Funds Percentage of Total Expenditures

The chart below shows expenditures for each Special Revenue Fund as a percent of the total Special Revenue Fund budget:

- Budget Stabilization - 0%
- Community Development Block Grant - 4.6%
- Local Streets - 12.8%
- Major Streets - 25.4%
- Refuse - 33.5%
- Library - 22.7%
- Drug Forfeiture - 1.0%



- ***Budget Stabilization Fund ($0)***

This fund was created for the following purposes:

✓ To cover a General Fund deficit if the City of Troy's annual audit reveals a deficit.

✓ To prevent a reduction in the level of public services, or in the number of employees, at any time in a fiscal year when the City of Troy's budgeted revenue is not being collected in an amount sufficient to cover budgeted expenses.

✓ To prevent reduction in the level of service or in the number of employees, when preparing the budget for the next fiscal year when the City of Troy's estimated revenue does not appear sufficient to cover estimated expenses.

✓ To cover expenses arising because of a natural disaster including flood, fire or tornado. However, if federal or state funds are received to offset the appropriations from the fund, that money shall be returned to the fund.

- ***Community Development Block Grant Fund ($731,100)***

This fund accounts for grant revenues from the Department of Housing and Development to be used for residential and other Capital improvements.

- ***Local Streets Fund ($1,705,900)***

This fund accounts for various revenues, including state shared revenue, related to the repair, maintenance and construction of all streets classified as "local" within the city.

- ***Major Streets Fund ($4,046,600)***

This fund accounts for state shared revenue relating to the repair, maintenance and construction of all streets classified as "major" within the city.

- ***Refuse Fund ($4,490,500)***

Provides refuse collection, yard waste removal and curbside recycling. Funds are generated by property taxes to provide this service.

- ***Library Fund ($3,211,000)***

This fund accounts costs associated with the operations, maintenance and capital expenditures for the city's public library. Funding for these expenditures is provided by a voter approved dedicated property tax.

- ***Drug Forfeiture Fund ($62,000)***

This fund accounts for federal and state contributed resources derived from drug forfeitures. This funding is restricted to specific types of police expenditures as defined by these funding entities.

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 257 BUDGET STABILIZATION FUND						
Revenue						
Department: 000 Revenue						
INTR - INTEREST & RENT	6,262	5,861	4,000	5,000	5,000	0.00%
OTHFIN - OTHER FINANCING SOURCES	-	-	-	-	-	0.00%
Department Total: Revenue	6,262	5,861	4,000	5,000	5,000	0.00%
Expenditures						
Department: 966 Transfers Out						
OTHF - OTHER FINANCING USES	305,000	-	-	-	-	0.00%
Department Total: Transfers Out	305,000	-	-	-	-	0.00%
Surplus (Use) of Fund Balance	(298,738)	5,861	4,000	5,000	5,000	0.00%
Beginning Fund Balance	1,806,995	1,508,257	1,514,118	1,513,257	1,518,118	
Ending Fund Balance	**$ 1,508,257**	**$ 1,514,118**	**$ 1,518,118**	**$ 1,518,257**	**$ 1,523,118**	

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 280 COMM DEV BLOCK GRANT FUND						
Revenue						
Department: 000 Revenue						
GRANTS - GRANTS	$ 148,800	$ 133,712	$ 123,300	$ 606,084	$ 731,100	20.63%
Department Total: Revenue	148,800	133,712	123,300	606,084	731,100	20.63%
Expenditures						
Department: 733 CDBG Home Chore Program						
OTH - OTHER SERVICE CHARGES	54,115	42,945	24,700	37,436	65,300	74.43%
Department Total: CDBG Home Chore Program	54,115	42,945	24,700	37,436	65,300	74.43%
Department: 734 CDBG Section 6 Charnwood						0.00%
OTH - OTHER SERVICE CHARGES	-	-	-	-	-	0.00%
Department Total: CDBG Section 6 Charnwood	-	-	-	-	-	0.00%
Department: 735 CDBG Administration						
PERS - PERSONAL SERVICES	4,763	11,417	17,000	-	-	
OTH - OTHER SERVICE CHARGES	-	21	20,000	-	40,000	0.00%
Department Total: CDBG Administration	4,763	11,438	37,000	-	40,000	0.00%
Department: 736 Section 36 Park Pathway						
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%
SUP - SUPPLIES	89,922	79,329	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	-	-	-	-	15,700	0.00%
Department Total: Section 36 Park Pathway	89,922	79,329	-	-	15,700	0.00%
Department: 737 CDBG S/A Proj-Paving						
OTH - OTHER SERVICE CHARGES	-	-	-	-	-	0.00%
Department Total: CDBG S/A Proj-Paving	-	-	-	-	-	0.00%
Department: 738 CDBG Minor Home Repair-WA						
OTH - OTHER SERVICE CHARGES	-	-	-	-	-	0.00%
Department Total: CDBG Minor Home Repair-WA	-	-	-	-	-	0.00%
Department: 741 CDBG Barrier Free-Robinwoon						
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%
SUP - SUPPLIES	-	-	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	-	-	-	-	-	0.00%
Department Total: CDBG Barrier Free-Robinwoon	-	-	-	-	-	0.00%
Department: 743 CDBG Section 36 Storm Sewer						
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	-	-	61,600	568,648	610,100	7.29%
Department Total: CDBG Section 36 Storm Sewer	-	-	61,600	568,648	610,100	7.29%
Total Departmental Expenditures	148,800	133,712	123,300	606,084	731,100	20.63%
Surplus (Use) of Fund Balance	-	-	-	-	-	
Beginning Fund Balance	-	-	-	-	-	
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 202 MAJOR STREET FUND						
Revenue						
Department: 000 Revenue						
GRANTS - GRANTS	3,386,023	3,572,892	3,539,000	3,350,000	3,500,000	4.48%
INTR - INTEREST & RENT	19,518	7,455	9,600	15,000	9,000	-40.00%
OTHFIN - OTHER FINANCING SOURCES	-	-	-	-	-	#DIV/0!
Department Total: Revenue	3,405,541	3,580,347	3,548,600	3,365,000	3,509,000	4.28%
Expenditures						
Department: 966 Transfers Out						
OTHF - OTHER FINANCING USES	3,163,544	3,410,644	3,352,800	3,365,000	4,046,600	20.26%
Department Total: Transfers Out	3,163,544	3,410,644	3,352,800	3,365,000	4,046,600	20.26%
Surplus (Use) of Fund Balance	**241,997**	**169,703**	**195,800**	**-**	**(537,600)**	#DIV/0!
Beginning Fund Balance	2,160,626	2,402,623	2,572,326	2,492,963	2,768,126	
Ending Fund Balance	**$ 2,402,623**	**$ 2,572,326**	**$ 2,768,126**	**$ 2,492,963**	**$ 2,230,526**	-10.53%
Fund: 203 LOCAL STREET FUND						
Revenue						
Department: 000 Revenue						
GRANTS - GRANTS	1,341,582	1,402,776	1,380,000	1,300,000	1,380,000	6.15%
INTR - INTEREST & RENT	7,131	4,437	8,000	8,000	8,000	0.00%
OTHFIN - OTHER FINANCING SOURCES	332,750	224,080	200,000	313,048	300,000	-4.17%
Department Total: Revenue	1,681,463	1,631,293	1,588,000	1,621,048	1,688,000	4.13%
Expenditures						
Department: 966 Transfers Out						
OTHF - OTHER FINANCING USES	1,458,749	920,242	1,533,800	1,694,892	1,705,900	0.65%
Department Total: Transfers Out	1,458,749	920,242	1,533,800	1,694,892	1,705,900	0.65%
Surplus (Use) of Fund Balance	**222,714**	**711,051**	**54,200**	**(73,844)**	**(17,900)**	-75.76%
Beginning Fund Balance	1,231,840	1,454,554	2,165,605	1,643,758	2,219,805	
Ending Fund Balance	**$ 1,454,554**	**$ 2,165,605**	**$ 2,219,805**	**$ 1,569,914**	**$ 2,201,905**	40.26%

Refuse and Recycling

Public Works Director……..Timothy Richnak
Office Coordinator……..Emily Frontera

MISSION STATEMENT

The Refuse and Recycling Division provides prompt, reliable, and efficient refuse collection by a private contractor once per week servicing 30,874 single-family homes; condominiums; mobile homes; duplexes; and 110 small commercial businesses. Refuse from 4,298 apartments is also collected on a weekly basis.

DEPARTMENT FUNCTIONS

- ***Refuse and Recycling Collection***

✓ Provides prompt and reliable refuse, curbside recycling and yard waste removal service
✓ Promotes City of Troy curbside recycling as the preferred program to remove recyclable products from the waste stream in a fiscally responsible manner
✓ Investigates and resolves refuse and recycling related calls in a professional manner
✓ Serves as liaison to the City's refuse contractor
✓ Promotes public education in the area of solid waste disposal and recycling through newsletters, brochures, telephone contact and site visits
✓ Promotes household hazardous waste program
✓ Develops and implements e-waste recycling programs

PERFORMANCE INDICATORS

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Total Refuse Collected in Tons	40,958	40,806	40,700	40,700
Refuse Collected Less Recyclables and Compost in Tons	27,230	27,015	27,000	27,000
Compost Collected in Tons	9,248	9,343	9,400	9,400
Recyclables Collected in Tons	4,480	4448	4,500	4,500
Christmas Tree Chipped and Composted in Tons	93	40	68.25	50
% of Total Refuse Composted	23%	23%	23%	23%
% of Total Refuse Recycled	11%	11%	11%	11%
Refuse and Recycling Collection Costs Per Capita	50.75	52.07	54.65	55.40

Notes on Performance Indicators

- Goal: To educate residents about curbside recycling, refuse and compost issues through personal contact, brochures and articles.

SUMMARY OF BUDGET CHANGES

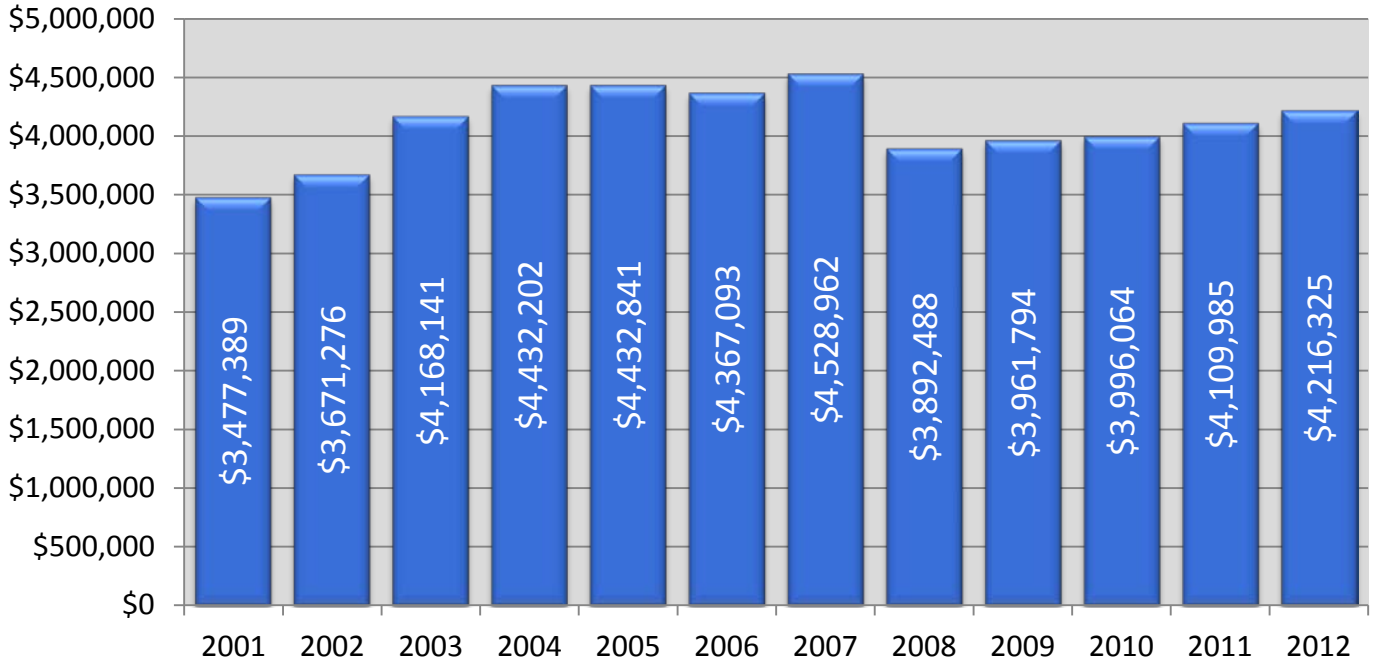
- ***Significant Notes – 2013/14 Budget Compared to 2012/13 Budget***

The contractor service charge adjustments that will go into effect on July 1 2013 are in the chart below. The Fuel Cost Adjustment is based on the US Department of Energy's Midwest diesel fuel index at the end of the calendar year compared with the index at the start of the year. The rest of cost adjustment is to be based on the Consumer Price Index of the Detroit Metropolitan area, comparing the end of the year index to that at the beginning of the year.

Contractor	% of Service Charge subject to fuel cost adjustment	% Service Charge subject to CPI adjustment	July 2013 Service Charge adjustment
Tringali Sanitation	5%	95%	2.5%

Personnel Summary	**2010/11**		**2011/12**		**2012/13**		**2013/14**	
	Full-Time	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**
Refuse & Recycling	1.3	0	0.5	0.3	0.5	0.1	0.5	0.1
Total Department	**1.3**	**0**	**0.5**	**0.3**	**0.5**	**0.1**	**0.5**	**0.1**

- ***Operating Budget History***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 226 REFUSE FUND						
Revenue						
Department: 000 Revenue						
TAX - TAXES	$ 4,057,573	$ 4,168,478	$ 4,500,000	$ 4,468,000	$ 4,600,000	2.95%
CHG - CHARGES FOR SERVICES	4,860	5,700	6,000	4,500	6,000	33.33%
INTR - INTEREST & RENT	10,210	12,393	8,000	10,000	8,000	-20.00%
OTHFIN - OTHER FINANCING SOURCES	-	-	-	-	-	0.00%
Department Total: Revenue	4,072,643	4,186,571	4,514,000	4,482,500	4,614,000	2.93%
Expenditures						
Department: 530 Refuse and Recycling						
Business Unit: 530 Contractors Service						
OTH - OTHER SERVICE CHARGES	3,898,707	4,024,878	4,205,000	4,205,000	4,315,000	2.62%
Business Unit Total: Contractors Service	3,898,707	4,024,878	4,205,000	4,205,000	4,315,000	2.62%
Business Unit: 531 Other Refuse Expense						
PERS - PERSONAL SERVICES	18,537	4,785	6,990	6,973	7,090	1.68%
SUP - SUPPLIES	8	0	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	85,719	135,746	133,210	141,210	94,210	-33.28%
Business Unit Total: Other Refuse Expense	104,265	140,532	140,200	148,183	101,300	-31.64%
Business Unit: 532 Recycling						
PERS - PERSONAL SERVICES	88,176	36,905	45,444	45,444	46,870	3.14%
SUP - SUPPLIES	7,723	10,363	11,500	11,500	11,500	0.00%
OTH - OTHER SERVICE CHARGES	11,114	3,648	15,256	15,340	15,830	3.19%
Business Unit Total: Recycling	107,014	50,916	72,200	72,284	74,200	2.65%
Department Total: Refuse and Recycling	4,109,985	4,216,325	4,417,400	4,425,467	4,490,500	1.47%
Surplus (Use) of Fund Balance	**(37,342)**	**(29,754)**	**96,600**	**57,033**	**123,500**	**116.54%**
Beginning Fund Balance	121,239	83,897	54,143	2,498	150,743	
Ending Fund Balance	**$ 83,897**	**$ 54,143**	**$ 150,743**	**$ 59,531**	**$ 274,243**	**360.67%**

Library

Library Director……..…..Cathy Russ

MISSION STATEMENT

The mission of the Troy Public Library is to be the community's collection of knowledge and entertainment, a personal resource for lifelong learning, and a vibrant space for all.

DEPARTMENT FUNCTIONS

- ***Adult Services***

✓ Performs reference and information searches
✓ Performs collection management
✓ Shelves materials
✓ Creates displays
✓ Maintains periodicals
✓ Coordinates interlibrary loans
✓ Aids and advises patrons in selection of reading and AV material
✓ Coordinates adult multi-cultural services, Talk Time and the international collection
✓ Provides outreach services
✓ Proctors tests
✓ Educates patrons on use of databases and research methods
✓ Maintains a current collection of print and AV material for adults
✓ Compiles lists of recommended titles to feature on library's online reader's advisory service

- ***Administrative Services***

✓ Prepares and administers the department budgets
✓ Recommends and implements policies
✓ Coordinates and evaluates activities of staff
✓ Develops programs and priorities
✓ Coordinates and administers grants
✓ Serves as liaison to Friends of the Library
✓ Represents and promotes the Library to the community
✓ Markets the Library to the community
✓ Implements new collections, programs and services
✓ Compiles, maintains and analyzes statistics
✓ Serves as liaison to City departments
✓ Coordinates staff development
✓ Conducts strategic planning
✓ Serves as liaison to Suburban Library Cooperative
✓ Provides bookkeeping service

DEPARTMENT FUNCTIONS (cont.)

- ***Technology Department***

✓ Performs electronic reference service
✓ Manages public Internet access and database use
✓ Plans and conducts patron education of software and databases
✓ Trains staff in new technology
✓ Aids and advises patrons in the selection of audiovisual material
✓ Proctors tests
✓ Circulates material
✓ Maintains public events calendar
✓ Assists public in reserving meeting rooms
✓ Develops web pages, blogs, wikis and associated technologies
✓ Performs collection management
✓ Collects and reports statistics
✓ Promotes electronic resources
✓ Troubleshoots computer hardware and software problems
✓ Evaluates and recommends new software and hardware
✓ Assists visually-impaired patrons

- ***Circulation Services***

✓ Collects and reports statistics
✓ Administers the automation system
✓ Circulates materials
✓ Collects fines from patrons
✓ Registers borrowers
✓ Staffs telephone reception desk
✓ Coordinates statewide delivery service
✓ Acts as concierge for library services

- ***Technical Services***

✓ Receives and routes deliveries
✓ Catalogs materials
✓ Processes materials
✓ Maintains inventory
✓ Acquires materials and equipment and maintains AV equipment
✓ Deselects library materials
✓ Cleans and repairs materials and AV items

- ***Teen Services***

✓ Performs reference and information retrieval
✓ Educates patrons on use of databases and research methods
✓ Collects and reports statistics
✓ Coordinates teen multicultural services
✓ Aids and advises patrons in selection of reading and AV materials
✓ Serves as liaison with high schools, vocational schools and colleges
✓ Plans and conducts teen programming
✓ Creates displays and shelves materials
✓ Performs collection management
✓ Performs database and Internet access management
✓ Compiles lists of recommended titles to feature on library's online reader's advisory service

- ***Youth Services***

✓ Maintains a current collection of print and AV material for children
✓ Advises patrons in the selection of materials
✓ Assists students in locating materials
✓ Teaches basic research methods
✓ Oversees the youth computer area, offering search strategy instruction
✓ Plans and presents a variety of programs for children and families
✓ Develops cooperative programs with schools and community groups, providing visits to schools for storytelling and tours of the library

DEPARTMENT FUNCTIONS (cont.)

- ✓ Creates bibliographies and displays
- ✓ Implements a summer reading program
- ✓ Compiles lists of recommended titles to feature on library's online reader's advisory service
- ✓ Manages the special needs collection
- ✓ Shelves all materials
- ✓ Collects and reports statistics
- ✓ Extends volunteer opportunities for students
- ✓ Educates patrons on use of databases and research methods

PERFORMANCE INDICATORS

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Annual Library Visits	466,353	448,782	450,000	450,000
Items Circulated	1,212,904	1,239,276	1,300,000	1,300,000
Program Attendance	2,372	5,508	22,000	22,000
New Library Cards Added	3,611	4,729	5,100	5,100
Total Number of Library Cards	51,213	50,880	51,000	51,000
Electronic Resources Usage	68,644	56,316	54,000	52,000
Annual Visits/Capita	5.76	5.54	5.56	5.56
Annual Circulation/Capita	14.98	15.30	16.05	16.05
Hits on Library Website	450,406	402,130	450,000	460,000
Social Media Followers	N/A	N/A	2,000	3,000
Number of Library Volunteers	205	98	159	215

Notes on Performance Indicators

- These statistics reflect the effect of the decrease in hours of operation of the Troy Public Library in July 2010, as well as the near-closure of the library in May 2011.
- Business dropped off considerably due to the reduction in library hours, and the threat of closure.
- However, since the dedicated millage passed in August 2011, library usage has increased, as reflected in the statistics for 2011/12, and the projections for 2012/13.
- The library's strategic plan, completed in December 2012, provides a roadmap so the library can continue to provide the programs, services and collections that the community desires.
- As a result of community support through the library millage, as well as implementing the recommendations of the strategic plan, the library anticipates steady and growing usage throughout the 2013/14 budget year, and beyond.

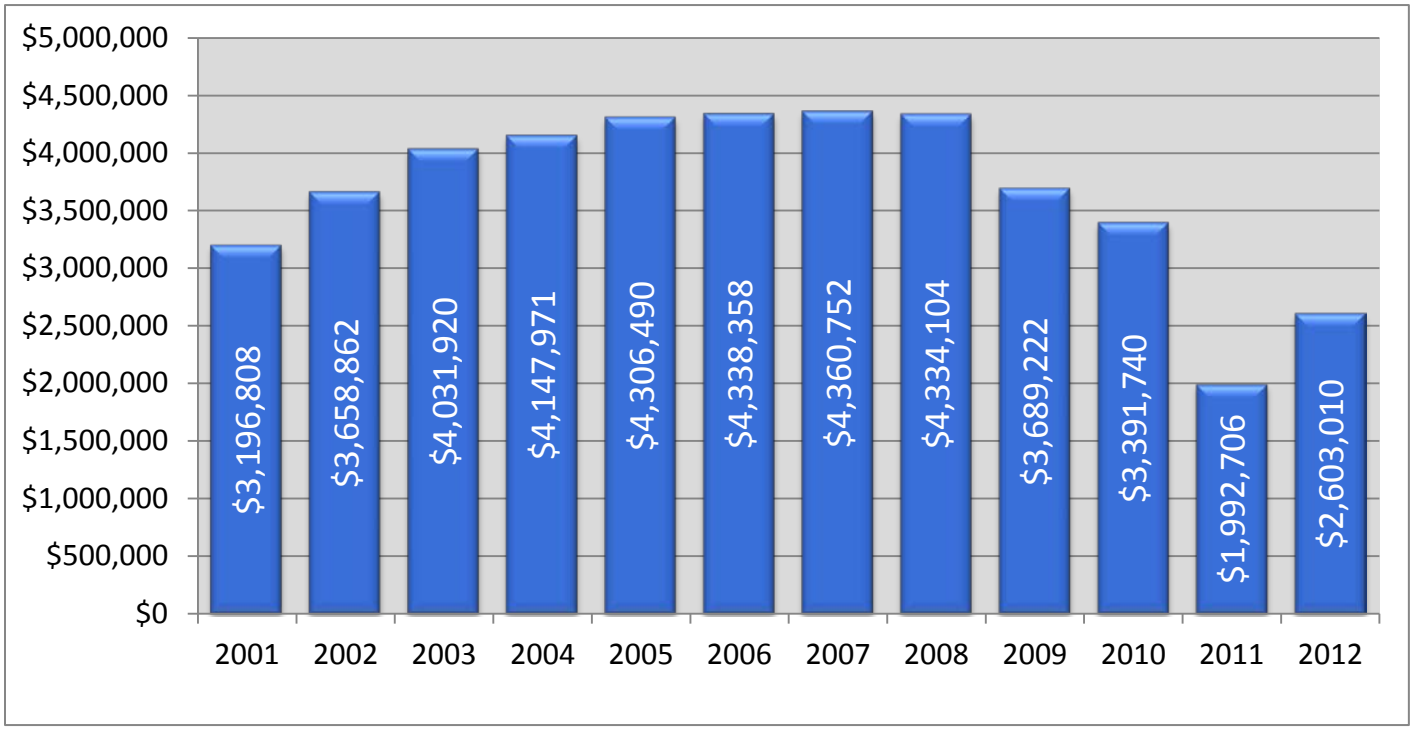
SUMMARY OF BUDGET CHANGES - LIBRARY

- ***Significant Notes – 2013/14 Budget Compared To 2012/13 Budget***

Personal Service
Personal Service increase due to decrease in furlough hours.

Personnel Summary	2010/11		2011/12		2012/13		2013/14	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Library	6	32.2	6	31.6	6	31.7	9	29.70
Total Department	**6**	**32.2**	**6**	**31.6**	**6**	**31.7**	**9**	**29.70**

- ***Operating History for Library***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 271 LIBRARY FUND						
Revenue						
Department: 000 Revenue						
TAX - TAXES	$ -	$ 3,037,539	$ 3,000,000	$ 2,972,000	$ 2,956,000	-0.54%
GRANTS - GRANTS	-	51,538	15,000	15,001	15,000	-0.01%
LOCAL - CONTRIBUTIONS FROM LOCAL UNITS	-	112,103	101,200	99,000	100,000	1.01%
CHG - CHARGES FOR SERVICES	-	29,625	23,650	22,400	24,250	8.26%
FF - FINES AND FORFEITURES	-	100,327	100,000	100,000	100,000	0.00%
INTR - INTEREST & RENT	-	17,294	15,750	13,750	13,750	0.00%
OTHREV - OTHER REVENUE	-	7,508	1,500	2,000	2,000	0.00%
OTHFIN - OTHER FINANCING SOURCES	-	-	-	-	-	0.00%
Department Total: Revenue	-	3,355,934	3,257,100	3,224,151	3,211,000	-0.41%
Expenditures						
Department: 790 Library						
PERS - PERSONAL SERVICES	-	1,368,241	1,657,700	1,657,700	1,809,860	9.18%
SUP - SUPPLIES	-	50,338	69,000	59,000	59,000	0.00%
OTH - OTHER SERVICE CHARGES	-	678,887	748,300	722,150	762,140	5.54%
CAP - CAPITAL OUTLAY	-	37,633	-	-	-	0.00%
OTHF - OTHER FINANCING USES	-	467,911	690,000	690,000	580,000	-15.94%
Department Total: Library	-	2,603,010	3,165,000	3,128,850	3,211,000	2.63%
Surplus (Use) of Fund Balance	**-**	**752,924**	**92,100**	**95,301**	**-**	-100.00%
Beginning Fund Balance	-	-	752,924	374,241	845,024	
Ending Fund Balance	**$ -**	**$ 752,924**	**$ 845,024**	**$ 469,542**	**$ 845,024**	79.97%

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 265 Forfeiture Fund						
Revenue						
Department: 000 Revenue						
FF - FINES AND FORFEITURES	$ -	$ -	$ 124,900	$ 378,800	$ 119,900	-68.35%
OTHFIN - OTHER FINANCING SOURCES	-	-	134,800	206,000	-	-100.00%
Department Total: Revenue	-	-	259,700	584,800	119,900	-79.50%
Expenditures						
Department: 321 Police Forfeitures						
SUP - SUPPLIES	-	-	37,000	52,000	52,000	0.00%
OTHF - OTHER FINANCING USES	-	-	-	80,000	10,000	-87.50%
Department Total: Police Forfeitures	-	-	37,000	132,000	62,000	-53.03%
Surplus (Use) of Fund Balance	**-**	**-**	**222,700**	**452,800**	**57,900**	**-87.21%**
Beginning Fund Balance	-	-	-	-	222,700	
Ending Fund Balance	**$ -**	**$ -**	**$ 222,700**	**$ 452,800**	**$ 280,600**	**-38.03%**

City of Troy

Legal Debt Limits

- ***General Obligation***

Section 11.1 of the Troy City Charter enumerates the borrowing power of the City. It states that City Council may, by proper ordinance or resolution, subject to the applicable provisions of law and this Charter, authorize the borrowing of money for any purpose within the scope of the powers vested in the City and the issuance of bonds of the City or other evidences of indebtedness therefore, and may pledge the full faith, credit and resources of the City for the payment of the obligation created thereby.

The Charter states that no bonds shall be sold to obtain funds for any purpose other than that for which they were specifically authorized, and if any such bonds are not sold within five years after authorization, such authorization shall be null and void.

Section 11.2 of the Troy City Charter provides for borrowing in anticipation of special assessments. The City Council may authorize the borrowing of money, subject to the applicable provisions of law and this Charter, in anticipation of the payment of special assessments made for the purpose of defraying the cost of any public improvement, or in anticipation of the payment of any combination of such special assessments, and the issuing of bonds therefore.

Such special assessment bonds may be an obligation of the special assessment district or districts and a general obligation of the City for which the full faith and credit of the City may be pledged.

Section 11.9 of the Troy City Charter provides limits on borrowing authority. No limits are established on the power of the City to borrow, except those established by the laws of this state.

The statutory debt limits of net bonded indebtedness incurred for all public purposes shall not at any one time exceed 10% of the assessed valuation of taxable property in the City $4,410,108,900 except that this limit may be exceeded by 3/8ths of 1% in case of fire, flood or any other calamity. This limitation does not include bonds issued in anticipation of the payment of special assessments, nor bonds issued pursuant to court order for sewerage or garbage disposal systems.

The Michigan State Bond Act provides that the total debt in special assessment bonds, which would require that the City pledge its faith and credit, shall not exceed 12% of assessed valuation of taxable property of the City, nor shall such bonds be issued in any calendar year in excess of 3% unless voted.

Following is the computation of legal debt margin for the City of Troy.

Assessed Valuation at December 31, 2012: $4,410,108,900

	City of Troy Annual Net Debt	% of State Equalized Valuation	Legal Maximum Debt	Legal Debt Margin
General Obligation Debt	$30,420,000	10%	$ 441,010,890	$ 410,590,890
Emergency Bonds	0	3/8%	16,758,414	16,758,414
Special Assessment Bonds	0	12%	529,213,068	529,213,068
Total Debt	$30,420,000		$986,982,372	$956,562,372

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 301 GENERAL DEBT SERVICE FUND						
Revenue						
Department: 000 Revenue						
TAX - TAXES	2,336,899	2,174,581	3,000,000	2,980,000	2,965,000	-0.51%
INTR - INTEREST & RENT	22,205	10,039	14,000	10,000	14,000	28.57%
Department Total: Revenue	**$ 2,359,104**	**$ 2,184,620**	**$ 3,014,000**	**$ 2,990,000**	**$ 2,979,000**	-0.37%
Expenditures						
Department: 906 General Debt Service						
OTH - OTHER SERVICE CHARGES	71,052	101,321	112,000	112,000	103,000	-8.74%
DS - DEBT SERVICE	-	(10,108)	500	500	500	0.00%
OTHF - OTHER FINANCING USES	3,114,927	3,051,988	3,050,220	3,050,220	3,003,543	-1.55%
Department Total: General Debt Service Expenditure	**$ 3,185,978**	**$ 3,143,200**	**$ 3,162,720**	**$ 3,162,720**	**$ 3,107,043**	-1.79%
Surplus (Use) of Fund Balance	**(826,875)**	**(958,580)**	**(148,720)**	**(172,720)**	**(128,043)**	**-34.89%**
Beginning Fund Balance	3,413,596	2,586,721	1,628,141	1,608,546	1,479,421	
Ending Fund Balance	**$ 2,586,721**	**$ 1,628,141**	**$ 1,479,421**	**$ 1,435,826**	**$ 1,351,378**	**-6.25%**
Fund: 354 2000MTF BOND DEBT RETIREMENT						
Revenue						
Department: 000 Revenue						
GRANTS - GRANTS	-	-	-	-	-	0.00%
INTR - INTEREST & RENT	-	-	-	-	-	0.00%
OTHFIN - OTHER FINANCING SOURCES	221,175	236,988	251,320	251,320	264,050	4.82%
Department Total: Revenue	**$ 221,175**	**$ 236,988**	**$ 251,320**	**$ 251,320**	**$ 264,050**	4.82%
Expenditures						
Department: 914 2000MTF Bond Debt Ret						
DS - DEBT SERVICE	221,175	236,988	251,320	251,320	264,050	4.82%
Department Total: 2000MTF Bond Debt Ret Expend	**$ 221,175**	**$ 236,988**	**$ 251,320**	**$ 251,320**	**$ 264,050**	4.82%
Revenue Totals:	221,175	236,988	251,320	251,320	264,050	4.82%
Expenditure Totals	221,175	236,988	251,320	251,320	264,050	4.82%
Fund Total: 2000MTF BOND DEBT RETIREMENT	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	0.00%

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 355 PROP A BOND DEBT RETIREMENT						
Revenue						
Department: 000 Revenue						
OTHFIN - OTHER FINANCING SOURCES	850,771	833,663	886,370	886,370	881,268	-0.58%
Department Total: Revenue	**$ 850,771**	**$ 833,663**	**$ 886,370**	**$ 886,370**	**$ 881,268**	-0.58%
Expenditures						
Department: 915 Prop A Bond Ret Expenditure						
DS - DEBT SERVICE	850,771	833,663	886,370	886,370	881,268	-0.58%
Department Total: Prop A Bond Ret Expenditure	**$ 850,771**	**$ 833,663**	**$ 886,370**	**$ 886,370**	**$ 881,268**	-0.58%
Revenue Totals:	850,771	833,663	886,370	886,370	881,268	-0.58%
Expenditure Totals	850,771	833,663	886,370	886,370	881,268	-0.58%
Fund Total: PROP A BOND DEBT RETIREMENT	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	0.00%
Fund: 356 PROP B BOND DEBT RETIREMENT						
Revenue						
Department: 000 Revenue						
OTHFIN - OTHER FINANCING SOURCES	2,454,163	1,471,825	1,417,950	1,417,950	1,376,075	-3.04%
Department Total: Revenue	**$ 2,454,163**	**$ 1,471,825**	**$ 1,417,950**	**$ 1,417,950**	**$ 1,376,075**	-3.04%
Expenditures						
Department: 916 Prop B Bond Debt Ret						
DS - DEBT SERVICE	1,645,159	1,471,825	1,417,950	1,417,950	1,376,075	-3.04%
Department Total: Prop B Bond Debt Ret Expenditure	**$ 1,645,159**	**$ 1,471,825**	**$ 1,417,950**	**$ 1,417,950**	**$ 1,376,075**	-3.04%
Revenue Totals:	2,454,163	1,471,825	1,417,950	1,417,950	1,376,075	-3.04%
Expenditure Totals	1,645,159	1,471,825	1,417,950	1,417,950	1,376,075	-3.04%
Fund Total: PROP B BOND DEBT RETIREMENT	**$ 809,004**	**$ -**	**$ -**	**$ -**	**$ -**	0.00%

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 357 PROP C BOND DEBT RETIREMENT						
Revenue						
Department: 000 Revenue						
INTR - INTEREST & RENT	-	-	-	-	-	
OTHFIN - OTHER FINANCING SOURCES	757,632	746,500	745,900	745,900	746,200	0.04%
Department Total: Revenue	**$ 757,632**	**$ 746,500**	**$ 745,900**	**$ 745,900**	**$ 746,200**	0.04%
Expenditures						
Department: 917 Prop C Bond Debt Ret						
DS - DEBT SERVICE	757,632	746,500	745,900	745,900	746,200	0.04%
Department Total: Prop C Bond Debt Ret Expenditure	**$ 757,632**	**$ 746,500**	**$ 745,900**	**$ 745,900**	**$ 746,200**	0.04%
Revenue Totals:	757,632	746,500	745,900	745,900	746,200	0.04%
Expenditure Totals	757,632	746,500	745,900	745,900	746,200	0.04%
Fund Total: PROP C BOND DEBT RETIREMENT	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	0.00%

DEBT SERVICE

(Does not include debt serviced by **Enterprise Funds**)

Description of Debt	Debt Outstanding 6/30/2013	Principal	Interest	Total
North Arm Relief Drain	$ 415,304	$ 48,094	$ 8,803	$ 56,897
Proposal A - Streets	6,225,000	645,000	235,268	880,268
Proposal B - Public Safety	8,850,000	1,025,000	349,975	1,374,975
Proposal C - Recreation Facilities	4,840,000	560,000	185,900	745,900
George W. Kuhn Drain	2,040,232	163,652	54,860	218,512
MTF - Rochester Road	250,000	250,000	13,750	263,750
Total Debt Service	**$22,620,536**	**$2,691,746**	**$848,556**	**$3,540,302**

CAPITAL PROJECTS FUND AND TAX-SUPPORTED DEBT SERVICE

General Debt Debt Service	2009/10 Actual	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
MTF Rochester Road	$ 229,912	$ 220,900	$ 236,988	$ 251,320	$ 264,050
Proposal A - Streets	806,670	850,771	833,663	886,370	881,268
Proposal B - Public Safety	1,479,490	1,645,159	1,471,825	1,417,950	1,376,075
Proposal C - Rec. Facilities	770,300	757,632	746,500	745,900	746,200
Total General Debt	**$3,286,372**	**$3,474,462**	**$3,288,976**	**$3,355,540**	**$3,267,593**

Capital Projects Debt Service	2008/09 Actual	2009/10 Actual	2011/12 Actual	2012/13 Projected	2012/14 Budget
George W. Kuhn Drain	$ 207,375	$217,845	$218,923	$ 218,884	$ 218,880
North Arm Relief Drain	57,016	57,038	57,019	57,016	56,966
Total Capital Projects Debt	**$ 264,391**	**$ 274,883**	**$ 275,942**	**$ 275,900**	**$ 275,846**

Schedule of Principle and Interest
General Debt Fund

GENERAL FUND DEBT

Fiscal Year	Proposal A Streets	Proposal B Public Safety	Proposal C Recreation Facilities	MTF Roads	Interest	Total
2014	$ 645,000	$ 1,025,000	$ 560,000	$ 250,000	$ 784,893	$ 3,264,893
2015	740,000	1,025,000	590,000	-	681,549	3,036,549
2016	730,000	1,130,000	580,000	-	587,412	3,027,412
2017	745,000	1,150,000	595,000	-	484,725	2,974,725
2018	760,000	1,060,000	595,000	-	387,050	2,802,050
2019	825,000	1,155,000	615,000	-	280,825	2,875,825
2020	840,000	1,150,000	640,000	-	164,025	2,794,025
2021	940,000	1,155,000	665,000	-	52,579	2,812,579
Total	**$ 6,225,000**	**$ 8,850,000**	**$ 4,840,000**	**$ 250,000**	**$ 3,423,058**	**$ 23,588,058**

CAPITAL PROJECTS FUNDS

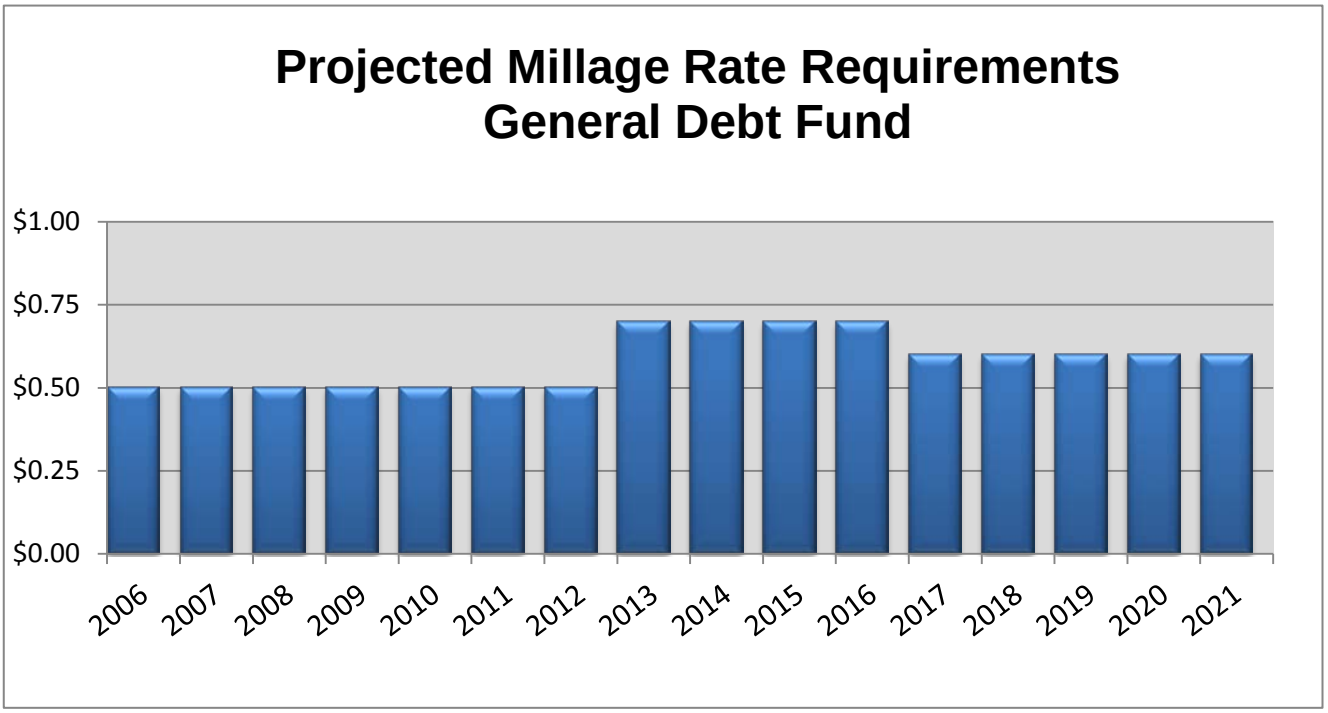
Fiscal Year	George W. Kuhn Drain	North Arm Relief Drain	Interest	Total
2014	$ 163,652	$ 48,094	$ 63,663	$ 275,409
2015	167,752	49,430	58,123	275,305
2016	172,618	50,098	52,452	275,168
2017	177,354	51,434	46,616	275,404
2018	181,833	52,436	40,616	274,885
2019	186,187	53,772	34,459	274,418
2020	191,051	55,108	28,160	274,319
2021	196,045	54,932	21,675	272,652
2022	201,424	-	15,665	217,089
2023	164,082	-	10,127	174,209
2024	166,837	-	5,752	172,589
2025	16,111	-	1,320	17,431
2026	16,477	-	960	17,437
2027	14,551	-	590	15,141
2028	14,531	-	250	14,781
2029	9,727	-	-	9,727
Total	**$ 2,040,232**	**$ 415,304**	**$ 380,428**	**$ 2,835,964**

ENTERPRISE FUNDS

Fiscal Year	MBA Golf Course	Interest	Total
2014	$ 400,000	$ 270,475	$ 670,475
2015	450,000	250,475	700,475
2016	645,000	234,388	879,388
2017	635,000	220,025	855,025
2018	630,000	201,050	831,050
2019	725,000	184,350	909,350
2020	715,000	169,950	884,950
2021	700,000	155,800	855,800
2022	685,000	140,238	825,238
2023	770,000	122,050	892,050
2024	755,000	102,988	857,988
2025	840,000	83,050	923,050
2026	820,000	62,300	882,300
2027	850,000	39,300	889,300
2028	885,000	13,275	898,275
Total	**$10,505,000**	**$2,249,714**	**$12,754,714**

Schedule of Principal and Interest
All Funds

Fiscal Year	General Debt Fund	Capital Projects Fund	MBA Golf Course Fund	Total
2013/14	$ 3,264,893	$ 275,409	$ 670,475	$ 4,210,777
2014/15	3,036,549	275,305	700,475	4,012,329
2015/16	3,027,412	275,168	879,388	4,181,968
2016/17	2,974,725	275,404	855,025	4,105,154
2017/18	2,802,050	274,885	831,050	3,907,985
2018/19	2,875,825	274,418	909,350	4,059,593
2019/20	2,794,025	274,319	884,950	3,953,294
2020/21	2,812,579	272,652	855,800	3,941,031
2021/22	-	217,089	825,238	1,042,327
2022/23	-	174,209	892,050	1,066,259
2023/24	-	172,589	857,988	1,030,577
2024/25	-	17,431	923,050	940,481
2025/26	-	17,437	882,300	899,737
2026/27	-	15,141	889,300	904,441
2027/28	-	14,781	898,275	913,056
2028/29	-	9,727		9,727
Total	**$ 23,588,058**	**$ 2,835,964**	**$ 12,754,714**	**$ 39,178,736**



Bars represent estimated millage requirements as a result of bond issue Proposals A, B and C.

City of Troy

CAPITAL PROJECTS FUND

The City of Troy uses a Capital Projects Fund to account for development, improvement and repair of capital facilities as well as to purchase vehicles and equipment not financed by other funds. Receipt and disbursement of resources to be utilized for the construction or acquisition of Capital facilities, and performance of activities financed by governmental funds, is accounted for by Capital funds. Receipts for such purposes arise from Capital operating millage, the sale of general obligation bonds, grants from other governmental units, transfers from other funds or gifts from individuals or organizations.

The reason for creating a fund to account for Capital projects, vehicles and equipment is to provide a formal mechanism that enables administrators to ensure revenues dedicated to a certain purpose are used for that purpose and no other. This fund enables administrators to report to creditors and other grantors of Capital Projects Fund resources that their requirements regarding the use of the resources were met.

As with all governmental funds, the Capital Projects Fund concentrates on inflows and outflows of available, spendable resources. Therefore, the Capital Projects Fund uses the modified accrual basis of accounting.

The administrator of the Capital Projects Fund has the authority to continue expenditures within prescribed limits until a project is completed.

The following is a breakdown of the planned capital projects:

- ***$2.6 Million – Land & Building Improvements***

✓ $0.2 million – Municipal Parking lots
✓ $0.2 million - Public Works repairs
✓ $1.6 million - Transit Center (Carryover)
✓ $0.2 million – City Hall repairs
✓ $0.2 million – Rec. Center repairs
✓ $0.2 million – Various Small Projects

- ***$0.6 Million - Equipment***

✓ $0.1 million – Public Works equipment
✓ $0.1 million – Street maintenance equipment
✓ $0.1 million – Police/City Hall security cameras
✓ $0.2 million – Police digital computer replacement
✓ $0.1 million – Police network upgrades

- ***$0.5 Million - Apparatus Replacement***

✓ $0.5 million - Fire Department replacement program

- ***$8.8 Million - Public Works Construction***

✓ $2.3 million - Drain improvements
✓ $2.6 million - Major roads construction and improvements
✓ $3.1 million - Local roads construction and improvements
✓ $0.8 million - Sidewalk construction

- ***$1.3 Million - Other***

✓ $0.6 million – Library materials
✓ $0.5 million – Debt service
✓ $0.1 million – Tax refunds
✓ $0.1 million – Street lighting and other equipment

- ***Taxes***

This source of revenue is derived by multiplying the capital projects millage rate by the taxable value of the city.

- ***State grants***

This source of revenue is comprised of grants from the State of Michigan, to be used mainly for road construction projects.

- ***Contributions – Local***

This source of revenue is comprised of County road funds.

- ***Charges for Service***

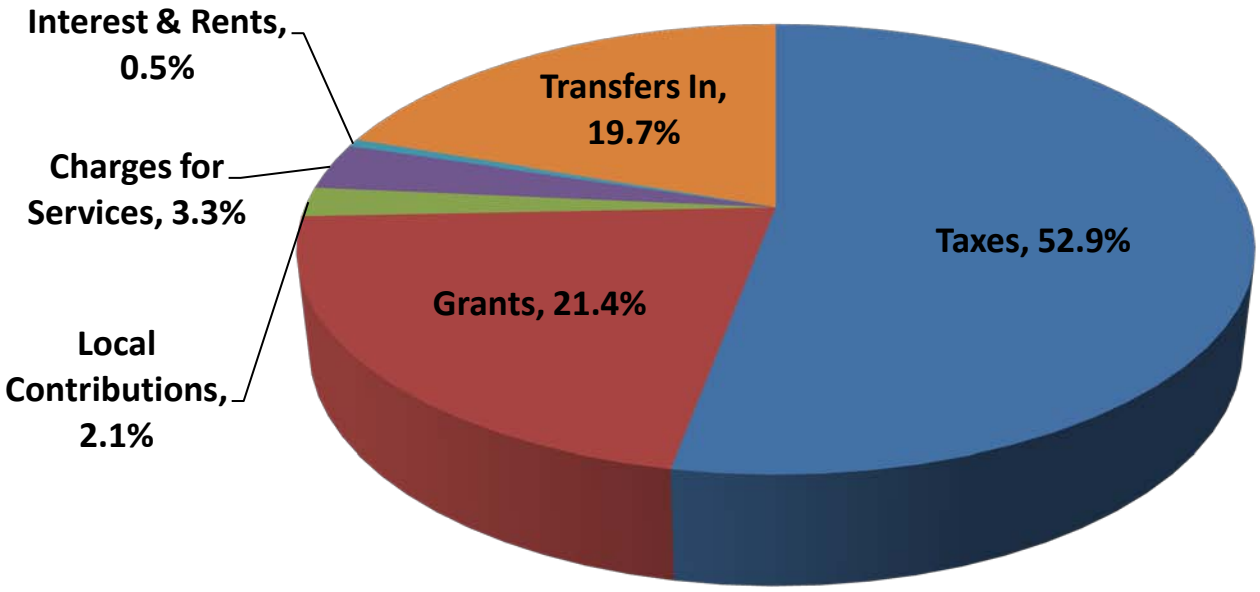
Charges for service are made up of services rendered in conjunction with the City's sidewalk replacement program and concrete street maintenance.

- ***Interest and Rents***

Interest income generated from invested funds of the Capital Projects Fund and communication tower rental income are contained within this source of revenue.

- ***Operating Transfers In***

This source of revenue contains operating transfers from the Major Street Fund for road construction, and re-appropriation of Fund Balance.



- ***Fire Operations***

✓ Apparatus Replacement	$ 450,000	Replace Rescue #4

- ***Library***

✓ Books and Materials	$ 560,000	Annual replacement of books and audio/visual materials

- ***City Hall***

✓ Transit Center	$ 1,640,000	Transit Center carryover unused from prior year to complete project.
✓ General Repairs	$ 200,000	General repairs and upgrades

- ***Police***

✓ Admin – General Equipment	$ 125,000	Security camera replacement
✓ Patrol – General Equipment	$ 150,000	Mobile digital computer replacement project

- ***Community Center***

✓ Building Improvements	$ 156,000	Painting

- ***Public Works Administration***

✓ Land Improvements	$ 222,800	Parking lot maintenance
✓ Building Improvements	$ 136,000	General facility maintenance

- ***Major Roads***

✓ Wattles, Crooks - Livernois	$ 500,000	Road replacement project
✓ Wattles, Livernois to Rochester John R	$ 400,000	Road replacement project
✓ 2013 Tri-party	$ 392,000	Road replacement project in collaboration with Oakland County and State of Michigan
✓ Industrial Roads	$ 700,000	Concrete slab replacement
✓ County Roads	$ 250,000	NHPP Concrete slab replacement

- ***Local Roads***

✓ Section 3, 7, 21, 22, 25 and 26	$ 2,665,000	Road replacement project
✓ Asphalt Overlay	$ 275,000	Road replacement project

- ***Sidewalks***

✓ Sidewalk Replacement	$ 800,000	Sidewalk replacement project

Capital Projects: Revenue and Expenditures

	2012 ACTUAL	2013 ESTIMATED	2013 BUDGET	2014 BUDGET
REVENUE				
TAXES	$6,645,570	$6,555,000	$6,516,000	$6,480,000
FEDERAL GRANTS	511,225	0	0	985,000
STATE GRANTS	346,811	4,630,000	6,660,736	1,640,000
CONTRIBUTIONS - LOCAL	0	394,000	187,000	260,000
CHARGES FOR SERVICES	850,828	498,000	494,000	404,000
INTEREST & RENT	59,518	68,200	85,200	67,200
OTHER REVENUE	441,584	74,800	0	0
OPERATING TRANSFERS IN	1,817,911	2,970,000	4,367,788	2,410,500
TOTAL - REVENUE	**$10,673,447**	**$15,190,000**	**$18,310,724**	**$12,246,700**
EXPENDITURES				
FINANCE				
253 TREASURER				
7964 TAX REFUNDS	$147,887	$129,000	$129,000	$129,000
TOTAL - 253 TREASURER	**$147,887**	**$129,000**	**$129,000**	**$129,000**
TOTAL - FINANCE	**$147,887**	**$129,000**	**$129,000**	**$129,000**
FIRE				
337 FIRE ADMINISTRATION				
7978 GENERAL EQUIPMENT	$0	$5,000	$5,000	$0
TOTAL - 337 FIRE ADMINISTRATION	**$0**	**$5,000**	**$5,000**	**$0**
338 FIRE OPERATIONS				
7984 APPARATUS REPLACEMENT	$1,054,238	$531,000	$570,000	$490,000
TOTAL - 338 FIRE OPERATIONS	**$1,054,238**	**$531,000**	**$570,000**	**$490,000**
344 FIRE HALLS				
7975 BUILDINGS AND IMPROVEMENTS	$135,906	$10,000	$10,000	$90,000
TOTAL - 344 FIRE HALLS	**$135,906**	**$10,000**	**$10,000**	**$90,000**
TOTAL - FIRE	**$1,190,144**	**$546,000**	**$585,000**	**$580,000**
HISTORIC VILLAGE				
804 MUSEUM BUILDINGS				
7974 LAND IMPROVEMENTS	$0	$0	$0	$12,800
7975 BUILDINGS AND IMPROVEMENTS	0	50,000	50,000	33,700
TOTAL - 804 MUSEUM BUILDINGS	**$0**	**$50,000**	**$50,000**	**$46,500**
TOTAL - HISTORIC DISTRICT	**$0**	**$50,000**	**$50,000**	**$46,500**

Capital Projects: Revenue and Expenditures

	2012 ACTUAL	2013 ESTIMATED	2013 BUDGET	2014 BUDGET
LIBRARY				
790 LIBRARY				
7975 BUILDINGS AND IMPROVEMENTS	$0	$0	$0	$20,000
7980 OFFICE EQUIPMENT	35,896	30,000	30,000	0
7982 BOOKS/MATERIALS	432,015	660,000	660,000	560,000
TOTAL - 790 LIBRARY	**$467,911**	**$690,000**	**$690,000**	**$580,000**
TOTAL - LIBRARY	**$467,911**	**$690,000**	**$690,000**	**$580,000**
OTHER GENERAL GOVERNMENT				
265 CITY HALL				
7975 BUILDINGS AND IMPROVEMENTS	$836,173	$4,910,000	$6,900,736	$1,840,000
TOTAL - 265 CITY HALL	**$836,173**	**$4,910,000**	**$6,900,736**	**$1,840,000**
277 DISTRICT COURT				
7975 BUILDINGS AND IMPROVEMENTS	$0	$15,000	$0	$0
TOTAL - 277 DISTRICT COURT	**$0**	**$15,000**	**$0**	**$0**
TOTAL - OTHER GENERAL GOVERNMENT	**$836,173**	**$4,925,000**	**$6,900,736**	**$1,840,000**
POLICE				
305 POLICE ADMINISTRATION				
7975 BUILDINGS AND IMPROVEMENTS	$160,685	$10,600	$0	$0
7978 GENERAL EQUIPMENT	187,350	2,000	80,000	125,000
TOTAL - 305 POLICE ADMINISTRATION	**$348,035**	**$12,600**	**$80,000**	**$125,000**
315 ROAD PATROL				
7978 GENERAL EQUIPMENT	$0	$0	$160,000	$160,000
TOTAL - 315 ROAD PATROL	**$0**	**$0**	**$160,000**	**$160,000**
325 COMMUNICATIONS SECTION				
7980 OFFICE EQUIPMENT	$4,296	$7,000	$0	$85,000
TOTAL - 325 COMMUNICATIONS SECTION	**$4,296**	**$7,000**	**$0**	**$85,000**
TOTAL - POLICE	**$352,331**	**$19,600**	**$240,000**	**$370,000**
RECREATION				
755 COMMUNITY CENTER				
7975 BUILDINGS AND IMPROVEMENTS	$0	$0	$300,000	$168,500
7978 GENERAL EQUIPMENT	0	0	0	52,500
TOTAL - 755 COMMUNITY CENTER	**$0**	**$0**	**$300,000**	**$221,000**
TOTAL - RECREATION	**$0**	**$0**	**$300,000**	**$221,000**
STREETS, DRAINS AND PARKS				
448 STREET LIGHTING				
7978 GENERAL EQUIPMENT	$15,984	$29,000	$29,000	$39,000
TOTAL - 448 STREET LIGHTING	**$15,984**	**$29,000**	**$29,000**	**$39,000**

Capital Projects: Revenue and Expenditures

	2012 ACTUAL	2013 ESTIMATED	2013 BUDGET	2014 BUDGET
464 PUBLIC WORKS ADMINISTRATION				
7974 LAND IMPROVEMENTS	$98,443	$231,586	$231,588	$222,800
7975 BUILDINGS AND IMPROVEMENTS	99,809	208,000	198,000	211,000
7978 GENERAL EQUIPMENT	0	15,000	15,000	53,000
ADMINISTRATION	**$198,252**	**$454,586**	**$444,588**	**$486,800**
479 MAJOR ROADS				
7978 GENERAL EQUIPMENT	$0	$0	$0	$110,000
7989 PUBLIC WORKS CONSTRUCTION	4,771,948	3,528,000	3,700,000	2,562,000
OPERATING TRANSFERS OUT	0	238,314	238,006	264,050
TOTAL - 479 MAJOR ROADS	**$4,771,948**	**$3,766,314**	**$3,938,006**	**$2,936,050**
499 LOCAL ROADS				
7989 PUBLIC WORKS CONSTRUCTION	$2,720,898	$3,310,000	$3,150,000	$3,100,000
TOTAL - 499 LOCAL ROADS	**$2,720,898**	**$3,310,000**	**$3,150,000**	**$3,100,000**
513 SIDEWALKS				
7989 PUBLIC WORKS CONSTRUCTION	$507,254	$500,000	$500,000	$800,000
TOTAL - 513 SIDEWALKS	**$507,254**	**$500,000**	**$500,000**	**$800,000**
516 DRAINS				
7989 PUBLIC WORKS CONSTRUCTION	$56,198	$1,095,000	$1,135,000	$2,300,000
7991 PRINCIPAL	201,167	0	206,780	206,780
7995 INTEREST	74,768	0	69,070	69,070
7998 OTHER FEES	7	0	50	0
TOTAL - 516 DRAINS	**$332,140**	**$1,095,000**	**$1,410,900**	**$2,575,850**
770 PARK DEVELOPMENT				
7974 LAND IMPROVEMENTS	$13,235	$0	$0	$0
TOTAL - 770 PARK DEVELOPMENT	**$13,235**	**$0**	**$0**	**$0**
TOTAL - STREETS, DRAINS AND PARKS	**$8,559,711**	**$9,154,900**	**$9,472,494**	**$9,937,700**
TRANSFERS OUT				
228 INFORMATION TECHNOLOGY				
OPERATING TRANSFERS OUT	$11,615	$181,500	$181,500	$46,000
TOTAL - 228 INFORMATION TECHNOLOGY	**$11,615**	**$181,500**	**$181,500**	**$46,000**
TOTAL - TRANSFERS OUT	**$11,615**	**$181,500**	**$181,500**	**$46,000**
TOTAL - EXPENDITURES	**$11,565,772**	**$15,696,000**	**$18,548,730**	**$13,750,200**
SURPLUS (USE) FUND BALANCE	**($892,325)**	**($506,000)**	**($238,006)**	**($1,503,500)**
BEGINNING FUND BALANCE	$12,209,633	**$11,317,308**	**$8,192,504**	**$10,811,308**
ENDING FUND BALANCE	**$11,317,308**	**$10,811,308**	**$7,954,498**	**$9,307,808**

		2012 ACTUAL	2013 PROJECTED	2013 BUDGET	2014 BUDGET
7964 TAX REFUNDS					
FINANCE					
253 TREASURER					
7964	TAX REFUNDS	$147,887	$129,000	$129,000	$129,000
TOTAL - FINANCE		**$147,887**	**$129,000**	**$129,000**	**$129,000**
TOTAL - 7964 TAX REFUNDS		**$147,887**	**$129,000**	**$129,000**	**$129,000**
7974 LAND IMPROVEMENTS					
HISTORIC DISTRICT					
804 MUSEUM BUILDINGS					
7974.140	HISTORIC GREEN DEV	$0	$0	$0	$12,800
TOTAL - HISTORIC DISTRICT		**$0**	**$0**	**$0**	**$12,800**
STREETS, DRAINS AND PARKS					
464 PUBLIC WORKS ADMINISTRATION					
7974.165	MUNICIPAL PARKING LOTS	$98,443	$231,586	$231,588	$222,800
770 PARK DEVELOPMENT					
7974.080	OUTDOOR EDUCATION CENTER	$4,963	$0	$0	$0
7974.993025	SECTION 36 PATHWAYS	8,272	0	0	0
TOTAL - 770 PARK DEVELOPMENT		**$13,235**	**$0**	**$0**	**$0**
TOTAL - STREETS, DRAINS AND PARKS		**$111,678**	**$231,586**	**$231,588**	**$222,800**
TOTAL - 7974 LAND IMPROVEMENTS		**$111,678**	**$231,586**	**$231,588**	**$235,600**
7975 BUILDINGS AND IMPROVEMENTS					
FIRE					
344 FIRE HALLS					
7975.055	FIRE STATION ONE	$22,651	$0	$0	$12,500
7975.060	STATION TWO	22,651	10,000	10,000	52,500
7975.065	STATION THREE	22,651	0	0	0
7975.070	STATION FOUR	22,651	0	0	0
7975.075	FIRE STATION FIVE	22,651	0	0	12,500
7975.080	STATION SIX	22,651	0	0	12,500
TOTAL - 344 FIRE HALLS		**$135,906**	**$10,000**	**$10,000**	**$90,000**
TOTAL - FIRE		**$135,906**	**$10,000**	**$10,000**	**$90,000**
HISTORIC VILLAGE					
804 MUSEUM BUILDINGS					
7975.900	GENERAL REPAIRS	$0	$50,000	$50,000	$33,700
TOTAL - HISTORIC VILLAGE		**$0**	**$50,000**	**$50,000**	**$33,700**

Capital Expenditures: Capital Projects Fund

		2012 ACTUAL	2013 PROJECTED	2013 BUDGET	2014 BUDGET
LIBRARY					
790 LIBRARY					
7975.090	CARPET/TILE REPLACEMENT	$0	$0	$0	$20,000
TOTAL - LIBRARY		**$0**	**$0**	**$0**	**$20,000**
OTHER GENERAL GOVERNMENT					
265 CITY HALL					
7975.025	EEBG WIND SPIRES	($4,800)	$0	$0	$0
7975.030	EEBG LED LIGHTING	153,675	0	0	0
7975.035	TRANSPORTATION CENTER	350,687	4,630,000	6,620,736	1,640,000
7975.040	CITY HALL HVAC	0	80,000	80,000	0
7975.045	CITY HALL BOILER	336,611	0	0	0
7975.050	EMERGENCY REPAIRS	0	200,000	200,000	200,000
TOTAL - 265 CITY HALL		**$836,173**	**$4,910,000**	**$6,900,736**	**$1,840,000**
277 DISTRICT COURT					
7975.145	RESERVE/COURT BLDG	$0	$15,000	$0	$0
TOTAL - OTHER GENERAL GOVERNMENT		**$836,173**	**$4,925,000**	**$6,900,736**	**$1,840,000**
POLICE					
305 POLICE ADMINISTRATION					
7975.010	GARAGE/OFFICE RENOVATION	$160,685	$10,600	$0	$0
TOTAL - POLICE		**$160,685**	**$10,600**	**$0**	**$0**
RECREATION					
755 COMMUNITY CENTER					
7975.125	ANNEX RENOVATION	$0	$0	$300,000	$168,500
TOTAL - RECREATION		**$0**	**$0**	**$300,000**	**$168,500**
STREETS, DRAINS AND PARKS					
464 PUBLIC WORKS ADMINISTRATION					
7975.100	STORAGE BUILDING	$0	$0	$0	$20,000
7975.105	FUEL ISLAND-DPW	72,628	15,000	15,000	15,000
7975.120	ROOF REPLACEMENT	0	120,000	110,000	40,000
7975.900	GENERAL REPAIRS	27,181	73,000	73,000	136,000
TOTAL - 464 PUBLIC WORKS ADMINISTRATION		**$99,809**	**$208,000**	**$198,000**	**$211,000**
TOTAL - STREETS, DRAINS AND PARKS		**$99,809**	**$208,000**	**$198,000**	**$211,000**
TOTAL - 7975 BUILDINGS AND IMPROVEMENTS		**$1,232,573**	**$5,203,600**	**$7,458,736**	**$2,363,200**
7978 GENERAL EQUIPMENT					
FIRE					
337 FIRE ADMINISTRATION					
7978.010	GENERAL	$0	$5,000	$5,000	$0
TOTAL - FIRE		**$0**	**$5,000**	**$5,000**	**$0**

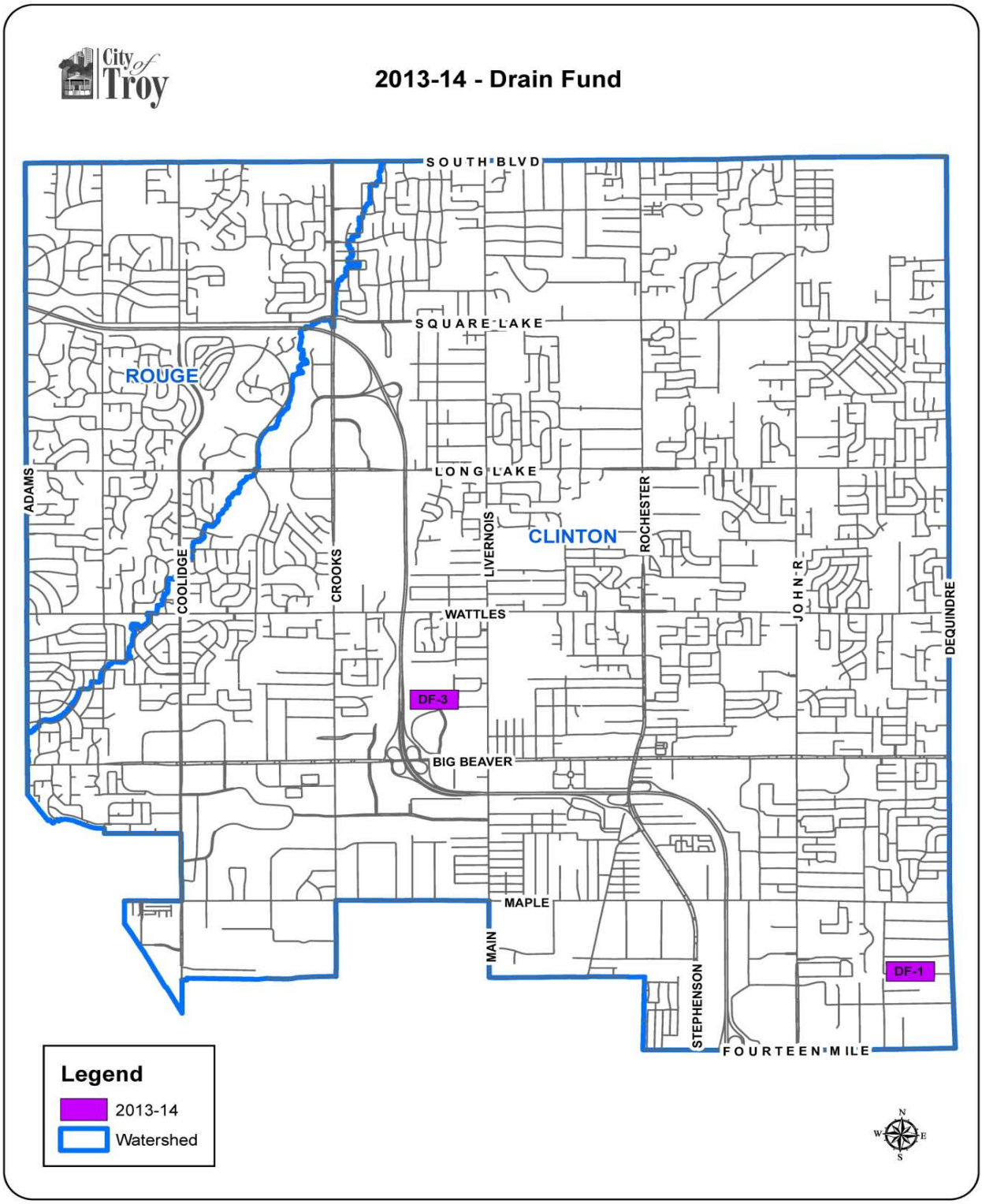
Capital Expenditures: Capital Projects Fund

		2012 ACTUAL	2013 PROJECTED	2013 BUDGET	2014 BUDGET
POLICE					
305 POLICE ADMINISTRATION					
7978.010	GENERAL	$0	$0	$0	$125,000
7978.046	FEDERAL DRUG FORFEITURE	187,350	0	0	0
7978.070	FORFEITURES	0	2,000	80,000	0
TOTAL - 305 POLICE ADMINISTRATION		**$187,350**	**$2,000**	**$80,000**	**$125,000**
315 ROAD PATROL					
7978.010	GENERAL	$0	$0	$160,000	$150,000
7978.046	FEDERAL DRUG FORFEITURE	0	0	0	10,000
TOTAL - 315 ROAD PATROL		**$0**	**$0**	**$160,000**	**$160,000**
TOTAL - POLICE		**$187,350**	**$2,000**	**$240,000**	**$285,000**
RECREATION					
755 COMMUNITY CENTER					
7978.045	ANNEX EQUIPMENT	$0	$0	$0	$52,500
TOTAL - RECREATION		**$0**	**$0**	**$0**	**$52,500**
STREETS. DRAINS AND PARKS					
448 STREET LIGHTING					
7978.010	GENERAL	$15,984	$29,000	$29,000	$39,000
464 PUBLIC WORKS ADMINISTRATION					
7978.010	GENERAL	$0	$15,000	$15,000	$53,000
479 MAJOR ROADS					
7978.010	GENERAL	$0	$0	$0	$110,000
TOTAL - STREETS, DRAINS AND PARKS		**$15,984**	**$44,000**	**$44,000**	**$202,000**
TOTAL - 7978 GENERAL EQUIPMENT		**$203,334**	**$51,000**	**$289,000**	**$539,500**
7980 OFFICE EQUIPMENT					
LIBRARY					
790 LIBRARY					
7980.010	OFFICE EQUIPMENT AND FURNITURE	$35,896	$30,000	$30,000	$0
TOTAL - LIBRARY		**$35,896**	**$30,000**	**$30,000**	**$0**
POLICE					
325 COMMUNICATIONS SECTION					
7980.020	COMPUTERS	$0	$0	$0	$85,000
7980.030	COMPUTER SOFTWARE	4,296	0	0	0
7980.055	RADIO COMMUNICATIONS	0	7,000	0	0
TOTAL - 325 COMMUNICATIONS SECTION		**$4,296**	**$7,000**	**$0**	**$85,000**
TOTAL - POLICE		**$4,296**	**$7,000**	**$0**	**$85,000**
TOTAL - 7980 OFFICE EQUIPMENT		**$40,192**	**$37,000**	**$30,000**	**$85,000**

		2012 ACTUAL	2013 PROJECTED	2013 BUDGET	2014 BUDGET
7982 BOOKS/MATERIALS					
LIBRARY					
790 LIBRARY					
7982	BOOKS/MATERIALS	$432,015	$660,000	$660,000	$560,000
TOTAL - LIBRARY		**$432,015**	**$660,000**	**$660,000**	**$560,000**
TOTAL - 7982 BOOKS/MATERIALS		**$432,015**	**$660,000**	**$660,000**	**$560,000**
7984 APPARATUS REPLACEMENT					
FIRE					
338 FIRE OPERATIONS					
7984	APPARATUS REPLACEMENT	$1,054,238	$531,000	$570,000	$490,000
TOTAL - FIRE		**$1,054,238**	**$531,000**	**$570,000**	**$490,000**
TOTAL - 7984 APPARATUS REPLACEMENT		**$1,054,238**	**$531,000**	**$570,000**	**$490,000**
7989 PUBLIC WORKS CONSTRUCTION					
STREETS, DRAINS AND PARKS					
479 MAJOR ROADS					
7989.001055	MAPLE RIGHT TURN LANE AT COOLI	$3,140	$0	$0	$0
7989.011065	WATTLES AT ROCHESTER	151,279	50,000	0	0
7989.022025	DEQUINDRE FROM LONG LK TO AUBU	0	0	20,000	0
7989.022035	JOHN R FROM LONG LK - SQUARE L	1,628	85,000	50,000	70,000
7989.022045	JOHN R FROM SQ LAKE TO SOUTH B	282,975	375,000	300,000	100,000
7989.022065	ROCH FROM BARCLAY TO TRINWAY	1,200	0	0	0
7989.071025	LIVERNOIS, ELMWOOD-MAPLE	9,203	0	0	0
7989.071035	COOLIDGE AT GOLFVIEW	-6,060	0	0	0
7989.101025	ROCHESTER, CHOPIN TO LARCHWOOD	254,432	5,000	0	0
7989.101055	BEACH ROAD PAVEMENT	4,425	0	0	0
7989.111016	2011 TRI-PARTY CPR	327,294	0	0	0
7989.111036	DEQUINDRE -SOUTH BLVD TO AUBUR	28,113	5,000	0	0
7989.121026	2012 TRI-PARTY	0	592,000	300,000	0
7989.121036	LIVERNOIS, BIG BEAVER TO WATTL	53,000	53,000	105,000	0
7989.121046	14 MILE, CAMPBELL TO STEPHENSO	62,500	63,000	125,000	0
7989.121056	LIVERNOIS, LONG LAKE TO AVON	962	0	200,000	0
7989.121065	SQUARE LAKE, ROCHESTER TO JOHN	0	500,000	500,000	0
7989.121075	SQUARE LAKE, JOHN R TO DEQUIND	0	500,000	500,000	0
7989.131016	TRI-PARTY	0	0	0	392,000
7989.131045	WATTLES, CROOKS TO LIVERNOIS	0	0	0	500,000
7989.131055	WATTLES, LIVERNOIS TO ROCHESTE	0	0	0	400,000
7989.131066	NHPP	0	0	0	250,000
7989.200	CONCRETE CRACK SEALING	55,746	50,000	50,000	50,000
7989.300	CONCRETE PAVEMENT LEVELING	1,903,881	1,000,000	1,000,000	700,000
7989.500	CONCRETE SLAB REPLACEMENT	1,383,308	100,000	500,000	100,000
7989.8000	MAJOR ROAD CONSTRUCTION	0	0	50,000	0
7989.941086	CROOKS-SQ LK TO S BLVD	2,214	0	0	0
7989.992035	ROCHESTER FROM TORPEY-BARCLAY	252,709	150,000	0	0
TOTAL - 479 MAJOR ROADS		**$4,771,948**	**$3,528,000**	**$3,700,000**	**$2,562,000**

Capital Expenditures: Capital Projects Fund

		2012 ACTUAL	2013 PROJECTED	2013 BUDGET	2014 BUDGET
499 LOCAL ROADS					
7989.050	LOCAL ROADS	$0	$0	$50,000	$0
7989.120	CRACK SEALING	114,999	100,000	100,000	100,000
7989.121015	CHARNWOOD HILLS PHSE 1 CHIP SE	0	375,000	165,000	0
7989.122011	TROYWOOD SAD	0	0	0	60,000
7989.500	CONCRETE SLAB REPLACEMENT	2,605,900	2,835,000	2,835,000	2,940,000
TOTAL - 499 LOCAL ROADS		**$2,720,898**	**$3,310,000**	**$3,150,000**	**$3,100,000**
513 SIDEWALKS					
7989.650	NEW CONSTRUCTION	$23,396	$50,000	$50,000	$50,000
7989.700	REPLACEMENT PROGRAM	483,858	450,000	450,000	750,000
TOTAL - 513 SIDEWALKS		**$507,254**	**$500,000**	**$500,000**	**$800,000**
516 DRAINS					
7989.003065	LOVINGTON	$0	$1,000,000	$900,000	$100,000
7989.013024	STREAMBANK STABILIZATION	4,377	10,000	10,000	0
7989.073025	SECTION 4 WEIR STRUCTURE	520	0	0	0
7989.073035	AQUATIC CENTER POND	8,762	25,000	25,000	2,000,000
7989.1000	DRAINS AND RETENTION PONDS	42,540	60,000	200,000	200,000
TOTAL - 516 DRAINS		**$56,198**	**$1,095,000**	**$1,135,000**	**$2,300,000**
TOTAL - STREETS, DRAINS AND PARKS		**$8,056,299**	**$8,433,000**	**$8,485,000**	**$8,762,000**
TOTAL - 7989 PUBLIC WORKS CONSTRUCTION		**$8,056,299**	**$8,433,000**	**$8,485,000**	**$8,762,000**
DEBT					
STREETS, DRAINS AND PARKS					
516 DRAINS					
7991	PRINCIPAL	$201,167	$0	$206,780	$206,780
7995	INTEREST	74,768	0	69,070	69,070
7998	OTHER FEES	7	0	50	0
TOTAL - 516 DRAINS		**$275,942**	**$0**	**$275,900**	**$275,850**
TOTAL - STREETS, DRAINS AND PARKS		**$275,942**	**$0**	**$275,900**	**$275,850**
TOTAL - DEBT		**$275,942**	**$0**	**$275,900**	**$275,850**
OPERATING TRANSFERS OUT					
STREETS, DRAINS AND PARKS					
479 MAJOR ROADS					
8999.354	2000 MTF BOND	$0	$238,314	$238,006	$264,050
TOTAL - STREETS, DRAINS AND PARKS		**$0**	**$238,314**	**$238,006**	**$264,050**
TRANSFERS OUT					
228 INFORMATION TECHNOLOGY					
8999.636	INFORMATION TECHNOLOGY	$11,615	$181,500	$181,500	$46,000
TOTAL - TRANSFERS OUT		**$11,615**	**$181,500**	**$181,500**	**$46,000**
TOTAL - OPERATING TRANSFERS OUT		**$11,615**	**$419,814**	**$419,506**	**$310,050**
TOTAL		**$11,565,772**	**$15,696,000**	**$18,548,730**	**$13,750,200**


2013-14 - Drain Fund
SOUTH BLVD
SQUARE LAKE
ROUGE
LONG LAKE
CLINTON
ADAMS
COOLIDGE
CROOKS
LIVERNOIS
ROCHESTER
JOHN R
DEQUINDRE
WATTLES
DF-3
BIG BEAVER
MAPLE
MAIN
STEPHENSON
DF-1
FOURTEEN MILE
Legend
2013-14
Watershed

DRAINS 2013/14 BUDGET (401.447.516.7989)											
Map Number	Project Name	Total Project Cost	Total City Cost	Other Sources	12/13 Amended Budget	12/13 Expenditure to 06/30/13	12/13 Balance at 6/30/13	12/13 Re-Approp. to 13/14	New Approp 13/14	Proposed 13/14 Budget	Comments
DF-1	Lovington, Minnesota to Dequindre	1,100,000	530,000	570,000	900,000	1,000,000	(100,000)	0	100,000	100,000	$570k CDBG
	Streambank Stabilization	400,000	400,000	0	10,000	10,000	0	0	0	0	Sylvan Glen - Streambank Stablization
DF-3	Aquatic Center Pond	2,300,000	1,315,000	985,000	25,000	25,000	0	0	2,000,000	2,000,000	Cleanout and Maintenance - $985K NOAA Grant
DF-50	Drains & Retention	200,000	200,000	0	200,000	60,000	140,000	0	200,000	200,000	Pump&Fence Repl.; Drains Misc.; DPW Misc.
TOTALS:		4,000,000	2,445,000	1,555,000	1,135,000	1,095,000	40,000	0	2,300,000	2,300,000	
Revenue (CDBG):						570,000					
Revenue (Federal Funds):										985,000	

The City of Troy is divided into two principal drainage areas or watersheds: the Rouge River Watershed and the Clinton River Watershed.

- ***Rouge River Watershed***

The Rouge River Watershed is located in the northwestern portion of the city and contains 6.1 square miles. This area drains to the Main Branch of the Rouge River, which enters Wayne County at Telegraph and 8 Mile Roads and ultimately outlets to the Detroit River.

- ***Clinton River Watershed***

The Clinton River Watershed encompasses the remaining 27.7 square miles of the city. This area drains to the Red Run Subwatershed of the Clinton River, which ultimately outlets to Lake St. Clair.

The Federal Environmental Protection Agency and the Michigan Department of Natural Resources and Environment (DNRE) have placed limitations on municipal storm water activities, known as Phase II Stormwater Regulations and the National Pollutant Discharge Elimination System (NPDES) permit.

These regulations state 6 minimum measures that municipalities must address:

1. Public education and outreach
2. Public participation and involvement
3. Illicit discharge detection and elimination
4. Construction site runoff control
5. Post-construction runoff control
6. Pollution prevention and good housekeeping

These measures are addressed through the Clinton River Red Run Subwatershed Management Plan; the Rouge River Main 1-2 Subwatershed Management Plan; the City's Stormwater Pollution Prevention Initiative; and the City's development standards and public works standard practices. Each fall the City must submit an annual report to the State summarizing all activities implemented that address these measures.

Projects in the Drain Fund are proposed annually that comply with these measures as well as projects that address drainage concerns; soil erosion; flooding; and regional drainage in accordance with the 1999 Master Storm Drainage Plan Update.

DF-1. Lovington, Minnesota to Dequindre (Storm Sewer)

This project is a continuation of an overall project to construct large diameter storm sewers in this area of Section 36 which has been prone to flooding prior to construction of enclosed storm drainage systems.

The project will construct a large diameter storm sewer under the existing road and provide edge drains and catch basins along the existing ditch line. This proposed project on Lovington will complete the overall storm sewer in this area as past projects have been completed on Iowa, Wisconsin, Minnesota and Dashwood using Community Development Block Grant (CDBG) funding.

This project will be paid for partially by CDBG funds and the remainder with City funds. Operation and maintenance costs for enclosed drains are estimated at $350 per mile of main.

DF-3. Aquatic Center Pond

The project area involves the Lane Drain running along Town Center and the detention basin adjacent to the Aquatic Center. The basin was constructed in the mid-1970's, as an inline detention basin on the County drain. Over time, the basin has filled in with sediment and the stream banks have eroded. Stormwater detention has been greatly reduced due to accumulation of sediment thereby reducing capacity during major storm events. The project provides for removal of the basin's weir control structure, sediment removal, stream bank stabilization and removal and replacement of the existing culverts under Town Center and Civic Center.

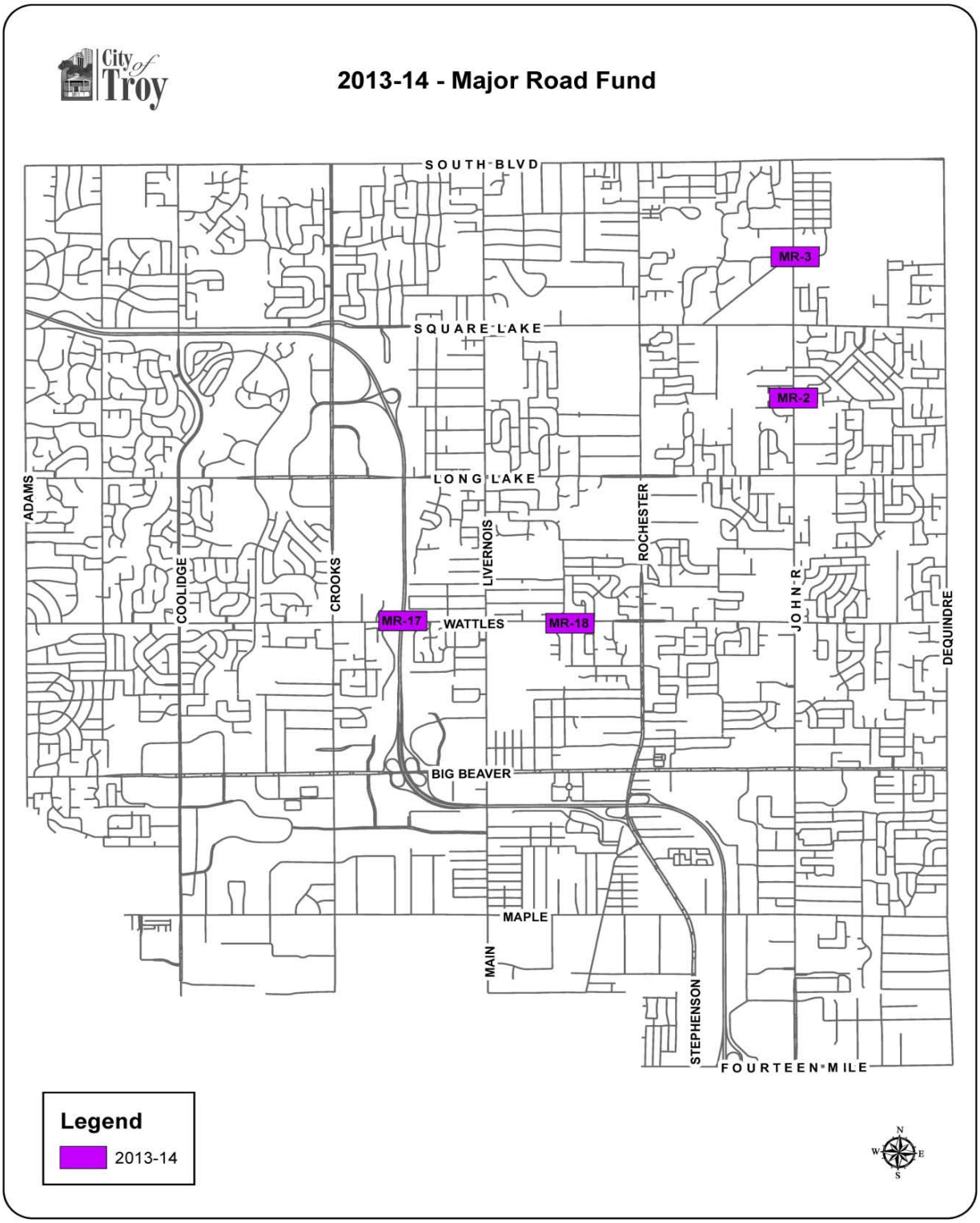
The project has been selected to receive a federal grant of $985,000 to pay for a portion of the project. The remainder of the project cost will be paid for with City funds.

Operation and maintenance costs will be reduced by $1,500 per year.

DF-50. Drains and Retention

This is an annual budget amount in the Drains Fund for capital projects required by the Department of Public Works and Engineering Department for work associated with Drains and/or Retention/Detention basins that are otherwise not specifically assigned a project number and are not specifically noted in the capital improvement plan. Larger projects are assigned project numbers and are budgeted as separate line items within the Drain Fund.

The budget amount is established annually based on anticipated needs and is on-going. This project will be paid for entirely by City funds. Operation and maintenance costs are not expected to be impacted.


2013-14 - Major Road Fund
SOUTH BLVD
SQUARE LAKE
LONG LAKE
WATTLES
BIG BEAVER
MAPLE
FOURTEEN MILE
ADAMS
COOLIDGE
CROOKS
LIVERNOIS
ROCHESTER
JOHN R
DEQUINDRE
MAIN
STEPHENSON
MR-3
MR-2
MR-17
MR-18
Legend
2013-14

MAJOR ROADS 2013/14 BUDGET (401.447.479.7989)

Map Number	Project Name	Total Project Cost	Total City Cost	Other Sources	12/13 Amended Budget	12/13 Expenditure to 6/30/13	12/13 Balance at 6/30/13	12/13 Re-Approp. 13/14	New Approp. 13/14	Proposed 13/14 Budget	Comments
	Wattles, East & West of Rochester	2,700,000	1,189,000	1,511,000	0	50,000	(50,000)	0	0	0	
	Dequindre, Long Lake to Auburn	1,250,000	100,000	1,150,000	20,000	0	20,000	0	0	0	
MR-2	John R, Long Lake to Square Lake	625,000	225,000	400,000	50,000	85,000	(35,000)	0	70,000	70,000	
MR-3	John R, Square Lake to South Blvd.	2,000,000	1,800,000	200,000	300,000	375,000	(75,000)	0	100,000	100,000	
	Rochester, Chopin to Larchwood	200,000	200,000	0		5,000	(5,000)	0	0	0	
	Dequindre, South Blvd. to Auburn	1,620,000	38,500	1,581,500		5,000	(5,000)	0	0	0	
	2012 Tri-Party	592,000	206,000	386,000	300,000	592,000	(292,000)	0	0	0	$592k 12-TP
	Livernois, Big Beaver to Wattles	1,059,000	105,000	954,000	105,000	53,000	52,000	0	0	0	
	14 Mile, Campbell to Stephenson	1,084,000	125,000	959,000	125,000	63,000	62,000	0	0	0	
	Livernois, Long Lake to Avon	1,487,000	400,000	1,087,000	200,000	0	200,000	0	0	0	
	Square Lake, Rochester to John R	500,000	500,000	0	500,000	500,000	0	0	0	0	
	Square Lake, John R to Dequindre	500,000	500,000	0	500,000	500,000	0	0	0	0	
MR-17	Wattles, Crooks to Livernois	500,000	500,000	0	0	0	0	0	500,000	500,000	Mill & Overlay
MR-18	Wattles, Livernois to Rochester	400,000	400,000	0	0	0	0	0	400,000	400,000	Mill & Overlay
	Rochester, Torpey to Barclay	12,186,000	2,500,000	9,686,000		150,000	(150,000)	0	0	0	
MR-46	Tri-Party	392,000	130,000	262,000	0	0	0	0	392,000	392,000	$392k 13-TP
MR-47	NHPP	2,500,000	250,000	2,250,000	0	0	0	0	250,000	250,000	National Highway Prevention Program - Local Match
MR-48	Crack Sealing Program	50,000	50,000	0	50,000	50,000	0	0	50,000	50,000	By DPW

MAJOR ROADS 2013/14 BUDGET (401.447.479.7989)

Map Number	Project Name	Total Project Cost	Total City Cost	Other Sources	12/13 Amended Budget	12/13 Expenditure to 6/30/13	12/13 Balance at 6/30/13	12/13 Re-Approp. 13/14	New Approp. 13/14	Proposed 13/14 Budget	Comments
MR-49	Industrial Road Maintenance	700,000	700,000	0	1,000,000	1,000,000	0	0	700,000	700,000	Various Locations
MR-50	Slab Replacement - Major Roads	500,000	500,000	0	500,000	100,000	400,000	0	100,000	100,000	By DPW
	Major Road Construction	50,000	50,000	0	50,000	0	50,000	0	0	0	
TOTALS:		30,895,000	10,468,500	20,426,500	3,700,000	3,528,000	172,000	0	2,562,000	2,562,000	
Revenue (Federal Funds):						0				0	
Revenue (Tri-Party):						394,000				260,000	

Major Roads carry the highest volumes and distribute traffic between the various residential, industrial and business districts of the city. They provide for traffic movements into, out of and through the city at moderately high speeds. The City of Troy is responsible for the maintenance of approximately 25 miles of city major mile roads. An additional 32 miles of roads are classified under ACT 51 as Major Roads but are nominally termed "Industrial Roads" by the city and are funded within the Major Road fund.

Approximately 43 miles of major roads within the city are under the jurisdiction of the Road Commission for Oakland County (RCOC).

Projects in the Major Road fund generally fall into two categories:

1. Reconstruction and Widening
2. Maintenance

Reconstruction and widening projects are budgeted when federal funds become available. Federal funds provide up to 80% of the cost of these improvements and are typically used for capacity or safety projects. These types of projects provide for improved traffic flow, safety for motorists and pedestrians as well as improvements in access to property. Most of these projects have three (3) distinct phases and are budgeted accordingly to provide for design, right-of-way and ultimately construction. In most cases, these projects take multiple years to complete.

Maintenance projects are generally funded entirely with city funds and as such are smaller scale projects. Funds budgeted annually for maintenance activities include concrete slab replacement, asphalt pavement overlays and crack sealing. All of these fixes provide for an improved road surface as well as an increased life cycle for the pavement. Maintenance activities are completed in the year that they are budgeted.

MR-2. John R Road, Long Lake Road to Square Lake Road (Reconstruction and Widening)

This project will reconstruct and widen John R Road, from Long Lake Road to Square Lake Road from an existing 2-lane road to a new 5-lane concrete pavement. Included in the project are new traffic signals, concrete sidewalks and underground utilities where required.

Federal funds for the design and right-of-way phases have been obligated and are available. Construction is not funded at this time, but federal funds are anticipated in future years.
Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-3. John R Road, Square Lake Road to South Boulevard (Reconstruction and Widening)

This project will reconstruct and widen John R Road, from Square Lake Road to South Boulevard from an existing 2-lane road to a new 5-lane concrete pavement. Included in the project are new traffic signals, concrete sidewalks and underground utilities where required.

Federal funds for the design and right-of-way phases have been obligated and are available. Construction is not funded at this time, but federal funds are anticipated in future years. Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-17. Wattles Road, Crooks Road to Livernois Road (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-18. Wattles Road, Livernois Road to Rochester Road (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-46. Tri-Party Concrete Pavement Replacement

Tri-Party program funds are made available on an annual basis for projects on County roads within the city. Specific project locations are not delineated on the map as locations are determined annually dependent on road conditions. The City is responsible for 1/3 of the program amount while the Board of Road Commissioners for the County of Oakland and the Oakland County Board of Commissioners is responsible for the remaining 2/3.

MR-47. National Highway Prevention Program (NHPP)

The National Highway Prevention Program (NHPP) was created under MAP-21 (highway bill). This program provides approximately $2,500,000 annually for work on principal arterials in Oakland County. Project locations will be developed jointly between the RCOC and the eight (8) communities that are eligible: Cities of Auburn Hills, Birmingham, Clawson, Farmington Hills, Madison Heights, Pontiac, Royal Oak and Troy. In Troy, the majority of principal arterials are County Roads. Rochester Road and the west end of Maple Road are City Majors that meet the criteria for principal arterials and would be eligible for funding under this program. RCOC has jurisdiction of approximately 78% of the total centerline mileage throughout the County. Troy's principal arterials account for just 2.4% of the total centerline mileage eligible under this program.

Projects are anticipated to be approved primarily for various County Roads throughout Oakland County as approved by the member communities and RCOC. The RCOC will provide a 10% local match, function as the lead agency and be responsible for the design and administration of the resulting projects. Local agencies will be required to provide a 10% local match and will be involved in determining the project type, location, size, etc. Funds are proposed annually for Troy's local match. If projects are not approved in Troy for any given year, then the proposed local match is recommended to be moved to other Capital project needs, such as local road concrete slab replacements.

MR-48. Major Roads (Crack Sealing Program)

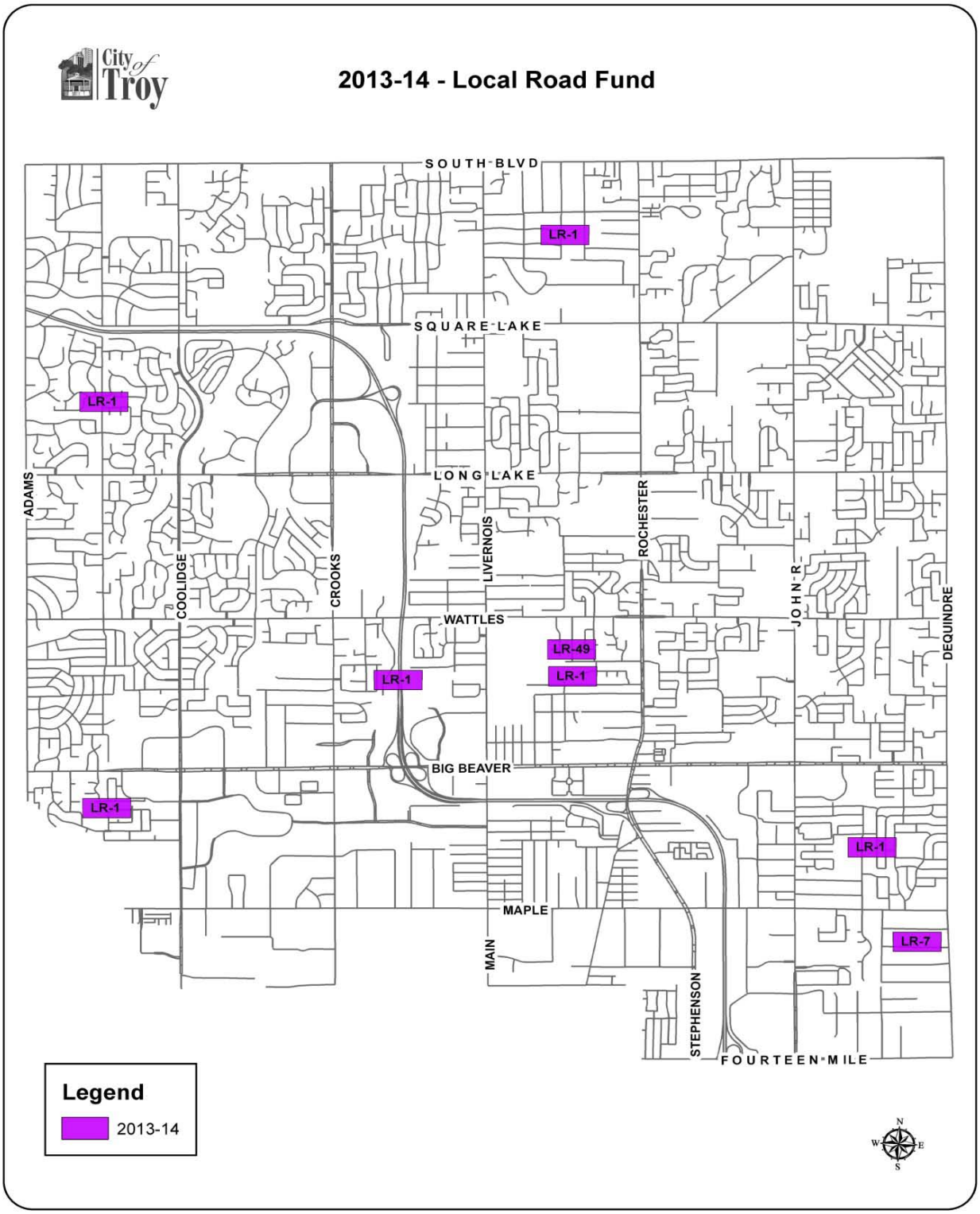
This work involves cleaning and sealing existing pavement joints to extend the life of the pavement. An annual allocation is budgeted to complete this work and is targeted at major roads. Locations are determined by the Department of Public Works and are not specifically delineated on the map. These projects will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease slightly.

MR-49. Industrial Road Maintenance

Project locations are determined annually based on the City's Pavement Management System and field inspections, and are not specifically noted in the capital improvement plan. This work involves removal and replacement of failed concrete pavement to repair and extend the life of the pavement or mill and overlay projects. An annual allocation is budgeted to complete this work and is targeted at industrial roads in the city. These projects will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $8,600 per year per mile.

MR-50. Concrete Slab Replacement (Major Roads)

Project locations are determined annually based on the City's Pavement Management System and field inspections, and are not specifically noted in the capital improvement plan. This work involves removal and replacement of failed concrete pavement to repair and extend the life of the pavement. An annual allocation is budgeted to complete this work and is targeted at City major roads. These projects will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $8,600 per year per mile of concrete slabs replaced.


2013-14 - Local Road Fund
SOUTH BLVD
SQUARE LAKE
LONG LAKE
WATTLES
BIG BEAVER
MAPLE
FOURTEEN MILE
ADAMS
COOLIDGE
CROOKS
LIVERNOIS
ROCHESTER
JOHN R
DEQUINDRE
MAIN
STEPHENSON
LR-1
LR-49
LR-7
Legend
2013-14
N
S
E
W

LOCAL ROADS 2013/14 BUDGET (401.447.499.7989)

Map Number	Project Name	Total Project Cost	Total City Cost	Other Sources	12/13 Amended Budget	12/13 Expenditure to 6/30/13	12/13 Balance at 6/30/13	12/13 Re-Approp. to 13/14	New Approp. 13/14	Proposed 13/14 Budget	Comments
	Charnwood Hills	375,000	375,000	0	165,000	375,000	(210,000)	0	0	0	Chip Seal - Phase I & II
	Concrete Slab Replacement - Sec. 1, 13, 24 and 25	2,235,000	2,235,000	0	2,235,000	2,235,000	0	0	0	0	By DPW
LR-1	Concrete Slab Replacement - Sec. 3,7,21,22,25 & 30	2,665,000	2,665,000	0	0	0	0	0	2,665,000	2,665,000	By DPW
	Asphalt Pavement Overlay - Scattered Locations	600,000	600,000	0	600,000	600,000	0	0	0	0	By Engineering
LR-7	Asphalt Pavement Overlay - Section 36	275,000	275,000	0	0	0	0	0	275,000	275,000	By Engineering
LR-49	Troywood SAD Paving	60,000	60,000	0	0	0	0	0	60,000	60,000	SAD Paving
LR-50	Crack Sealing	100,000	100,000	0	100,000	100,000	0	0	100,000	100,000	By DPW
	Local Road Construction	50,000	50,000	0	50,000	0	50,000	0	0	0	
TOTALS:		6,360,000	6,360,000	0	3,150,000	3,310,000	(160,000)	0	3,100,000	3,100,000	
Revenue (SAD):										20,500	Resident share of Paving Project

The City of Troy is responsible for the maintenance of approximately 265 miles of local roads. Approximately 246 miles of these are subdivision streets of concrete or asphalt, 5 miles are chip seal and 5 miles are gravel roads. Approximately 2/3 of subdivision streets are concrete with the remaining 1/3 being asphalt. The remaining 9 miles are nominally termed by the city as "Industrial Roads", such as Naughton, Wheaton and Piedmont, that are classified as local because they do not meet the definition of a Major Road under Act 51.

Public Act 499 of 2002 established a ten member State Transportation Asset Management Council (TAMC). The law also required that the TAMC set up a process for determining the condition of Michigan's highways and bridges and develop a strategy so that those assets are maintained, preserved and improved in an efficient and cost-effective manner. The TAMC adopted the Pavement Surface and Evaluation Rating (PASER) system as its road condition survey reporting tool. The TAMC initially developed the strategy for Michigan's federal-aid eligible roads and bridges but, was extended to all public roads in the State.

In order to prioritize road maintenance activities, the City is now using the PASER system. PASER is used statewide and is a "windshield" road rating system that uses a 1 to 10 rating scale, with a value of 10 representing a new road and a value of 1 representing a failed road. Condition ratings are assigned by visually identifying the type and amount of defects along a road segment while driving the segment. The PASER system translates these observations into a condition rating.

The TAMC established the following categories:

- PASER ratings of 8-10 require routine maintenance, such as street sweeping, shoulder grading or crack sealing
- PASER ratings of 5-7 require capital preventative maintenance, such as concrete slab replacements or asphalt overlays.
- PASER ratings of 1-4 require structural improvements, such as pulverizing or reconstruction that address the structural integrity of the road.

The City simplifies this system by grouping roads with a rating of 6 or higher as being in Good condition, 4 or 5 as Fair and 3 or less as Poor. Currently, 60 miles or 24% of local subdivision streets are rated a 5 or less.

Once PASER rating work is complete, analysis of the network is performed using Roadsoft Pavement Management software, which is available free to local agencies by the Center for Technology & Training (CTT) at Michigan Technological University. Roadsoft is used statewide by numerous road agencies including MDOT, most Counties and numerous local governments. Roadsoft uses the PASER condition ratings as a basis for the analysis. Specific maintenance procedures and their associated costs are established by the city based on city practice and experience. The software uses this data along with specific user defined information (such as budgetary limitations and timeframes) to generate an optimal mix of maintenance procedures and project future network conditions.

The Pavement Management system is augmented by field reviews of the recommended areas as pavement conditions in areas can deteriorate faster or slower than anticipated based on numerous factors including weather, traffic, pavement thickness and previous maintenance.

Once this information is analyzed, project areas are developed based on geographic locations to complete repairs. This provides for economies of scale for these types of repairs within a specific section or area of the city. Streets outside these sections are repaired on an as needed basis.

The annual budget amount for local road maintenance is $3,000,000, with another $100,000 annually for crack sealing. Local road maintenance typically involves concrete slab replacements or asphalt pavement overlays. Crack sealing locations vary and are not identified on the map as this work is a rolling operation with minimal startup and construction time in any one area.

Paving of a local road is initiated by the residents living on the road. Residents on gravel roads can initiate a Special Assessment District (SAD) where the cost to pave the road is split by the benefitting properties and the city. Once the road has been paved, future maintenance costs are traditionally borne by the City and paid for through the local road fund.

LR-1. Local Road Maintenance – Concrete Slab Replacement (Sections 3,7,21,22,25,and 30)

These sections are targeted for concrete slab replacements. Concrete slab replacement removes and replaces spot sections of failed concrete pavement. The Department of Public Works (DPW) identifies specific locations within these sections and prepares bid documents for the work to be done by a contractor. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

LR-7. Asphalt Pavement Overlay – Section 36

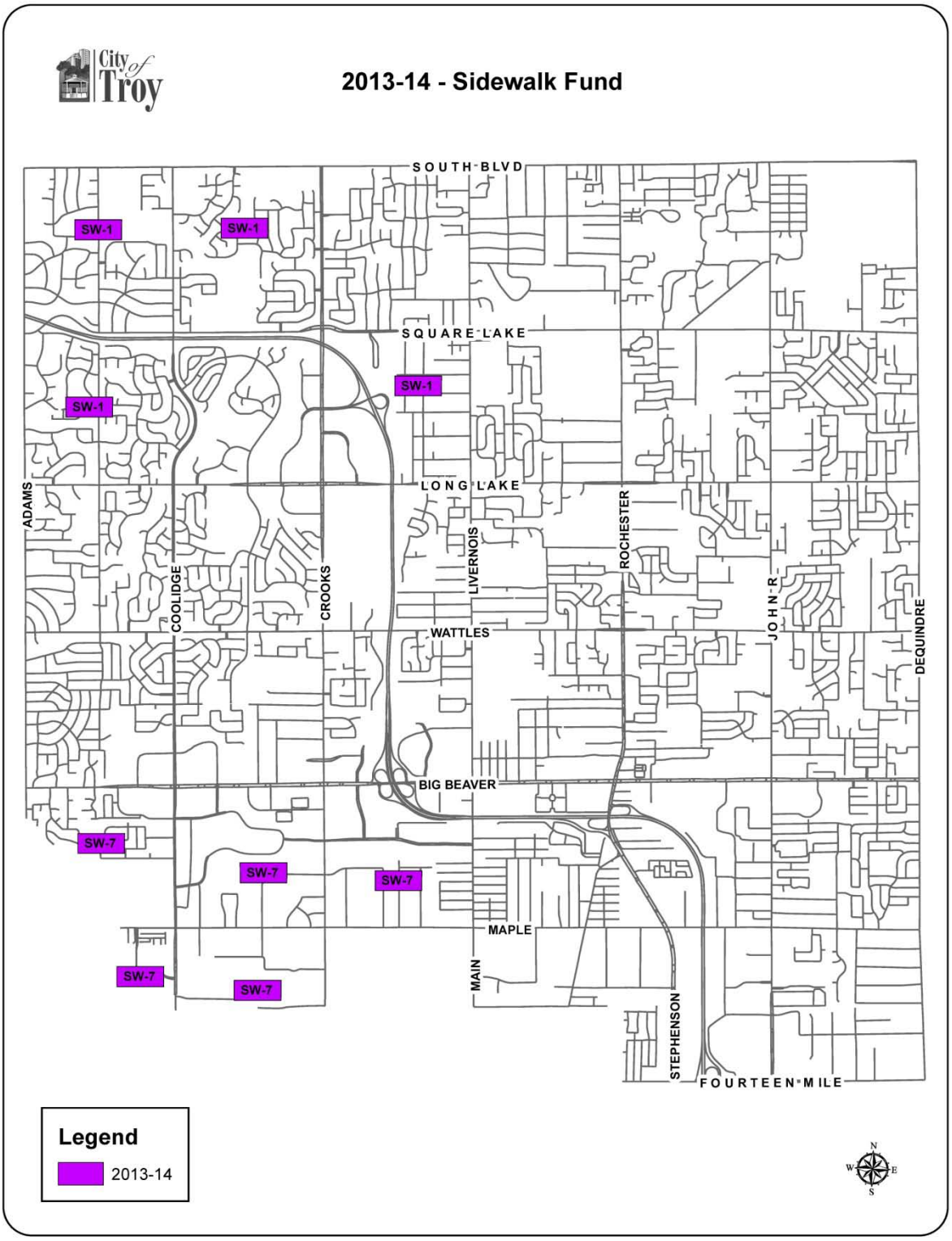
Minnesota, Iowa, Wisconsin and Dashwood are proposed for asphalt pavement overlays. The work will include milling (grinding) of the existing pavement and then placing a 1.5” to 3” asphalt overlay. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

LR-49. Troywood SAD Paving

The residents on the west end of Troywood (from the dead end to Jennings) requested that a Special Assessment District be prepared to pave the existing gravel road with 4 ½” of asphalt pavement to provide for a hard surface from Troywood to Jennings. A portion of the cost of the project is paid for by the residents benefitting from the work. The remainder of the project is paid for with City funds. Operation and maintenance costs are expected to decrease by $4,000 as a section of gravel road will be removed from the City’s road network.

LR-50. Crack Sealing (City-wide)

Funds are budgeted annually for crack sealing throughout the city. Project areas are identified by DPW during field reviews and are not specifically identified on the maps. These areas are compiled to create an annual crack sealing contact which is then put out for bid and the work completed by a contractor. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.


2013-14 - Sidewalk Fund
SOUTH BLVD
SQUARE LAKE
LONG LAKE
WATTLES
BIG BEAVER
MAPLE
FOURTEEN MILE
ADAMS
COOLIDGE
CROOKS
LIVERNOIS
ROCHESTER
JOHN R
DEQUINDRE
MAIN
STEPHENSON
SW-1
SW-7
Legend
2013-14

SIDEWALKS 2013/14 BUDGET (401.447.513.7989)

Map Number	Project Name	Total Project Cost	Total City Cost	Other Sources	12/13 Amended Budget	12/13 Expenditure to 6/30/13	12/13 Balance at 6/30/13	12/13 Re-Approp. to 13/14	New Approp. 13/14	Proposed 13/14 Budget	Comments
	Residential - Sec. 26, 27, 34 and 35	350,000	210,000	140,000	350,000	350,000	0	0	0	0	DPW
SW-1	Residential - Sec. 5, 6, 7 and 9	650,000	390,000	260,000	0	0	0	0	650,000	650,000	DPW
	Major Roads - Section 16, 17, 18, 19, 20 and 21	100,000	100,000	0	100,000	100,000	0	0	0	0	DPW
SW-7	Major Roads - Sec. 28, 29, 30, 21 and 32	100,000	100,000	0	0	0	0	0	100,000	100,000	DPW
SW-13	New Construction	50,000	50,000	0	50,000	50,000	0	0	50,000	50,000	DPW
TOTALS:		1,250,000	850,000	400,000	500,000	500,000	0	0	500,000	500,000	
Revenue (Sidewalk Replacement Program):						140,000				260,000	Paid by Resident for SW Repairs (40%)

The Department of Public Works is responsible for the sidewalk replacement program. The city is divided into 6 areas for major road sidewalk replacements and 12 areas for residential sidewalk replacements. These areas are reviewed annually and a sidewalk replacement list is prepared. Not all sidewalks in any one area are replaced, only those sections of sidewalk that do not meet current requirements are included as funding allows. The replacement program also upgrades sidewalks and ramps to comply with current Americans with Disabilities Act (ADA) requirements.

The sidewalk replacement program provides the property owner with the option of replacing the sidewalk themselves or having the replacement added to the City's list. The City of Troy hires a contractor to remove and replace these sections of sidewalks and the residents are billed for the work.

The annual budget amount for the sidewalk fund varies based on funds available from the overall Capital Fund. Funds are typically split between three categories: residential sidewalk replacement; major road sidewalk replacement; and new construction. These budgeted amounts will vary based on the overall Capital Fund for the City. Sidewalk funds are moved among these 3 areas in order to meet the annual needs of the sidewalk program.

SW-1. Residential Sidewalk Replacements (Sections 5, 6, 7 and 9)

This project will be paid for entirely by City funds, with reimbursement by property owners. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-7. Major Road Sidewalk Replacements (Sections 28, 29, 30, 31 and 32)

This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-13. New Construction (City-wide)

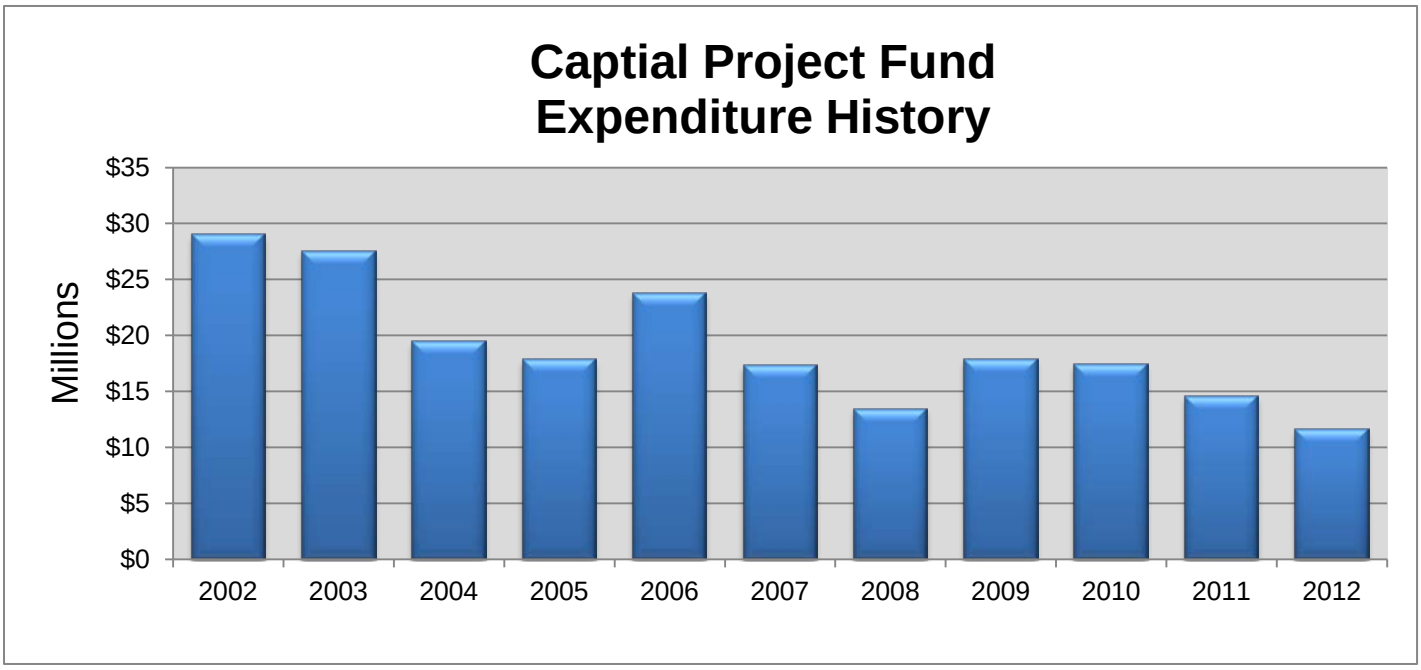
Funds are budgeted annually for construction of new sidewalks, for acquisition of easements and/or right-of-way for new sidewalks and/or filling in gaps along major roads. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

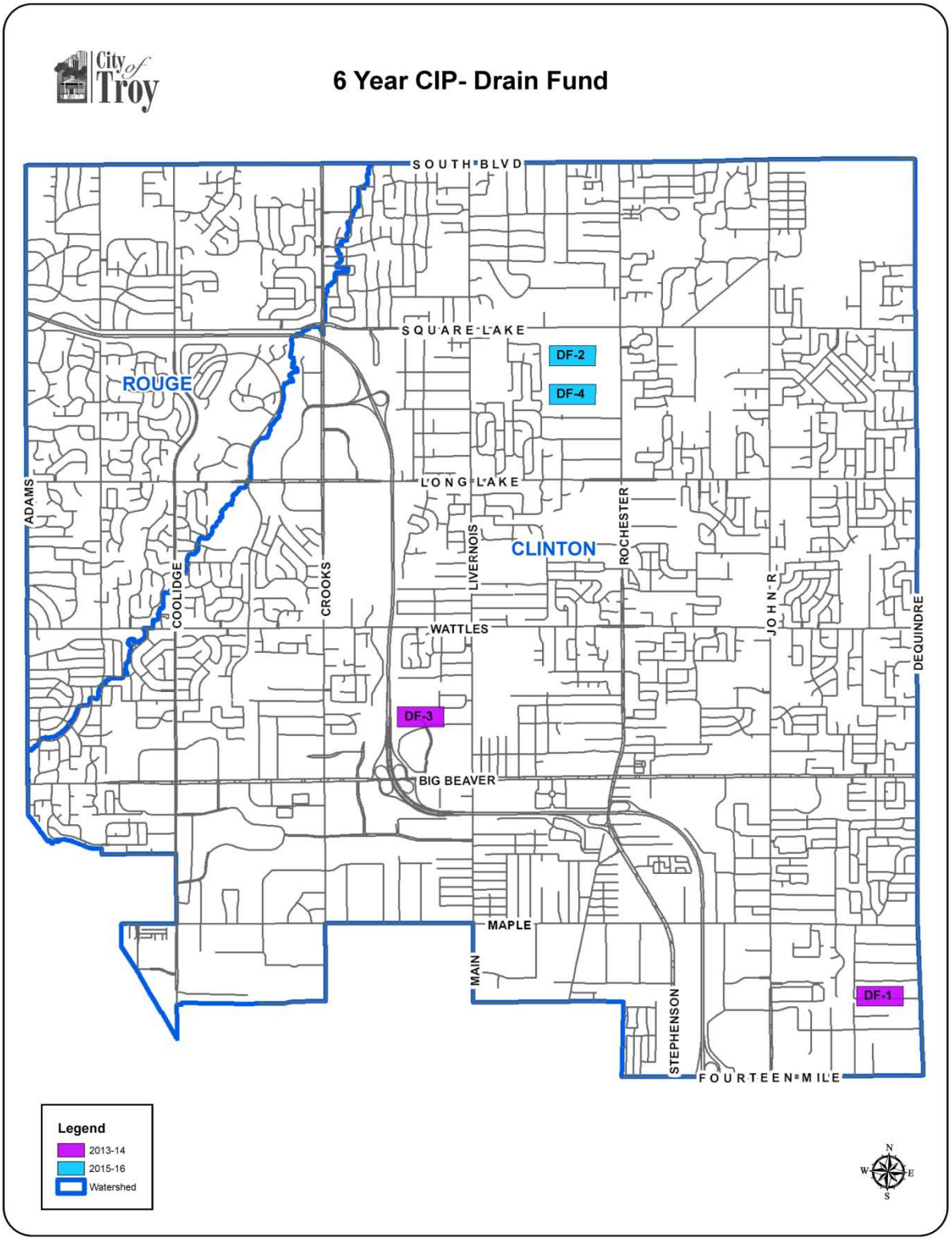
5-Year Future Projects

Category	Funding Sources	Estimated Cost
Major Roads	CP, G	$21,500,000
Local Roads	CP, SA	15,500,000
Municipal Parking Lots	CP	500,000
Water Distribution System	W	21,050,000
Storm Drains	CP	3,900,000
Sanitary Sewer System	S	8,550,000
Sidewalks	CP	3,400,000
Total		**$79,306,000**

Funding Sources Key

CP	=	Capital Projects Funds
G	=	Grants
S	=	Sewer Fund
W	=	Water Fund
SA	=	Special Assessments




6 Year CIP- Drain Fund
SOUTH BLVD
SQUARE LAKE
LONG LAKE
WATTLES
BIG BEAVER
MAPLE
FOURTEEN MILE
ADAMS
COOLIDGE
CROOKS
LIVERNOIS
ROCHESTER
JOHN R
DEQUINDRE
MAIN
STEPHENSON
ROUGE
CLINTON
DF-1
DF-2
DF-3
DF-4
Legend
2013-14
2015-16
Watershed
N
W
E
S

6-Year Capital Improvements Plan
Drain Fund

6 Year CIP - Drains

Map Number	Project Name	Total Project Cost	Total City Cost	Proposed 2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	Comments
DF-1	Lovington, Minnesota to Dequindre	1,100,000	530,000	100,000	0	0	0	0	0	Storm Sewer - $570k CDBG
DF-2	Streambank Stabilization	400,000	400,000	0	0	400,000	0	0	0	Sylvan Glen - coordinate w/ irrigation
DF-3	Aquatic Center Pond	2,300,000	1,315,000	2,000,000	300,000	0	0	0	0	Cleanout and Maintenance - $985k NOAA
DF-4	Sylvan Glen Access Drive Culvert	100,000	100,000	0	0	100,000	0	0	0	Removal of culvert and access road - coordinate w/ irrigation
DF-50	Drains & Retention	1,200,000	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000	Pump & Fence Repl.; Drains Misc.; DPW Misc.
TOTALS		5,100,000	3,545,000	2,300,000	500,000	700,000	200,000	200,000	200,000	
Revenue (Federal Funds):				985,000	0	0	0	0	0	
New Funds:				1,315,000	500,000	700,000	200,000	200,000	200,000	

The City of Troy is divided into two principal drainage areas or watersheds: the Rouge River Watershed and the Clinton River Watershed.

- ***Rouge River Watershed***

  The Rouge River Watershed is located in the northwestern portion of the city and contains 6.1 square miles. This area drains to the main branch of the Rouge River, which enters Wayne County at Telegraph and 8 Mile Road and ultimately outlets to the Detroit River.

- ***Clinton River Watershed***

  The Clinton River Watershed encompasses the remaining 27.7 square miles of the city. This area drains to the Red Run sub-watershed of the Clinton River, which ultimately outlets to Lake St. Clair.

The Federal Environmental Protection Agency and the Michigan Department of Natural Resources and Environment (DNRE) have placed limitations on municipal storm water activities, known as Phase II Stormwater Regulations and the National Pollutant Discharge Elimination System permit.

These regulations state 6 minimum measures that municipalities must address:

1. Public education and outreach
2. Public participation and involvement
3. Illicit discharge detection and elimination
4. Construction site runoff control
5. Post-construction runoff control
6. Pollution prevention and good housekeeping

These measures are addressed through the Clinton River Red Run Sub-watershed Management Plan, the Rouge River Main 1-2 Sub-watershed Management Plan, the City's Stormwater Pollution Prevention Initiative, the City's Development Standards and the DPW's standard practices. Each fall the City must submit an annual report to the State summarizing all activities implemented that address these measures.

Projects in the Drain Fund are proposed annually that comply with these measures as well as projects that address drainage concerns; soil erosion; flooding; and regional drainage in accordance with the 1999 Master Storm Drainage Plan Update.

DF-1. Lovington, Minnesota to Dequindre (Storm Sewer)

This project is a continuation of an overall project to construct large diameter storm sewers in this area of Section 36 which has been prone to flooding prior to construction of enclosed storm drainage systems.

The project will construct a large diameter storm sewer under the existing road and provide edge drains and catch basins along the existing ditch line. This proposed project on Lovington will complete the overall storm sewer in this area as past projects have been completed on Iowa, Wisconsin, Minnesota and Dashwood using Community Development Block Grant (CDBG) funding.

This project will be paid for partially by CDBG funds and the remainder with City funds. Operation and maintenance costs for enclosed drains are estimated at $350 per mile of main.

DF-2. Stream Bank Stabilization (Sylvan Glen)

This project will provide for stream bank stabilization along the drain running behind Camp Ticonderoga. Areas of the existing drain have eroded and require work to stabilize the banks. This project will provide for corrective actions and the reduction of soil erosion and sedimentation control. This project will be paid for entirely by City funds. Operation and maintenance costs will be reduced by $1,500 per year due to stream bank stabilization.

DF-3. Aquatic Center Pond

The project area involves the Lane Drain running along Town Center and the detention basin adjacent to the Aquatic Center. The basin was constructed in the mid-1970's, as an inline detention basin on the County drain. Over time, the basin has filled in with sediment and the stream banks have eroded. Stormwater detention has been greatly reduced due to accumulation of sediment thereby reducing capacity during major storm events. The project provides for removal of the basin's weir control structure, sediment removal, stream bank stabilization and removal and replacement of the existing culverts under Town Center and Civic Center.

The project has been selected to receive a federal grant of $985,000 to pay for a portion of the project. The remainder of the project cost will be paid for with City funds.

Operation and maintenance costs will be reduced by $1,500 per year.

DF-4. Sylvan Glen Culvert Removal

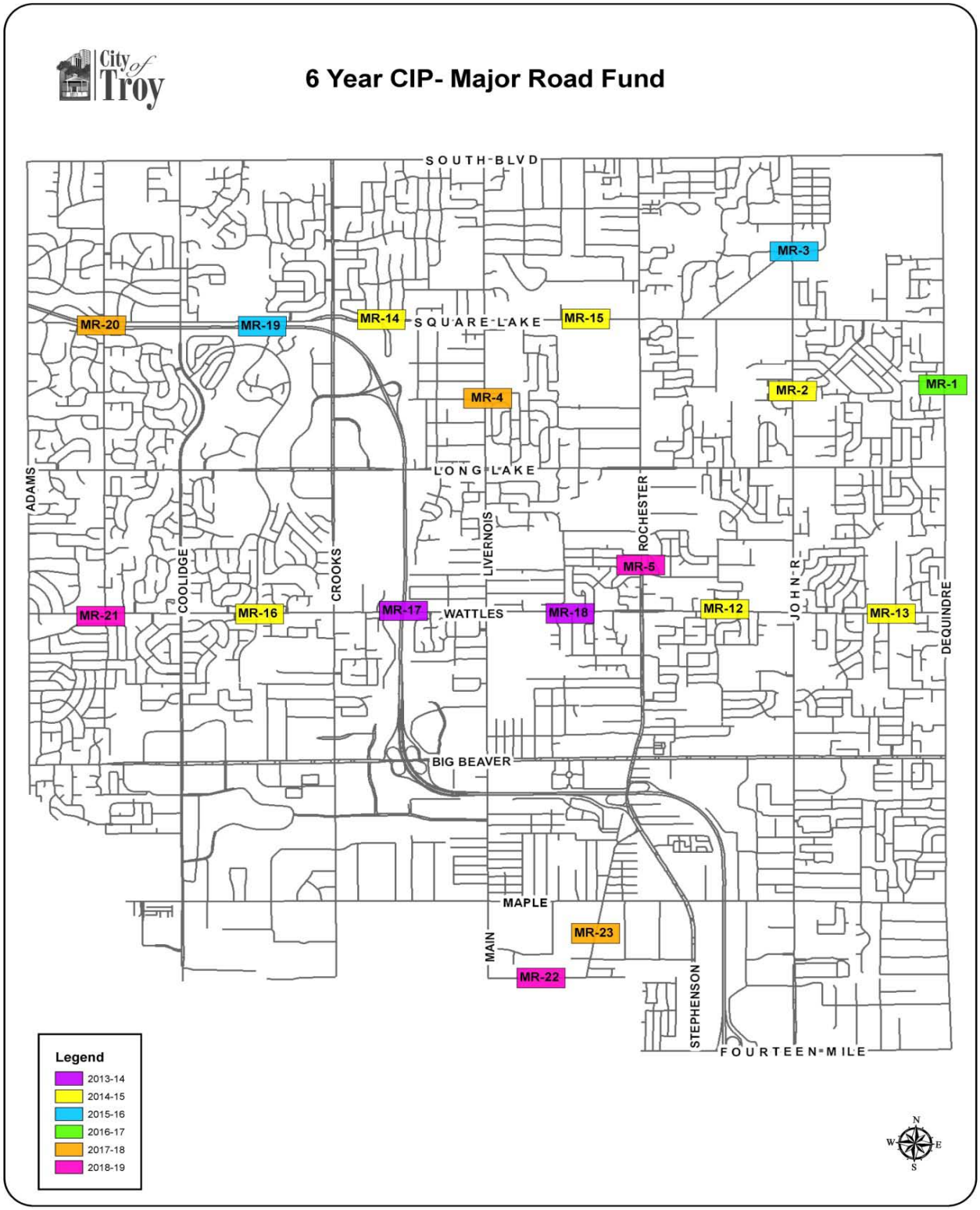
The existing 14'-10" x 9'-10" corrugated multi-plate pipe-arch culvert that passes the Olson County Drain along the Sylvan Glen golf course is in poor condition. Several areas of the pipe along the water line have corroded through exposing the backfill material. The bolt lines at water level are severely corroded. There is visible erosion in the culvert base and at local buckled and failed areas.

The culvert provides for an access road from the Sylvan Glen parking lot to the maintenance facility at the rear of the golf course as well as for access to the cellular tower on the site. The current condition of the culvert requires that loads be limited on this access drive.

DF-50. Drains and Retention

This is an annual budget amount in the Drains Fund for capital projects required by the Department of Public Works and Engineering Department for work associated with Drains and/or Retention/Detention basins that are otherwise not specifically assigned a project number and are not specifically noted in the capital improvement plan. Larger projects are assigned project numbers and are budgeted as separate line items within the Drain Fund.

The budget amount is established annually based on anticipated needs and is on-going. This project will be paid for entirely by City funds. Operation and maintenance costs are not expected to be impacted.


6 Year CIP- Major Road Fund
SOUTH BLVD
SQUARE LAKE
LONG LAKE
WATTLES
BIG BEAVER
MAPLE
FOURTEEN MILE
ADAMS
COOLIDGE
CROOKS
LIVERNOIS
ROCHESTER
JOHN R
DEQUINDRE
MAIN
STEPHENSON
MR-1
MR-2
MR-3
MR-4
MR-5
MR-12
MR-13
MR-14
MR-15
MR-16
MR-17
MR-18
MR-19
MR-20
MR-21
MR-22
MR-23
Legend
2013-14
2014-15
2015-16
2016-17
2017-18
2018-19

6-Year Capital Improvements Plan
Major Roads Fund

6 Year CIP - Major Roads

Map Number	Project Name	Total Project Cost	Total City Cost	Proposed 2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	Comments
MR-1	Dequindre, Long Lake to Auburn	1,250,000	100,000	0	50,000	50,000	0	0	0	RCOC - PE; $440k "02-C"
	Dequindre, Long Lake to Auburn	4,000,000	400,000	0	200,000	200,000	0	0	0	RCOC - ROW; $3,200k "14-C"
	Dequindre, Long Lake to Auburn	15,000,000	2,000,000	0	0	0	400,000	800,000	0	RCOC - CON; $12,000k "16-C"
MR-2	John R, Long Lake to Square Lake	500,000	354,000	50,000	0	0	0	0	0	PE; $146k "02-C"
	John R, Long Lake to Square Lake	625,000	225,000	20,000	0	0	0	0	0	ROW; $400k "05-C"
	John R, Long Lake to Square Lake	8,125,000	1,625,000	0	25,000	650,000	0	0	0	CON; $6,500k "15-C"
MR-3	John R, Square Lake to South Blvd.	500,000	354,000	50,000	0	0	0	0	0	PE; $146k "02-C"
	John R, Square Lake to South Blvd.	2,000,000	1,200,000	50,000	0	0	0	0	0	ROW; $800k "05-C"
	John R, Square Lake to South Blvd.	8,125,000	1,625,000	0	0	75,000	650,000	0	0	CON; $6,500k "16-C"
MR-4	Livernois, Long Lake to Square Lake	550,000	330,000	0	0	150,000	50,000	0	0	PE; $219k "02-C"
	Livernois, Long Lake to Square Lake	3,000,000	600,000	0	0	1,750,000	1,000,000	250,000	0	ROW; $2,400k "15-C"
	Livernois, Long Lake to Square Lake	7,946,000	1,590,000	0	0	0	0	155,000	635,000	CON; $6,356k "17-C"
MR-5	Rochester, Barclay to Trinway	575,000	115,000	0	0	0	200,000	50,000	0	PE; $460k "02-C"
	Rochester, Barclay to Trinway	4,000,000	800,000	0	0	0	2,500,000	1,000,000	500,000	ROW; $3,200k "07-C"
	Rochester, Barclay to Trinway	13,000,000	2,600,000	0	0	0	0	0	360,000	CON; $10,400k "19-C"
MR-12	Wattles, Rochester to John R.	400,000	400,000	0	400,000	0	0	0	0	Mill & Overlay
MR-13	Wattles, John R to Dequindre	500,000	500,000	0	500,000	0	0	0	0	Mill & Overlay
MR-14	Square Lake, Crooks to Livernois	350,000	350,000	0	350,000	0	0	0	0	Mill & Overlay
MR-15	Square Lake, Livernois to Rochester	500,000	500,000	0	500,000	0	0	0	0	Mill & Overlay

6-Year Capital Improvements Plan
Major Roads Fund

MR-16	Wattles, Coolidge to Crooks	500,000	500,000	0	500,000	0	0	0	0	Mill & Overlay
MR-17	Wattles, Crooks to Livernois	500,000	500,000	500,000	0	0	0	0	0	Mill & Overlay
MR-18	Wattles, Livernois to Rochester	400,000	400,000	400,000	0	0	0	0	0	Mill & Overlay
MR-19	Square Lake, Coolidge to Crooks	400,000	400,000	0	0	400,000	0	0	0	Mill & Overlay
MR-20	Square Lake, Adams to Coolidge	500,000	500,000	0	0	0	0	500,000	0	Mill & Overlay
MR-21	Wattles, Adams to Coolidge	500,000	500,000	0	0	0	0	0	500,000	Mill & Overlay
MR-22	Elmwood, Livernois to Rochester	1,800,000	180,000	0	0	0	0	0	180,000	CLAWSON - CON; 4R $1,440k
MR-23	Rochester, Elmwood to Maple	500,000	500,000	0	0	0	0	500,000	0	Mill & Overlay
MR-46	Tri-Party	1,892,000	632,000	392,000	300,000	300,000	300,000	300,000	300,000	1/3 City - 1/3 County - 1/3 Board
MR-47	NHPP	15,000,000	1,500,000	250,000	250,000	250,000	250,000	250,000	250,000	National Highway Prevention Program - Local Match
MR-48	Crack Sealing Program	300,000	300,000	50,000	50,000	50,000	50,000	50,000	50,000	By DPW
MR-49	Industrial Road Maintenance	3,700,000	3,700,000	700,000	700,000	700,000	700,000	200,000	700,000	Various Locations
MR-50	Slab Replacement - Major Roads	600,000	600,000	100,000	100,000	100,000	100,000	100,000	100,000	By DPW
TOTAL:		97,538,000	25,880,000	2,562,000	3,925,000	4,675,000	6,200,000	4,155,000	3,575,000	
Revenue (Federal Funds):						1,400,000	2,800,000	1,000,000	400,000	
Revenue (Tri-Party):				260,000	200,000	200,000	200,000	200,000	200,000	
New Funds:				2,302,000	3,725,000	3,075,000	3,200,000	2,955,000	2,975,000	

Major Roads carry the highest volumes and distribute traffic between the various residential, industrial and business districts of the city. They provide for traffic movements into, out of and through the city at moderately high speeds. The City of Troy is responsible for the maintenance of approximately 25 miles of city major mile roads. An additional 32 miles of roads are classified under ACT 51 as Major Roads but are nominally termed "Industrial Roads" by the city and are funded within the Major Road fund.

Approximately 43 miles of major roads within the city are under the jurisdiction of the Road Commission for Oakland County (RCOC).

Projects in the Major Road fund generally fall into two categories:

1. Reconstruction and Widening
2. Maintenance

Reconstruction and widening projects are budgeted when federal funds become available. Federal funds provide up to 80% of the cost of these improvements and are typically used for capacity or safety projects. These types of projects provide for improved traffic flow, safety for motorists and pedestrians as well as improvements in access to property. Most of these projects have three (3) distinct phases and are budgeted accordingly to provide for design, right-of-way and ultimately construction. In most cases, these projects take multiple years to complete.

Maintenance projects are generally funded entirely with city funds and as such are smaller scale projects. Funds budgeted annually for maintenance activities include concrete slab replacement, asphalt pavement overlays and crack sealing. All of these fixes provide for an improved road surface as well as an increased life cycle for the pavement. Maintenance activities are generally completed in the year that they are budgeted.

MR-1. Dequindre Road, Long Lake Road to Auburn Road (Reconstruction and Widening)

This project will reconstruct and widen Dequindre Road, from Long Lake Road to Auburn Road from an existing 2-lane road to a new 5-lane concrete pavement. Included in the project are new traffic signals, concrete sidewalks and underground utilities where required.

Federal funds for the design phase have been obligated and are available. Federal funds for the right-of-way phase and construction phases are anticipated in future years. The local match for the design phase and subsequent right-of-way and construction phases will be split between the Cities of Troy, Rochester Hills, Sterling Heights and Shelby Township and the Road Commissions of Oakland County and Macomb County. Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-2. John R Road, Long Lake Road to Square Lake Road (Reconstruction and Widening)

This project will reconstruct and widen John R Road, from Long Lake Road to Square Lake Road from an existing 2-lane road to a new 5-lane concrete pavement. Included in the project are new traffic signals, concrete sidewalks and underground utilities where required.

Federal funds for the design and right-of-way phases have been obligated and are available. Construction is not funded at this time, but federal funds are anticipated in future years.
Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-3. John R Road, Square Lake Road to South Boulevard (Reconstruction and Widening)

This project will reconstruct and widen John R Road, from Square Lake Road to South Boulevard from an existing 2-lane road to a new 5-lane concrete pavement. Included in the project are new traffic signals, concrete sidewalks and underground utilities where required.

Federal funds for the design and right-of-way phases have been obligated and are available. Construction is not funded at this time, but federal funds are anticipated in future years. Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-4. Livernois Road, Long Lake Road to Square Lake Road (Reconstruction and Widening)

This project will reconstruct and widen Livernois Road, from Long Lake Road to Square Lake Road from an existing 2-lane road to a new 5-lane concrete pavement. Included in the project are new traffic signals, concrete sidewalks and underground utilities where required.

Federal funds for the design phase have been obligated and are available. Federal funds for the right-of-way and construction phases are anticipated in future years. Operation and maintenance costs will not be impacted as the road is under the jurisdiction of the Road Commission for Oakland County.

MR-5. Rochester Road, Barclay to Trinway (Reconstruction and Widening)

This project will reconstruct and widen Rochester Road, from Barclay to Trinway from an existing 5-lane road to a new 6-lane concrete boulevard. Included in the project are new traffic signals, concrete sidewalks and underground utilities where required.

Federal funds for the design and right-of-way phases have been obligated and are available. Construction is not funded at this time, but federal funds are anticipated in future years. Operation and maintenance costs are expected to increase by $8,600 per year due to additional lanes being constructed.

MR-12. Wattles Road, Rochester Road to John R Road (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-13. Wattles Road, John R Road to Dequindre Road (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-14. Square Lake Road, Crooks Road to Livernois Road (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-15. Square Lake Road, Livernois Road to Rochester Road (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-16. Wattles Road, Coolidge Highway to Crooks Road (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-17. Wattles Road, Crooks Road to Livernois Road (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-18. Wattles Road, Livernois Road to Rochester Road (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-19. Square Lake Road, Coolidge Highway to Crooks Road (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-20. Square Lake Road, Adams Road to Coolidge Highway (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-21. Wattles Road, Adams Road to Coolidge Highway (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-22. Elmwood, Livernois Road to Rochester Road (Reconstruction)

This project will reconstruct Elmwood, from Livernois to Rochester Road. The project will also include the construction of a new 16" water main. The City of Clawson will be the lead agency on the project and has submitted the project for future federal funding consideration.

Federal funds for the construction phase are anticipated to be available in the future. The local match will be split 50/50 between the Cities of Clawson and Troy. Operation and maintenance costs will decrease by $4,300 per year due to new pavement constructed (Troy's portion is approximately ½ of the section and Clawson maintains the remainder).

MR-23. Rochester Road, Elmwood to Maple Road (Mill and Overlay)

This project will provide for a new pavement surface to improve ride quality and extend service life. The existing asphalt pavement will be milled (ground off) and a new asphalt pavement surface will be placed, curbs will be replaced as needed and sidewalk ramps will be improved to comply with Americans with Disabilities Act requirements. This project will be paid for entirely with City funds. Operation and maintenance costs will decrease by $8,600 per year due to rehabilitation of pavement.

MR-46. Tri-Party Concrete Pavement Replacement

Tri-Party program funds are made available on an annual basis for projects on County roads within the city. Specific project locations are not delineated on the map as locations are determined annually dependent on road conditions. The City is responsible for 1/3 of the program amount while the Board of Road Commissioners for the County of Oakland and the Oakland County Board of Commissioners is responsible for the remaining 2/3.

MR-47. National Highway Prevention Program (NHPP)

The National Highway Prevention Program (NHPP) was created under MAP-21 (highway bill). This program provides approximately $2,500,000 annually for work on principal arterials in Oakland County. Project locations will be developed jointly between the RCOC and the eight (8) communities that are eligible: Cities of

Auburn Hills, Birmingham, Clawson, Farmington Hills, Madison Heights, Pontiac, Royal Oak and Troy. In Troy, the majority of principal arterials are County Roads. Rochester Road and the west end of Maple Road are City Majors that meet the criteria for principal arterials and would be eligible for funding under this program. RCOC has jurisdiction of approximately 78% of the total centerline mileage throughout the County. Troy's principal arterials account for just 2.4% of the total centerline mileage eligible under this program.

Projects are anticipated to be approved primarily for various County Roads throughout Oakland County as approved by the member communities and RCOC. The RCOC will provide a 10% local match, function as the lead agency and be responsible for the design and administration of the resulting projects. Local agencies will be required to provide a 10% local match and will be involved in determining the project type, location, size, etc. Funds are proposed annually for Troy's local match. If projects are not approved in Troy for any given year, then the proposed local match is recommended to be moved to other Capital project needs, such as local road concrete slab replacements.

MR-48. Major Roads (Crack Sealing Program)

This work involves cleaning and sealing existing pavement joints to extend the life of the pavement. An annual allocation is budgeted to complete this work and is targeted at major roads. Locations are determined by the Department of Public Works and are not specifically delineated on the map.

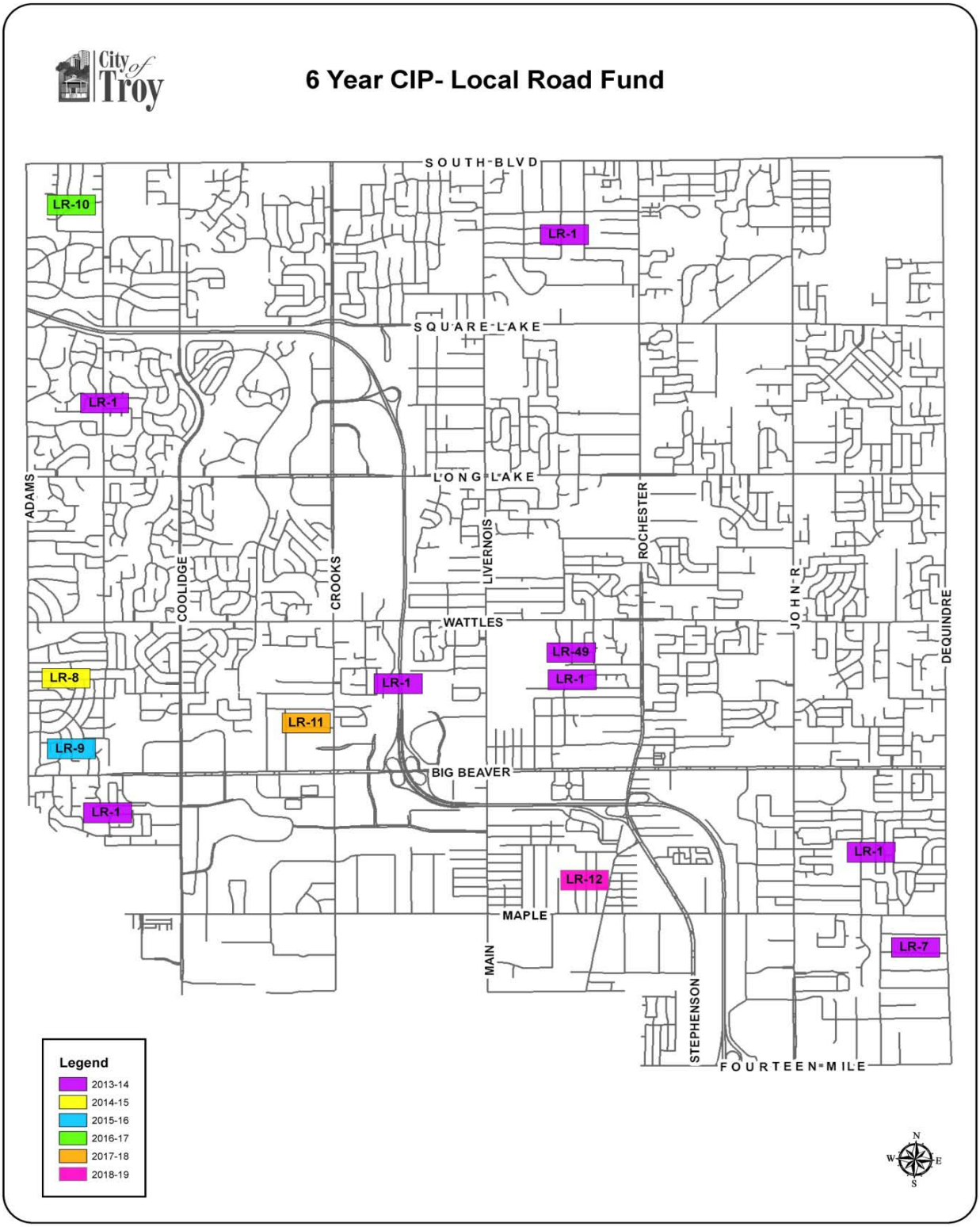
This program is proposed to be funded at $50,000 per year and is on-going. These projects will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease slightly.

MR-49. Industrial Road Maintenance

Project locations are determined annually based on the City's Pavement Management System and field inspections, and are not specifically noted in the capital improvement plan. This work involves removal and replacement of failed concrete pavement to repair and extend the life of the pavement or mill and overlay projects. An annual allocation is budgeted to complete this work and is targeted at industrial roads in the city. These projects will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $8,600 per year per mile.

MR-50. Concrete Slab Replacement (Major Roads)

Project locations are determined annually based on the City's Pavement Management System and field inspections, and are not specifically noted in the capital improvement plan. This work involves removal and replacement of failed concrete pavement to repair and extend the life of the pavement. An annual allocation is budgeted to complete this work and is targeted at City major roads. These projects will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $8,600 per year per mile of concrete slabs replaced.


6 Year CIP- Local Road Fund
SOUTH BLVD
SQUARE LAKE
LONG LAKE
WATTLES
BIG BEAVER
MAPLE
FOURTEEN MILE
ADAMS
COOLIDGE
CROOKS
LIVERNOIS
ROCHESTER
JOHN R
DEQUINDRE
MAIN
STEPHENSON
LR-10
LR-1
LR-1
LR-8
LR-9
LR-1
LR-11
LR-1
LR-49
LR-1
LR-12
LR-1
LR-7
Legend
2013-14
2014-15
2015-16
2016-17
2017-18
2018-19
N
W
E
S

6-Year Capital Improvements Plan
Local Roads Fund

6 Year CIP - Local Roads

Map Number	Project Name	Total Project Cost	Total City Cost	Proposed 2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	Comments
LR-1	Concrete Slab Replacement - Sec. 3,7,21,22,25 & 30	2,665,000	2,665,000	2,665,000	0	0	0	0	0	By DPW
LR-2	Concrete Slab Replacement	2,000,000	2,000,000	0	2,000,000	0	0	0	0	By DPW
LR-3	Concrete Slab Replacement	2,300,000	2,300,000	0	0	2,300,000	0	0	0	By DPW
LR-4	Concrete Slab Replacement	2,650,000	2,650,000	0	0	0	2,650,000	0	0	By DPW
LR-5	Concrete Slab Replacement	2,575,000	2,575,000	0	0	0	0	2,575,000	0	By DPW
LR-6	Concrete Slab Replacement	2,325,000	2,325,000	0	0	0	0	0	2,325,000	By DPW
LR-7	Asphalt Pavement Overlay - Section 36	275,000	275,000	275,000	0	0	0	0	0	By Engineering
LR-8	Asphalt Pavement Overlay - Section 19 (a)	1,000,000	1,000,000	0	1,000,000	0	0	0	0	By Engineering
LR-9	Asphalt Pavement Overlay - Section 19 (b)	700,000	700,000	0	0	700,000	0	0	0	By Engineering
LR-10	Asphalt Pavement Overlay - Section 6	350,000	350,000	0	0	0	350,000	0	0	By Engineering
LR-11	Asphalt Pavement Overlay - Section 20	425,000	425,000	0	0	0	0	425,000	0	By Engineering
LR-12	Asphalt Pavement Overlay - Section 27 (a)	675,000	675,000	0	0	0	0	0	675,000	By Engineering
LR-49	Troywood SAD Paving	60,000	60,000	60,000	0	0	0	0	0	SAD Paving
LR-50	Crack Sealing	600,000	600,000	100,000	100,000	100,000	100,000	100,000	100,000	By DPW
TOTALS:		18,600,000	18,600,000	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000	
Revenue (SAD):				20,500						

The City of Troy is responsible for the maintenance of approximately 265 miles of local roads. Approximately 246 miles of these are subdivision streets of concrete or asphalt, 5 miles are chip seal and 5 miles are gravel roads. Approximately 2/3 of subdivision streets are concrete with the remaining 1/3 being asphalt. The remaining 9 miles are nominally termed by the city as "Industrial Roads", such as Naughton, Wheaton and Piedmont, that are classified as local because they do not meet the definition of a Major Road under Act 51.

Public Act 499 of 2002 established a ten member State Transportation Asset Management Council (TAMC). The law also required that the TAMC set up a process for determining the condition of Michigan's highways and bridges and develop a strategy so that those assets are maintained, preserved and improved in an efficient and cost-effective manner. The TAMC adopted the Pavement Surface and Evaluation Rating (PASER) system as its road condition survey reporting tool. The TAMC initially developed the strategy for Michigan's federal-aid eligible roads and bridges but, was extended to all public roads in the State.

In order to prioritize road maintenance activities, the City is now using the PASER system. PASER is used statewide and is a "windshield" road rating system that uses a 1 to 10 rating scale, with a value of 10 representing a new road and a value of 1 representing a failed road. Condition ratings are assigned by visually identifying the type and amount of defects along a road segment while driving the segment. The PASER system translates these observations into a condition rating.

The TAMC established the following categories:

- PASER ratings of 8-10 require routine maintenance, such as street sweeping, shoulder grading or crack sealing
- PASER ratings of 5-7 require capital preventative maintenance, such as concrete slab replacements or asphalt overlays.
- PASER ratings of 1-4 require structural improvements, such as pulverizing or reconstruction that address the structural integrity of the road.

The City simplifies this system by grouping roads with a rating of 6 or higher as being in Good condition, 4 or 5 as Fair and 3 or less as Poor. Currently, 60 miles or 24% of local subdivision streets are rated a 5 or less.

Once PASER rating work is complete, analysis of the network is performed using Roadsoft Pavement Management software, which is available free to local agencies by the Center for Technology & Training (CTT) at Michigan Technological University. Roadsoft is used statewide by numerous road agencies including MDOT, most Counties and numerous local governments. Roadsoft uses the PASER condition ratings as a basis for the analysis. Specific maintenance procedures and their associated costs are established by the city based on city practice and experience. The software uses this data along with specific user defined information (such as budgetary limitations and timeframes) to generate an optimal mix of maintenance procedures and project future network conditions.

The Pavement Management system is augmented by field reviews of the recommended areas as pavement conditions in areas can deteriorate faster or slower than anticipated based on numerous factors including weather, traffic, pavement thickness and previous maintenance.

Once this information is analyzed, project areas are developed based on geographic locations to complete repairs. This provides for economies of scale for these types of repairs within a specific section or area of the city. Streets outside these sections are repaired on an as needed basis.

The annual budget amount for local road maintenance is $3,000,000 over the 6-year CIP, with another $100,000

annually for crack sealing. Local road maintenance typically involves concrete slab replacements or asphalt pavement overlays. Crack sealing locations vary and are not identified on the map as this work is a rolling operation with minimal startup and construction time in any one area.

Paving of a local road is initiated by the residents living on the road. Residents on gravel roads can initiate a Special Assessment District (SAD) where the cost to pave the road is split by the benefitting properties and the city. Once the road has been paved, future maintenance costs are traditionally borne by the City and paid for through the local road fund.

LR-1. Local Road Maintenance – Concrete Slab Replacement (Sections 3,7,21,22,25,and 30)

These sections are targeted for concrete slab replacements. Concrete slab replacement removes and replaces spot sections of failed concrete pavement. The Department of Public Works (DPW) identifies specific locations within these sections and prepares bid documents for the work to be done by a contractor. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

LR-2 – LR-6. Local Road Maintenance – Concrete Slab Replacement (Sections TBD)

Concrete slab replacement removes and replaces spot sections of failed concrete pavement. Using PASER ratings in conjunction with our Roadsoft Pavement Management software and field verification, the Department of Public Works (DPW) identifies specific locations within sections throughout the City and prepares bid documents for concrete slab replacement work to be done by a contractor.

Locations are determined annually based on updated PASER ratings so specific locations are not identified for future years. Local road concrete slab replacement is paid for entirely with City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

LR-7. Asphalt Pavement Overlay – Section 36

Minnesota, Iowa, Wisconsin and Dashwood are proposed for asphalt pavement overlays. The work will include milling (grinding) of the existing pavement and then placing a 1.5” to 3” asphalt overlay. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

LR-8. Asphalt Pavement Overlay (Section 19 (a))

Residential streets in the northwest quadrant of Section 19 will be targeted for asphalt pavement overlays. The work will include milling (grinding) of the existing pavement and then placing a 1.5” to 3” asphalt overlay. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

LR-9. Asphalt Pavement Overlay (Section 19 (b))

Residential streets in the southwest quadrant of Section 19 will be targeted for asphalt pavement overlays. The work will include milling (grinding) of the existing pavement and then placing a 1.5” to 3” asphalt overlay. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

LR-10. Asphalt Pavement Overlay (Section 6)

The local roads in the Lake Charnwood area will be targeted for asphalt pavement overlays. It is anticipated that the project may include milling (grinding) of the existing pavement or pulverizing (crushing the existing pavement into a base material) and then placing a 1.5" to 3" asphalt overlay. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

LR-11. Asphalt Pavement Overlay (Section 20)

Residential streets in the southeast quadrant of Section 20 will be targeted for asphalt pavement overlays. The work will include milling (grinding) of the existing pavement and then placing a 1.5" to 3" asphalt overlay. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

LR-12. Asphalt Pavement Overlay (Section 27 (a))

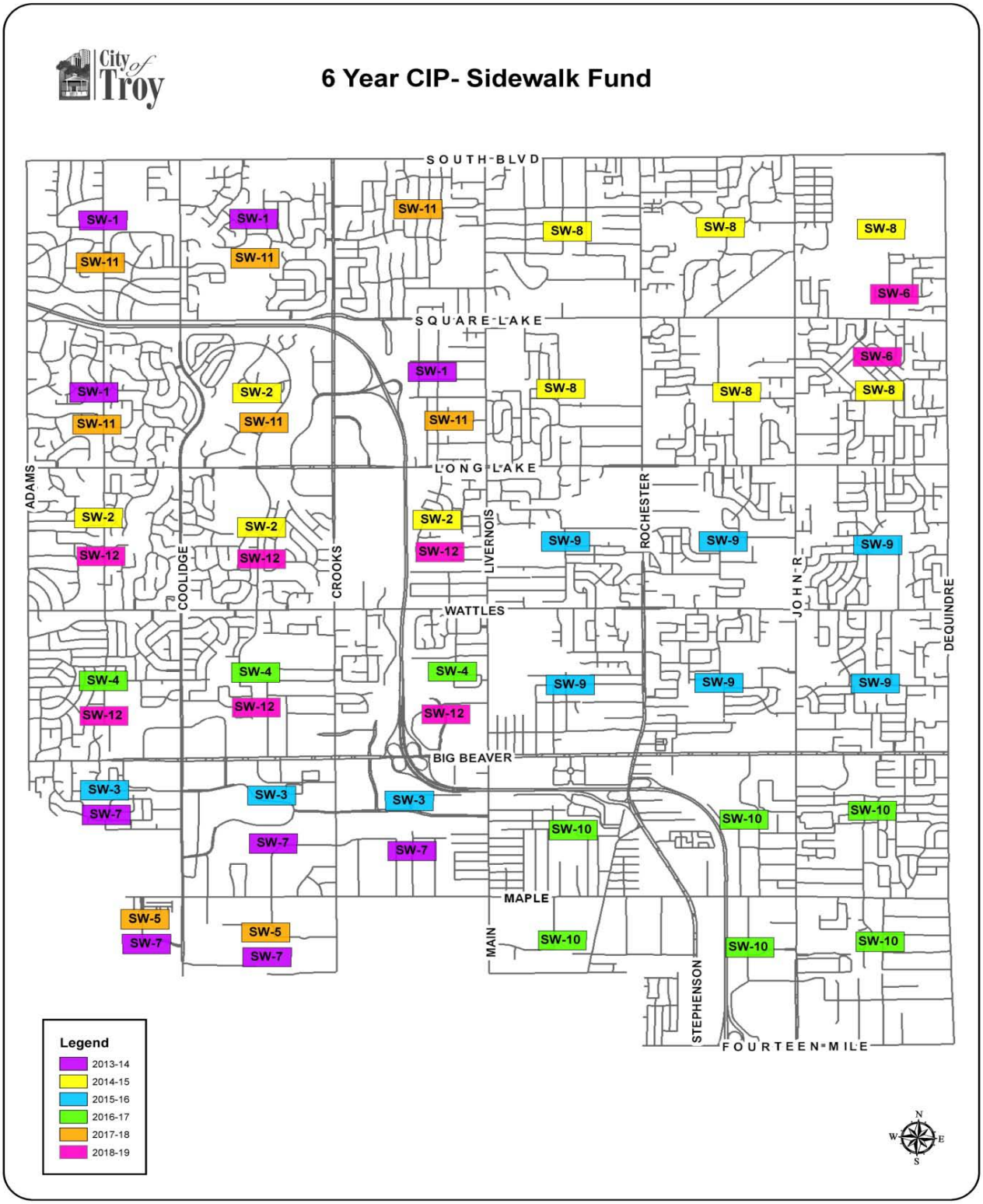
Residential streets in the southeast quadrant of Section 27 will be targeted for asphalt pavement overlays. The work will include milling (grinding) of the existing pavement and then placing a 1.5" to 3" asphalt overlay. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.

LR-49. Troywood SAD Paving

The residents on the west end of Troywood (from the dead end to Jennings) requested that a Special Assessment District be prepared to pave the existing gravel road with 4 ½" of asphalt pavement to provide for a hard surface from Troywood to Jennings. A portion of the cost of the project is paid for by the residents benefitting from the work. The remainder of the project is paid for with City funds. Operation and maintenance costs are expected to decrease by $4,000 as a section of gravel road will be removed from the City's road network.

LR-50. Crack Sealing (City-wide)

Funds are budgeted annually for crack sealing throughout the city. Project areas are identified by DPW during field reviews and are not specifically identified on the maps. These areas are compiled to create an annual crack sealing contact which is then put out for bid and the work completed by a contractor. This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per mile of local roads maintained.


6 Year CIP- Sidewalk Fund
SOUTH BLVD
SQUARE LAKE
LONG LAKE
WATTLES
BIG BEAVER
MAPLE
FOURTEEN MILE
ADAMS
COOLIDGE
CROOKS
LIVERNOIS
ROCHESTER
JOHN R
DEQUINDRE
MAIN
STEPHENSON
SW-1
SW-2
SW-3
SW-4
SW-5
SW-6
SW-7
SW-8
SW-9
SW-10
SW-11
SW-12
Legend
2013-14
2014-15
2015-16
2016-17
2017-18
2018-19

6-Year Capital Improvements Plan
Sidewalk Fund

6 Year CIP - Sidewalks

Map Number	Project Name	Total Project Cost	Total City Cost	Proposed 2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	Comments
	Sidewalk Replacement Program	3,600,000	2,400,000							
SW-1	Residential - Section 5,6,7 and 9	650,000	390,000	650,000	0	0	0	0	0	By DPW
SW-2	Residential - Section 8,16,17 and 18	650,000	390,000	0	650,000	0	0	0	0	By DPW
SW-3	Residential - Section 28,29 and 30	650,000	390,000	0	0	650,000	0	0	0	By DPW
SW-4	Residential - Section 19,20 and 21	350,000	210,000	0	0	0	350,000	0	0	By DPW
SW-5	Residential – Section 31 and 32	350,000	210,000	0	0	0	0	350,000	0	By DPW
SW-6	Residential - Section 1 and 12	350,000	210,000	0	0	0	0	0	350,000	By DPW
SW-7	Major Roads - Section 28,29,30,31 and 32	100,000	100,000	100,000	0	0	0	0	0	By DPW
SW-8	Major Roads - Section 1,2,3,10,11 and 12	100,000	100,000	0	100,000	0	0	0	0	By DPW
SW-9	Major Roads - Section 13,14,15,22,23 and 24	100,000	100,000	0	0	100,000	0	0	0	By DPW
SW-10	Major Roads - Section 25,26,27,34,35 and 36	100,000	100,000	0	0	0	100,000	0	0	By DPW
SW-11	Major Roads - Section 4,5,6,7,8 and 9	100,000	100,000	0	0	0	0	100,000	0	By DPW
SW-12	Major Roads - Section 16,17,18,19,20 and 21	100,000	100,000	0	0	0	0	0	100,000	By DPW
SW-13	New Construction	300,000	300,000	50,000	50,000	50,000	50,000	50,000	50,000	By DPW
TOTALS:		3,900,000	2,700,000	800,000	800,000	800,000	500,000	500,000	500,000	
Revenue (SW Repl. Program):				260,000	260,000	260,000	140,000	140,000	140,000	Paid by Resident for Sidewalk Repairs (40%)
New Funds:				540,000	540,000	540,000	360,000	360,000	360,000	

The Department of Public Works is responsible for the sidewalk replacement program. The city is divided into 6 areas for major road sidewalk replacements and 12 areas for residential sidewalk replacements. These areas are reviewed annually and a sidewalk replacement list is prepared. Not all sidewalks in any one area are replaced, only those sections of sidewalk that do not meet current requirements are included as funding allows. The replacement program also upgrades sidewalks and ramps to comply with current Americans with Disabilities Act (ADA) requirements.

The sidewalk replacement program provides the property owner with the option of replacing the sidewalk themselves or having the replacement added to the City's list. The City of Troy hires a contractor to remove and replace these sections of sidewalks and the residents are billed for the work.

The annual budget amount for the sidewalk fund varies based on funds available from the overall Capital Fund. Funds are typically split between three categories: residential sidewalk replacement; major road sidewalk replacement; and new construction. These budgeted amounts will vary based on the overall Capital Fund for the City. Sidewalk funds are moved among these 3 areas in order to meet the annual needs of the sidewalk program.

SW-1. Residential Sidewalk Replacements (Sections 5, 6, 7 and 9)

This project will be paid for entirely by City funds, with reimbursement by property owners. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-2. Residential Sidewalk Replacements (Sections 8, 16, 17 and 18)

This project will be paid for entirely by City funds, with reimbursement by property owners. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-3. Residential Sidewalk Replacements (Sections 28, 29 and 30)

This project will be paid for entirely by City funds, with reimbursement by property owners. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-4. Residential Sidewalk Replacements (Sections 19, 20 and 21)

This project will be paid for entirely by City funds, with reimbursement by property owners. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-5. Residential Sidewalk Replacements (Sections 28, 29, 30, 31 and 32)

This project will be paid for entirely by City funds, with reimbursement by property owners. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-6. Residential Sidewalk Replacements (Sections 1 and 12)

This project will be paid for entirely by City funds, with reimbursement by property owners. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-7. Major Road Sidewalk Replacements (Sections 28, 29, 30, 31 and 32)

This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-8. Major Road Sidewalk Replacements (Sections 1, 2, 3, 10, 11 and 12)

This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-9. Major Road Sidewalk Replacements (Sections 13, 14, 15, 22, 23 and 24)

This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-10. Major Road Sidewalk Replacements (Sections 25, 26, 27, 34, 35 and 36)

This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-11. Major Road Sidewalk Replacements (Sections 4, 5, 6, 7, 8 and 9)

This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-12. Major Road Sidewalk Replacements (Sections 16, 17, 18, 19, 20 and 21)

This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

SW-13. New Construction (City-wide)

Funds are budgeted annually for construction of new sidewalks, for acquisition of easements and/or right-of-way for new sidewalks and/or filling in gaps along major roads. Operation and maintenance costs are expected to decrease by $275 per mile of sidewalk replaced.

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 403 SPECIAL ASSESSMENT FUND						
Revenue						
Department: 000 Revenue						
INTR - INTEREST & RENT	20,861	16,005	2,000	-	-	0.00%
OTHREV - OTHER REVENUE	79,560	50,473	-	-	20,500	100.00%
OTHFIN - OTHER FINANCING SOURCES	-	-	-	17,835	-	-100.00%
Department Total: Revenue	100,420	66,479	2,000	17,835	20,500	14.94%
Expenditures						
Department: 896 Special Assessment Expenditures						
CAP - CAPITAL OUTLAY	-	-	-	-	-	0.00%
DS - DEBT SERVICE	-	-	-	-	-	0.00%
OTHF - OTHER FINANCING USES	1,000,000	356,000	-	17,835	20,500	14.94%
Department Total: Special Assessment Expenditures	1,000,000	356,000	-	17,835	20,500	14.94%
Revenue Totals:	100,420	66,479	2,000	17,835	20,500	14.94%
Expenditure Totals	1,000,000	356,000	-	17,835	20,500	14.94%
Fund Total: SPECIAL ASSESSMENT FUND	(899,580)	(289,521)	2,000	-	-	0.00%

Aquatics

Recreation Director……Carol Anderson

MISSION STATEMENT

The mission of the Aquatics Division is to provide quality swim lessons, special events and recreational swimming opportunities.

DEPARTMENT FUNCTIONS

- ***Administration***

✓ Works on capital improvement projects
✓ Coordinates marketing
✓ Establishes staff assignments
✓ Coordinates planning and development
✓ Prepares and administers the department budget
✓ Manages sponsorship and donations

- ***Aquatics Division***

✓ Operates the Troy Family Aquatic Center
✓ Processes over 55,000 visitors annually
✓ Conducts classes including lifeguarding, lifeguard instructor, water safety instructor, learn to swim, preschool and private swim lessons
✓ Conducts birthday and celebration parties
✓ Provides group rentals and private rentals to residents, businesses and school groups
✓ Conducts weekly family nights

PERFORMANCE INDICATORS

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Aquatic Center Admissions	52,301	60,843	55,500	55,500
Season Pass Attendance	17,400	17,689	17,500	17,500
Swim Lesson Registrations	1,792	1,640	1,700	1,700
Special Groups/Offers Attendance	7,605	13,495	10,000	10,000
Residents Daily Visits	14,279	14,306	14,000	14,000
Nonresident Daily Visits	13,017	15,353	14,000	14,000

Notes on Performance Indicators

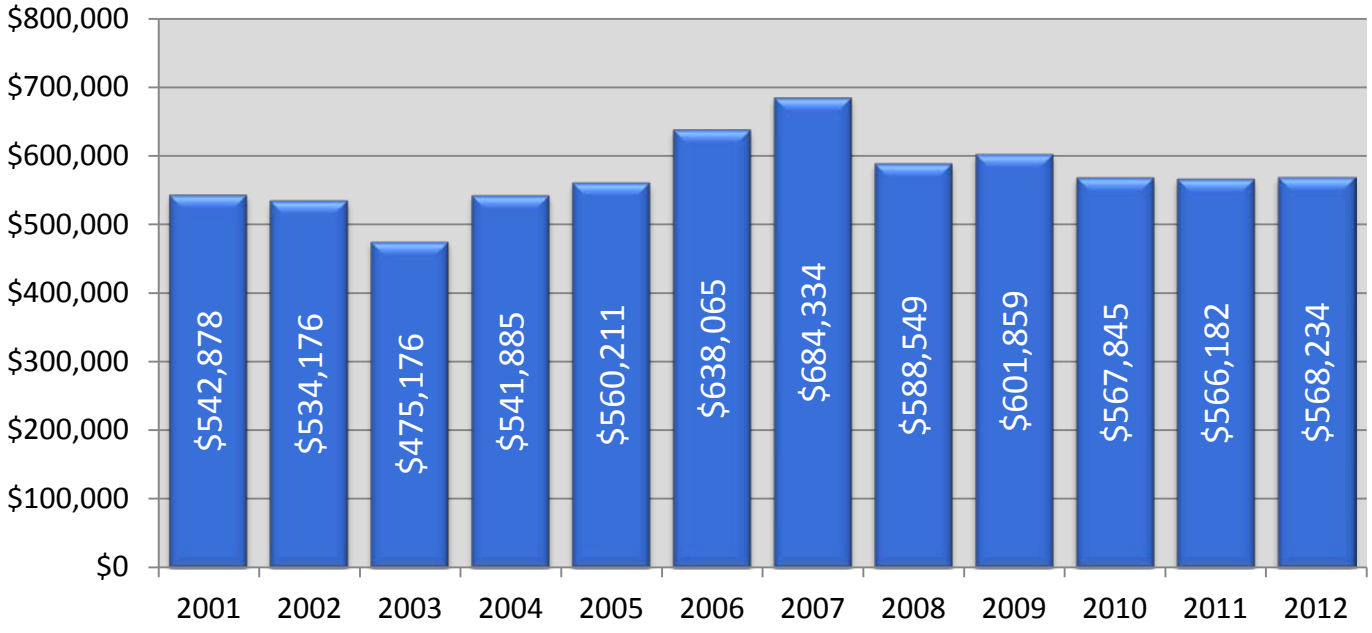
- Increase in special groups/offers a result of additional promotions and special offers.

SUMMARY OF BUDGET CHANGES

- ***Significant Notes***
- ***Aquatic Center budget reflects cost neutral objective.***

Personnel Summary	2010/11		2011/12		2012/13		2013/14	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Aquatic Center	0	11.6	0	10.9	0.0	10.4	0	11.4
Total Department	**0**	**11.6**	**0**	**10.9**	**0.0**	**10.4**	**0**	**11.4**

- ***Operating Budget History***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 587 AQUATIC CENTER FUND						
Revenue						
Department: 000 Revenue						
CHG - CHARGES FOR SERVICES	466,499	541,326	535,000	559,048	542,000	-3.05%
INTR - INTEREST & RENT	37,185	36,274	38,300	30,400	38,400	26.32%
OTHREV - OTHER REVENUE	(0)	157	100	-	100	100.00%
Department Total: Revenue	503,684	577,757	573,400	589,448	580,500	-1.52%
Expenditures						
Department: 787 Aquatic Center						
PERS - PERSONAL SERVICES	265,317	269,605	275,300	288,440	265,950	-7.80%
SUP - SUPPLIES	37,924	32,648	30,700	33,200	30,600	-7.83%
OTH - OTHER SERVICE CHARGES	262,941	265,980	284,400	289,060	274,250	-5.12%
Department Total: Aquatic Center	566,182	568,234	590,400	610,700	570,800	-6.53%
Department: 789 Aquatic Center Capital						
CAP - CAPITAL OUTLAY	-	-	70,000	-	58,000	0.00%
Department Total: Aquatic Center Capital	-	-	70,000	-	58,000	0.00%
Revenue Totals:	503,684	577,757	573,400	589,448	580,500	-1.52%
Expenditure Totals	566,182	568,234	660,400	610,700	628,800	2.96%
Fund Total: AQUATIC CENTER FUND	(62,498)	9,523	(87,000)	(21,252)	(48,300)	127.27%

Golf Courses

Recreation Director……Carol Anderson

MISSION STATEMENT

It is the mission of the Golf Division to provide a quality golf experience for residents and businesses.

DEPARTMENT FUNCTIONS

- ***Department Administration***

✓ Acts as liaison with golf management company Billy Casper Golf
✓ Conducts facility planning and development
✓ Works on capital improvement projects

- ***Golf Division***

✓ With Billy Casper Golf operates two municipal golf operations
✓ Serves as liaison with restaurant operation Camp Ticonderoga
✓ Works with Billy Casper Golf to ensure repairs and improvements to courses are completed
✓ Offers a full practice facility at Sanctuary Lake Golf Course

PERFORMANCE INDICATORS

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Sylvan Glen Rounds	41,275	47,293	46,350	47,000
Sanctuary Lake Rounds	27,282	33,485	32,125	33,000

Notes on Performance Indicators

- Rounds at both courses have increased since 2010/11 and projections are to level out in 12/13 and 13/14.

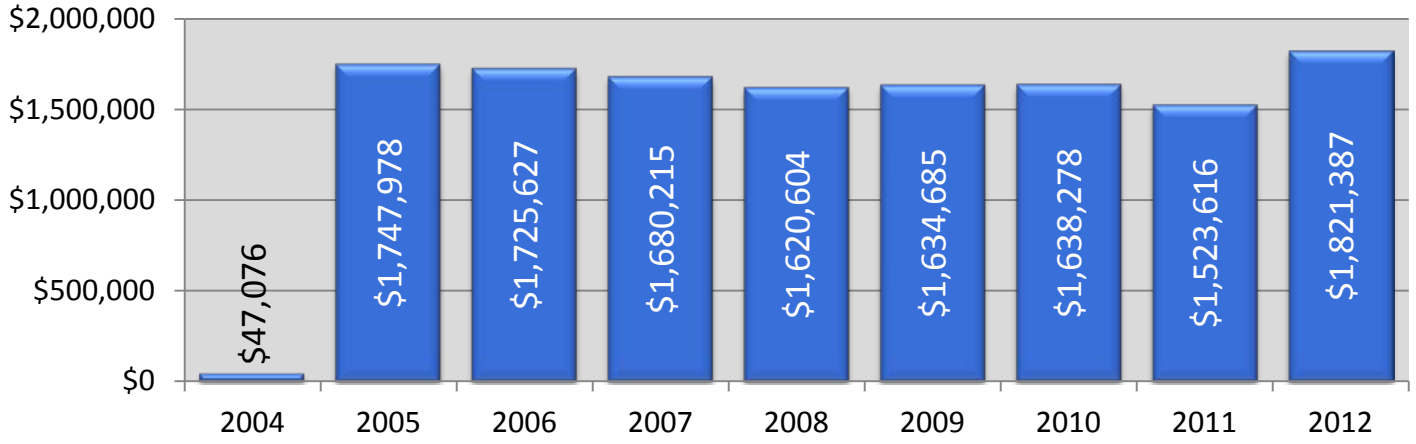
SUMMARY OF BUDGET CHANGES

- ***Significant Notes – 2013/14 Budget Compared to 2012/13***

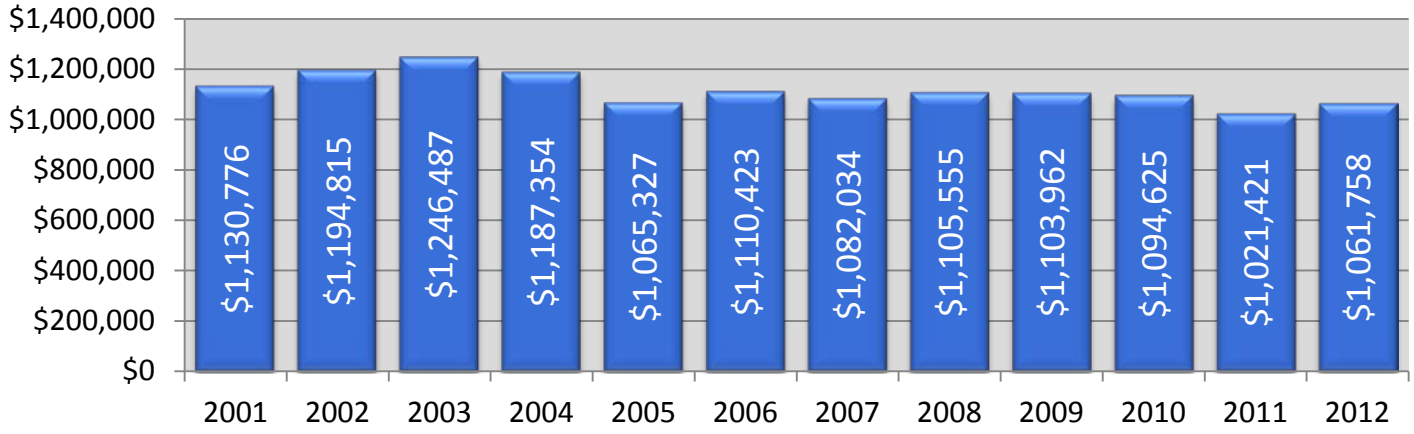
Personnel Summary	2010/11		2011/12		2012/13		2013/14	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Pro Shop	0	0	0	0	0	0	0	0
Greens	0	0	0	0	0	0	0	0
Total Department	**0**	**0**	*** 0**	*** 0**	***0**	***0**	***0**	***0**

Billy Casper Golf

- ***Operating Budget History - Sanctuary Lake Golf Course***



- ***Operating Budget History - Sylvan Glen Golf Course***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 583 Sanctuary Lake Golf Course						
Revenue						
Department: 000 Revenue						
CHG - CHARGES FOR SERVICES	934,490	1,442,754	1,281,800	1,365,458	1,478,300	8.26%
INTR - INTEREST & RENT	6,285	-	-	-	-	0.00%
OTHREV - OTHER REVENUE	-	-	-	-	-	0.00%
Department Total: Revenue	940,774	1,442,754	1,281,800	1,365,458	1,478,300	8.26%
Expenditures						
Department: 765 Sanctuary Lake Greens						
PERS - PERSONAL SERVICES	282,328	389,293	464,587	439,954	490,918	11.58%
SUP - SUPPLIES	393,209	544,106	404,070	461,450	460,762	-0.15%
OTH - OTHER SERVICE CHARGES	330,237	401,628	164,643	120,652	221,020	83.19%
Department Total: Sanctuary Lake Greens	1,005,774	1,335,027	1,033,300	1,022,056	1,172,700	14.74%
Department: 766 Sanctuary Lake Pro Shop						
PERS - PERSONAL SERVICES	1,694	-	-	-	-	
SUP - SUPPLIES	-	923	1,000	-	2,000	
OTH - OTHER SERVICE CHARGES	16,539	1,094	14,900	25,000	14,900	-40.40%
DS - DEBT SERVICE	499,609	484,344	625,100	868,596	670,900	-22.76%
Department Total: Sanctuary Lake Pro Shop	517,843	486,361	641,000	893,596	687,800	-23.03%
Department: 768 Sanctuary Lake Capital						
CAP - CAPITAL OUTLAY	-	-	-	58,000	-	-100.00%
Department Total: Sanctuary Lake Capital	-	-	-	58,000	-	-100.00%
Revenue Totals:	940,774	1,442,754	1,281,800	1,365,458	1,478,300	8.26%
Expenditure Totals	1,523,616	1,821,387	1,674,300	1,973,652	1,860,500	-5.73%
Fund Total: Sanctuary Lake Golf Course	(582,842)	(378,633)	(392,500)	(608,194)	(382,200)	-37.16%

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 584 SYLVAN GLEN GOLF COURSE						
Revenue						
Department: 000 Revenue						
CHG - CHARGES FOR SERVICES	845,296	1,131,652	1,065,200	1,068,853	1,097,200	2.65%
INTR - INTEREST & RENT	190,420	163,980	163,400	168,400	163,400	-2.97%
OTHREV - OTHER REVENUE	-	-	-	-	-	0.00%
OTHFIN - OTHER FINANCING SOURCES	-	-	-	-	-	0.00%
Department Total: Revenue	1,035,716	1,295,632	1,228,600	1,237,253	1,260,600	1.89%
Expenditures						
Department: 785 Sylvan Glen Greens						
PERS - PERSONAL SERVICES	406,957	442,988	506,219	490,246	517,699	5.60%
SUP - SUPPLIES	365,139	332,469	315,968	308,180	299,423	-2.84%
OTH - OTHER SERVICE CHARGES	234,332	251,099	123,913	113,531	167,578	47.61%
Department Total: Sylvan Glen Greens	1,006,429	1,026,555	946,100	911,957	984,700	7.98%
Department: 786 Sylvan Glen Pro Shop						
PERS - PERSONAL SERVICES	5,178	192	-	-	-	0.00%
SUP - SUPPLIES	909	93	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	8,905	34,918	78,900	60,000	78,900	31.50%
Department Total: Sylvan Glen Pro Shop	14,991	35,203	78,900	60,000	78,900	31.50%
Department: 788 Sylvan Glen Capital						
CAP - CAPITAL OUTLAY	-	-	-	44,700	224,400	402.01%
Department Total: Sylvan Glen Capital	-	-	-	44,700	224,400	402.01%
Revenue Totals:	1,035,716	1,295,632	1,228,600	1,237,253	1,260,600	1.89%
Expenditure Totals	1,021,421	1,061,758	1,025,000	1,016,657	1,288,000	26.69%
Fund Total: SYLVAN GLEN GOLF COURSE	14,295	233,874	203,600	220,596	(27,400)	-112.42%

Water & Sewer

Public Works Director……...Timothy Richnak
Superintendent of Water and Sewer…….Richard Shepler

MISSION STATEMENT

The Water Division is dedicated to serving residents of the City of Troy by ensuring that the quality of the drinking water is above all standards and that water needed to fight fires is never compromised. The Sewer Division is dedicated to ensuring the safe and efficient discharge of wastewater to the Detroit Water and Sewerage Department (DWSD) waste treatment facility.

DEPARTMENT FUNCTIONS

- ***Water and Sewer Billing and Accounts***

✓ Provides billing, account management and administration
✓ Communicates with field staff regarding customer service requests and information
✓ Provides clerical support to the department
✓ Educates consumers on leak detection, water-driven sump pumps, water loss through leaking toilets and lawn sprinkler systems

- ***Water Transmission and Distribution***

✓ Provides accurate and continuous readings of water meters
✓ Maintains water distribution system, including pressure reducing valves, hydrants, services and meters
✓ Responds to citizen service requests and inquiries related to water quality questions, water pressure problems and water main construction
✓ Inspects, assists and supervises contractors in the development and expansion of the water distribution system
✓ Inspects connections to the water supply in commercial buildings and enforces City Ordinances related to cross-connection control

- ***Sewer Maintenance***

✓ Maintains, cleans, televises and repairs sanitary sewers, lift stations and manholes
✓ Responds to service request calls related to the sanitary sewer system
✓ Inspects, assists and supervises subcontractors in the development and expansion of the sanitary sewer system
✓ Provides flow metering for a study to identify inflow and infiltration issues

PERFORMANCE INDICATORS

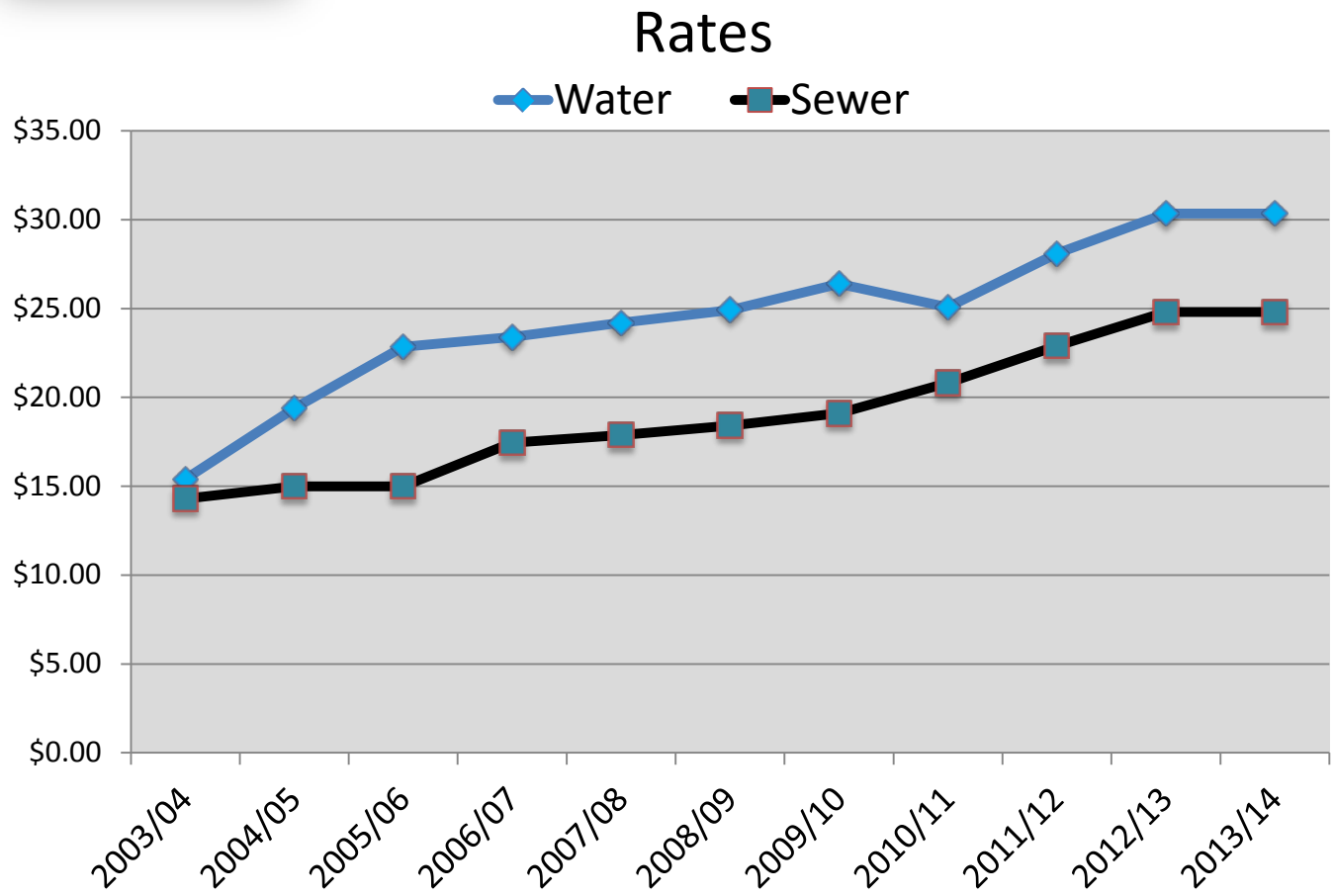
Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Service Requests Received	3,379	3,666	3,918	4,000
** New Water Taps	-	-	128	128
New Water Meter Installations	44	72	122	150
Backflow Preventer Testing Compliance Notices	2,076	2,272	2.613	2,613
Site Plans Reviewed	13	5	12	16
Repaired Water Main Breaks	38	16	22	30
Valves Turned	6,783	6,783	6,783	6,783
Water Services Re-Tapped	351		150	150
** Miss Dig Teletypes	-	-	5,432	5,432
Hydrants Winterized	5,815	5,815	5,815	5,815
* Water Sample Testing	-	230	400	400
** Sanitary Sewers Cleaned (feet)	-	-	600,000	600,000
Large Meter Exchanges	81	57	6	20
10 Year Meter Exchanges	1,828	2,147	2,244	2,500
** Water &Sewer Customers	-	-	27,637	27,637
Miles of Water Main	500	500	500	500
Water Purchased from Detroit (MCF)	484,894	507,720	515,240	530,000
Miles of Sanitary Sewer	400	400	400	400
Sanitary Sewer Main Blockages	6	5	4	4

Notes on Performance Indicators

*****Federal & State unfunded mandates for water sample testing
Disinfection By-Product Rule (DBPR) – started in 2012
Unregulated Contaminants Monitoring Rule – 3 (UCMR-3) started in 2013

****** No data available for 2010/11 or 2011/12

Water and Sewer Rates



	2006/07 Rates	2007/08 Rates	2008/09 Rates	2009/10 Rates	2010/11 Rates	2011/12 Rates	2012/13 Rates	Proposed 2013/14 Rates	Rate Adjustment
Water	$23.40	$24.20	$24.92	$26.40	$25.08	$28.10	$30.35	$30.35	$0
Sewer	17.45	17.88	18.42	19.10	20.82	22.90	24.80	24.80	0
Total Rate	**$40.85**	**$42.08**	**$43.34**	**$45.50**	**$45.90**	**$51.00**	**$55.15**	**$55.15**	**$0**

Personnel Summary	2010/11		2011/12		2012/13		2013/14	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Water Division	18.16	2	19.06	.9	19.06	.4	19.06	1.3
Total Department	**18.16**	**2**	**19.06**	**.9**	**19.06**	**.4**	**19.06**	**1.3**

Personnel Summary	2010/11		2011/12		2012/13		2013/14	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Sewer Division	16	0	16	0	16	0	16	0
Total Department	**16**	**0**	**16**	**0**	**16**	**0**	**16**	**0**

SUMMARY OF BUDGET CHANGES

- ***Significant Notes – 2013/14 Budget Compared to 2012/13 Budget***
  Detroit Water reflects a 10.5% increase. 2012/13 rate had an 8.3% increase. The overall sewage rate increase is estimated at 6%.

- ***City of Detroit Water Rate:***

2006/07	$14.92
2007/08	$15.39
2008/09	$15.70
2009/10	$16.26
2010/11	$14.75
2011/12	$16.26
2012/13	$18.42
2013/14	$20.12

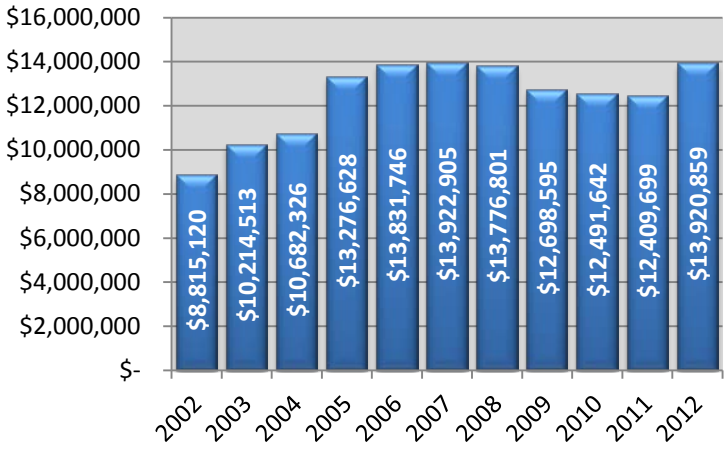
- ***Southeast Oakland County Sewerage Rate:***

2006/07	$10.49
2007/08	$10.76
2008/09	$11.62
2009/10	$11.87
2010/11	$12.82
2011/12	$14.47
2012/13	$16.07
2013/14	$16.87 estimate

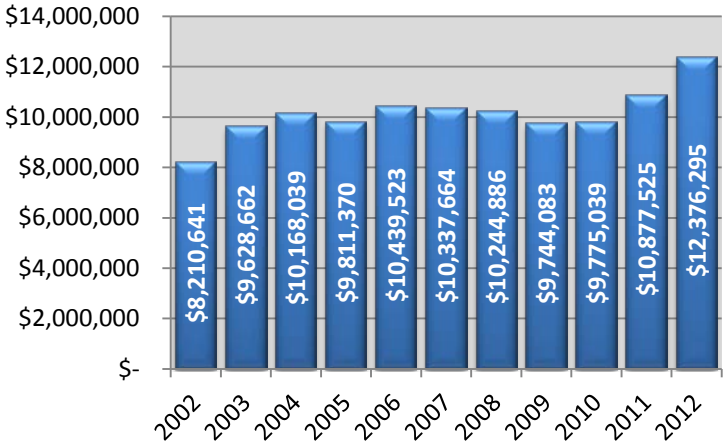
Evergreen-Farmington Sewerage Rate:

2006/07	$14.03
2007/08	$14.61
2008/09	$14.79
2009/10	$15.54
2010/11	$16.83
2011/12	$17.27
2012/13	$19.70
2013/14	$20.78 estimate

Operating Budget History – Water



Operating Budget History – Sewer



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 590 SEWER FUND						
Revenue						
Department: 000 Revenue						
GRANTS - GRANTS	-	-	-	-	-	0.00%
CHG - CHARGES FOR SERVICES	11,917,176	13,177,411	13,083,100	13,030,000	14,424,000	10.70%
INTR - INTEREST & RENT	208,430	109,592	115,000	165,000	115,000	-30.30%
OTHREV - OTHER REVENUE	140,494	73,857	7,000	-	-	0.00%
Department Total: Revenue	12,266,100	13,360,860	13,205,100	13,195,000	14,539,000	10.19%
Expenditures						
Department: 527 Sewer						
Business Unit: 527 Sewer Administration						
PERS - PERSONAL SERVICES	233,123	240,623	253,200	270,493	282,200	4.33%
SUP - SUPPLIES	-	-	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	9,528,323	10,789,804	9,958,300	9,950,238	10,546,200	5.99%
DS - DEBT SERVICE	-	-	-	-	-	0.00%
Business Unit Total: Sewer Administration	9,761,446	11,030,427	10,211,500	10,220,731	10,828,400	0.00%
Business Unit: 535 Sewer Fund Capital						
PERS - PERSONAL SERVICES	-	-	-	-	-	
CAP - CAPITAL OUTLAY	0	(5)	410,000	1,800,000	1,800,000	0.00%
Business Unit Total: Sewer Fund Capital	0	(5)	410,000	1,800,000	1,800,000	0.00%
Business Unit: 536 Sewer Maintenance						
PERS - PERSONAL SERVICES	422,924	424,375	464,500	722,797	796,320	10.17%
SUP - SUPPLIES	10,005	31,501	24,340	24,340	24,340	0.00%
OTH - OTHER SERVICE CHARGES	191,130	293,681	260,660	271,680	271,690	0.00%
OTHF - OTHER FINANCING USES	492,020	596,316	659,700	542,310	527,050	-2.81%
Business Unit Total: Sewer Maintenance	1,116,079	1,345,872	1,409,200	1,561,127	1,619,400	3.73%
Department Total: Sewer	10,877,525	12,376,295	12,030,700	13,581,858	14,247,800	4.90%
Revenue Totals:	12,266,100	13,360,860	13,205,100	13,195,000	14,539,000	10.19%
Expenditure Totals	10,877,525	12,376,295	12,030,700	13,581,858	14,247,800	4.90%
Fund Total: SEWER FUND	1,388,575	984,566	1,174,400	(386,858)	291,200	-175.27%

CITY OF TROY

Annual Budget by Organization Report

Detail

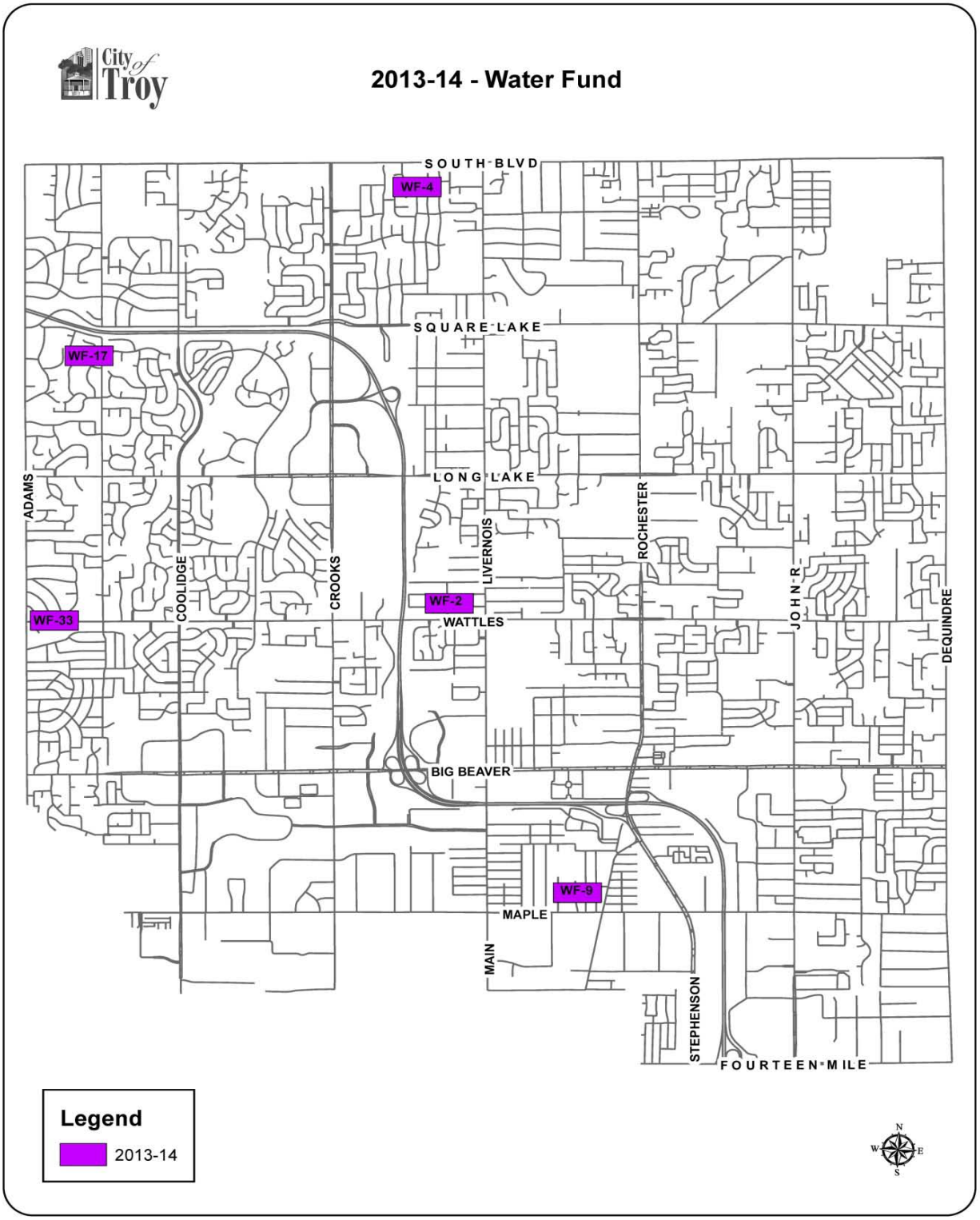
	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 591 WATER FUND						
Revenue						
Department: 000 Revenue						
CHG - CHARGES FOR SERVICES	14,137,273	15,919,727	15,844,000	15,628,000	17,165,000	9.83%
INTR - INTEREST & RENT	166,632	99,413	82,000	122,000	79,000	-35.25%
OTHREV - OTHER REVENUE	81,067	76,746	91,200	-	-	0.00%
Department Total: Revenue	14,384,972	16,095,886	16,017,200	15,750,000	17,244,000	9.49%
Expenditures						
Department: 537 Water Transmission and Distrib						
Business Unit: 537 Water Trans & Distrib						
PERS - PERSONAL SERVICES	56,900	129,094	69,600	237,750	257,760	8.42%
SUP - SUPPLIES	15,741	15,148	24,000	28,000	28,000	0.00%
OTH - OTHER SERVICE CHARGES	70,631	64,421	67,000	89,100	89,140	0.04%
Business Unit Total: Water Trans & Distrib	143,272	208,663	160,600	354,850	374,900	5.65%
Business Unit: 538 Water Customer Cross Connection						
PERS - PERSONAL SERVICES	88,851	93,959	96,800	92,481	103,450	11.86%
SUP - SUPPLIES	-	-	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	8,245	9,657	9,700	9,700	9,750	0.52%
Business Unit Total: Water Customer Cross Connection	97,095	103,615	106,500	102,181	113,200	10.78%
Business Unit: 539 Water Contractors Service						
PERS - PERSONAL SERVICES	140,053	129,953	171,100	182,000	193,510	6.32%
SUP - SUPPLIES	147	2,231	2,000	2,000	2,000	0.00%
OTH - OTHER SERVICE CHARGES	9,571	10,949	13,600	13,650	13,690	0.29%
Business Unit Total: Water Contractors Service	149,771	143,133	186,700	197,650	209,200	5.84%
Business Unit: 540 Water Main Testing						
PERS - PERSONAL SERVICES	17,707	28,803	25,600	66,092	73,010	10.47%
SUP - SUPPLIES	810	581	1,000	500	1,000	100.00%
OTH - OTHER SERVICE CHARGES	771	2,219	2,500	1,050	2,490	137.14%
Business Unit Total: Water Main Testing	19,288	31,603	29,100	67,642	76,500	13.10%
Business Unit: 541 Maintenance of Mains						
PERS - PERSONAL SERVICES	272,844	255,109	204,100	350,576	387,770	10.61%
SUP - SUPPLIES	27,613	15,882	25,000	35,000	35,000	0.00%
OTH - OTHER SERVICE CHARGES	89,498	87,138	90,000	107,400	107,430	0.03%
Business Unit Total: Maintenance of Mains	389,955	358,129	319,100	492,976	530,200	7.55%
Business Unit: 542 Maintenance of Services						
PERS - PERSONAL SERVICES	144,241	126,812	118,200	228,924	253,060	10.54%
SUP - SUPPLIES	15,628	15,812	20,000	10,000	20,000	100.00%
OTH - OTHER SERVICE CHARGES	34,000	46,761	52,500	52,500	52,440	-0.11%
Business Unit Total: Maintenance of Services	193,868	189,385	190,700	291,424	325,500	11.69%

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Business Unit: 543 Maintenance of Meters						
PERS - PERSONAL SERVICES	345,938	320,782	414,000	369,486	411,970	11.50%
SUP - SUPPLIES	291,885	64,759	200,000	200,000	200,000	0.00%
OTH - OTHER SERVICE CHARGES	19,173	22,388	18,000	18,000	18,030	0.17%
Business Unit Total: Maintenance of Meters	656,996	407,930	632,000	587,486	630,000	7.24%
Business Unit: 544 Maintenance of Hydrants						
PERS - PERSONAL SERVICES	163,130	145,686	158,800	283,626	308,030	8.60%
SUP - SUPPLIES	19,288	21,203	20,000	35,000	35,000	0.00%
OTH - OTHER SERVICE CHARGES	39,710	49,959	57,700	57,750	57,770	0.03%
Business Unit Total: Maintenance of Hydrants	222,128	216,848	236,500	376,376	400,800	6.49%
Business Unit: 545 Water Meters & Tap-Ins						
PERS - PERSONAL SERVICES	81,796	54,489	85,800	149,109	165,080	10.71%
SUP - SUPPLIES	137,320	29,948	120,000	150,000	150,000	0.00%
OTH - OTHER SERVICE CHARGES	35,011	34,628	65,000	38,350	38,220	-0.34%
Business Unit Total: Water Meters & Tap-Ins	254,127	119,065	270,800	337,459	353,300	4.69%
Business Unit: 548 Water Administration						
PERS - PERSONAL SERVICES	361,268	598,314	557,400	164,778	203,500	23.50%
SUP - SUPPLIES	20,772	17,601	17,500	19,140	19,640	2.61%
OTH - OTHER SERVICE CHARGES	9,769,408	11,402,831	9,599,000	9,648,210	11,179,060	15.87%
DS - DEBT SERVICE	-	-	-	-	-	0.00%
Business Unit Total: Water Administration	10,151,448	12,018,746	10,173,900	9,832,128	11,402,200	15.97%
Business Unit: 555 Water Fund Capital						
CAP - CAPITAL OUTLAY	-	0	3,065,000	5,125,000	4,300,000	-16.10%
Business Unit Total: Water Fund Capital	-	0	3,065,000	5,125,000	4,300,000	-16.10%
Department Total: Water Transmission and Distrib	12,277,948	13,797,117	15,370,900	17,765,172	18,715,800	5.35%
Department: 546 Water Accounting						
Business Unit: 546 Water Meter Reading						
PERS - PERSONAL SERVICES	42,275	26,188	61,800	60,128	67,030	11.48%
SUP - SUPPLIES	-	-	-	-	-	0.00%
OTH - OTHER SERVICE CHARGES	2,459	2,359	5,800	5,800	5,770	-0.52%
Business Unit Total: Water Meter Reading	44,734	28,547	67,600	65,928	72,800	10.42%
Business Unit: 547 Water Accounting & Collection						
PERS - PERSONAL SERVICES	47,031	47,616	76,500	105,740	103,420	-2.19%
SUP - SUPPLIES	19,060	20,831	41,200	41,250	41,280	0.07%
OTH - OTHER SERVICE CHARGES	20,926	26,747	52,600	24,600	52,600	113.82%
Business Unit Total: Water Accounting & Collection	87,017	95,194	170,300	171,590	197,300	14.98%
Department Total: Water Accounting	131,751	123,742	237,900	237,518	270,100	13.72%
Revenue Totals:	14,384,972	16,095,886	16,017,200	15,750,000	17,244,000	9.49%
Expenditure Totals	12,409,699	13,920,859	15,608,800	18,002,690	18,985,900	5.46%
Fund Total: WATER FUND	1,975,272	2,175,028	408,400	(2,252,690)	(1,741,900)	-22.67%


2013-14 - Water Fund
SOUTH BLVD
WF-4
SQUARE LAKE
WF-17
LONG LAKE
ADAMS
COOLIDGE
CROOKS
LIVERNOIS
ROCHESTER
JOHN R
DEQUINDRE
WF-2
WATTLES
WF-33
BIG BEAVER
WF-9
MAPLE
MAIN
STEPHENSON
FOURTEEN MILE
Legend
2013-14

WATER FUND 2013/14 BUDGET (591.537.555.7972)

Map Number	Project Name	Total Project Cost	Total City Cost	Other Sources	12/13 Amended Budget	12/13 Expenditure to 6/30/13	12/13 Balance 6/30/13	12/13 Re-Approp. 13/14	New Approp. 13/14	Proposed 13/14 Budget	Comments
	SCADA Upgrades	400,000	400,000	0	0	50,000	(50,000)	0	0	0	System Monitoring
	PRV # 9	400,000	400,000	0	0	20,000	(20,000)	0	0	0	Rochester at South Blvd., West Side
	SW 1/4 Sec. 35	1,500,000	1,500,000	0	0	40,000	(40,000)	0	0	0	Road Repair Due to Water Main Construction
	Tallman & Eckford	1,000,000	1,000,000	0	0	5,000	(5,000)	0	0	0	Tallman & Eckford
	SE 1/4 of Section 16	2,700,000	2,700,000	0	2,025,000	2,700,000	(675,000)	0	0	0	Hart, Webb, Paragon, Carter, Lange, Pierce, Virgilia
WF-2	SE 1/4 of Section 16	400,000	400,000	0	0	0	0	0	400,000	400,000	Road Repair Due to Water Main Construction
	Wattles, Crooks to Livernois	1,000,000	1,000,000	0	200,000	200,000	0	0	0	0	
WF-4	Section 4 North 1/2	2,700,000	2,700,000	0	2,300,000	0	2,300,000	2,060,000	640,000	2,700,000	Houghten, Vernmoor, Fredmoor, Hurst, Lovell, Scone
	Clock Gate & Meath Hunt Circle	450,000	450,000	0	450,000	0	450,000	0	0	0	Project Eliminated
WF-9	Westwood, Maple to North End	250,000	250,000	0	0	0	0	0	250,000	250,000	
WF-33	Wattles, Chestnut to Butternut	200,000	200,000	0	0	0	0	0	200,000	200,000	
WF-17	Section 7 NW 1/4	600,000	600,000	0	0	0	0	0	600,000	600,000	
WF-49	Various Projects & Locations	100,000	100,000	0	100,000	50,000	50,000	0	100,000	100,000	Various Projects
WF-50	General Equipment	50,000	50,000	0	50,000	0	50,000	0	50,000	50,000	DPW
TOTALS:		11,750,000	11,750,000	0	5,125,000	3,065,000	2,060,000	2,060,000	2,240,000	4,300,000	

The City of Troy receives its water from the City of Detroit through large diameter transmission mains, ranging in size from 54-inch to 84-inch, that flow into the city through six (6) Detroit Water and Sewerage Department (DWSD) metered locations located along the perimeter of the city. There are two (2) of these meter vaults located along Adams, two (2) along South Boulevard and two (2) along Dequindre. The water flows from these entrance points through approximately 536 miles of city water mains consisting of 6-inch to 36-inch mains. Pressures are increased or reduced, as needed, within the five (5) pressure districts within the city to maintain proper fire flows and pressures in response to water demands.

The city water system is managed by the use of a Supervisory Control and Data Acquisition (SCADA) system. SCADA allows the collection of real-time operations data and the ability to monitor locations to optimize the overall water system. The SCADA system is comprised of twenty-two remote data collection sites, the central computer location at the DPW yard and six DWSD meter vaults.

Proposed projects in the Water Fund are selected primarily based on the following factors:

- Age of the water main
- History of water main breaks
- Size of the water main
- Flow requirements based on the Water System Master Plan
- Redundancy or the looping of the water system
- Coordination with other capital improvement projects

The proposed water system projects are flexible, allowing for the addition of new improvements to address specific needs without deferring other projects along the way. Studies and analysis of the existing system is an on-going endeavor that, coupled with new technologies, provides for improved system capabilities and reliability.

WF-1. Southeast ¼ of Section 16 (Water Main Replacement)

This project will replace the existing 6” water mains on Lange, Pierce and Hart with new 8” and 12” water mains. The existing 8” water mains on Webb, Paragon, Carter and Virgilia will be replaced with new 8” to 12” water mains. Also included in the project will be the construction of storm sewer for drainage where required. The water main replacement is due to the mains substandard size, age and/or history of breaks.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-2. Southeast ¼ of Section 16 (Road Repair due to Water Main Construction)

After the water main replacement project has been completed the existing asphalt roads in the project area will receive a mill and overlay due to damage caused by the water main and storm sewer construction.

This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per year due to road rehabilitation.

WF-3. Wattles Road, Crooks to Livernois

This project will replace the existing 8” water main along Wattles road with a new 12” water main. This water main crosses under I-75 and will require this section to be bored or directionally drilled to avoid impacting I-75. The water main is scheduled to be replaced due to its age and history of breaks.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-4. Section 4 North ½ (Water Main Replacement)

This project will replace the existing 6” water mains on Houghten and Vernmoor with new 8” water mains. The existing 8” water mains on Fredmoor, Hurst, Lovell and Scone will be replaced with new 8” to 12” water mains. Also included in the project will be the construction of storm sewer for drainage where required. The water main replacement is due to the mains substandard size, age and/or history of breaks.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-6. Clock Gate & Meath Hunt (Section 6)(Water Main Replacement)

This project will replace the existing 6” water mains on Clock Gate and Meath Hunt with new 8” water mains. The water main replacement is due to the mains substandard size, age and/or history of breaks. After the water main replacement project has been completed, the existing asphalt roads will receive a mill and overlay due to damage caused by the water main construction.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile and $2,000 per year for the road rehabilitation. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-49. Various Projects and Locations

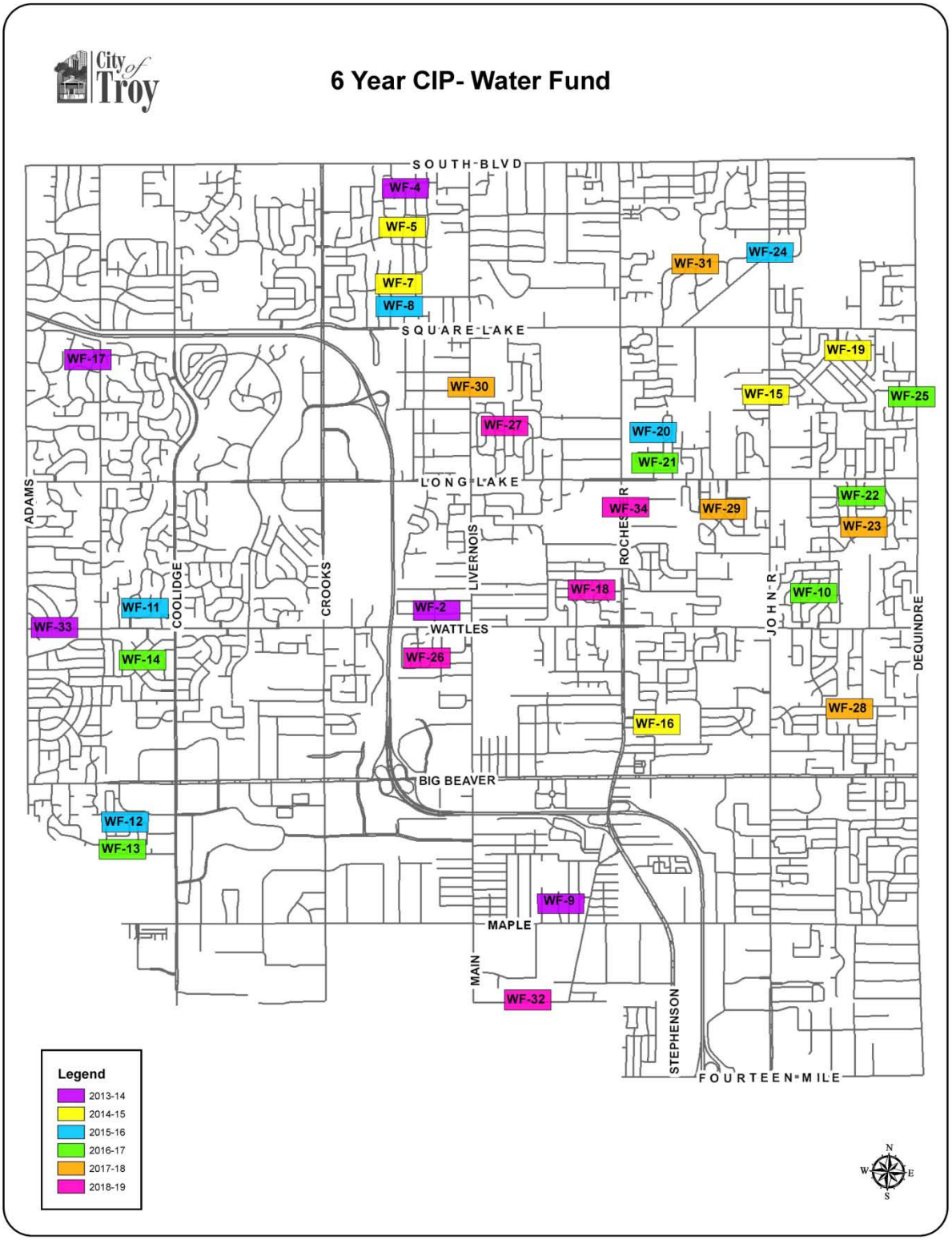
This item is used by the Water Department for small projects that are encountered throughout the year that do not fit within a traditional water fund project. Examples are maintenance items and expenditures for materials for the water system.

An annual amount is included in the budget which is on-going and is paid for entirely by City funds. Operation and maintenance costs will not be impacted.

WF-50. General Equipment

This is an annual budget amount in the Water Fund for miscellaneous equipment required by the Public Works or Engineering Department for work associated with the Water Fund that are otherwise not specifically noted in the capital improvement plan.

The budget amount is established annually based on anticipated needs, is on-going and is paid for entirely by City funds. Operation and maintenance costs are not expected to be impacted.


6 Year CIP- Water Fund
SOUTH BLVD
SQUARE LAKE
LONG LAKE
WATTLES
BIG BEAVER
MAPLE
FOURTEEN MILE
ADAMS
COOLIDGE
CROOKS
LIVERNOIS
ROCHESTER
JOHN R
DEQUINDRE
MAIN
STEPHENSON
WF-4
WF-5
WF-7
WF-8
WF-31
WF-24
WF-17
WF-30
WF-27
WF-19
WF-15
WF-25
WF-20
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WF-26
WF-14
WF-28
WF-16
WF-12
WF-13
WF-9
WF-32
Legend
2013-14
2014-15
2015-16
2016-17
2017-18
2018-19
N
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S

6 Year CIP - Water Fund

Map Number	Project Name	Total Project Cost	Total City Cost	Proposed 2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	Comments
WF-2	SE 1/4 of Section 16	400,000	400,000	400,000	0	0	0	0	0	Road Repair Due to Water Main Const.
WF-4	Sec. 4 North 1/2	2,700,000	2,700,000	2,700,000	0	0	0	0	0	Houghten, Vernmoor, Fredmoor, Hurst, Lovell, Scone
WF-5	Sec. 4 North 1/2	400,000	400,000	0	400,000	0	0	0	0	Road Repair Due to Water Main Const.
WF-7	Sec. 4 South 1/2	2,400,000	2,400,000	0	2,400,000	0	0	0	0	Troyvalley, Aspinwall, Canmoor, Herbmoor, Elmoor, Blackwall, Niles
WF-8	Sec. 4 South 1/2	400,000	400,000	0	0	400,000	0	0	0	Road Repair Due to Water Main Const.
WF-9	Westwood	250,000	250,000	250,000	0	0	0	0	0	Westwood
WF-10	Sec. 13 South 1/2	900,000	900,000	0	0	0	900,000	0	0	Lancashire, Hillcrescent, Washington, Crescent, Ramblewood, Middlebury
WF-11	Sec. 18 SE 1/4	400,000	400,000	0	0	400,000	0	0	0	Brandywyne Ct. , Stonehenge Ct., Briargrove Ct., Cherrywood Ct.
WF-12	Sec. 30 NE 1/4	1,400,000	1,400,000	0	0	1,400,000	0	0	0	Waterloo, York, Mayfair, Dartmoor, Essex, Warwick
WF-13	Sec. 30 NE 1/4	600,000	600,000	0	0	0	500,000	0	0	Road Repair Due to Water Main Const.
WF-14	Sec. 19 NE 1/4	500,000	500,000	0	0	0	500,000	0	0	Scott, Estates Ct., Sunset, Ledge
WF-15	John R, Long Lake to Square Lake	750,000	750,000	0	750,000	0	0	0	0	Part of John R Widening
WF-16	Winthrop	200,000	200,000	0	200,000	0	0	0	0	Winthrop
WF-17	Sec. 7 NW 1/4	600,000	600,000	600,000	0	0	0	0	0	Lenox, Fox Chase, Haverford, Hunters Gate
WF-18	Sec. 15 South 1/2	500,000	500,000	0	0	0	0	0	500,000	Randall Ct., Holly, Cypress, Leetonia
WF-19	Sec. 12 NE 1/4	300,000	300,000	0	300,000	0	0	0	0	Willard, Pearl Ct., Marble Ct.
WF-20	Sec. 11 South 1/2	1,400,000	1,400,000	0	0	1,400,000	0	0	0	Carnaby, Babbit, Abington, Mayberry, Ashley, Churchill
WF-21	Sec. 11 South 1/2	500,000	500,000	0	0	0	500,000	0	0	Road Repair Due to Water Main Const.
WF-22	Sec. 13 North 1/2	1,200,000	1,200,000	0	0	0	1,200,000	0	0	Dewulf, Waltham, Timmer, Foxcroft, Danbury, Windsor, London

6-Year Capital Improvement Plan
Water Fund

Map Number	Project Name	Total Project Cost	Total City Cost	Proposed 2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	Comments
WF-23	Sec. 13 North 1/2	500,000	500,000	0	0	0	0	500,000	0	Road Repair Due to Water Main Const.
WF-24	John R, Square Lake to South Boulevard	600,000	600,000	0	0	600,000	0	0	0	Part of John R Widening
WF-25	Dequindre, Long Lake to South Boulevard	600,000	600,000	0	0	0	600,000	0	0	Part of Dequindre Widening
WF-26	Sec. 21 NE 1/4 & NW 1/4	500,000	500,000	0	0	0	0	0	500,000	Lawson Ct., Barbara Ct., Darlene Ct., Huntsford Ct., Dunham Ct., Finch
WF-27	Sec. 10 SW 1/4	1,100,000	1,100,000	0	0	0	0	0	1,100,000	Hampshire, Winchester, Folkstone Ct., Shrewsbury
WF-28	Sec. 24	1,450,000	1,450,000	0	0	0	0	1,450,000	0	Genick, Horseshoe, Bellows, Eagle, Academy, Pasadena, Rowland, etc.
WF-29	Sec. 14 NE 1/4	500,000	500,000	0	0	0	0	500,000	0	Calvert Ct., Alton Ct., Gambler
WF-30	Livernios, Long Lake to Square Lake	600,000	600,000	0	0	0	0	600,000	0	Part of Livernois Widening
WF-31	Sec. 2 East 1/2	900,000	900,000	0	0	0	0	900,000	0	Sandshores, Sandy Pt., Pebble Pt., Lyster Ct., Northpoint
WF-32	Elmwood, Livernois to Rochester	800,000	800,000	0	0	0	0	0	800,000	Clawson/Troy - 16" WM
WF-33	Wattles, Chestnut to Butternut	200,000	200,000	200,000	0	0	0	0	0	8" WM Breaks
WF-34	Rochester, Barclay to Trinway	1,000,000	1,000,000	0	0	0	0	0	1,000,000	Part of Rochester Widening
WF-49	Various Projects & Locations	600,000	600,000	100,000	100,000	100,000	100,000	100,000	100,000	Various Projects
WF-50	General Equipment	300,000	300,000	50,000	50,000	50,000	50,000	50,000	50,000	DPW
TOTALS:		25,450,000	25,450,000	4,300,000	4,200,000	4,350,000	4,350,000	4,100,000	4,050,000	

The City of Troy receives its water from the City of Detroit through large diameter transmission mains, ranging in size from 54-inch to 84-inch, that flow into the city through six (6) Detroit Water and Sewerage Department (DWSD) metered locations located along the perimeter of the city. There are two (2) of these meter vaults located along Adams, two (2) along South Boulevard and two (2) along Dequindre. The water flows from these entrance points through approximately 536 miles of city water mains consisting of 6-inch to 36-inch mains. Pressures are increased or reduced, as needed, within the five (5) pressure districts within the city to maintain proper fire flows and pressures in response to water demands.

The city water system is managed by the use of a Supervisory Control and Data Acquisition (SCADA) system. SCADA allows the collection of real-time operations data and the ability to monitor locations to optimize the overall water system. The SCADA system is comprised of twenty-two remote data collection sites, the central computer location at the DPW yard and six DWSD meter vaults.

Proposed projects in the Water Fund are selected primarily based on the following factors:

- Age of the water main
- History of water main breaks
- Size of the water main
- Flow requirements based on the Water System Master Plan
- Redundancy or the looping of the water system
- Coordination with other capital improvement projects

The proposed water system projects are flexible, allowing for the addition of new improvements to address specific needs without deferring other projects along the way. Studies and analysis of the existing system is an on-going endeavor that, coupled with new technologies, provides for improved system capabilities and reliability.

WF-2. Southeast ¼ of Section 16 (Road Repair due to Water Main Construction)

After the water main replacement project has been completed the existing asphalt roads in the project area will receive a mill and overlay due to damage caused by the water main and storm sewer construction.

This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per year due to road rehabilitation.

WF-4. Section 4 North ½ (Water Main Replacement)

This project will replace the existing 6” water mains on Houghten and Vernmoor with new 8” water mains. The existing 8” water mains on Fredmoor, Hurst, Lovell and Scone will be replaced with new 8” to 12” water mains. Also included in the project will be the construction of storm sewer for drainage where required. The water main replacement is due to the mains substandard size, age and/or history of breaks.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-5. Section 4 North ½ (Road Repair due to Water Main Construction)

After the water main replacement project has been completed the existing asphalt roads in the project area will receive a mill and overlay due to damage caused by the water main and storm sewer construction.

This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per year due to road rehabilitation.

WF-7. Section 4 South ½ (Water Main Replacement)

This project will replace the existing 6” water mains on Canmoor, Elmoor and Niles with new 8” water mains. The existing 8” water mains on Herbmoor, Troyvalley, Aspinwall and Blackwell will be replaced with new 8” to 12” water mains. Also included in the project will be the construction of storm sewer for drainage where required. The water main replacement is due to the mains substandard size, age and/or history of breaks.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-8. Section 4 South ½ (Road Repair due to Water Main Construction)

After the water main replacement project has been completed the existing asphalt roads in the project area will receive a mill and overlay due to damage caused by the water main and storm sewer construction.

This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per year due to road rehabilitation.

WF-9. Westwood (Section 27) (Water Main Replacement)

This project will replace the existing 6” water main on Westwood with a new 8” water main. The water main replacement is due to the mains substandard size, age and/or history of breaks. After the water main replacement project has been completed, the existing asphalt road will receive a mill and overlay due to damage caused by the water main construction.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile and $2,000 per year for the road rehabilitation. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-10. Section 13 South ½ (Water Main Replacement)

This project will replace the existing 6” water mains on Lancashire, Hillcrescent, Washington Crescent, Ramblewoodd and Middlebury with new 8” water mains. The water main replacement is due to the mains current size, age and/or history of breaks. After the water main replacement project has been completed the existing concrete roads in the project area will receive concrete slab replacements due to damage caused by the water main construction.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile and $2,000 per year for the road rehabilitation. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-11. Section 18 Southeast ¼ (Water Main Replacement)

This project will replace the existing 6" water mains on Brandywyne Court, Stonehenge Court, Briargrove Court and Cherrywood Court with new 8" water mains. The water main replacement is due to the mains current size, age and/or history of breaks. After the water main replacement project has been completed the existing concrete roads in the project area will receive concrete slab replacements due to damage caused by the water main construction.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile and $2,000 per year for the road rehabilitation. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-12. Section 30 Northeast ¼ (Water Main Replacement)

This project will replace the existing 6" water mains on Waterloo, York, Mayfair, Dartmoor, Essex and Warwick with new 8" water mains. The water main replacement is due to the mains current size, age and/or history of breaks.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-13. Section 30 Northeast ¼ (Road Repair due to Water Main Construction)

After the water main replacement project has been completed the existing concrete roads in the project area will receive concrete slab replacements due to damage caused by the water main construction.

This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per year due to road rehabilitation.

WF-14. Section 19 Northeast ¼ and Southwest ¼ (Water Main Replacement)

This project will replace the existing 6" water mains on Myddleton, Wendover, Scott, Estates Court, Sunset and Ledge with new 8" water mains. The water main replacement is due to the mains current size, age and/or history of breaks. After the water main replacement project has been completed the existing concrete roads in the project area will receive concrete slab replacements due to damage caused by the water main construction.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile and $2,000 per year for the road rehabilitation. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-15. John R, Long Lake to Square Lake (Water Main Replacement)

The existing water main will be replaced with a new 12" water main to accommodate the reconstruction and widening of John R to a new 5-lane concrete pavement.

Operation and maintenance costs for water main are estimated at $900 per mile. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-16. Winthrop (Section 23) (Water Main Replacement)

This project will replace the existing 6" water main on Winthrop, from Charrington to Ardmore with a new 8" water main. The water main replacement is due to the mains current size, age and/or history of breaks. After the water main replacement project has been completed the existing concrete roads in the project area will receive concrete slab replacements due to damage caused by the water main construction.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile and $2,000 per year for the road rehabilitation. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-17. Section 7 Northwest ¼ (Water Main Replacement)

This project will replace the existing 6" water mains on Fox Chase, Haverford, Hunters Gate and Lenox with new 8" water mains. The water main replacement is due to the mains current size, age and/or history of breaks. After the water main replacement project has been completed the existing concrete roads in the project area will receive concrete slab replacements due to damage caused by the water main construction.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile and $2,000 per year for the road rehabilitation. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-18. Section 15 South ½ (Water Main Replacement)

This project will replace the existing 6" water mains on Randall Court, Holly, Cypress and the west end of Leetonia with new 8" water mains. The water main replacement is due to the mains current size, age and/or history of breaks. After the water main replacement project has been completed the existing concrete and asphalt roads in the project area will receive concrete slab replacements and/or mill and overlay due to damage caused by the water main construction.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile and $2,000 per year for the road rehabilitation. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-19. Section 12 Northeast ¼ (Water Main Replacement)

This project will replace the existing 6" water mains on Willard, Pearl Court and Marble Court with new 8" water mains. The water main replacement is due to the mains current size, age and/or history of breaks. After the water main replacement project has been completed the existing concrete roads in the project area will receive concrete slab replacements due to damage caused by the water main construction.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile and $2,000 per year for the road rehabilitation. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-20. Section 11 South ½ (Water Main Replacement)

This project will replace the existing 6" water mains on Carnaby, Babbit, Abington, Mayberry, Ashley and Churchill with new 8" water mains. The water main replacement is due to the mains current size, age and/or history of breaks.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-21. Section 11 South ½ (Road Repair due to Water Main Construction)

After the water main replacement project has been completed the existing concrete roads in the project area will receive concrete slab replacements due to damage caused by the water main construction.

This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per year due to road rehabilitation.

WF-22. Section 13 North ½ (Water Main Replacement)

This project will replace the existing 6" water mains on Foxcroft, Timmer, DeWulf, Waltham, Windsor and Danbury with new 8" water mains. The water main replacement is due to the mains current size, age and/or history of breaks.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-23. Section 13 North ½ (Road Repair due to Water Main Construction)

After the water main replacement project has been completed the existing concrete roads in the project area will receive concrete slab replacements due to damage caused by the water main construction.

This project will be paid for entirely by City funds. Operation and maintenance costs are expected to decrease by $2,000 per year due to road rehabilitation.

WF-24. John R, Square Lake to South Boulevard (Water Main Replacement)

Portions of the existing water main will be replaced with a new 12" water main to accommodate the reconstruction and widening of John R to a new 5-lane concrete pavement.

Operation and maintenance costs for water main are estimated at $900 per mile. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-25. Dequindre, Long Lake to South Boulevard (Water Main Replacement)

Portions of the existing water main will be replaced with a new 12" water main to accommodate the reconstruction and widening of Dequindre to a new 5-lane concrete pavement.

Operation and maintenance costs for water main are estimated at $900 per mile. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-26. Section 21 Northeast ¼ and Northwest ¼ (Water Main Replacement)

This project will replace the existing 6" water mains on Lawson Court, Barbara Court, Darlene Court, Huntsford Court, Dunham Court and Finch with new 8" water mains. The water main replacement is due to the mains current size, age and/or history of breaks. After the water main replacement project has been completed the existing concrete roads in the project area will receive concrete slab replacements due to damage caused by the water main construction.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile and $2,000 per year for the road rehabilitation. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-27. Section 10 Southwest ¼ (Water Main Replacement)

This project will replace the existing 6" water mains on Hampshire, Winchester, Folkstone Court and Shrewsbury with new 8" water mains. The water main replacement is due to the mains current size, age and/or history of breaks. After the water main replacement project has been completed the existing concrete roads in the project area will receive concrete slab replacements due to damage caused by the water main construction.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile and $2,000 per year for the road rehabilitation. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-28. Section 24 (Water Main Replacement)

This project will replace the existing 6" water mains on Genick, Horshoe, Bellows, Eagle, Academy, Pasadena, Rowland, Jasper Court, Wolverine and Auburn with new 8" water mains. The water main replacement is due to the mains current size, age and/or history of breaks. After the water main replacement project has been completed the existing concrete roads in the project area will receive concrete slab replacements due to damage caused by the water main construction.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile and $2,000 per year for the road rehabilitation. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-29. Section 14 Northeast ¼ (Water Main Replacement)

This project will replace the existing 6" water mains on Calvert Court, Alton Court and Gambler with new 8" water mains. The water main replacement is due to the mains current size, age and/or history of breaks. After the water main replacement project has been completed the existing concrete roads in the project area will receive concrete slab replacements due to damage caused by the water main construction.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile and $2,000 per year for the road rehabilitation. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-30. Livernois, Long Lake to Square Lake (Water Main Replacement)

Portions of the existing water main will be replaced with a new 12" water main to accommodate the reconstruction and widening of Livernois to a new 5-lane concrete pavement.

Operation and maintenance costs for water main are estimated at $900 per mile. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-31. Section 2 East ½ (Water Main Replacement)

This project will replace the existing 6" water mains on Sandshores, Sandy Point, Pebble Point, Lyster Court and Northpoint with new 8" water mains. The water main replacement is due to the mains current size, age and/or history of breaks. After the water main replacement project has been completed the existing concrete roads in the project area will receive concrete slab replacements due to damage caused by the water main construction.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile and $2,000 per year for the road rehabilitation. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-32. Elmwood, Livernois to Rochester (Water Main Replacement)

The existing 12" water main will be replaced with a new 16" water main as part of the reconstruction of Elmwood, from Livernois to Rochester so that the proposed water main is outside of the new pavement.

This project would not move forward until such a time as the Elwood road project is approved for federal funds for the reconstruction and widening. The City of Clawson is the lead agency and is working on securing federal funds for the road project.

This water main replacement, on the Troy side of Elmwood, will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-33. Wattles, Chestnut to Butternut (Water Main Replacement)

This project will replace the existing 8" water mains on the north side of Wattles with a new 12" water main. The water main is proposed for replacement due to several breaks that have occurred.

This project will be paid for entirely by City funds. Operation and maintenance costs for water main are estimated at $900 per mile and $2,000 per year for the road rehabilitation. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-34. Rochester, Barclay to Trinway (Water Main Replacement)

Portions of the existing water main will be replaced with a new 12" water main to accommodate the reconstruction and widening of Rochester Road to a new 6-lane concrete boulevard.

Operation and maintenance costs for water main are estimated at $900 per mile. Replacement of older water mains reduces the number of water main breaks that occur, reducing costs for repairs.

WF-49. Various Projects and Locations

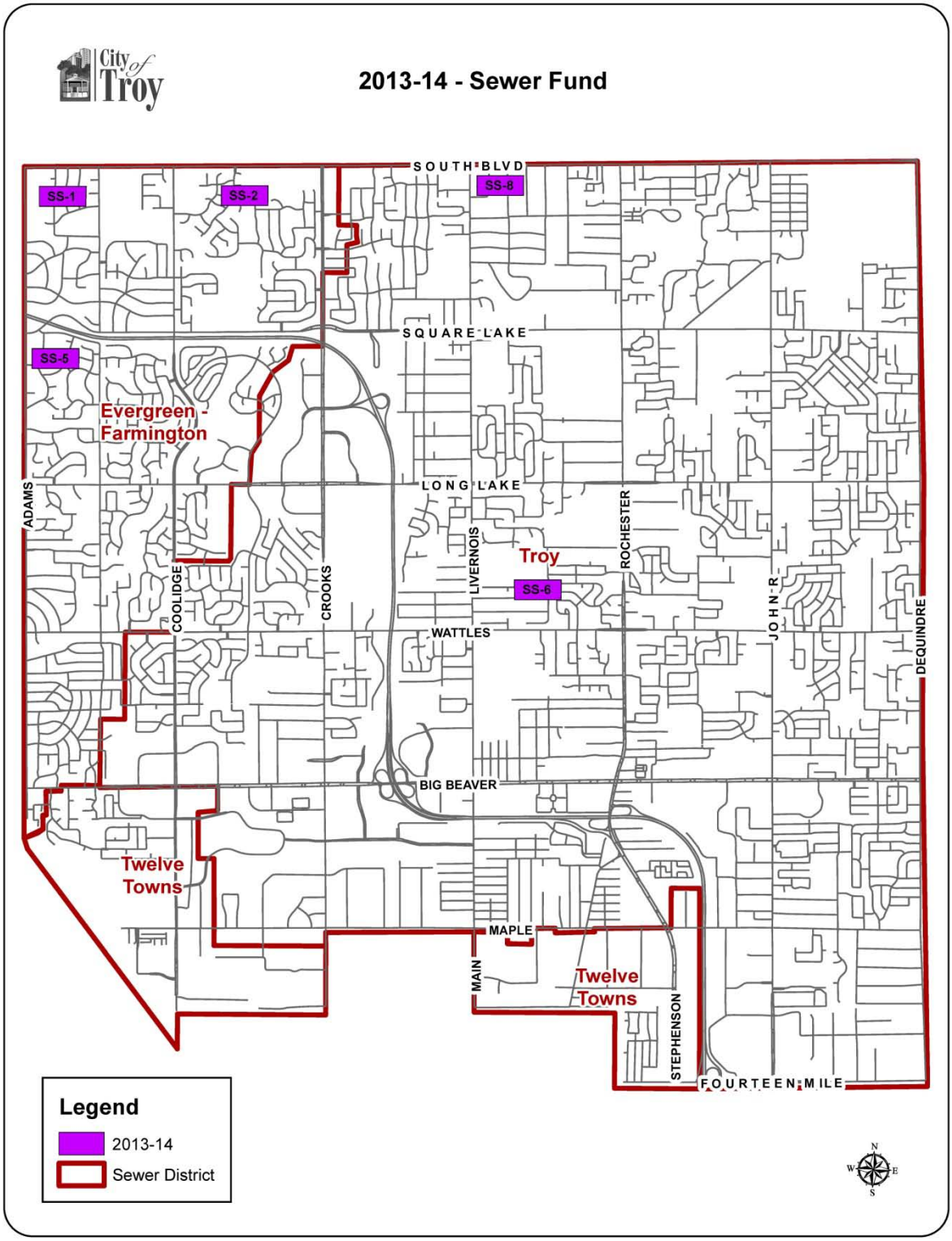
This item is used by the Water Department for small projects that are encountered throughout the year that do not fit within a traditional water fund project. Examples are maintenance items and expenditures for materials for the water system.

An annual amount is included in the budget which is on-going and is paid for entirely by City funds. Operation and maintenance costs will not be impacted.

WF-50. General Equipment

This is an annual budget amount in the Water Fund for miscellaneous equipment required by the Public Works or Engineering Department for work associated with the Water Fund that are otherwise not specifically noted in the capital improvement plan.

The budget amount is established annually based on anticipated needs, is on-going and is paid for entirely by City funds. Operation and maintenance costs are not expected to be impacted.


2013-14 - Sewer Fund
SOUTH BLVD
SQUARE LAKE
LONG LAKE
WATTLES
BIG BEAVER
MAPLE
FOURTEEN MILE
ADAMS
COOLIDGE
CROOKS
LIVERNOIS
ROCHESTER
JOHN R
DEQUINDRE
MAIN
STEPHENSON
SS-1
SS-2
SS-5
SS-6
SS-8
Evergreen - Farmington
Troy
Twelve Towns
Twelve Towns
Legend
2013-14
Sewer District

SEWER FUND 2013/14 BUDGET (590.527.535.7973)

Map Number	Project Name	Total Project Cost	Total City Cost	Other Sources	12/13 Amended Budget	12/13 Expenditure to 6/30/13	12/13 Balance 6/30/13	12/13 Re-Approp. to 13/14	New Approp. 13/14	Proposed 13/14 Budget	Comments
SS-1	Evergreen - Farmington SSO Program	13,300,000	480,000	12,820,000	100,000	0	100,000	100,000	0	100,000	Eliminate sewage in Ev-Frm District/ OCWRC Projects
SS-2	Sanitary Sewer Overflow - Ev.Frm. District	3,500,000	3,500,000	0	500,000	0	500,000	500,000	0	500,000	Beach/Rouge Pump Station - MDEQ ACO Contingency
	SCADA Upgrade	350,000	350,000	0	50,000	50,000	0	0	0	0	
SS-4	Miscellaneous Sanitary Sewer Locations	2,500,000	2,500,000	0	500,000	50,000	450,000	400,000	100,000	500,000	City Wide Sanitary Sewer Extension Program
SS-5	Flow Metering in Evergreen-Farmington	200,000	200,000	0	200,000	0	200,000	200,000	0	200,000	Inflow and Infiltration Removal - Evergreen-Farmington
SS-6	Flow Metering in Troy District	200,000	200,000	0	200,000	10,000	190,000	190,000	10,000	200,000	Inflow & Infiltration Removal - Troy District
	Evergreen - Farmington I&I Removal	505,000	258,000	247,000	150,000	100,000	50,000	0	0	0	OCWRC Grant - $247k
SS-8	Fieldstone Sanitary Sewer	125,000	125,000	0	25,000	90,000	(65,000)	0	25,000	25,000	Sanitary sewer repair under DWSD 84" WM
SS-49	Various Projects & Locations	25,000	25,000	0	25,000	60,000	(35,000)	0	25,000	25,000	Various Projects
SS-50	General Equipment	250,000	250,000	0	50,000	50,000	0	0	250,000	250,000	DPW
TOTALS:		20,955,000	7,888,000	13,067,000	1,800,000	410,000	1,390,000	1,390,000	410,000	1,800,000	

The City of Troy is divided into 3 sanitary sewer districts: the Twelve Towns Relief Drains; Evergreen-Farmington Sewage Disposal District; and the Troy Sewage Disposal District. Wastewater from all 3 districts is carried through large diameter interceptor pipes to the Detroit Wastewater Treatment Plant for treatment before discharge to the Detroit River.

Following is a description of the specific functions of each district:

- ***Twelve Towns Relief District***

This district includes the area in the southwest portion of the city that is within the Twelve Towns Drains plus, some area south of Maple Road, west of Crooks Road and west of I-75. The Twelve Towns system is a combined sewer system carrying both storm water and sanitary waste water flow. Sanitary waste water flow drains into the Twelve Towns system and storm water flow drains to the Henry-Graham Drain system. The sanitary flows discharge to the Dequindre Interceptor in Dequindre Road.

- ***Evergreen-Farmington Sewage Disposal District***

This district is in the northwest portion of the city in the Rouge River Drainage Basin. This interceptor was constructed by the Oakland County Department of Public Works in 1959 and serves the City of Troy and surrounding communities. The County contracted with each community for their share of the interceptor based on population.

- ***Troy Sewage Disposal District***

The interceptor sewers in this district were constructed for the City of Troy by the Oakland County Department of Public Works. The sanitary flow from this district discharges to the Dequindre Interceptor at 14 Mile and Dequindre. The city contracted for capacity in the Southeastern Oakland County Sewage Disposal System. Troy's capacity was computed on the basis of population in the Twelve Towns Drain District and the Troy Sewage Disposal District.

Sewer Fund projects typically are initiated to address one of 3 issues:

1. To provide for the City of Troy's share towards major sewer projects that may be mandated by state or federal laws or permit requirements.
2. Sewer system studies that identify projects to address state and federal requirements.
3. Elimination of septic systems in Troy.

SS-1. Evergreen-Farmington Sanitary Sewer Overflow Program
SS-2. Sanitary Sewer Overflow – Evergreen-Farmington District

These items are intimately connected and linked to the same mandates, but are budgeted separately to allow for annual changes as required in each program.

Sanitary sewers are designed to carry sewage (and only sewage) to the wastewater treatment plant. In practice, however, storm water enters the collection system during rain events causing the system to exceed the design capacity. To prevent basement flooding, this excess water is discharged to the nearby waterways. These sanitary sewer overflows violate the Clean Water Act and must be prevented.

The Evergreen Farmington sanitary sewer overflow control project was initiated to keep sewage out of our rivers and to avoid litigation.

The Oakland County Water Resources Commissioner's Office, formerly the Oakland County Drain Commission, and the communities within the Evergreen-Farmington Sewage Disposal System are required to comply with the federal and state sanitary sewer overflow policies. Unfortunately, compliance is very costly and care must be taken to assure that the funding committed to sanitary sewer overflow control is sufficient to fulfill the requirements of the law while minimizing the costs to our rate payers.

The City of Troy entered into an Administrative Consent Order for the Evergreen-Farmington Sewage Disposal System, as negotiated by the Oakland County Water Resources Commissioner's Office, with the Michigan Department of Environmental Quality. This agreement resolved some significant technical and legal issues relative to sewer system overflows in the district. As part of the Administrative Consent Order, all Evergreen-Farmington communities with sanitary sewer overflows and/or outlet capacity problems had to submit a short-term corrective action plan for resolution of these problems by 2009.

For Troy, since we are below our town outlet capacity, this means our corrective action plan must address one sanitary sewer overflow that we have in the district. The resulting program has been underway with the purpose of reducing sewer inflow and infiltration. These corrective actions must be implemented and their effectiveness determined by flow monitoring and engineering analysis. The ultimate goal is to continue implementing improvements to the sanitary sewer system in the Evergreen-Farmington Sewage Disposal System to eliminate the sanitary sewer overflows.

The program requirements include potential projects totaling $13,300,000. The annual budget amount is for Troy's share of project's that are carried out by the city to meet the requirements of the Administrative Consent Order and/or project's completed within the district that are spread to all member communities. Penalties for non-compliance range from $500 to $2,500 per day depending on the violation. This project will be paid for entirely by City funds. Operation and maintenance costs will not be impacted.

SS-4. Miscellaneous Sanitary Sewer Locations

This project will provide for new sanitary sewer throughout the city. Locations that are currently serviced by septic systems have been identified. A continuation of this program will require that right-of-way and/or easements be acquired in order to construct additional sanitary sewer. Specific locations are not delineated on the map due to the small size of most locations.

This project will be paid for entirely by City funds. Operation and maintenance costs will not be impacted due to design and property acquisition. Future construction of sanitary sewer would increase operation and maintenance costs by $4,000 per year.

SS-5. Flow Metering in the Evergreen-Farmington District

In accordance with the Administrative Consent Order, the City performs flow metering throughout the Evergreen-Farmington Sewage Disposal System on an annual basis. The data acquired is analyzed and recommended projects are developed. Typically, these projects involve manhole rehabilitation and sanitary sewer lining projects. The intent of these projects is to eliminate storm water infiltration into the sanitary sewer system.

Funds are budgeted annually for monitoring, reporting and construction. This project will be paid for entirely by City funds. Operation and maintenance costs will not be impacted.

SS-6. Flow Metering in the Troy District

The City recently completed flow metering throughout the Troy District on, similar to what was done in the Evergreen-Farmington Sewage Disposal System. The data acquired was analyzed and additional testing and analysis is underway in areas found to have significant inflow and infiltration. Additional projects will follow this analysis. Typically these projects involve manhole rehabilitation and sanitary sewer lining projects. The intent of these projects is to eliminate storm water infiltration into the sanitary sewer system and stay within our contract capacity.

Funds are budgeted annually for monitoring, reporting and construction. This project will be paid for entirely by City funds. Operation and maintenance costs will not be impacted.

SS-8. Fieldstone Sanitary Sewer Repair

The existing sanitary sewer on Fieldstone has been identified as a sewer main that has the potential to become clogged with debris. The DPW has been cleaning the line and has televised the inside of the pipe to investigate the cause of this intermittent blockage.

The sewer crosses under an 84” Detroit water main over 20 feet deep. This project will remove and replace the existing sanitary sewer with a new main within the influence of the 84” water main.

This project will be paid for entirely by City funds. Operation and maintenance costs will be reduced as this line is currently cleaned weekly.

SS-49. Various Projects and Locations

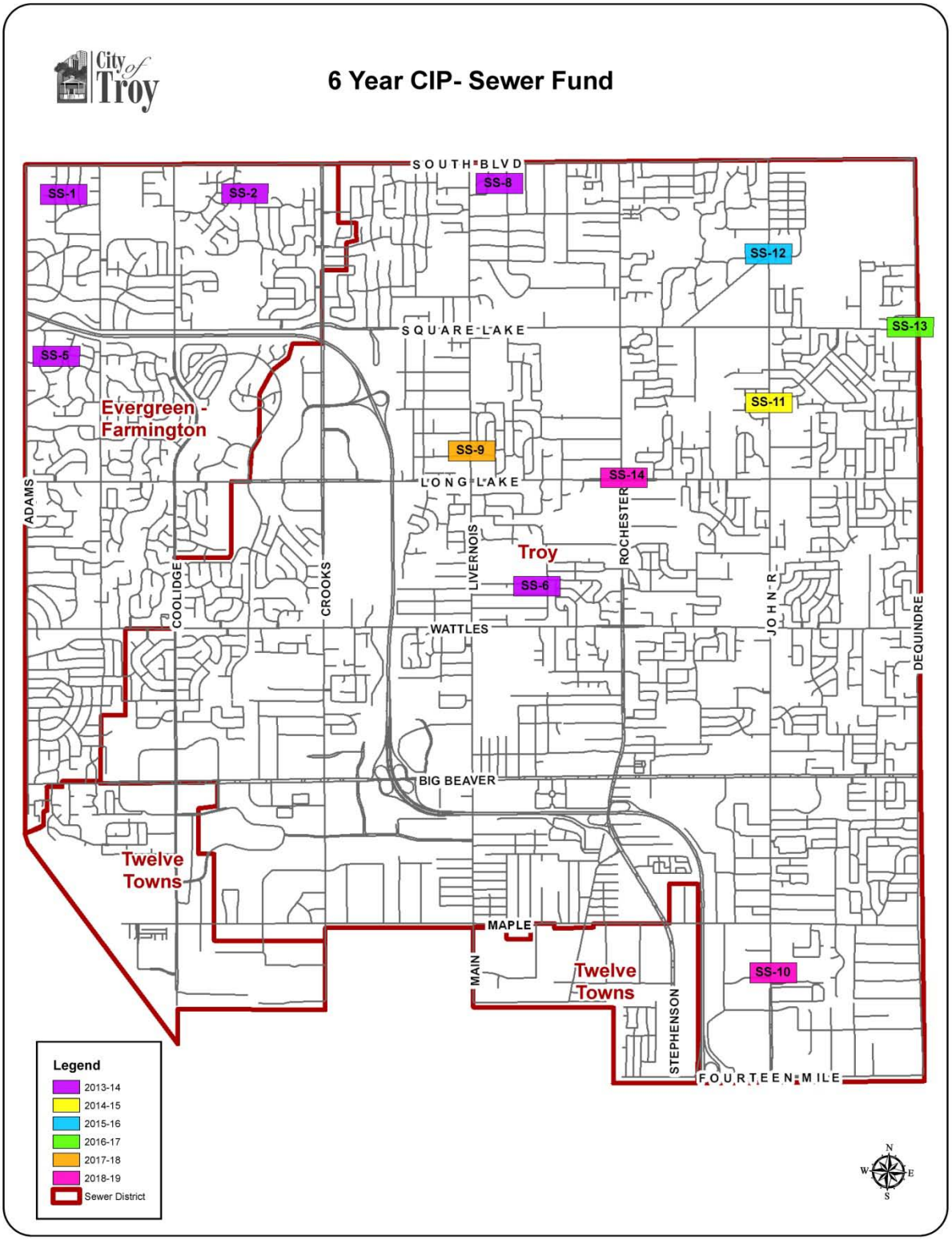
This item is used for small projects that are encountered throughout the year that do not fit within a traditional sewer fund project. Examples are maintenance items and expenditures for materials for the sewer system.

An annual amount is included in the budget which is on-going and is paid for entirely by City funds. Operation and maintenance costs will not be impacted.

SS-50. General Equipment

This is an annual budget amount in the Sewer Fund for miscellaneous equipment required by the Public Works or Engineering Department for work associated with the Sewer Fund that are otherwise not specifically noted in the capital improvement plan.

The budget amount is established annually based on anticipated needs and is on-going.
This project will be paid for entirely by City funds. Operation and maintenance costs are not expected to be impacted.


6 Year CIP- Sewer Fund
SOUTH BLVD
SQUARE LAKE
LONG LAKE
WATTLES
BIG BEAVER
MAPLE
FOURTEEN MILE
ADAMS
COOLIDGE
CROOKS
LIVERNOIS
ROCHESTER
JOHN R
DEQUINDRE
MAIN
STEPHENSON
SS-1
SS-2
SS-5
SS-6
SS-8
SS-9
SS-10
SS-11
SS-12
SS-13
SS-14
Evergreen - Farmington
Troy
Twelve Towns
Twelve Towns
Legend
2013-14
2014-15
2015-16
2016-17
2017-18
2018-19
Sewer District

6-Year Capital Improvement Plan
Sewer Fund

6 Year CIP - Sewer Fund

Map Number	Project Name	Total Project Cost	Total City Cost	Proposed 2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	Comments
SS-1	Evergreen-Farmington SSO Program	13,300,000	600,000	100,000	100,000	100,000	100,000	100,000	100,000	Eliminate Sewage in Rouge/OCDC Projects
SS-2	Sanitary Sewer Overflow - Ev. Frm. District	3,000,000	3,000,000	500,000	500,000	500,000	500,000	500,000	500,000	MDEQ ACO Contingency
SS-4	Miscellaneous Sanitary Sewer Locations	2,500,000	2,500,000	500,000	500,000	500,000	500,000	500,000	0	City wide sanitary sewer extension program
SS-5	Flow Metering in Evergreen-Farmington	1,200,000	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000	Inflow & Infiltration
SS-6	Flow Metering in Troy District	1,200,000	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000	Inflow & Infiltration
SS-8	Fieldstone Sanitary Sewer	125,000	125,000	25,000	0	0	0	0	0	Sanitary sewer repair under DWSD 84" WM
SS-9	Livernois, Long Lake to Square Lake	200,000	200,000	0	0	0	0	200,000	0	Part of Livenrois Widening
SS-10	Big Beaver Relief Sewer	6,000,000	6,000,000	0	0	0	0	0	300,000	Big Beaver-14 Mile to Dequindre Interceptor
SS-11	John R, Long Lake to Square Lake	200,000	200,000	0	200,000	0	0	0	0	Part of John R Widening
SS-12	John R, Square Lake to South Blvd.	300,000	300,000	0	0	300,000	0	0	0	Part of John R Widening
SS-13	Dequindre, Long Lake to South Blvd.	200,000	200,000	0	0	0	200,000	0	0	Part of Dequindre Widening
SS-14	Rochester, Barclay to Trinway	200,000	200,000	0	0	0	0	0	200,000	Part of Rochester Widening
SS-49	Various Projects & Locations	150,000	150,000	25,000	25,000	25,000	25,000	25,000	25,000	Various Projects
SS-50	General Equipment	500,000	500,000	250,000	50,000	50,000	50,000	50,000	50,000	DPW
TOTALS:		29,075,000	16,375,000	1,800,000	1,775,000	1,875,000	1,775,000	1,775,000	1,575,000	

The City of Troy is divided into 3 sanitary sewer districts: The Twelve Towns Relief Drains District; the Evergreen-Farmington Sewage Disposal District; and the Troy Sewage Disposal District. The wastewater from all 3 districts is carried through large diameter interceptor pipes to the Detroit Wastewater Treatment Plant for treatment before discharge to the Detroit River.

- ***Twelve Towns Relief District***

This district includes the area in the southwest portion of the city that is within the Twelve Towns Drains plus some area south of Maple Road, west of Crooks Road and west of I-75. The Twelve Towns System is a combined sewer system carrying both storm water and sanitary waste water flow. Sanitary waste water flow drains into the Twelve Towns system and storm water flow drains to the Henry-Graham Drain system. The sanitary flows discharge to the Dequindre Interceptor in Dequindre Road.

- ***Evergreen-Farmington Sewage Disposal District***

The Evergreen-Farmington Sewage Disposal District is in the northwest portion of the city in the Rouge River Drainage Basin. This interceptor was constructed by the Oakland County Department of Public Works in 1959 and serves the City of Troy and surrounding communities. The County contracted with each community for their share of the interceptor based on population.

- ***Troy Sewage Disposal District***

The interceptor sewers in this district were constructed for the City of Troy by the Oakland County Department of Public Works. The sanitary flow from this district discharges to the Dequindre Interceptor at 14 Mile and Dequindre. The city contracted for capacity in the Southeastern Oakland County Sewage Disposal System. Troy's capacity was computed on the basis of population in the Twelve Towns Drain District and the Troy Sewage Disposal District.

Sewer Fund projects typically are initiated to address one of three issues:

1. To provide for the City of Troy's share towards major sewer projects that may be mandated by State or Federal laws or permit requirements.
2. Sewer system studies to identify projects that would address Federal and State requirements.
3. Elimination of septic systems within the City of Troy.

SS-1. Evergreen-Farmington Sanitary Sewer Overflow Program
SS-2. Sanitary Sewer Overflow – Evergreen-Farmington District

These items are intimately connected and linked to the same mandates, but are budgeted separately to allow for annual changes as required in each program.

Sanitary sewers are designed to carry sewage (and only sewage) to the wastewater treatment plant. In practice, however, storm water enters the collection system during rain events causing the system to exceed the design capacity. To prevent basement flooding, this excess water is discharged to the nearby waterways. These sanitary sewer overflows violate the Clean Water Act and must be prevented.

The Evergreen Farmington sanitary sewer overflow control project was initiated to keep sewage out of our rivers and to avoid litigation.

The Oakland County Water Resources Commissioner's Office, formerly the Oakland County Drain Commission, and the communities within the Evergreen-Farmington Sewage Disposal System are required to comply with the federal and state sanitary sewer overflow policies. Unfortunately, compliance is very costly and care must be taken to assure that the funding committed to sanitary sewer overflow control is sufficient to fulfill the requirements of the law while minimizing the costs to our rate payers.

The City of Troy entered into an Administrative Consent Order for the Evergreen-Farmington Sewage Disposal System, as negotiated by the Oakland County Water Resources Commissioner's Office, with the Michigan Department of Environmental Quality. This agreement resolved some significant technical and legal issues relative to sewer system overflows in the district. As part of the Administrative Consent Order, all Evergreen-Farmington communities with sanitary sewer overflows and/or outlet capacity problems had to submit a short-term corrective action plan for resolution of these problems by 2009.

For Troy, since we are below our town outlet capacity, this means our corrective action plan must address one sanitary sewer overflow that we have in the district. The resulting program has been underway with the purpose of reducing sewer inflow and infiltration. These corrective actions must be implemented and their effectiveness determined by flow monitoring and engineering analysis. The ultimate goal is to continue implementing improvements to the sanitary sewer system in the Evergreen-Farmington Sewage Disposal System to eliminate the sanitary sewer overflows.

The program requirements include potential projects totaling $13,300,000. The annual budget amount is for Troy's share of project's that are carried out by the city to meet the requirements of the Administrative Consent Order and/or project's completed within the district that are spread to all member communities. Penalties for non-compliance range from $500 to $2,500 per day depending on the violation. This project will be paid for entirely by City funds. Operation and maintenance costs will not be impacted.

SS-4. Miscellaneous Sanitary Sewer Locations

This project will provide for new sanitary sewer throughout the city. Locations that are currently serviced by septic systems have been identified. A continuation of this program will require that right-of-way and/or easements be acquired in order to construct additional sanitary sewer. Specific locations are not delineated on the map due to the small size of most locations.

This project will be paid for entirely by City funds. Operation and maintenance costs will not be impacted due to design and property acquisition. Future construction of sanitary sewer would increase operation and maintenance costs by $4,000 per year.

SS-5. Flow Metering in the Evergreen-Farmington District

In accordance with the Administrative Consent Order, the City performs flow metering throughout the Evergreen-Farmington Sewage Disposal System on an annual basis. The data acquired is analyzed and recommended projects are developed. Typically, these projects involve manhole rehabilitation and sanitary sewer lining projects. The intent of these projects is to eliminate storm water infiltration into the sanitary sewer system.

Funds are budgeted annually for monitoring, reporting and construction. This project will be paid for entirely by City funds. Operation and maintenance costs will not be impacted.

SS-6. Flow Metering in the Troy District

The City recently completed flow metering throughout the Troy District on, similar to what was done in the Evergreen-Farmington Sewage Disposal System. The data acquired was analyzed and additional testing and analysis is underway in areas found to have significant inflow and infiltration. Additional projects will follow this analysis. Typically these projects involve manhole rehabilitation and sanitary sewer lining projects. The intent of these projects is to eliminate storm water infiltration into the sanitary sewer system and stay within our contract capacity.

Funds are budgeted annually for monitoring, reporting and construction. This project will be paid for entirely by City funds. Operation and maintenance costs will not be impacted.

SS-8. Fieldstone Sanitary Sewer Repair

The existing sanitary sewer on Fieldstone has been identified as a sewer main that has the potential to become clogged with debris. The DPW has been cleaning the line and has televised the inside of the pipe to investigate the cause of this intermittent blockage.

The sewer crosses under an 84” Detroit water main over 20 feet deep. This project will remove and replace the existing sanitary sewer with a new main within the influence of the 84” water main.

This project will be paid for entirely by City funds. Operation and maintenance costs will be reduced as this line is currently cleaned weekly.

SS-9. Livernois, Long Lake to Square Lake (Sanitary Sewer)

A new sanitary sewer will be constructed at various locations as part of the reconstruction and widening project. It is the City’s policy to construct underground utilities when a road is reconstructed to avoid having to remove a new or newer pavement sometime after the road has been completed. The construction of this sewer would also provide an outlet for residents who are currently on septic systems.

The sanitary sewer portion of the project will be paid for entirely by City funds. Operation and maintenance costs are expected to increase by $4,000 per year due to a new sanitary sewer being constructed.

SS-10. Big Beaver Relief Sewer

This is a future project to construct a large diameter relief sewer to provide for additional capacity to serve the area adjacent to Big Beaver Road, south of I-75. This would also involve a future large diameter relief sewer between Big Beaver Road and Fourteen Mile Road that ultimately outlets to the Dequindre interceptor.

Flow monitoring of the affected areas was recently completed which show a relief sewer is currently not needed, but population changes and redevelopment of the Big Beaver corridor are major items that impact the current and proposed flows within this project area in the future.

Funds are budgeted to begin the design effort with the assumption that redevelopment of the Big Beaver corridor in the future would necessitate the relief sewer.

This project will be paid for entirely by City funds. Operation and maintenance costs will not be impacted by the study and design. Future construction of sanitary sewer would increase operation and maintenance costs by $4,000 per year.

SS-11. John R, Long Lake to Square Lake (Sanitary Sewer)

A new sanitary sewer will be constructed at various locations as part of the reconstruction and widening project. It is the City's policy to construct underground utilities when a road is reconstructed to avoid having to remove a new or newer pavement sometime after the road has been completed. The construction of this sewer would also provide an outlet for residents who are currently on septic systems.

The sanitary sewer portion of the project will be paid for entirely by City funds. Operation and maintenance costs are expected to increase by $4,000 per year due to a new sanitary sewer being constructed.

SS-12. John R, Square Lake to South Boulevard (Sanitary Sewer)

A new sanitary sewer will be constructed at various locations as part of the reconstruction and widening project. It is the City's policy to construct underground utilities when a road is reconstructed to avoid having to remove a new or newer pavement sometime after the road has been completed. The construction of this sewer would also provide an outlet for residents who are currently on septic systems.

The sanitary sewer portion of the project will be paid for entirely by City funds. Operation and maintenance costs are expected to increase by $4,000 per year due to a new sanitary sewer being constructed.

SS-13. Dequindre, Long Lake to South Boulevard (Sanitary Sewer)

A new sanitary sewer will be constructed at various locations as part of the reconstruction and widening project. It is the City's policy to construct underground utilities when a road is reconstructed to avoid having to remove a new or newer pavement sometime after the road has been completed. The construction of this sewer would also provide an outlet for residents who are currently on septic systems.

The sanitary sewer portion of the project will be paid for entirely by City funds. Operation and maintenance costs are expected to increase by $4,000 per year due to a new sanitary sewer being constructed.

SS-14. Rochester, Barclay to Trinway (Sanitary Sewer)

A new sanitary sewer will be constructed at various locations as part of the reconstruction and widening project. It is the City's policy to construct underground utilities when a road is reconstructed to avoid having to remove a new or newer pavement sometime after the road has been completed. The construction of this sewer would also provide an outlet for residents who are currently on septic systems.

The sanitary sewer portion of the project will be paid for entirely by City funds. Operation and maintenance costs are expected to increase by $4,000 per year due to a new sanitary sewer being constructed.

SS-49. Various Projects and Locations

This item is used for small projects that are encountered throughout the year that do not fit within a traditional sewer fund project. Examples are maintenance items and expenditures for materials for the sewer system.

An annual amount is included in the budget which is on-going and is paid for entirely by City funds. Operation and maintenance costs will not be impacted.

SS-50. General Equipment

This is an annual budget amount in the Sewer Fund for miscellaneous equipment required by the Public Works or Engineering Department for work associated with the Sewer Fund that are otherwise not specifically noted in the capital improvement plan.

The budget amount is established annually based on anticipated needs and is on-going. These items are paid for entirely by City funds. Operation and maintenance costs are not expected to be impacted.

Building Operations

Public Works Director……..……..Timothy Richnak
Director of Building Operations……..……..Steve Pallotta

MISSION STATEMENT

The mission of the Building Operations Department is to maintain 55 City facilities in a safe, clean and economical manner for the benefit of the citizens and staff of Troy.

DEPARTMENT FUNCTIONS

- **Administrative Services**

✓ Prepares and administers the department budget
✓ Coordinates staff activities
✓ Provides 24-hour maintenance and custodial service to all City-owned buildings
✓ Analyzes building needs
✓ Plans and conducts preventive maintenance programs
✓ Acquires material, equipment and supplies
✓ Coordinates with outside vendors
✓ Maintains parts inventory
✓ Processes and reviews utility invoices
✓ Formulates and develops service procedures
✓ Develops safe work practices
✓ Receives and coordinates deliveries
✓ Assists the City Clerk's Office at voting precincts before, during and after elections
✓ Provides energy conservation with building upgrades
✓ Formulates and develops renovation projects to utilize space needs
✓ Analyzes equipment for efficiency and longevity

PERFORMANCE INDICATORS

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Written and Telephone Requests	19,000	18,885	18,500	18,500
Number of Buildings Serviced	54	55	55	55
City Facilities - Square Feet	567,778	567,778	567,778	567,778
Renovation Projects	2	2	3	3
Interior Preventative Maintenance Cycles	2	2	2	2
Exterior Preventative Maintenance Cycles	1	1	1	1
Capital Projects Completed	2	2	4	2
Cost of Building Operations Per Square Foot	2.43	1.84	1.84	1.84
Janitorial Cost Per Square Foot	1.00	.90	.90	.90

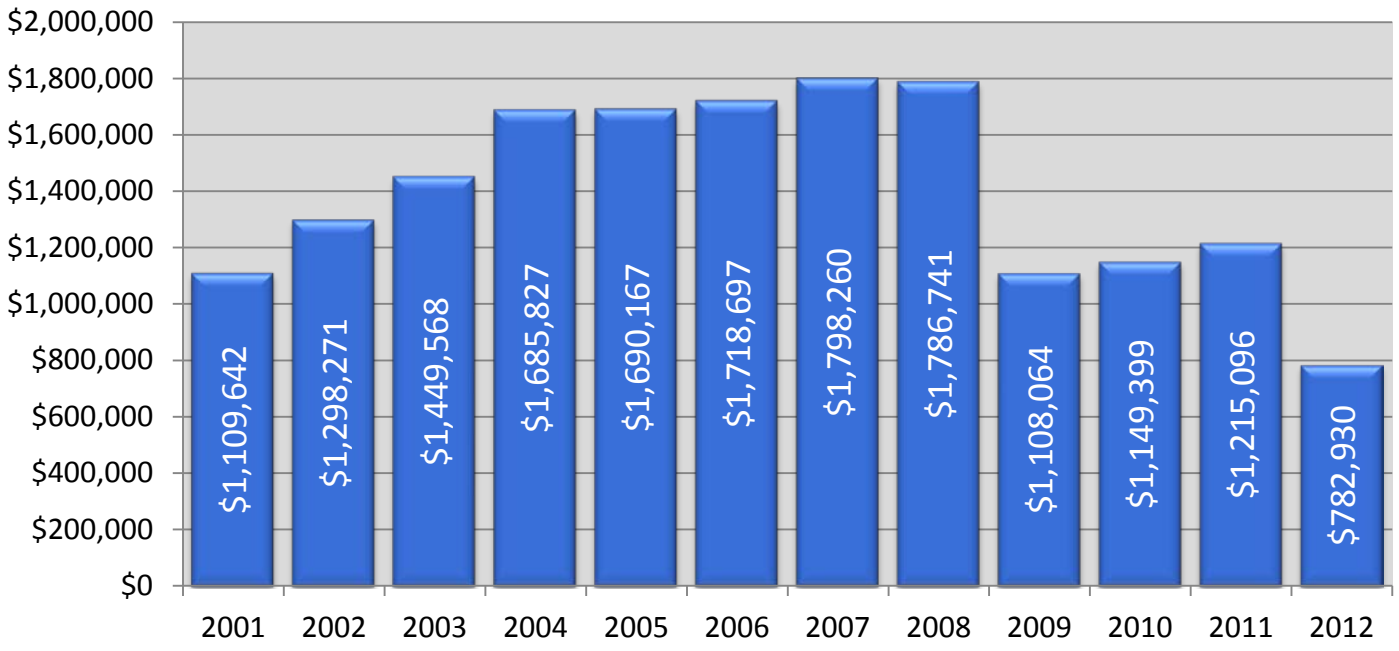
SUMMARY OF BUDGET CHANGES

- ***Significant Notes – 2013/14 Budget Compared to 2012/13 Budget***

Personal Service
Personal service increase due to reduction in furlough hours.

Personnel Summary	2010/11		2011/12		2012/13		2013/14	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Building Operations	10	1	7	1	7	1	7	1.5
Total Department	**10**	**1**	**7**	**1**	**7**	**1**	**7**	**1.5**

- ***Operating Budget History***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 631 Buildings & Grounds Maintenance						
Revenue						
Department: 000 Revenue						
CHG - CHARGES FOR SERVICES	1,137,961	965,530	970,000	970,480	980,000	0.98%
INTR - INTEREST & RENT	1,625	770	1,200	1,000	1,200	20.00%
Department Total: Revenue	1,139,585	966,300	971,200	971,480	981,200	1.00%
Expenditures						
Department: 264 Building Operations						
Business Unit: 264 Building Maintenance & Custodial						
PERS - PERSONAL SERVICES	1,081,733	681,845	830,960	824,480	902,880	9.51%
SUP - SUPPLIES	29,575	26,056	44,540	50,530	50,520	-0.02%
OTH - OTHER SERVICE CHARGES	103,787	75,029	88,500	87,100	102,500	17.68%
Business Unit Total: Building Maintenance & Custodial	1,215,096	782,929	964,000	962,110	1,055,900	9.75%
Department Total: Building Operations	1,215,096	782,929	964,000	962,110	1,055,900	9.75%
Revenue Totals:	1,139,585	966,300	971,200	971,480	981,200	1.00%
Expenditure Totals	1,215,096	782,929	964,000	962,110	1,055,900	9.75%
Fund Total: Buildings & Grounds Maintenance	(75,511)	183,371	7,200	9,370	(74,700)	-897.23%

Fleet Maintenance

Public Works Director……..……..Timothy Richnak
Superintendent of Fleet Maintenance……..…Samuel Lamerato

MISSION STATEMENT

The mission of the Fleet Maintenance Division provides the City of Troy with safe and efficient equipment and vehicle maintenance, repair and replacement services through a workforce that values communication, teamwork and quality of work.

DEPARTMENT FUNCTION

- ***Administrative & Support Services***

✓ Prepares specifications and administers the department budget
✓ Coordinates and evaluates staff activities
✓ Coordinates staff development and training
✓ Procures materials, equipment and supplies
✓ Serves as liaison with other governmental units
✓ Formulates and develops operational programs and priorities
✓ Maintains computerized fleet maintenance, parts and fuel inventory program
✓ Recommends creative and efficient procedures and programs in the department's areas of concern
✓ Coordinates vehicle and equipment auctions
✓ Administers the DPW facility automated security system and employee access
✓ Develops and administers safety and training for new and current equipment prior to implementation for heavy seasonal use periods such as winter snow and ice control, turf maintenance and pavement construction seasons
✓ Coordinates DPW building repairs and improvements
✓ Administers thirteen (13) signed service agreements with In-sourced customers
✓ Administers one (1) vehicle lease agreement with In-sourced customer
✓ Reviews customer service evaluations and responds as needed
✓ Monitors Dashboard which we developed for the fleet operation with 12 (KPI) Key Performance Indicators

- ***Fleet Maintenance***

✓ Provides vehicle/heavy truck/equipment repair services for the City-owned fleet
✓ Provides 24-hour maintenance on all emergency equipment
✓ Operates a main facility and a satellite garage through a 2-shift operation (7:30 AM – 12:30 AM, Monday through Friday)
✓ Performs welding, fabrication and repairs on various equipment
✓ Assists Police Department with fatal traffic accident investigations
✓ Maintains 4 Medi-Go vans and buses

DEPARTMENT FUNCTIONS (cont)

- ✓ Repairs police and fire apparatus and public works vehicles and equipment from ten surrounding communities
- ✓ Repairs and maintains vehicles and equipment for the Southeastern Oakland County Resource Recovery Authority (SOCRRA) and the Southeastern Oakland County Water Authority (SOCWA)
- ✓ Repairs and maintains Troy School District maintenance vehicles
- ✓ Calibrates speedometers for Troy patrol cars and surrounding communities
- ✓ Installs and removes radio equipment and emergency lights
- ✓ Place mirror hanger customer evaluations on completed vehicle repairs
- ✓ Chrysler, Ford and General Motors authorized warranty repair center

PERFORMANCE INDICATORS

Performance Indicators	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Completed Driver's Work Request	1,779	1,391	2,000	2,300
Road Service Calls	88	77	100	100
Completed Work Orders	3,100	2,687	3,200	4,000
Cleaning/Washing	2,187	1,892	2,200	2,200
Towing	84	70	100	100
Brake Replacement/Repairs	269	268	400	430
Preventive Maintenance – A	1,084	1,092	1,300	1,300
Preventive Maintenance – B	237	304	310	310
Vehicle Tires Replaced	466	412	550	600
% of Snow Removal Equip. Available	100%	100%	100%	100%
% of Snow Equip. Prepared by Nov. 15	95%	85%	100%	100%
% of Front Line Fire Apparatus Available	100%	100%	100%	100%
Average Age of Salt Trucks (Years)	8.0	8.0	8.5	8.0
Average Age of Police Vehicles (Years)	2.5	2.5	2.5	2.0

Notes on Performance Indicators

- Goals
  - Achieve 98-100% compliance with a monthly preventive maintenance program.
  - Expand the web-based auctioning of out-of-service vehicles and specialty pieces of equipment.

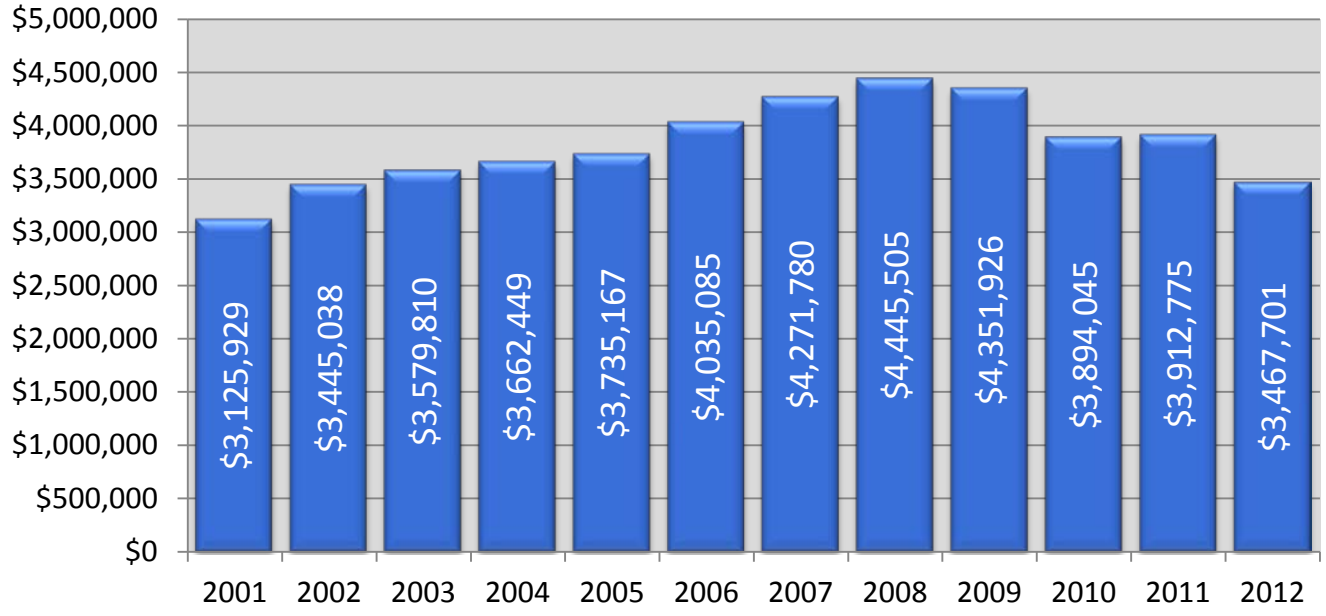
SUMMARY OF BUDGET CHANGES

- ***Significant Notes – 2013/14 Budget Compared to 2012/13 Budget***

Personal Services:
Personal service increase due to reduction in furlough hours.

Personnel Summary	2010/11		2011/12		2012/13		2013/14	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Fleet Maintenance	18.3	.8	17.3	.5	17.3	.5	17.33	.8
Total Department	**18.3**	**.8**	**17.3**	**.5**	**17.3**	**.5**	**17.33**	**.8**

- ***Operating Budget History***



FLEET MAINTENANCE FUND

- ***Section A - Replacement Units***

Item#	Quantity	Replaces	Description	Unit Cost	Estimated Cost
1	8	A	Police Patrol Cars	$26,000	$208,000
2	3	B	Detective Cars	$26,000	$78,000
3	1	C	Police Command 4X4	$29,000	$29,000
4	2	D	Fire Department 4X4	$29,000	$58,000
5	1	E	Cargo Vans	$24,000	$24,000
6	4	F	Pickup Trucks	$20,000	$80,000
7	3	G	Pickup Trucks 4X4 W/Plows	$32,000	$96,000
8	1	H	Loader 3.5 Yard Capacity	$200,000	$200,000
9	1	I	Regen Street Sweeper	$200,000	$200,000
10	1	J	5-7 Yard Dump Truck Stainless W – Snow Plow, Salt Spreader & Float	$165,000	$165,000
11	1	K	10-12 Yard Dump Truck Stainless W-Snow Plow, Salt Spreader & Float	$190,000	$190,000
Total Section A - Replacement Units					**$1,328,000**

- ***Section B - Additional Units***

Item #	Quantity	Requested By	Description	Unit Cost	Estimated Cost
					$0
Total Section B – Additional Units					**$0**

FLEET MAINTENANCE FUND

- ***Section C - Equipment to be Replaced - Estimated Proceeds***

Item#	Equipment #	Description	Estimated Proceeds
A		Police Patrol Cars @ $3,500 each X 8	$28,000
B		Detective Cars @ $3,500 each X 3	$10,500
C		Police Command	$8,000
D	64	2004 Ford Explore 4X4	$5,500
	65	2005 Ford Explore 4X4	$6,500
E	249	2002 Chevrolet Cargo Van	$2,500
F	273	2003 GMC Pickup	$3,000
	274	2003 GMC Pickup	$3,000
	276	2003 GMC Pickup	$3,000
	277	2003 GMC Pickup	$3,000
G	270	2003 Chevrolet Pickup 4X4 W/Plow	$5,500
	290	2004 Chevrolet Pickup 4X4 W/Plow	$6,500
	292	2004 Chevrolet Pickup 4X4 W/Plow	$6,500
H	472	1992 821 3-1/2 Yard Capacity Case Loader	$22,000
I	477	2006 TYMCO Regen Street Sweeper	$55,000
J	441	1994 GMC 5-7 Yard Dump W/Plow	$5,500
K	436	1997 Ford 10-12 Yard Dump W/Plow	$7,500
Total Section C – Equipment to be Replaced - Estimated Proceeds			**$181,500**

FLEET MAINTENANCE FUND

- ***Section D - Radio Equipment***

Item#	Quantity	Description	Unit Cost	Estimated Cost
1	1	Radio System Upgrade	$5,200	$5,200
TOTAL SECTION D – RADIO EQUIPMENT				**$5,200**

- ***Section E - Tools and Shop Equipment***

Item#	Quantity	Description	Unit Cost	Estimated Cost
1	2	In-ground Vehicle Hoist	$15,000	$30,000
2	1	Fleet & Fuel Software Upgrade and Maintenance	$30,000	$30,000
TOTAL SECTION E – TOOLS AND SHOP EQUIPMENT				**$60,000**

- ***Section Summary***

Section	Summary	Estimated Cost
Section A	Replacement Units	$1,328,000
Section B	Additional Units	$0
Section D	Radio Equipment	$5,200
Section E	Tools & Shop Equipment	$60,000
Total Section Summary		**$1,393,200**

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 661 MOTOR POOL						
Revenue						
Department: 000 Revenue						
CHG - CHARGES FOR SERVICES	124,472	139,457	214,600	137,100	224,430	63.70%
INTR - INTEREST & RENT	3,158,676	3,181,082	3,281,000	3,297,500	3,442,470	4.40%
OTHREV - OTHER REVENUE	427,484	348,300	403,500	356,000	410,500	15.31%
OTHFIN - OTHER FINANCING SOURCES	-	-	-	-	-	0.00%
Department Total: Revenue	3,710,632	3,668,839	3,899,100	3,790,600	4,077,400	7.57%
Expenditures						
Department: 549 Motor Pool						
Business Unit: 549 Motor Pool Administration						
PERS - PERSONAL SERVICES	611,355	322,309	296,750	349,579	379,400	8.53%
SUP - SUPPLIES	6,767	5,890	10,700	11,500	9,500	-17.39%
OTH - OTHER SERVICE CHARGES	118,613	92,357	91,850	107,430	98,000	-8.78%
Business Unit Total: Motor Pool Administration	736,735	420,557	399,300	468,509	486,900	3.93%
Business Unit: 550 Equipment Operation & Maint						
PERS - PERSONAL SERVICES	860,055	858,686	1,139,800	1,303,567	1,482,250	13.71%
SUP - SUPPLIES	1,020,869	1,007,663	1,136,500	1,235,500	1,187,800	-3.86%
OTH - OTHER SERVICE CHARGES	1,011,971	905,294	118,800	161,700	134,850	-16.60%
Business Unit Total: Equipment Operation & Maint	2,892,896	2,771,643	2,395,100	2,700,767	2,804,900	3.86%
Business Unit: 551 DPW Facility Maintenance						
PERS - PERSONAL SERVICES	-	-	-	-	-	0.00%
SUP - SUPPLIES	16,586	14,222	16,500	22,000	20,100	-8.64%
OTH - OTHER SERVICE CHARGES	266,558	254,513	287,800	330,000	309,000	-6.36%
Business Unit Total: DPW Facility Maintenance	283,144	268,736	304,300	352,000	329,100	-6.51%
Business Unit: 565 Motor Pool Capital						
CAP - CAPITAL OUTLAY	-	6,766	1,349,000	1,320,464	1,393,200	5.51%
Business Unit Total: Motor Pool Capital	-	6,766	1,349,000	1,320,464	1,393,200	5.51%
Department Total: Motor Pool	3,912,775	3,467,701	4,447,700	4,841,740	5,014,100	3.56%
Revenue Totals:	3,710,632	3,668,839	3,899,100	3,790,600	4,077,400	7.57%
Expenditure Totals	3,912,775	3,467,701	4,447,700	4,841,740	5,014,100	3.56%
Fund Total: MOTOR POOL	(202,143)	201,138	(548,600)	(1,051,140)	(936,700)	-10.89%

Information Technology

Information Technology Director……..Gert Paraskevin

MISSION STATEMENT

Information Technology provides computers; software; and telecommunications services in support of the City of Troy's goals. Information Technology empowers users to effectively utilize resources by providing a stable and reliable environment and responsive support services.

DEPARTMENT FUNCTIONS

- ***Administrative Functions***

✓ Prepares and administers the department budget
✓ Keeps abreast of technological changes
✓ Develops short- and long- term plans
✓ Manages purchases and implementations
✓ Establishes standards
✓ Adopts policies
✓ Maintains software and equipment inventory
✓ Serves as liaison with City departments
✓ Coordinates and evaluates staff development and activities

- ***Applications Support***

✓ Performs requirements analysis to determine application software needs
✓ Recommends and implements application software
✓ Provides initial and ongoing training
✓ Functions as front line support and acts as the liaison between software vendors and end users to resolve issues
✓ Implements change requests and enhancements
✓ Performs software upgrades
✓ Creates custom programming and interfaces
✓ Maintains the Intranet and Internet websites

- ***Client Support***

✓ Provides desktop hardware support and maintenance
✓ Provides desktop software support and maintenance
✓ Purchases and installs new equipment and software
✓ Serves as the contact with various vendors
✓ Provides Smartphone support

DEPARTMENT FUNCTIONS (cont.)

- ***Infrastructure Support***

✓ Provides network administration
✓ Supports all data communications technology
✓ Performs installations, maintenance and upgrades of network operating systems
✓ Maintains communications equipment and network hardware
✓ Develops and executes backup procedures
✓ Monitors the network to proactively identify problems and recommend upgrades
✓ Maintains e-mail communication gateways
✓ Oversees network security
✓ Maintains and supports the City's telecommunication system

PERFORMANCE INDICATORS

Performance Indicator	2010/11 Actual	2011/12 Actual	2012/13 Projected	2013/14 Budget
Application Packages Supported	109	109	116	116
Personal Computers Supported	481	475	484	478
Printers Supported [1]	199	NA	136	136
Servers Supported [2]	58	65	68	68
Computer Help Desk Requests Processed	2,507	2,423	2,314	2,400
IT Staff Training Dollars Expended	$1,290	$4,290	$5,500	$11,000
Equipment Maintenance Dollars Expended	$23,070	$21,320	$33,110	$33,610
Computer Chargeback	$2,785	$3,300/$2,785	$3,300/$2,785	$3,300/$2,785

Notes on Performance Indicators

1. New indicator
2. New indicator, includes physical and virtual servers (not hosts)

SUMMARY OF BUDGET CHANGES

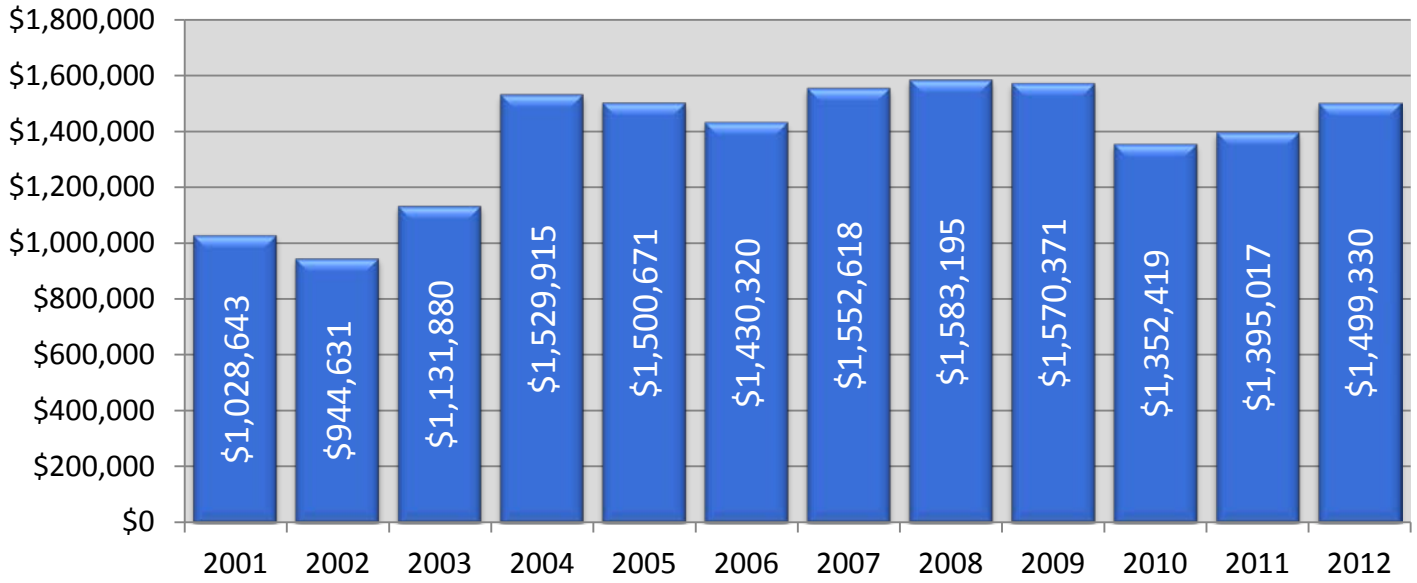
- ***Significant Notes – 2013/14 Budget Compared to 2012/13 Budget***

Personal Service
Personal service increase due to a reduction of furlough hours.

Other Service Charges - Communications Data has increased approximately $7,000 from an anticipated change to the connection to the Golf Courses. They will be moved from a slower T1 (1.5mb) connection to a faster 10mb connection. The second item is a $6,500 increase in Training and Education as a result of allowing some out of state travel to attend conferences plus additional technical classes. These increases are offset by reduction in contractual services for digital scanning of Planning documents resulting in an overall decrease in this category.

Personnel Summary	**2010/11**		**2011/12**		**2012/13**		**2013/14**	
	Full-Time	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**	**Full-Time**	**Part-Time**
Information Technology	8.25	.6	8.25	0.6	8.25	0.6	8.25	0.6
Total Department	**8.25**	**.6**	**8.25**	**0.6**	**8.25**	**0.6**	**8.25**	**0.6**

- ***Operating Budget History***



CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 636 INFORMATION TECHNOLOGY						
Revenue						
Department: 000 Revenue						
CHG - CHARGES FOR SERVICES	1,365,821	1,553,645	1,550,335	1,550,335	1,505,355	-2.90%
INTR - INTEREST & RENT	8,907	4,537	4,065	9,000	4,045	-55.06%
OTHREV - OTHER REVENUE	-	-	-	-	-	0.00%
OTHFIN - OTHER FINANCING SOURCES	34,905	11,615	181,500	181,500	46,000	-74.66%
Department Total: Revenue	1,409,633	1,569,797	1,735,900	1,740,835	1,555,400	-10.65%
Expenditures						
Department: 228 Information Technology						
PERS - PERSONAL SERVICES	929,596	901,601	987,118	963,949	1,060,570	10.02%
SUP - SUPPLIES	36,745	53,839	222,000	222,000	222,000	0.00%
OTH - OTHER SERVICE CHARGES	428,676	543,890	545,582	546,682	476,730	-12.80%
CAP - CAPITAL OUTLAY	-	-	181,500	181,500	46,000	-74.66%
Department Total: Information Technology	1,395,017	1,499,330	1,936,200	1,914,131	1,805,300	-5.69%
Revenue Totals:	1,409,633	1,569,797	1,735,900	1,740,835	1,555,400	-10.65%
Expenditure Totals	1,395,017	1,499,330	1,936,200	1,914,131	1,805,300	-5.69%
Fund Total: INFORMATION TECHNOLOGY	14,616	70,467	(200,300)	(173,296)	(249,900)	44.20%

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 630 COMPENSATED ABSENCES FUND						
Revenue						
Department: 000 Revenue						
INTR - INTEREST & RENT	36,265	25,294	16,000	35,000	16,000	-54.29%
OTHREV - OTHER REVENUE	4,117,038	3,613,791	3,600,000	2,885,006	3,615,000	25.30%
Department Total: Revenue	4,153,302	3,639,085	3,616,000	2,920,006	3,631,000	24.35%
Expenditures						
Department: 859 Compensated Absences Fund						
PERS - PERSONAL SERVICES	4,013,918	3,563,586	3,616,000	2,920,006	3,631,000	24.35%
OTHF - OTHER FINANCING USES	-	-	-	-	-	0.00%
Department Total: Compensated Absences Fund	4,013,918	3,563,586	3,616,000	2,920,006	3,631,000	24.35%
Revenue Totals:	4,153,302	3,639,085	3,616,000	2,920,006	3,631,000	24.35%
Expenditure Totals	4,013,918	3,563,586	3,616,000	2,920,006	3,631,000	24.35%
Fund Total: COMPENSATED ABSENCES FUND	139,384	75,499	-	-	-	0.00%

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 605 UNEMPLOYMENT COMPENSATION						
Revenue						
Department: 000 Revenue						
CHG - CHARGES FOR SERVICES	156,425	364,053	300,000	414,799	300,000	-27.68%
INTR - INTEREST & RENT	1,976	567	-	1,000	-	-100.00%
OTHFIN - OTHER FINANCING SOURCES	-	-	-	-	-	0.00%
Department Total: Revenue	158,401	364,620	300,000	415,799	300,000	-27.85%
Expenditures						
Department: 870 Unemployment Compensation Fund						
OTH - OTHER SERVICE CHARGES	213,303	448,872	300,000	415,799	300,000	-27.85%
Department Total: Unemployment Compensation Fund	213,303	448,872	300,000	415,799	300,000	-27.85%
Revenue Totals:	158,401	364,620	300,000	415,799	300,000	-27.85%
Expenditure Totals	213,303	448,872	300,000	415,799	300,000	-27.85%
Fund Total: UNEMPLOYMENT COMPENSATION	(54,902)	(84,251)	-	-	-	0.00%

CITY OF TROY

Annual Budget by Organization Report

Detail

	2011 Actual Amount	2012 Actual Amount	2013 Estimated Amount	2013 Amended Budget	2014 Proposed	% Change
Fund: 606 WORKER'S COMP RESERVE FUND						
Revenue						
Department: 000 Revenue						
CHG - CHARGES FOR SERVICES	324,758	169,987	250,000	269,359	250,000	-7.19%
INTR - INTEREST & RENT	16,964	7,714	8,500	15,000	8,500	-43.33%
OTHREV - OTHER REVENUE	79,537	158,648	57,000	50,000	50,000	0.00%
Department Total: Revenue	421,258	336,349	315,500	334,359	308,500	-7.73%
Expenditures						
Department: 871 Worker's Compensation Fund						
OTH - OTHER SERVICE CHARGES	205,789	336,349	270,000	334,359	300,000	-10.28%
Department Total: Worker's Compensation Fund	205,789	336,349	270,000	334,359	300,000	-10.28%
Revenue Totals:	421,258	336,349	315,500	334,359	308,500	-7.73%
Expenditure Totals	205,789	336,349	270,000	334,359	300,000	-10.28%
Fund Total: WORKER'S COMP RESERVE FUND	215,469	-	45,500	-	8,500	100.00%

General Revenues By Source 10 Year History - Governmental Funds and Expenditures by Function

Description	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Property Taxes	$ 49,445,596	$ 49,729,110	$ 51,455,237	$ 49,877,171	$ 50,696,911	$ 51,270,756	$ 51,092,129	$ 50,828,551	$ 46,082,673	$ 46,450,199
Licenses and Permits	1,449,003	1,649,985	1,607,445	1,662,592	1,491,958	1,393,635	1,237,191	1,113,809	1,259,748	1,686,633
Federal Sources	437,061	415,609	2,928,690	961,366	551,965	1,279,826	4,884,314	3,185,364	2,171,633	1,040,037
State Sources	15,946,030	19,579,823	12,944,756	12,073,497	11,805,209	11,990,424	11,345,811	10,494,294	10,504,385	11,384,502
County Sources	142,450	241,418	165,154	891,705	765,823	758,058	465,212	908,398	1,039,709	614,530
Charges for Services	5,870,215	6,310,960	8,594,731	7,895,033	8,338,480	8,109,915	7,782,945	8,151,713	7,335,759	7,660,204
Fines and Forfeits	896,833	960,250	973,527	994,373	1,243,286	1,483,784	1,054,161	1,226,729	1,277,705	1,154,999
Interest Income	1,664,399	1,198,874	2,213,067	2,947,672	3,942,955	2,782,486	1,592,062	643,073	430,899	186,897
Miscellaneous	4,798,868	5,497,512	2,817,781	1,601,059	2,046,840	1,924,977	1,999,943	3,347,701	1,967,075	2,330,595
Total	**$ 80,650,455**	**$ 85,583,541**	**$ 83,700,388**	**$ 78,904,468**	**$ 80,883,427**	**$ 80,993,861**	**$ 81,453,768**	**$ 79,899,632**	**$ 72,069,586**	**$ 72,508,596**

GENERAL EXPENDITURES BY FUNCTION - 10-YEAR HISTORY GOVERNMENTAL FUNDS

Description	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
General Government	$ 8,217,477	$ 8,657,335	$ 8,978,687	$ 9,002,076	$ 9,118,399	$ 9,181,757	$ 9,167,749	$ 8,562,924	$ 8,232,791	$ 7,499,219
Public Safety	25,229,356	26,313,278	27,203,034	27,973,275	29,575,908	30,764,667	31,042,277	30,902,648	29,899,440	26,644,367
Roads and Streets	3,822,154	3,944,998	5,074,870	4,755,184	4,754,166	5,600,748	5,687,378	4,844,712	4,799,035	4,159,761
Sanitation	3,708,860	3,500,055	2,780,643	2,835,772	2,676,716	3,892,487	3,961,794	3,996,065	4,109,985	4,216,324
Other Public Works	4,198,140	4,432,201	4,432,841	4,367,093	4,528,962	2,676,845	2,525,114	2,043,464	1,756,490	1,680,731
Park & Rec, Cemeteries	7,419,478	7,976,960	8,504,982	8,596,120	8,607,457	9,599,827	9,663,164	8,325,497	6,779,136	5,925,715
Library/Museum	4,474,276	4,547,590	4,758,578	4,780,602	4,805,282	4,831,440	4,167,249	3,905,927	2,288,355	2,135,100
Debt Service	7,214,312	17,283,219	6,356,165	3,439,568	3,557,367	3,440,055	3,686,878	3,680,385	3,745,065	3,656,131
Capital Outlay	42,801,620	22,194,876	14,791,534	18,994,837	11,856,766	12,322,730	17,176,377	17,062,105	14,244,384	11,130,331
Economic & Phys. Dev.	576,366	553,242	474,591	2,011,275	116,091	115,981	195,216	127,522	148,800	133,712
Total	**$ 107,662,039**	**$ 99,403,754**	**$ 83,355,925**	**$ 86,755,802**	**$ 79,597,114**	**$ 82,426,537**	**$ 87,273,196**	**$ 83,451,249**	**$ 76,003,481**	**$ 67,181,391**

General Fund Balance Compared to Annual

Fiscal Year Ended 30-Jun	Nonspendable Fund Balance	Restricted Fund Balance	Committed Fund Balance	Assigned Fund Balance	Unassigned Fund Balance	Annual Expenditures	Unassigned Fund Balance as a % of Expenditures
2003	$ 899,988	$ -	$ -	$ 11,559,027	$ 8,967,715	$ 52,833,401	17%
2004	$ 972,200	$ -	$ -	$ 2,624,939	$ 16,855,616	$ 55,568,486	30%
2005	$ 708,988	$ -	$ 1,305,560	$ 8,756,013	$ 13,036,631	$ 57,300,794	23%
2006	$ 618,143	$ -	$ 6,367,250	$ 8,756,013	$ 11,157,403	$ 58,042,415	19%
2007	$ 695,992	$ -	$ 4,210,280	$ 9,171,895	$ 10,787,420	$ 63,037,928	17%
2008	$ 617,505	$ -	$ 5,136,980	$ 9,171,895	$ 8,706,382	$ 62,655,284	14%
2009	$ 623,544	$ -	$ 1,000,000	$ 9,171,895	$ 10,519,037	$ 62,252,931	17%
2010	$ 447,720	$ -	$ 3,400,000	$ 9,171,895	$ 10,722,271	$ 58,585,172	18%
2011*	$ 4,034,119	$ 1,508,257	$ 3,610,131	$ 5,953,000	$ 12,359,648	$ 53,695,418	23%
2012*	$ 3,884,686	$ 1,514,118	$ 1,517,000	$ 3,655,000	$ 23,340,380	$ 45,761,906	51%

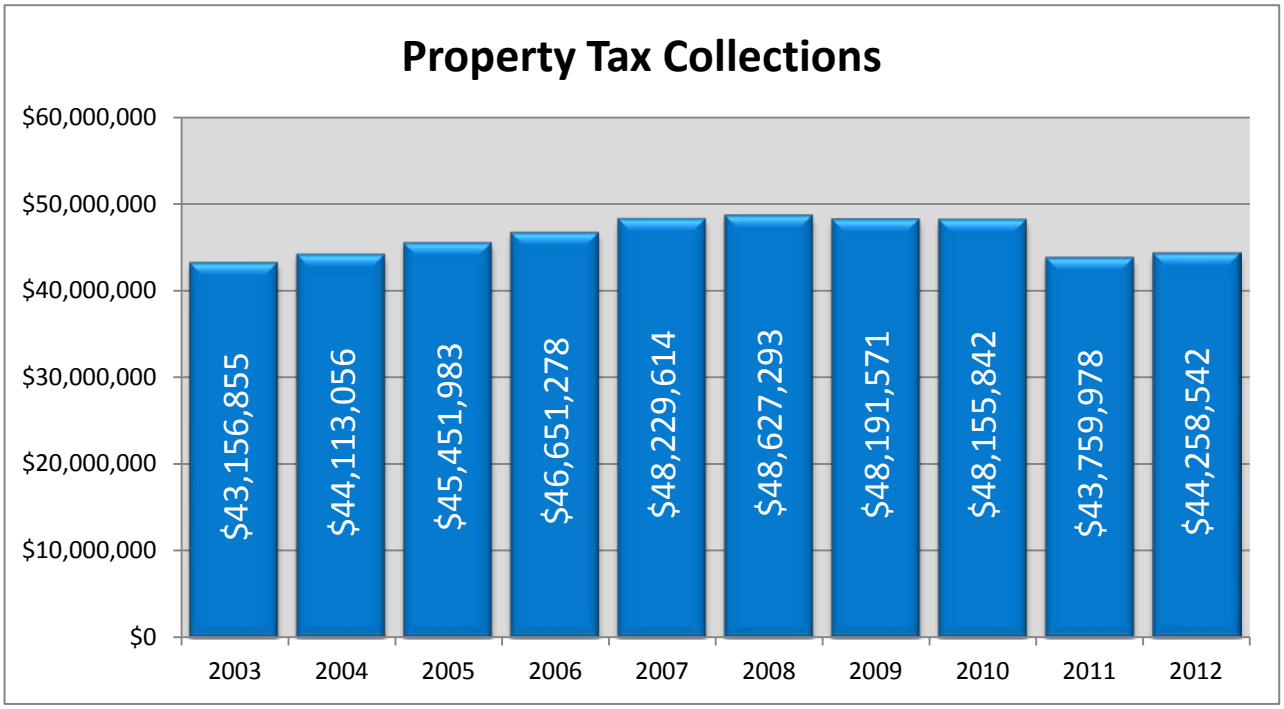
* Note: Includes balance of stabilization fund in accordance with GASB statement 54

VALUE OF TAXABLE PROPERTY
10-YEAR HISTORY

Fiscal Year Ended 30-Jun	Real Property	Personal Property	Total Taxable Property	Real Property As Percent of Total Taxable Property
2002	$ 4,036,688,730	$ 649,562,212	$ 4,686,250,942	86%
2003	$ 4,241,676,110	$ 619,964,538	$ 4,861,640,648	87%
2004	$ 4,394,026,741	$ 584,236,696	$ 4,978,263,437	88%
2005	$ 4,558,664,800	$ 536,093,423	$ 5,094,758,223	89%
2006	$ 4,760,853,880	$ 503,497,670	$ 5,264,351,550	90%
2007	$ 4,955,160,492	$ 479,874,950	$ 5,435,035,442	91%
2008	$ 5,086,302,787	$ 464,213,650	$ 5,550,516,437	92%
2009	$ 5,105,043,510	$ 457,552,500	$ 5,562,596,010	92%
2010	$ 5,011,679,706	$ 448,100,230	$ 5,459,779,936	92%
2011	$ 4,435,622,282	$ 407,990,730	$ 4,843,613,012	92%
2012	$ 4,064,665,270	$ 384,084,890	$ 4,448,750,160	91%

Property Tax Levies and Collections 10-Year History

Fiscal Year Ended 30-Jun	Total Tax Levy	Current Tax Collections	% of Taxes Collected	Delinquent Tax Collections	Total Tax Collection	% of Total Collection to Tax Levy
2003	$ 43,497,146	$ 42,574,532	97.88%	$ 582,323	$ 43,156,855	99.22%
2004	$ 44,251,910	$ 43,440,583	98.17%	$ 672,473	$ 44,113,056	99.69%
2005	$ 45,666,420	$ 44,814,456	98.13%	$ 637,527	$ 45,451,983	99.53%
2006	$ 46,913,799	$ 45,924,486	97.89%	$ 726,792	$ 46,651,278	99.44%
2007	$ 48,338,412	$ 47,306,612	97.87%	$ 923,002	$ 48,229,614	99.77%
2008	$ 48,667,887	$ 47,589,455	97.78%	$ 1,037,838	$ 48,627,293	99.92%
2009	$ 48,676,220	$ 47,420,544	97.42%	$ 771,027	$ 48,191,571	99.00%
2010	$ 48,273,658	$ 47,388,992	98.17%	$ 766,850	$ 48,155,842	99.76%
2011	$ 43,852,179	$ 42,664,592	97.29%	$ 1,095,386	$ 43,759,978	99.79%
2012	$ 44,357,222	$ 43,286,186	97.59%	$ 972,356	$ 44,258,542	99.78%



Demographic Statistics

Fiscal Year Ended 30-Jun	Estimated Population (5)	# of Households (1)	Median Household Effective Buying Income (1)	School Enrollments (3)	Median Age	Unempl. Rate (2)
2003	84,841	31,504	$ 96,840	12,092	38.41	3.2%
2004	85,956	31,944	$ 96,840	12,059	38.41	3.2%
2005	86,740	32,281	$ 96,840	12,005	38.41	4.7%
2006	87,159	32,431	$ 96,840	12,131	38.41	4.9%
2007	87,594	32,596	$ 96,840	12,192	38.41	4.8%
2008	87,956	32,802	$ 96,840	12,165	38.41	5.6%
2009	81,490 **	33,368 **	$112,980 **	12,069	38.41 **	9.4% **
2010	80,980 **(4)**	33,176	$ 112,980	12,045	41.8	11.9
2011	81,161	33,368	$ 108,356	12,106	41.8	9.5
2012	82,071	32,998	$ 107,532	12,385	41.8	7.7

(1) U.S. Census 2006-2008 American Community Survey
(2) Michigan Dept. of Energy, Labor and Economic Growth
(3) Troy School District
(4) U.S. Bureau of the Census (2010)
(5) Southeast Michigan Council of Governments (SEMCOG)
* Information not available
** Change in the calculation method

Race	Population Based on 2010 Census	Percentage of Population
White	*60,006*	*82%*
Black	*3,239*	*2%*
American Indian	*162*	*0%*
Asian	*15,467*	*13%*
Other	*486*	*0%*
Multiple	*1,620*	*2%*

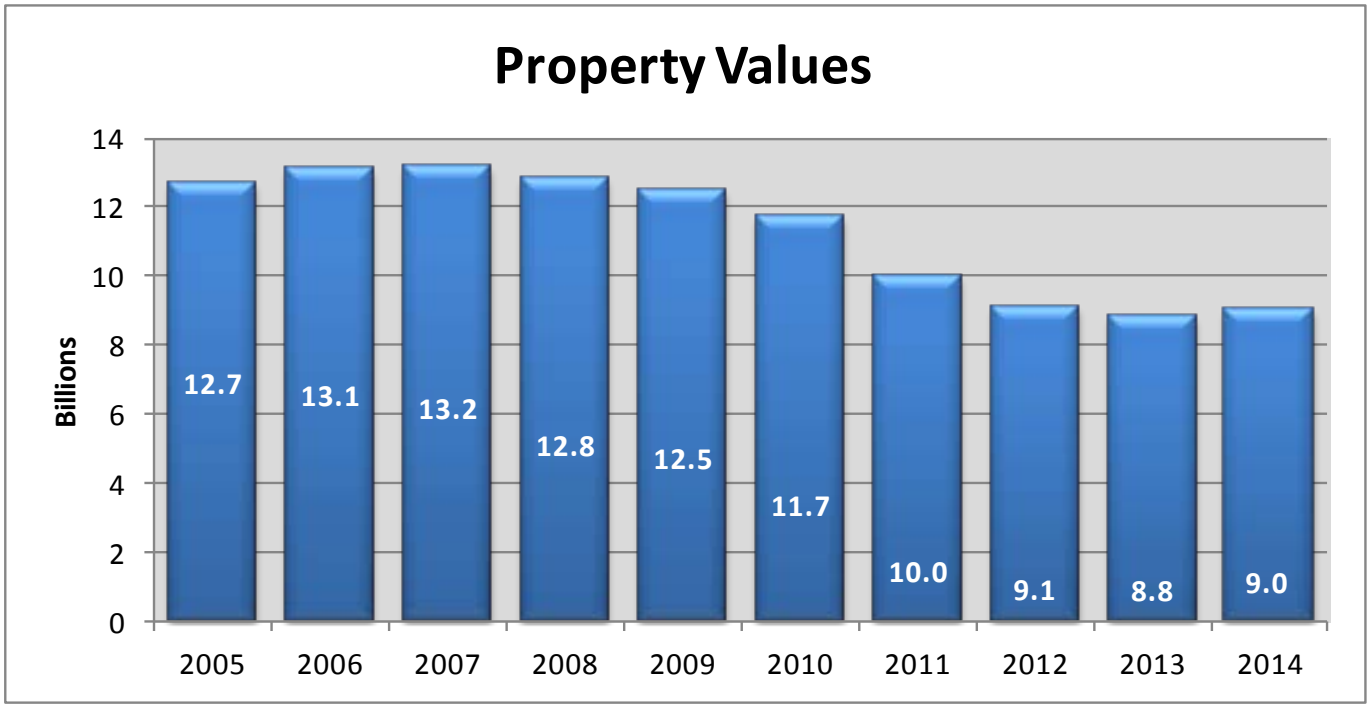
Educational Level Attainment - Age 25 or Older Based on 2010 Census		
High School Graduates	76,688	94.70%
Bachelor's Degree or Higher	45,997	56.80%

Top 20 Taxpayers

Rank	Name	2013 Assessed Value	2013 Taxable Value	# of Parcels	Business Activity	% of Total Taxable Value
1	FRANKEL FORBES COHEN	50,473,380	50,473,380	**3**	Somerset Malls	1.17
2	URBANCAL OAKLAND MALL LLC	30,822,560	30,822,560	10	Oakland Mall/Plaza	0.72
3	NTCC LLC	29,946,150	29,946,150	17	Office Leasing	0.69
4	NYKEL MANAGEMENT CO	24,902,430	24,902,430	11	Apartment Leasing	0.58
5	DTE	23,692,910	23,692,910	24	Utility	0.55
6	CC TROY ASSOC	20,008,820	20,008,820	5	Office Leasing	0.46
7	OSPREY-TROY OFFICENTRE LLC	19,997,050	19,997,050	3	Office Leasing	0.46
8	KELLY SERVICES	18,029,920	17,763,250	11	HQ	0.41
9	NEMER TROY PLACE REALTY	22,539,060	17,576,490	2	Office Leasing	0.41
10	BANK OF AMERICA NA	16,342,090	16,342,090	16	Office HQ	0.38
11	DELPHI	17,485,230	15,654,920	10	Office HQ	0.36
12	755 TOWER ASSOCIATES LLC	13,825,090	13,825,090	5	Office Leasing	0.32
13	MACYS	12,790,700	12,790,700	15	Retail	0.30
14	REGENTS PARK OF TROY	12,764,690	12,746,690	4	Apartment Leasing	0.30
15	TROY SPORTS CENTER LLC	11,102,030	11,102,030	2	Ice Rink/Retail	0.26
16	WEST HURON JOINT VENTURE	10,756,570	10,756,570	2	Office Leasing	0.25
17	SOMERSET PLACE LLC	9,820,750	9,820,750	5	Office Leasing	0.23
18	LIBERTY INVESTMENTS	9,448,420	9,448,420	3	Office Leasing	0.22
19	FLAGSTAR	9,405,100	9,405,100	3	Office HQ	0.22
20	WS DMT	8,352,190	8,352,190	3	Office Leasing	0.19
		$ 372,505,140	$ 365,427,590			8.48 %
		4,491,432,340	4,310,263,448			
		2013 Total Assessed Value (A/V)	**2013 Total Taxable Value (T/V)**			

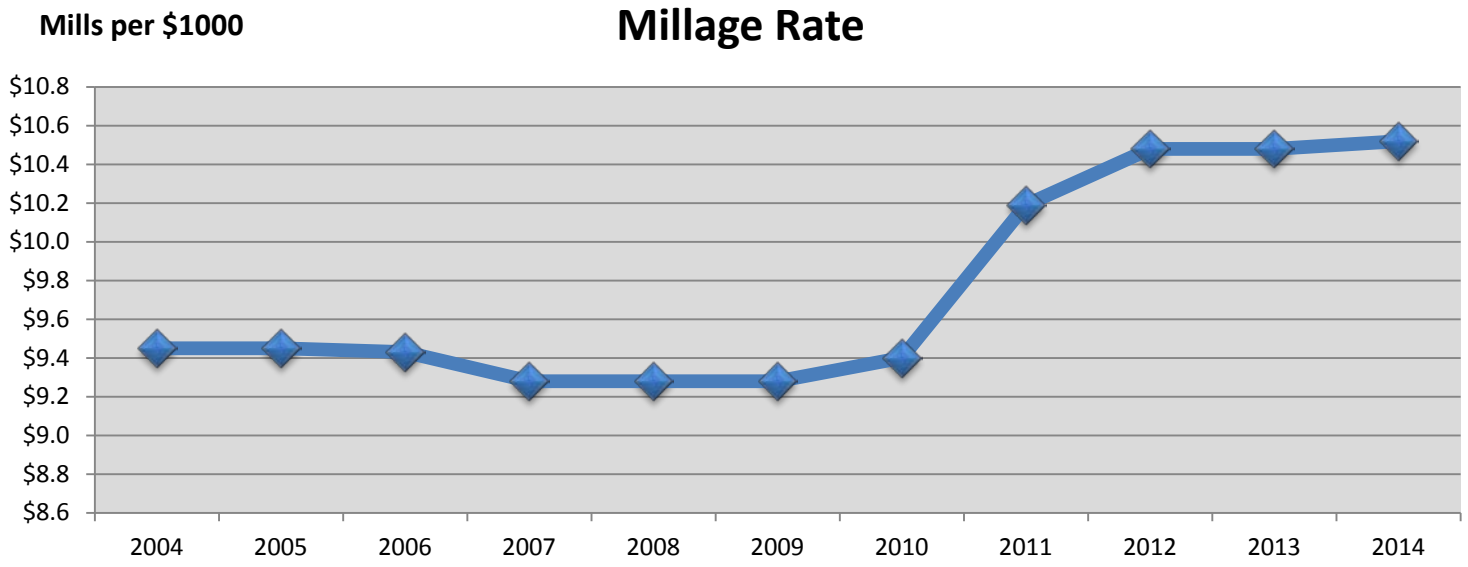
Property Values and Construction
Last 10 Fiscal Years

Fiscal Year Ended June 30 of the Following Years:	Property Values	Construction
2005	$12,674,445,946	$325,052,794
2006	$13,052,148,660	$322,561,346
2007	$13,217,609,500	$293,310,680
2008	$12,845,319,620	$241,191,844
2009	$12,454,188,100	$330,821,604
2010	$11,677,738,478	$235,276,998
2011	$ 9,977,036,626	$263,289,234
2012	$ 9,080,825,360	$252,679,260
2013	$8,820,217,800	$263,246,270
2014	$8,982,864,680	$99,706,172

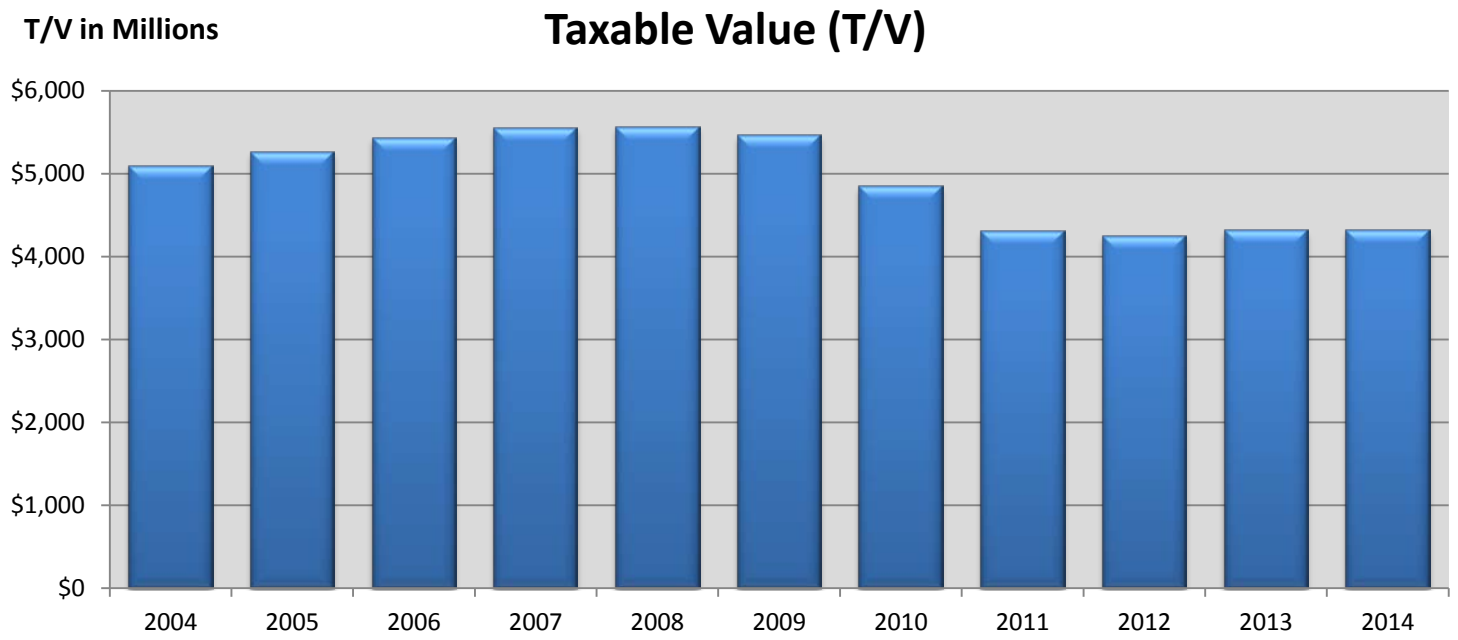


Collective Bargaining Agreements

Bargaining Unit	Expiration Date	# of Employees Covered
American Federation of State, County and Municipal Employees (**AFSCME**) - Public Works Employees	6/30/13	66
Michigan Association of Police (**MAP**) - Clerical Employees, Police Service Aides	6/30/13	41
Troy Command Officers Association (**TCOA**) - Command Police Officers	6/30/14	17
Troy Police Officers Association (**TPOA**) - Police Officers	6/30/15	94
Troy Fire Staff Officers Association (**TFSOA**) - Career Fire Professionals	6/30/14	8
Troy Communications Supervisors Association (**TCSA**) Civilian Communications Supervisors	6/30/13	9



The City of Troy has maintained one of the lowest tax rates of surrounding cities.



In Michigan the assessed value is approximately 50% of the market value of a home. If the home sells for $200,000 the assessed value would be $100,000. Each mill levied on this property would cost $100 annually (before any applicable state or federal tax credits). Under the state school funding system (Proposal A) the annual increase in the taxable value of your property is capped at the rate of inflation or 5%, whichever is less.

Economic Statistical Data

- ***Area*** — 34.3 square miles (21,952 acres)
- ***Form of Government*** — Council-Manager (since December 12, 1955)
- ***Present Charter*** — Adopted December 12, 1955
- ***Elections***

Registered voters at the time of General Election on November 6, 2012	58,105
Number of voters voting in General Election November 6, 2012	42,874
Percentage of registered voters voted	73.7%
Registered voters at the time of City General Election on November 8, 2011	56,940
Number of voters voting in City General Election November 8, 2011	15,145
Percentage of registered voters voted	26.6%

- ***Fiscal Year Begins*** — July 1st
- ***# of Employees*** — 323 regular, 117 seasonal (full-time equivalents), summer and fall programs
- ***Fire Protection*** — 6 stations, training center, 11 fire personnel
- ***Police Protection*** — 1 station, 99 police officers, 36 non-sworn and 13 civilian employees
- ***Building Construction***

2002/03	1,867 permits	$141,941,808 estimated value
2003/04	2,110 permits	$140,823,926 estimated value
2004/05	2,136 permits	$143,697,564 estimated value
2005/06	1,927 permits	$114,459,317 estimated value
2006/07	1,696 permits	$113,160,162 estimated value
2007/08	1,588 permits	$103,420,413 estimated value
2008/09	1,251 permits	$ 99,128,945 estimated value
2009/10	1,185 permits*	$ 56,329,455 estimated value
2010/11	940 permits	$ 81,414,322 estimated value
2011/12	1,699 permits	$ 98,609,054 estimated value

*Change in permit base

- ***Streets*** — 443 miles improved
  4.0 miles unimproved
- ***Sewers*** — 10 miles (combination storm and sanitary)
  398 miles sanitary sewer
  545 miles storm sewer
- ***Street Lights*** — 580 Detroit Edison-owned
  956 City-owned
- ***Water Plant***

Accounts:	
City – Regular	27,591
Annual Distribution	530 million cubic feet
Water Mains	540 miles
Hydrants	5,854

[A] Accrual basis accounting recognizes transactions when they occur, regardless of the timing of related cash flows. The application of accrual accounting techniques prevents distortions in financial statement representations due to shifts in the timing of cash flows and related underlying economic events near the end of a fiscal period.

ACT 51 highway and street funds are derived from gas and weight taxes, and are distributed to communities by the Michigan Department of Transportation based on a municipality's population and number of street miles.

An **activity** is an office within a department to which specific expenses are allocated.

Appropriation refers to authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose.

The City of Troy's **appropriation ordinance** is the official enactment by City Council establishing legal authority for the City to incur obligations and to expend public funds for a stated purpose.

Assessed valuation is the value placed upon property equal to 50% of fair market value, as required by State law.

[B] A **balanced budget** is one in which estimated revenues are equal to or greater than estimated expenditures.

The **budget calendar** is the schedule of key dates a government follows in the preparation and adoption of the budget.

The **budget message** is a written policy and financial overview of the City as presented by the City Manager.

A **budgetary center** is a grouping of office, or activity, budgets that are combined to create a cost center in which actual expenditures cannot exceed budgeted appropriations.

[C] A disbursement of money that results in the acquisition of or addition to fixed assets is called a **Capital expenditure**. The item must have a purchase price greater than $10,000 to be considered a Capital item.

The **Capital Projects Fund** is used to account for development of municipal Capital facilities other than those financed by the Enterprise Fund.

The **Community Development Block Grant (CDBG)** is a federally funded program to assist communities in the expansion and improvement of community services, to develop and improve neighborhoods, and to restore and preserve property values.

[D] The **Debt Service Fund** is used to account for the accumulation of resources for and the payment of general long-term debt principal and interest.

Deferment is a form filed (by qualifying residents) that allows a postponement of the summer homestead tax, without levying interest or penalty, unless payment is made after the deferment date.

A **deficit** is an excess of liabilities and reserves of a fund over its assets.

The **departmental mission statement** describes the course of action proposed to link the City's goals and objectives with the financial resources of the department.

[E] An **enterprise fund** is used to account for operations that are financed and operated in a manner similar to a private business, i.e. the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. An example of an enterprise fund is the Water and Sewer Fund.

The **equalization factor** is a multiplier applied to the assessed value of a class of property by the County Equalization Department or State Tax Commission that will produce a sum that represents 50 percent of the true cash value of that class.

Expenditure is the cost of goods delivered and services rendered, whether paid or unpaid, including expenses, debt retirement not reported as liability of the fund from which retired, or capital outlay.

An **expenditure object** is a specific classification of expenditure accounts that includes a number of related accounts determined by the type of goods and services to be purchased. For example, the personnel services expenditure object includes the wages account as well as all fringe benefit accounts. Expenditure objects include personnel services, supplies, other services/charges, capital outlay, debt service, and transfers out.

[F] FOIA is the acronym for the Freedom of Information Act.

Fixed assets are equipment and other Capital items used in governmental fund type operations and are accounted for in the general fixed assets group of accounts rather than in the government funds. Such assets, which are recorded as expenditures at the time of purchase, do not include certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks, and lighting systems. No depreciation has been provided on general fixed assets.

A **fund** is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities.

The City's accounts are organized on the basis of funds and account groups in order to report on its financial position and results of its operations. **Fund accounting** is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

Fund balance is the excess of a fund entity's accumulated assets over its liabilities. Typically, excess revenues over expenditures at year-end will increase a fund's fund balance.

[G] The **Governmental Accounting Standards Board (GASB)** is the ultimate authoritative accounting and financial reporting standards-setting body for state and local governments.

The **General Fund** is the City's major operating fund to account for all financial resources except those required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) are conventions, rules and procedures that define accepted accounting practice at a particular time, including both broad guidelines of general applications and detailed practices and procedures. GAAP represents the benchmark by which financial statements are measured.

The **Government Finance Officers Association (GFOA)** of the United States and Canada is a professional organization of public officials united to enhance and promote the professional management of governmental financial resources by identifying, developing and advancing fiscal strategies, policies and practices for public benefit.

[I] Internal Service Funds are used to finance and account for services furnished by a designated department to another department within a single governmental unit. Examples of funds in this category are Building Operations, Fleet Maintenance, and Information Services.

[L] A **Line Item Budge**t is one that emphasizes allocations of resources to given organizational units for particular expenditures, such as salaries, supplies, services, and equipment. Line item budgets may be organized to provide accountability at varying levels, such as on department, division, or agency levels.

[M] The **Michigan Transportation Fund (MTF)** designates bonded road projects that are financed by Motor Vehicle Highway Funds.

The **modified accrual basis of accounting** recognizes revenues in the period they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority. Exceptions to the general rule of expenditure recognition occur in debt service.

[O] The **operating budget** represents the authorized revenues and expenditures for ongoing municipal services and is the primary means by which government is controlled. The life span of an operating budget typically is one year or less, as opposed to a Capital budget, which usually has a long-term outlook, showing projects spanning a several year period. Personnel costs, supplies, and other service/charges are found in an operating budget.

Other Services/Charges is an expenditure object within an activity that includes professional services, utilities, rents, and training, for example.

[P] Performance indicators measure how a program is accomplishing its mission through the delivery of products or services.

Performance objectives are desired output-oriented accomplishments which can be measured within a given time period.

Personal Services is an expenditure object within an activity, which includes payroll and all fringe benefits.

Proposal "A" is a State constitutional amendment approved by the electorate in 1994 that limits the increase in taxable value of individual parcels to the Consumer Price Index or 5%, whichever is lower. This applies to all properties that do not transfer ownership. Properties that change ownership or where additions or new construction takes place can be assessed at 50% of fair market value.

[R] Results-oriented budgeting is a management concept that links the annual line item budget to departmental results of operations.

Revenue is defined as an addition to the assets of a fund which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital in enterprise or in intra-governmental service funds.

[S] SAD is the acronym for special assessment district.

The **service statement** shows general and specific service deliveries rendered by an activity for the community.

The **Special Revenue Fund** is used to account for the proceeds of specific revenue sources (other than special assessment, expendable trusts, or the major capital projects) that are legally restricted to expenditures for specified purposes.

State Shared Revenue refers to the portion of the $.06 sales tax returned to local governments based on per capita taxable value, population and relative tax effort.

Supplies is an expenditure object within an activity, which includes all supplies that have a useful life of less than one year and/or a purchase price of less than $500.

Surplus refers to an excess of the assets of a fund over its liabilities and reserves.

[T] Transfers - In/Out are legally authorized funding transfers between funds in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

[U] Unreserved Fund Balance is the balance of net financial resources that are spendable or available for appreciation or the portion of fund balance that is not legally restricted.

[W] Water & Sewer Fund: The enterprise funds account for the operation of the water and sewer system. The revenues consist of charges for services from City businesses and residences that are used to pay for all water and sewer related expenses.

City of Troy

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March 27, 2013

THE HONORABLE MAYOR
AND CITY COUNCIL MEMBERS

City of Troy
500 West Big Beaver
Troy, MI 48084

Dear Mayor and City Council Members:

Long-term financial planning is an indispensable discipline in gaining financial stability as resources become scarcer, citizens' service needs change and a host of new trends and technologies challenge the status quo. Enclosed you will find the City budget(s) for 2013/14, 2014/15 and 2015/16, which includes the General Fund, General Capital Fund, Refuse Fund, Library Fund and Debt Service Fund.

The reason for establishing and adopting a 3-year budget is to determine what the organization is going to look like 3 years from now based on the current economic outlook and the expected results of the City's strategic and economic plans as set and established through the budgeting process. Please know that Oakland County, and the State of Michigan also adhere to this best practice.

Over the past few years, the City of Troy along with most of the nation has experienced declining revenue via the *Great Recession*. Through the 3 year budget process the City had the ability to assess the financial impact early on and design a systematic approach to align service capacity and levels to meet this new financial reality including the elimination of many life style programs, privatization of services and primarily from concessions and reductions of employee compensation, benefits and staffing levels.

Just as the 3 year budget indicated significant and continued reductions in revenue streams in 2009, so now it allows for the strategic design and maintenance of a financial plan in an era where revenue streams have leveled and in some areas show potential growth.

For fiscal year 2014/15 and 1015/16, the City is going to maintain the revised staffing levels established in the 2013/14 budget. This results in 323 full-time positions as well as 117 part-time employees as measured in full-time equivalents (FTE's).

General Fund revenues are expected to remain relatively flat for 2014/15 at $47.9 million before transfers and show a slight increase in 2015/16 to $48.4 million before transfers due primarily from property taxes.

Likewise, General Fund expenditures are expected to remain relatively flat for 2014/15 at $52.9 million and show a slight increase in 2015/16 to $54.0 or 1.9%.

Please note that all three budget years from 2014 through 2016 are designed to utilize fund balance of approximately $594 thousand, $809 thousand and 1.4 million respectively.

The Museum and Nature Center are operated by 501(c)(3) organizations, although we are requesting additional funding to assist these organizations in meeting financial requirements to maintain operations.

There are no additional millage requirements requested for the 2014/15 and 2015/16 fiscal years at this time.

Capital programming for all fiscal years illustrates the importance on the City's infrastructure, i.e. street, drain and sidewalk construction and maintenance.

By any benchmark, Troy has been, and is, a well-run signature City.

Respectfully submitted,

Brian Kischnick, City Manager

- ***All Funds***

The 2014/15 budget is balanced fiscally and fiscally conservative. The budget directs available resources to service areas experiencing the greatest demands. Developed with City Council's vision, goals and directives, including ICMA recommendations, this budget addresses current and future community needs and correlates service demands with conservative financial management.

The 2014/15 proposed total millage rate is 10.57, an increase of 0.05 mils.

The Refuse millage rate is proposed at 1.14 mils, an increase of .05 mils due to stagnant taxable values and increased disposal cost.

Taxable values are expected to remain relatively stable compared to the 2014 fiscal year even with the elimination in personal property taxable valuations under $40 thousand.

The 2014/15 budget for the General Fund, Refuse Fund, Library Fund, Debt Service Fund and Capital Fund totals $74.7 million, including all transfers. The General Fund budget of $52.9 million provides funding toward the majority of services available to City residents.

Staffing levels remain consistent with the 2013/14 budget at 323 full-time employees. Personnel costs are budgeted to increase by approximately 1.8%.

- ***General Fund***

General Fund operating revenues are projected to remain near 2014 levels at $47.9 million before transfers.

When comparing General Fund operating expenses from year to year there is an increase of $240 thousand or 0.5% due to the net effect of inflation and a reduction in tax refunds.

The General Fund budget is balanced by utilizing Fund Balance as a resource in the amount of $808.6 thousand. The estimated Unassigned Fund Balance is $22.8 million; 43.0% of the General Fund budget.

- ***Refuse Fund***

As previously discussed, the Refuse millage is proposed to increase 0.05 mils or $5 based on an average residential taxable value of $101,155. The increase is to offset rising contractor fees and assist in restoring a reasonable fund balance.

- ***Library***

Revenues are expected to remain stable at 2.9 million. Expenditures are budgeted to remain below inflation with an increase of 0.05% or $16,000. Fund Balance is expected to remain at $845,000.

- ***General Debt Service***

General debt service revenues are budgeted to remain stable at $2.9 million with debt requirements slightly increasing by $25,400 or 0.08%. Fund balance is expected to decline to $1.2 million.

- ***Capital Improvements***

The total capital improvements program of $10.8 million is composed of projects that benefit the community as a whole, including street improvements.

Several of the major capital improvement activities are made possible by grant funds leveraged with local dollars.

The following projects highlight the 2014/15 capital improvements program:

- ✓ Neighborhood road repair and replacement
- ✓ Major road improvements
- ✓ Sidewalk program
- ✓ Storm drain improvements

- ***Future Projects***

Our future infrastructure needs are literally hundreds of millions of dollars, mostly in the area of road improvements and storm water management. We will continue to search out funding sources to meet these future projects.

City Management is seeking City Council approval of a 3-year budget. This involves determining the most highly valued core products offered by City government and then directing spending at the top-ranking priorities.

2014/15 BUDGET AT A GLANCE

The City's General Fund budget of $52.9 million in expenditures increased by $0.244 million or 0.5% from the previous year. This increase is primarily attributable to inflation factors and reduced by decreases for tax refunds and contractor fees for building inspections.

The average homeowner's tax bill for City services, based on a taxable value of $101,155, will amount to $1,069 compared to $1,043 last year, an increase of $26.

The City will maintain its full-time work force to 323 employees, which represents 3.9 employees for every 1,000 Troy residents, and approximately 1.9 employees per 1,000 people who work in the city.

The General Fund budget calls for utilization of Fund Balance reserves of $808 thousand. The unassigned General Fund reserves are anticipated to equal approximately 22.8 million or 43.0% of the recommended budget.

City Management is projecting a 0.24% reduction in taxable value for 2015 primarily through legislation eliminating personal property tax with values less than $40,000.

The budget includes funding for the following construction programs:

- ✓ $7.0 million - Street construction and reconstruction projects, utilizing grants and capital funds
- ✓ $0.8 million - Sidewalks
- ✓ $0.5 million - Storm drain improvements

- ***All Funds***

The 2015/16 budget is balanced fiscally conservative. The budget directs available resources to service areas experiencing the greatest demands. Developed with City Council's vision, goals including ICMA recommendations and Option 1 as direction, this budget addresses current and future community needs and correlates service demands with conservative financial management.

The 2015/16 proposed total millage rate is 10.57, No millage increase from 2014/15 fiscal year.

Taxable values are expected to increase 0.83% compared to the 2015 fiscal year.

The 2015/16 budget for the General Fund, Refuse Fund, Library Fund, Debt Service Fund and Capital Fund totals $77.3 million, including all transfers. The General Fund budget of $54.0 million provides funding toward the majority of services available to City residents.

Staffing levels remain consistent with the 2014/15 budget at 323 full-time employees. Personnel costs are budgeted to increase by approximately 2.9%.

- ***General Fund***

General Fund operating revenues are projected to increase by 424 thousand or 0.9% to $48.4 million due to the increase in taxable values.

When comparing General Fund operating expenses from year to year there is an increase of $1.0 million or 2.0%. The increase is primarily attributable to inflation factors.

The General Fund is balanced by utilizing Fund Balance as a resource in the amount of $1.36 million.

The estimated Unassigned Fund Balance is $20.9 million; 38.8% of the General Fund budget.

- ***Refuse Fund***

Revenues are budgeted to reflect a slight increase of $40 thousand or 0.8% to 4.9 million. Expenditures are also expected to increase by $136 thousand or 2.9% to 4.8 million.

- ***Library Fund***

Revenues are expected to increase by $24 thousand or 0.7% to 3.25 million. Expenditures are budgeted to also increase by $24 thousand or 0.7% to the same 3.25 million.

- ***Debt Service Fund***

General debt service revenues are budgeted to increase $23 million or 0.8% to $3.0 million this will be used, along with the utilization of fund balance to pay required debt service of $3.1 million. Fund balance is expected to decline to $1.1 million.

- ***Capital Improvements***

The total capital improvements program of $12.2 million is composed of projects that benefit the community as a whole, including street improvements.

Several of the capital improvement activities are made possible by grant funds leveraged with local funds.

The following projects highlight the 2015/16 capital improvements program:

- ✓ Neighborhood road repair and replacement
- ✓ Major road improvements
- ✓ Sidewalk program
- ✓ Storm drain improvements

- ***Future Projects***

Our future infrastructure needs are literally hundreds of millions of dollars, mostly in the area of road improvements and storm water management. We will continue to search out funding sources to meet these future projects.

City Management is seeking City Council approval of a 3-year budget. This involves determining the most highly valued core products offered by City government and then directing spending at the top-ranking priorities.

2015/16 BUDGET AT A GLANCE

The City's General Fund budget of $54.0 million in expenditures increased by $1.0 million or 2.0% from the previous year. This increase is primarily attributable to inflation factors.

The average homeowner's tax bill for City services, based on a taxable value of $103,178, will amount to $1,091 compared to $1,069 last year, an increase of $22.

The City maintained its full-time work force of 323 full-time employees, which represents 3.9 employees for every 1,000 Troy residents, and approximately 1.9 employees per 1,000 people who work in the city.

The budget calls for utilization of Fund Balance reserves of $1.4 million. The Unassigned General Fund reserves are anticipated to equal approximately $20.9 million or 38.8% of the recommended budget.

Management is projecting a 0.83% increase in taxable value for 2016.

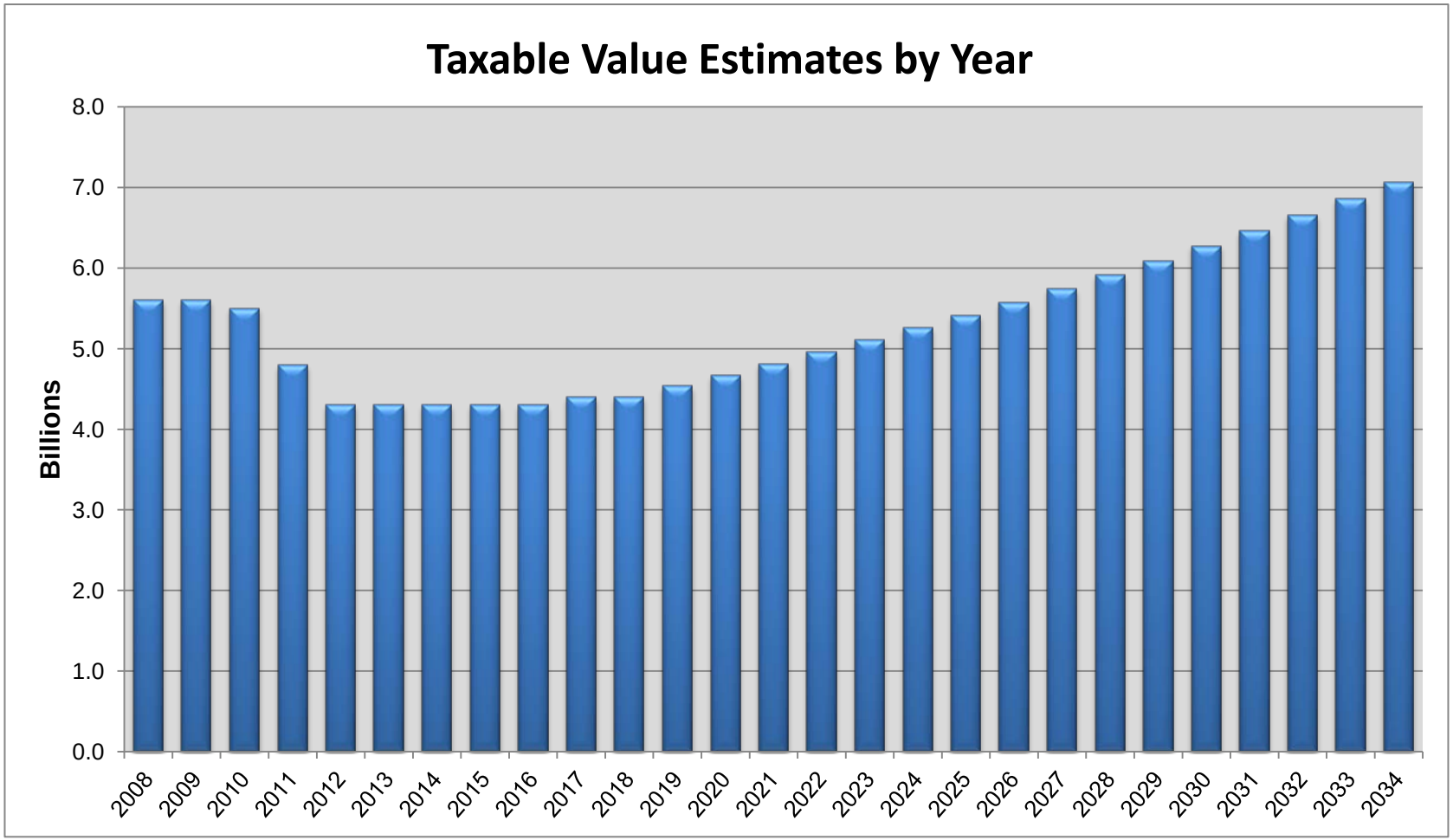
The budget includes funding for the following construction programs:

- ✓ $7.8 million - Street construction and reconstruction projects, utilizing grants and capital funds
- ✓ $0.8 million - Sidewalks
- ✓ $0.7 million - Storm drain improvements

Taxable Value Estimates

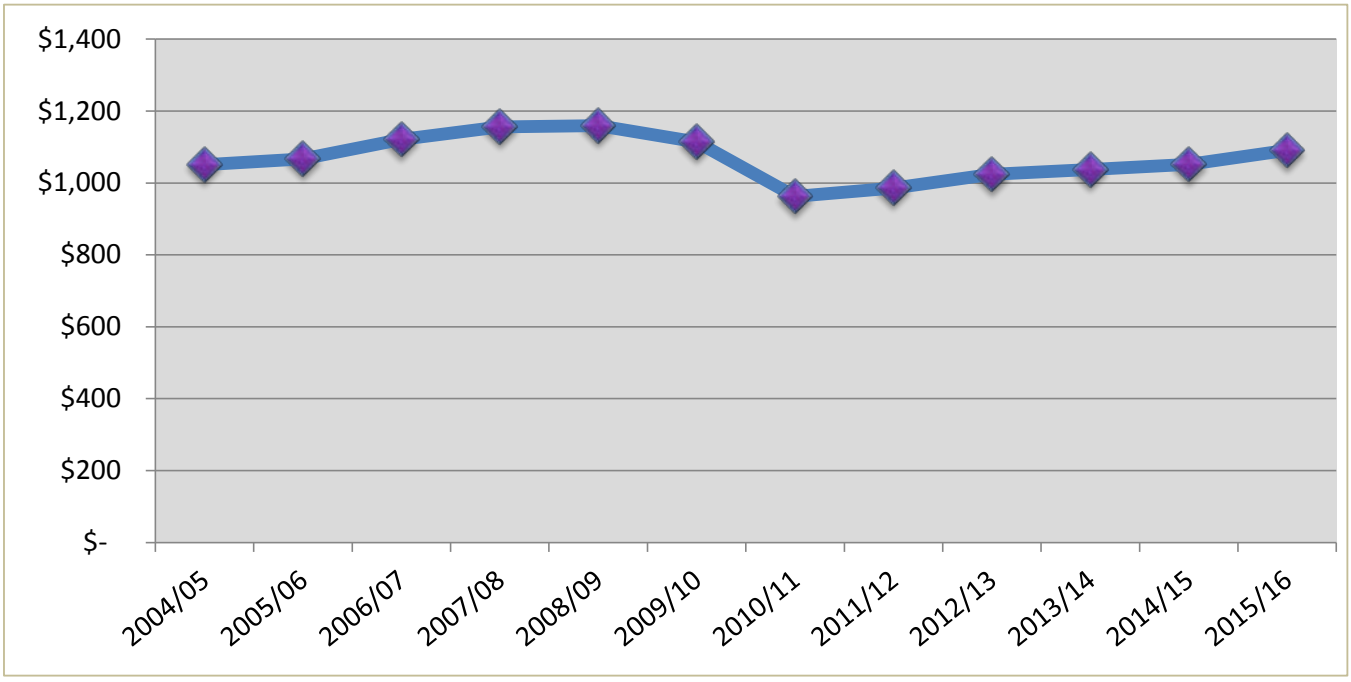
Estimate of Length of Time to Return to 2008 Taxable Value Level
Based on a Market Recovery after 2013
And including a 3% Cap on Taxable Value Increases from 2019 Forward

Year	Taxable Value
2008	5.6
2009	5.6
2010	5.5
2011	4.8
2012	4.3
2013	4.3
2014	4.3
2015	4.3
2016	4.3
2017	4.4
2018	4.4
2019	4.5
2020	4.7
2021	4.8
2022	5.0
2023	5.1
2024	5.3
2025	5.4
2026	5.6
2027	5.7
2028	5.9
2029	6.1
2030	6.3
2031	6.5
2032	6.7
2033	6.9
2034	7.1

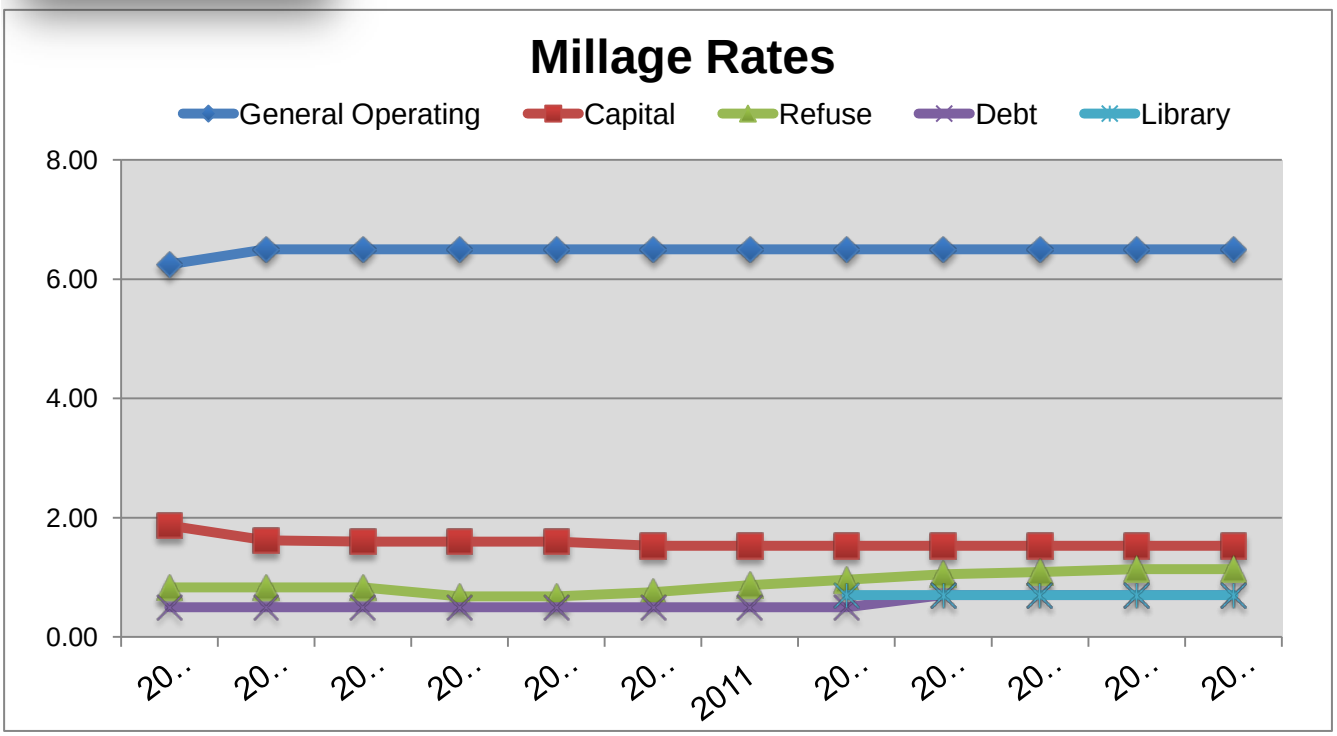


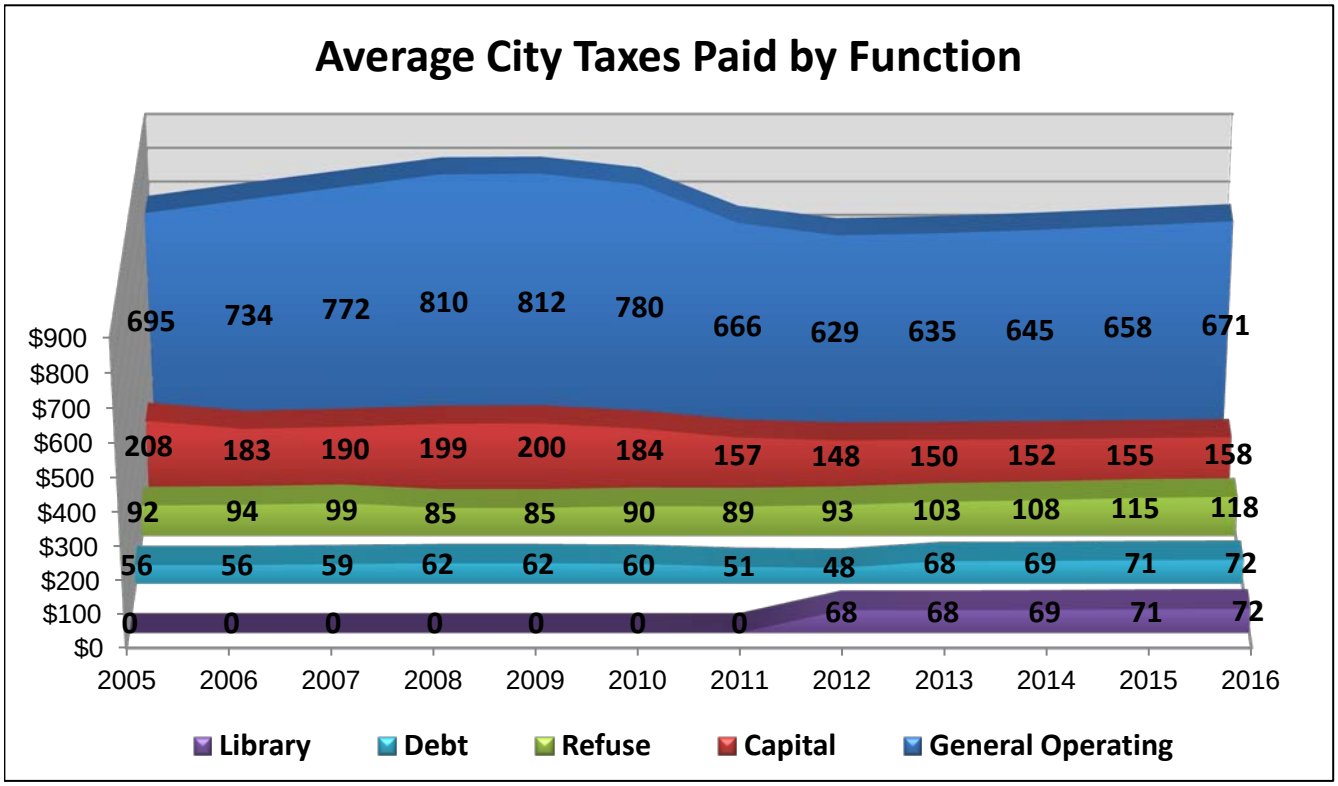
Summary of Millage Requirements

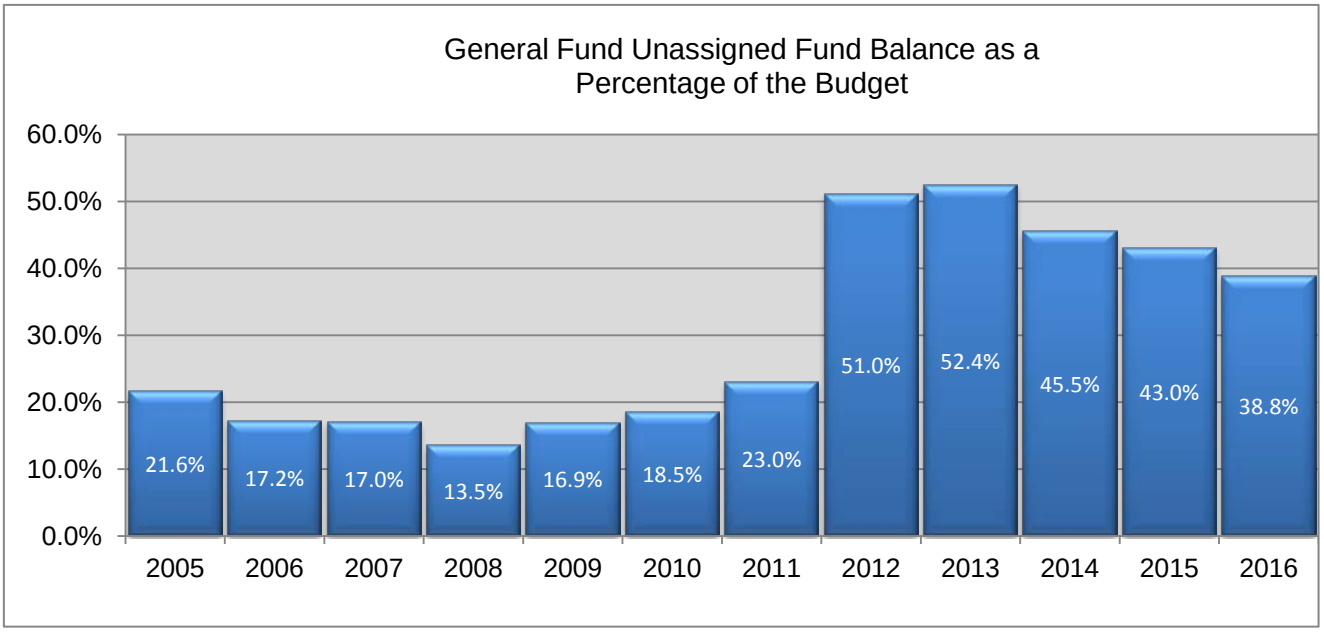
	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	Proposed 2013/14	Proposed 2014/15	Proposed 2015/16
General Operating	6.50	6.50	6.50	6.50	6.50	6.50	6.50	6.50	6.50
Refuse	0.68	0.68	0.75	0.87	0.96	1.05	1.09	1.14	1.14
Capital	1.60	1.60	1.53	1.53	1.53	1.53	1.53	1.53	1.53
Library	-	-	-	-	0.70	0.70	0.70	0.70	0.70
Debt	0.50	0.50	0.50	0.50	0.50	0.70	0.70	0.70	0.70
Total	**9.28**	**9.28**	**9.28**	**9.40**	**10.19**	**10.48**	**10.52**	**10.57**	**10.57**
Ave. Res. TV	124,597	124,885	120,014	102,490	96,775	97,742	99,172	101,155	103,178
Ave. Res. City Taxes	$ 1,121	$ 1,156	$ 1,159	$ 1,114	$ 963	$ 986	$ 1,043	$ 1,069	$ 1,091

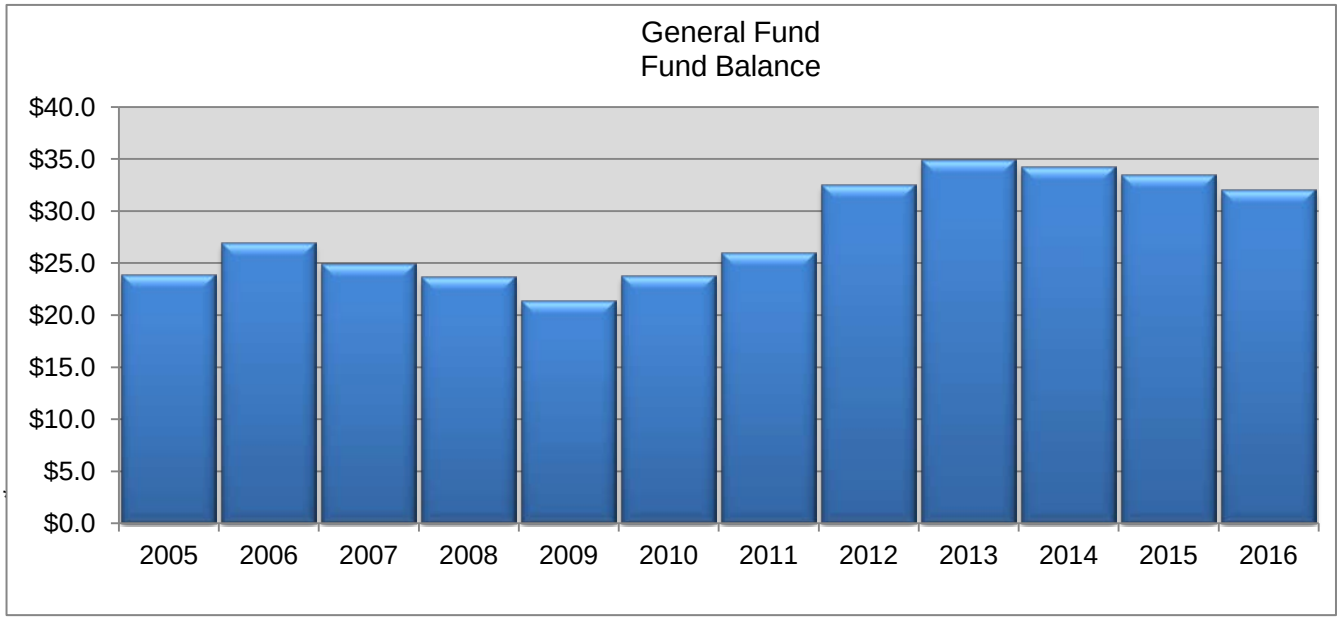


Millage Rates for Troy Citizens









This chart depicts the cumulative result of excess revenues over or (under) expenditures in the General Fund.

General Fund Revenues and Expenditures

	2012 Actual	2013 Estimated	2013 Budget	2014 Budget	2015 Budget	2016 Budget
REVENUE						
TAXES	$ 30,424,031	$ 30,082,000	$ 29,658,000	$ 29,663,000	$ 29,775,000	$ 30,094,000
LICENSES AND PERMITS	1,686,632	2,032,900	1,405,550	2,104,900	1,984,200	2,056,200
FEDERAL GRANTS	7,708	3,400	7,000	23,000	23,000	4,000
STATE GRANTS	6,244,481	6,416,000	5,597,000	6,411,500	6,412,000	6,412,500
CONTRIBUTIONS - LOCAL	19,166	20,000	15,000	20,000	20,000	20,000
CHARGES FOR SERVICES	7,040,011	6,643,800	6,456,585	6,992,300	7,032,800	7,071,800
FINES AND FORFEITURES	1,054,672	802,800	725,900	797,800	797,800	797,800
INTEREST & RENT	1,004,630	993,600	1,051,100	994,000	994,600	994,600
OTHER REVENUE	709,339	725,000	733,770	891,100	900,300	913,200
TOTAL - REVENUE	**$ 48,190,670**	**$ 47,719,500**	**$ 45,649,905**	**$ 47,897,600**	**$ 47,939,700**	**$ 48,364,100**
OTHER FINANCING						
OPERATING TRANSFERS IN	$ 4,011,400	$ 4,368,800	$ 4,366,654	$ 4,190,900	$ 4,178,300	$ 4,241,000
TOTAL - REVENUE	**$ 52,202,070**	**$ 52,088,300**	**$ 50,016,559**	**$ 52,088,500**	**$ 52,118,000**	**$ 52,605,100**
EXPENDITURES						
BUILDING INSPECTION	$ 1,330,829	$ 1,376,900	$ 1,194,244	$ 1,617,600	$ 1,332,400	$ 1,383,900
COUNCIL/EXEC ADMINISTRATION	2,835,492	3,188,600	3,247,645	3,522,100	3,553,600	3,625,100
ENGINEERING	1,680,728	1,727,600	1,791,177	1,894,800	1,933,400	1,982,200
FINANCE	2,909,728	2,735,800	2,911,973	2,586,600	2,492,300	2,481,200
FIRE	3,784,058	4,429,400	4,541,551	4,678,600	4,696,900	4,753,400
HISTORIC DISTRICT	74,911	148,100	144,686	174,300	174,400	175,600
NATURE CENTER	43,703	40,200	33,100	85,400	85,400	85,400
OTHER GENERAL GOVERNMENT	1,606,132	1,791,900	1,803,921	1,903,000	1,956,300	1,992,900
POLICE	21,529,472	21,628,900	22,917,408	24,113,900	24,448,200	25,061,500
RECREATION	3,927,293	3,791,100	3,879,078	3,952,500	3,992,000	4,035,000
STREETS, DRAINS AND PARKS	6,039,659	7,695,800	7,862,776	8,153,800	8,261,700	8,389,400
TOTAL - EXPENDITURES	**$ 45,762,005**	**$ 48,554,300**	**$ 50,327,559**	**$ 52,682,600**	**$ 52,926,600**	**$ 53,965,600**
OTHER FINANCING USES						
OPERATING TRANSFERS OUT	$ 111,785	$ 1,135,000	$ 206,000	$ -	$ -	$ -
TOTAL - EXPENDITURES/TRANS OUT	**$ 45,873,790**	**$ 49,689,300**	**$ 50,533,559**	**$ 52,682,600**	**$ 52,926,600**	**$ 53,965,600**
SURPLUS (USE) OF FUND BALANCE	**$ 6,328,280**	**$ 2,399,000**	**$ (517,000)**	**$ (594,100)**	**$ (808,600)**	**$ (1,360,500)**
BEGINNING FUND BALANCE	$ 26,068,786	$ 32,397,066	$ 27,909,605	$ 34,796,066	$ 34,201,966	$ 33,393,366
ENDING FUND BALANCE	**$ 32,397,066**	**$ 34,796,066**	**$ 27,392,605**	**$ 34,201,966**	**$ 33,393,366**	**$ 32,032,866**

*Starting in 2012, the Library is separately reported in the Special Revenue Fund.

General Fund
Revenue Summary By Account

Account # and Description	2012 Actual	2013 Estimated	2013 Budget	2014 Budget	2015 Budget	2016 Budget
REVENUES						
4401 Taxes						
4402 Property Taxes	$ 28,239,313	$ 27,900,000	$ 27,682,000	$ 27,500,000	$ 27,600,000	$ 27,900,000
4423 Mobile Home Tax	1,380	2,000	2,000	2,000	2,000	2,000
4427 Senior Citizen Housing	33,464	34,000	34,000	34,000	34,000	34,000
4445 Tax Penalties and Interest	775,140	766,000	560,000	755,000	757,000	766,000
4447 Administration Fee	1,374,734	1,380,000	1,380,000	1,372,000	1,382,000	1,392,000
4401 Total - Taxes	**$ 30,424,031**	**$ 30,082,000**	**$ 29,658,000**	**$ 29,663,000**	**$ 29,775,000**	**$ 30,094,000**
4450 Licenses and Permits						
4451.20 Electric, Plumbing, Heat	$ 11,401	$ 11,400	$ 9,000	$ 11,400	$ 11,200	$ 11,200
4451.30 Builders	610	600	850	600	600	600
4451.40 Sign Erectors	755	700	1,000	700	700	700
4451.50 Service Stations	175	200	200	200	200	200
4451.60 Amusements	19,372	20,000	19,000	20,000	20,000	20,000
4451.70 Other	17,504	20,000	15,000	20,000	20,000	20,000
4450 Total Licenses and Permits	**$ 49,817**	**$ 52,900**	**$ 45,050**	**$ 52,900**	**$ 52,700**	**$ 52,700**
4476 Non-Business Licenses and Permits						
4476.15 Building	$ 1,105,295	$ 1,400,000	$ 900,000	$ 1,450,000	$ 1,350,000	$ 1,400,000
4476.20 Electrical	117,689	120,000	96,000	125,000	117,000	121,000
4476.25 Mechanical	102,403	103,000	86,000	108,000	110,000	109,000
4476.30 Plumbing	69,445	71,000	70,000	75,000	72,000	75,000
4476.35 Animal	4,816	-	-	-	-	-
4476.40 Sidewalks	9,946	8,000	8,000	8,000	8,000	8,000
4476.45 Fence	2,950	3,000	3,000	3,500	3,000	3,500
4476.50 Sewer Inspection	13,396	13,000	8,000	15,000	12,000	14,000
4476.55 Right of Way	14,455	10,000	10,000	10,000	10,000	10,000
4476.60 Multiple Dwelling Inspection	21,710	25,000	35,000	25,000	25,000	25,000
4476.65 Grading	5,805	8,500	5,000	9,000	8,000	8,500
4476.70 Fire Protection	86,531	122,000	60,000	123,000	120,000	125,000
4476.75 Occupancy	42,552	43,000	38,000	47,000	43,000	51,000
4476.80 Sign	27,003	34,000	30,000	34,000	34,000	34,000
4476.85 Fireworks	500	700	500	700	700	700
4476.90 Hazardous Materials	11,500	18,000	10,000	18,000	18,000	18,000
4476.95 Miscellaneous	820	800	1,000	800	800	800
4476 Non-Business Licenses and Permits	**$ 1,636,815**	**$ 1,980,000**	**$ 1,360,500**	**$ 2,052,000**	**$ 1,931,500**	**$ 2,003,500**
Total - Licenses and Permits	**$ 1,686,632**	**$ 2,032,900**	**$ 1,405,550**	**$ 2,104,900**	**$ 1,984,200**	**$ 2,056,200**
4500 Federal Grants						
4507 Domestic Preparedness	$ 712	$ -	$ -	$ -	$ -	$ -
4510 Federal Grant- VEST	6,996	2,000	7,000	23,000	23,000	4,000
4512 Mcoles Police Academy	-	1,400	-	-	-	-
4519 EECBG	-	-	-	-	-	-
4524 Fed Grant - OHSP	-	-	-	-	-	-
Total - Federal Grants	**$ 7,708**	**$ 3,400**	**$ 7,000**	**$ 23,000**	**$ 23,000**	**$ 4,000**
4543 State Grants - Public Safety						
4543.100 Criminal Justice	$ 21,584	$ 20,000	$ 11,000	$ 20,500	$ 21,000	$ 21,500
4543.120 911 Training	20,580	20,000	20,000	20,000	-	-
4543.130 Oakland County NET	-	-	-	-	20,000	20,000
4543 Total State Grants - Public Safety	**$ 42,164**	**$ 40,000**	**$ 31,000**	**$ 40,500**	**$ 41,000**	**$ 41,500**

General Fund
Revenue Summary By Account

Account # and Description	2012 Actual	2013 Estimated	2013 Budget	2014 Budget	2015 Budget	2016 Budget
4574 State Grants - Revenue Sharing						
4574.010 Homestead Exempt Reimbursement	$ 7,018	$ 8,000	$ 6,000	$ 8,000	$ 8,000	$ 8,000
4574.020 Liquor Licenses	59,233	62,000	60,000	60,000	60,000	60,000
4574.030 Sales Tax	5,815,126	5,963,000	5,300,000	5,960,000	5,960,000	5,960,000
4574.030 EVIP	320,940	343,000	200,000	343,000	343,000	343,000
4574 State Revenue Sharing	**$ 6,202,317**	**$ 6,376,000**	**$ 5,566,000**	**$ 6,371,000**	**$ 6,371,000**	**$ 6,371,000**
Total - State Grants	**$ 6,244,481**	**$ 6,416,000**	**$ 5,597,000**	**$ 6,411,500**	**$ 6,412,000**	**$ 6,412,500**
4580 Contributions - Local						
4582 Public Safety	$ 19,166	$ 20,000	$ 15,000	$ 20,000	$ 20,000	$ 20,000
4587 Library-Penal Fines	-	-	-	-	-	-
4589 County-West Nile	-	-	-	-	-	-
4580 Total - Contributions - Local	**$ 19,166**	**$ 20,000**	**$ 15,000**	**$ 20,000**	**$ 20,000**	**$ 20,000**
4607 Charges for Services - Fees						
4607.020 Building Board of Appeal	$ 650	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 1,000
4607.025 Business Occupany Permit	5,500	5,000	5,000	5,000	5,000	5,000
4607.030 CATV Franchise Fee	1,127,184	1,180,000	1,050,000	1,215,000	1,250,000	1,280,000
4607.035 IFT Exemption Fee	1,222	1,000	1,000	1,000	1,000	1,000
4607.050 Miscellaneous	6,802	7,000	15,000	7,000	7,000	7,000
4607.070 Plan Review Fee	108,949	125,000	80,000	128,000	123,000	126,000
4607.085 NSF Fees	7,031	9,000	7,500	10,000	10,000	10,000
4607.090 P.U.D. Application Fee	1,500	1,500	1,500	1,500	1,500	1,500
4607.110 Site Plans	19,418	27,000	25,000	25,000	25,000	25,000
4607.135 Telecom - METRO	240,734	240,000	240,000	240,000	240,000	240,000
4607.140 Towing Fees	55,770	32,000	22,000	32,000	32,000	32,000
4607.150 Vital Statistics	134,242	135,000	135,000	135,000	135,000	135,000
4607.170 Zoning Board of Appeal	1,500	3,000	3,000	3,000	3,000	3,000
4607.180 Zoning Fees	8,700	7,000	4,000	7,000	7,000	7,000
4607 Total Charges for Services - Fees	**$ 1,719,200**	**$ 1,773,500**	**$ 1,590,000**	**$ 1,810,500**	**$ 1,840,500**	**$ 1,873,500**
4626 Charges for Services - Rendered						
4626.010 Cemetery-Open & Close	$ 3,100	$ 3,000	$ 5,000	$ 3,000	$ 3,000	$ 3,000
4626.020 Court Ordered Payment & In	2,699	4,000	4,000	4,000	4,000	4,000
4626.030 County Road Maintenance	249,691	249,000	249,000	249,000	249,000	249,000
4626.060 DPW Services	63,548	80,000	28,000	70,000	75,000	80,000
4626.070 Duplicating & Photostat	10,920	10,000	38,000	10,000	10,000	10,000
4626.080 Election Services	47,742	300	300	300	300	300
4626.090 Engineering Fees	1,550,795	1,200,000	1,456,435	1,400,000	1,400,000	1,400,000
4626.100 Landscape/Tree Preservation Plan	-	1,000	1,000	1,000	1,000	1,000
4626.110 Microfilming	4,273	5,000	4,000	4,000	4,000	5,000
4626.120 Miscellaneous	21,488	12,000	10,000	10,000	10,000	10,000
4626.125 Passports	44,666	45,000	37,500	45,000	45,000	45,000
4626.130 Police Services-Contractual	83,225	100,000	75,000	125,000	125,000	125,000
4626.132 Police Services-Somerset	-	-	-	140,000	140,000	140,000
4626.135 Police Service-Clawson	172,514	172,500	172,000	172,500	175,000	175,000
4626.140 Police Inspection Reports	59,179	50,000	50,000	50,000	50,000	50,000
4626.141 Police PBT	375	500	350	500	500	500
4626.170 ROW Fees	15,780	10,000	10,000	10,000	10,000	10,000
4626.210 Soil Erosion	35,986	30,000	15,000	30,000	30,000	30,000
4626.220 Special Right of Way Maintenance	(80)	-	4,000	-	-	-
4626.230 Weed Cutting	21,703	22,000	22,000	22,000	22,000	22,000
4626 Total Charges/Services Rendered	**$ 2,387,604**	**$ 1,994,300**	**$ 2,181,585**	**$ 2,346,300**	**$ 2,353,800**	**$ 2,359,800**

General Fund
Revenue Summary By Account

Account # and Description	2012 Actual	2013 Estimated	2013 Budget	2014 Budget	2015 Budget	2016 Budget
4642 Charges for Services - Sales						
4642.010 Abandoned Vehicles	$ 40,854	$ 42,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000
4642.020 Auction Confiscated Property	-	10,000	15,000	8,000	10,000	10,000
4642.070 Miscellaneous	12,791	15,000	16,000	15,000	15,000	15,000
4642.080 Printed Materials	1,077	5,000	1,000	5,000	6,000	6,000
4642.100 Outdoor Education Center	786	-	-	-	-	-
4642.115 Senior Store	12,999	15,000	16,000	15,000	15,000	15,000
4642.120 Sign Installations	238	3,500	-	-	-	-
4642.150 Tree Planting	10,060	10,000	6,000	8,000	8,000	8,000
4642 Total Charges/Service - Sales	**$ 78,805**	**$ 100,500**	**$ 94,000**	**$ 91,000**	**$ 94,000**	**$ 94,000**
4651 Charges for Services - Use/Admin						
4651.050 Outdoor Education Center	$ 1,718	$ -	$ -	$ -	$ -	$ -
4651.074 Senior Citizen Activities	249,810	246,000	180,000	250,000	250,000	250,000
4651.075 Community Center Passes	1,238,314	1,400,000	1,300,000	1,360,000	1,360,000	1,360,000
4651.076 Community Center Swim Programs	253,292	245,000	240,000	245,000	245,000	245,000
4651.077 Community Center Fitness Classes	44,773	43,000	50,000	43,000	43,000	43,000
4651.078 Community Center Programs/Events	16,659	16,500	16,000	16,500	16,500	16,500
4651.080 Recreation Program	1,049,729	825,000	805,000	830,000	830,000	830,000
4651.090 Winter Program	107	-	-	-	-	-
4651 Total Charges/Service-Use/Admin	**$ 2,854,401**	**$ 2,775,500**	**$ 2,591,000**	**$ 2,744,500**	**$ 2,744,500**	**$ 2,744,500**
4600 Total - Charges for Services	**$ 7,040,011**	**$ 6,643,800**	**$ 6,456,585**	**$ 6,992,300**	**$ 7,032,800**	**$ 7,071,800**
4655 Fines and Forfeits						
4655.010 County Reimbursement-Court	$ 396,906	$ 420,000	$ 350,000	$ 420,000	$ 420,000	$ 420,000
4655.020 Drug Forfeiture Proceed	121,710	-	-	-	-	-
4655.022 Police Investigations Reimburse	81,356	60,000	63,000	60,000	60,000	60,000
4655.030 False Alarms-Fire	27,025	30,000	25,000	30,000	30,000	30,000
4655.040 False Alarms-Police	219,000	230,000	225,000	225,000	225,000	225,000
4655.046 Federal Drug Forefeiture	97,062	-	-	-	-	-
4655.060 O.U.I.L Reimbursement	65,793	60,000	60,000	60,000	60,000	60,000
4655.060 OWI Forfeiture	2,250	-	-	-	-	-
4655.065 Civil Infractions	910	1,400	1,000	1,400	1,400	1,400
4655.066 State Drug Forefeiture	41,547	-	-	-	-	-
4655.070 Bond Processing Fees	1,113	1,400	1,900	1,400	1,400	1,400
4655 Total - Fines and Forfeits	**$ 1,054,672**	**$ 802,800**	**$ 725,900**	**$ 797,800**	**$ 797,800**	**$ 797,800**
4667 Rent Income						
4667.010 Building Rent	$ 287,428	$ 255,000	$ 250,000	$ 255,000	$ 255,000	$ 255,000
4667.015 Communication Tower Rent	57,600	57,600	57,600	57,000	57,600	57,600
4667.020 Concession Stand Rental	2,400	5,000	2,500	5,000	5,000	5,000
4667.025 Community Center Rent	288,213	288,000	260,000	288,000	288,000	288,000
4667.028 Flynn Park - Beaumont	15,000	15,000	15,000	15,000	15,000	15,000
4667.075 Field Maintenance	77,372	75,000	50,000	75,000	75,000	75,000
4667.085 Parking Lot (SMART)	170,484	170,000	190,000	170,000	170,000	170,000
4667.095 Tennis Bubble Rent	28,475	28,000	26,000	29,000	29,000	29,000
4667 Total Rent Income	**$ 926,972**	**$ 893,600**	**$ 851,100**	**$ 894,000**	**$ 894,600**	**$ 894,600**
4669.020 Investment Income	$ 77,658	$ 100,000	$ 200,000	$ 100,000	$ 100,000	$ 100,000
Total - Interest and Rents	**$ 1,004,630**	**$ 993,600**	**$ 1,051,100**	**$ 994,000**	**$ 994,600**	**$ 994,600**

General Fund
Revenue Summary By Account

Account # and Description	2012 Actual	2013 Estimated	2013 Budget	2014 Budget	2015 Budget	2016 Budget
4671 Miscellaneous Revenue						
4671.000 Miscellaneous	$ 8,400	$ 10,000	$ 8,270	$ 10,000	$ 10,000	$ 10,000
4671 Total - Miscellaneous Revenue	**$ 8,400**	**$ 10,000**	**$ 8,270**	**$ 10,000**	**$ 10,000**	**$ 10,000**
4675 Private Contributions						
4675.050 Contributions-Fire Dept	$ 689	$ -	$ -	$ -		
4675.060 Contributions-Miscellaneous	149	-	1,000	-	-	-
4675.070 Contrubutions-Museum	-	-	-	-	-	-
4675.080 Contributions-Police Department	34,756	30,000	45,000	30,000	30,000	30,000
4675.110 Contributions-Parks & Recreation	9,000	7,000	5,000	7,000	7,000	7,000
4675 Total - Contributions - Private	**$ 44,594**	**$ 37,000**	**$ 51,000**	**$ 37,000**	**$ 37,000**	**$ 37,000**
4676 Reimbursements						
4676.010 Reimbursements	**$ 16,000**	**$ -**	**$ -**	**$ -**		
4676.260 Multimodal Transporation Center	-	-	-	38,600	39,300	40,200
4676 Total - Reimbursements	**$ 16,000**	**$ -**	**$ -**	**$ 38,600**	**$ 39,300**	**$ 40,200**
4677 Administrative Charges						
4677.226 Admin. Charges - Refuse	$ 53,000	$ 53,000	$ 53,000	$ 67,000	$ 68,000	$ 69,000
4677.271 Admin. Charges - Library	-	-	-	45,000	45,000	45,000
4677.301 Admin. Charges - Debt Services	53,000	53,000	53,000	46,000	45,000	44,000
4677.584 Admin. Charges - Sylvan Glen	30,000	30,000	30,000	10,000	10,000	10,000
4677.590 Admin. Charges - Sewer	201,000	201,000	201,000	204,000	208,000	212,000
4677.591 Admin. Charges - Water	258,000	258,000	258,000	283,000	288,000	295,000
4677.661 Admin. Charges - Motor Pool	53,000	53,000	53,000	74,000	75,000	76,000
4677.731 Retirement System	25,000	25,000	25,000	75,000	75,000	75,000
4677 Total - Administrative Charges	**$ 673,000**	**$ 673,000**	**$ 673,000**	**$ 804,000**	**$ 814,000**	**$ 826,000**
4687 Refunds and Rebates						
4687.040 Rebates	$ (32,654)	$ 5,000	$ 1,500	$ 1,500	$ -	$ -
4687 Total Refunds & Rebates	**$ (32,654)**	**$ 5,000**	**$ 1,500**	**$ 1,500**	**$ -**	**$ -**
Total Other Revenues	**$ 709,340**	**$ 725,000**	**$ 733,770**	**$ 891,100**	**$ 900,300**	**$ 913,200**
Total - Revenues	**$ 48,190,671**	**$ 47,719,500**	**$ 45,649,905**	**$ 47,897,600**	**$ 47,939,700**	**$ 48,364,100**
OTHER FINANCING SOURCES						
4699 Operating Transfer In						
4699.202 Transfer From M/S Fund	$ 1,836,564	$ 1,952,800	$ 1,851,952	$ 1,946,600	$ 1,947,800	$ 1,980,900
4699.203 Transfer From L/S Fund	920,242	1,533,800	1,694,892	1,705,900	1,702,400	1,723,600
4699.243 Transfer From LDFA	50,000	50,000	50,000	5,000	-	-
4699.248 Transfer From DDA	227,278	80,000	135,000	-	-	-
4699.250 Transfer From Brownfield	25,000	25,000	25,000	2,500	-	-
4699.403 Transfer From Special Assessment	356,000	67,500	67,500	-	-	-
4699.590 Transfer From Sewer	596,316	659,700	542,310	530,900	528,100	536,500
4699 Total - Operating Transfer In	**$ 4,011,400**	**$ 4,368,800**	**$ 4,366,654**	**$ 4,190,900**	**$ 4,178,300**	**$ 4,241,000**
4695 Total-Other Financing Sources	**$ 4,011,400**	**$ 4,368,800**	**$ 4,366,654**	**$ 4,190,900**	**$ 4,178,300**	**$ 4,241,000**
Total-General Fund Revenue/Sources	**$ 52,202,071**	**$ 52,088,300**	**$ 50,016,559**	**$ 52,088,500**	**$ 52,118,000**	**$ 52,605,100**

General Fund
Expenditure History By Department

Description	2012 Actual	2013 Estimate	2013 Budget	2014 Budget	2015 Budget	2016 Budget
Building Inspection						
371 Building Inspection	$ 1,330,829	$ 1,376,900	$ 1,194,244	$ 1,617,600	$ 1,332,400	$ 1,383,900
Total Building Inspection	**$ 1,330,829**	**$ 1,376,900**	**$ 1,194,244**	**$ 1,617,600**	**$ 1,332,400**	**$ 1,383,900**
Council/Exec. Admin.						
102 Council	$ 52,557	$ 51,200	$ 55,643	$ 52,700	$ 53,700	$ 53,700
172 Manager	1,006,608	1,135,200	1,187,331	1,305,000	1,294,900	1,325,800
215 Clerk	300,008	328,400	333,432	361,700	367,500	375,600
262 Elections	239,705	282,600	233,072	182,400	188,700	185,700
266 Attorney	869,473	968,500	964,986	1,060,000	1,080,600	1,107,100
270 Human Resources	367,141	422,700	473,180	560,300	568,200	577,200
Total Council/Exec. Admin.	**$ 2,835,492**	**$ 3,188,600**	**$ 3,247,645**	**$ 3,522,100**	**$ 3,553,600**	**$ 3,625,100**
Engineering						
442 Engineering - General	$ 1,647,167	$ 1,699,400	$ 1,762,968	$ 1,866,900	$ 1,905,400	$ 1,954,000
443 Traffic Engineering	33,561	28,200	28,209	27,900	28,000	28,200
Total Engineering	**$ 1,680,728**	**$ 1,727,600**	**$ 1,791,177**	**$ 1,894,800**	**$ 1,933,400**	**$ 1,982,200**
Finance						
191 Accounting	$ 657,890	$ 614,300	$ 737,115	$ 644,000	$ 654,500	$ 669,200
192 Risk Management	147,394	34,100	82,343	5,100	4,600	4,600
223 Independent Audit	57,100	57,100	57,000	57,000	58,000	58,000
233 Purchasing	228,553	191,700	288,140	248,900	255,500	263,900
247 Board of Review	1,745	2,900	2,925	3,000	3,000	3,000
253 Treasurer	1,043,822	1,058,000	952,215	733,900	603,500	545,900
257 Assessing	773,224	777,700	792,234	894,700	913,200	936,600
Total Finance	**$ 2,909,728**	**$ 2,735,800**	**$ 2,911,973**	**$ 2,586,600**	**$ 2,492,300**	**$ 2,481,200**
Fire						
Total Fire	**$ 3,784,058**	**$ 4,429,400**	**$ 4,541,551**	**$ 4,678,600**	**$ 4,696,900**	**$ 4,753,400**
Historic Village						
802 Historic Operating	$ -	$ 75,000	$ 75,000	$ 100,000	$ 100,000	$ 100,000
804 Historic Buildings	51,838	46,400	42,960	46,800	47,600	48,400
807 Historic Grounds	23,073	26,700	26,726	27,500	26,800	27,200
Total Historic Village	**$ 74,911**	**$ 148,100**	**$ 144,686**	**$ 174,300**	**$ 174,400**	**$ 175,600**

General Fund
Expenditure History By Department

Description	2012 Actual	2013 Estimate	2013 Budget	2014 Budget	2015 Budget	2016 Budget
Nature Center	**$ 43,703**	**$ 40,200**	**$ 33,100**	**$ 85,400**	**$ 85,400**	**$ 85,400**
Other General Gov.						
261 Fire-Police Training Ctr.	$ 72,206	$ 86,500	$ 86,810	$ 90,400	$ 94,000	$ 95,700
265 City Hall	630,961	730,300	730,400	739,900	774,400	784,900
268 Transit Center	-	-	-	38,600	39,300	40,200
277 District Court	215,665	223,200	223,300	230,000	236,800	243,200
410 Zoning Appeals	3,406	5,500	5,194	5,200	4,600	4,600
721 Planning	673,200	740,600	746,351	788,500	802,200	819,300
723 Planning Commission	10,694	5,800	11,866	10,400	5,000	5,000
Total Other General Gov.	**$ 1,606,131**	**$ 1,791,900**	**$ 1,803,921**	**$ 1,903,000**	**$ 1,956,300**	**$ 1,992,900**
Police						
Total Police	**$ 21,529,472**	**$ 21,628,900**	**$ 22,917,408**	**$ 24,113,900**	**$ 24,448,200**	**$ 25,061,500**
Recreation						
Total Recreation	**$ 3,927,293**	**$ 3,791,100**	**$ 3,879,078**	**$ 3,952,500**	**$ 3,992,000**	**$ 4,035,000**
Streets, Drains and Parks						
Total Streets	**$ 6,039,659**	**$ 7,695,800**	**$ 7,862,776**	**$ 8,153,800**	**$ 8,261,700**	**$ 8,389,400**
Other Financing Uses						
Transfers out	**$ 111,785**	**$ 1,135,000**	**$ 206,000**	**$ -**	**$ -**	**$ -**
Total - General Fund	**$ 45,873,790**	**$ 49,689,300**	**$ 50,533,559**	**$ 52,682,600**	**$ 52,926,600**	**$ 53,965,600**

Personnel Summary

	Approved 2012/13		Requested 2013/14		Requested 2014/15		Requested 2015/16	
	FT	PT	FT	PT	FT	PT	FT	PT
Accounting								
Account Clerk I	1.00		1.00		1.00		1.00	
Accountant	4.00		4.00		4.00		4.00	
Accounting Manager			1.00		1.00		1.00	
Acting Accountant								
Administrative Aide								
Administrative Aide PT				0.70		0.70		0.70
Financial Services Director								
Interim Controller PT		0.50						
Risk Manager	1.00							
Senior Accountant	1.00							
Total for Accounting	**7.00**	**0.50**	**6.00**	**0.70**	**6.00**	**0.70**	**6.00**	**0.70**
Aquatic Center								
Aquatics Coordinator	0.40							
Assistant Pool Manager-TFAC		1.00		0.90		0.90		0.90
Cashier-Aquatic Center		1.20		1.20		1.20		1.20
Instructor-Water Safety TFAC		1.10		1.80		1.80		1.80
Instructor-Water Safety-PrivTFAC		0.10		0.20		0.20		0.20
Lifeguard TFAC		6.70		7.00		7.00		7.00
Pool Manager								
Pool Manager-TFAC		0.30		0.30		0.30		0.30
Total for Aquatic Center	**0.40**	**10.40**	**0.00**	**11.40**	**0.00**	**11.40**	**0.00**	**11.40**

Personnel Summary

	Approved 2012/13		Requested 2013/14		Requested 2014/15		Requested 2015/16	
	FT	PT	FT	PT	FT	PT	FT	PT
Assessing								
Account Clerk II	2.00		2.00		2.00		2.00	
Appraiser	2.00		2.00		2.00		2.00	
Appraiser PT		0.50		0.80		0.80		0.80
City Assessor	1.00		1.00		1.00		1.00	
Deputy City Assessor	1.00		1.00		1.00		1.00	
Total for Assessing	**6.00**	**0.50**	**6.00**	**0.80**	**6.00**	**0.80**	**6.00**	**0.80**
Building Inspection								
Building Official/Code Inspector	0.35		0.35		0.35		0.35	
Housing & Zoning Inspector								
Total for Building Inspection	**0.35**	**0.00**	**0.35**	**0.00**	**0.35**	**0.00**	**0.35**	**0.00**
Building Operations								
Building Maint Specialist	5.00		4.00		4.00		4.00	
Building Maint Specialist II			1.00		1.00		1.00	
Building Maint Specialist PT		1.00		1.50		1.50		1.50
Building Operations Director	1.00		1.00		1.00		1.00	
Secretary	1.00		1.00		1.00		1.00	
Total for Building Operations	**7.00**	**1.00**	**7.00**	**1.50**	**7.00**	**1.50**	**7.00**	**1.50**
City Attorney								
Attorney I	1.00		1.00		1.00		1.00	
Attorney II	2.00		2.00		2.00		2.00	
City Attorney	1.00		1.00		1.00		1.00	
Legal Assistant I	1.00		1.00		1.00		1.00	
Legal Assistant II	1.00		1.00		1.00		1.00	
Legal Secretary	1.00		1.00		1.00		1.00	
Total for City Attorney	**7.00**	**0.00**	**7.00**	**0.00**	**7.00**	**0.00**	**7.00**	**0.00**

Personnel Summary

	Approved 2012/13		Requested 2013/14		Requested 2014/15		Requested 2015/16	
	FT	PT	FT	PT	FT	PT	FT	PT
City Clerk								
Administrative Aide	1.00		1.00		1.00		1.00	
City Clerk	1.00		1.00		1.00		1.00	
Election Aide				0.1		0.1		0.1
Office Assistant I	2.00		2.00		2.00		2.00	
Office Assistant II								
Office Assistant PT		1.00		0.80		0.80		0.80
Total for City Clerk	**4.00**	**1.00**	**4.00**	**0.90**	**4.00**	**0.90**	**4.00**	**0.90**
Engineering								
City Engineer	1.00		1.00		1.00		1.00	
Civil Engineer	2.00		2.00		2.00		2.00	
Deputy City Engineer	1.00		1.00		1.00		1.00	
GIS Analyst	0.25		0.25		0.25		0.25	
Inspector Supervisor	1.00		1.00		1.00		1.00	
Land Surveyor	1.00		1.00		1.00		1.00	
MSE-E Engineering Specialist II	2.00		2.00		2.00		2.00	
MSE-H Engineering Specialist III	1.00		1.00		1.00		1.00	
Office Assistant PT								
Secretary II	1.00		1.00		1.00		1.00	
Sr Right of Way Representative	1.00		1.00		1.00		1.00	
Sr Traffic Engineering Tech		0.30		0.30		0.30		0.30
Traffic Engineering Tech								
Total for Engineering	**11.25**	**0.30**	**11.25**	**0.30**	**11.25**	**0.30**	**11.25**	**0.30**

Personnel Summary

	Approved 2012/13		Requested 2013/14		Requested 2014/15		Requested 2015/16	
	FT	PT	FT	PT	FT	PT	FT	PT
Fire								
Division Assistant Chief	1.00		1.00		1.00		1.00	
Fire Chief	1.00		1.00		1.00		1.00	
Fire Staff Assistant		1.80		1.60		1.60		1.60
Fire Staff Lieutenant	5.00		5.00		5.00		5.00	
Fire Staff Technician	3.00		3.00		3.00		3.00	
Office Assistant PT		0.50		0.50		0.50		0.50
Secretary	1.00		1.00		1.00		1.00	
Total for Fire	**11.00**	**2.30**	**11.00**	**2.10**	**11.00**	**2.10**	**11.00**	**2.10**
Historic Village - Contracted with Non-Profit Entity								
MSE-C Equipment Operator I	0.10		0.10		0.10		0.10	
Total for Historic Village	**0.10**	**0.00**	**0.10**	**0.00**	**0.10**	**0.00**	**0.10**	**0.00**
Golf Course - Contracted with Billy Casper Golf								
Total for Golf Course	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Human Resources								
Administrative Aide PT				0.80		0.80		0.80
Administrative Aide PT - Shared		0.40						
Human Resources Director	1.00		1.00		1.00		1.00	
Human Resources Specialist	1.00		1.00		1.00		1.00	
Office Assistant PT								
Secretary II	1.00		1.00		1.00		1.00	
Total for Human Resources	**3.00**	**0.40**	**3.00**	**0.80**	**3.00**	**0.80**	**3.00**	**0.80**

	Approved 2012/13		Requested 2013/14		Requested 2014/15		Requested 2015/16	
	FT	PT	FT	PT	FT	PT	FT	PT
Information Technology								
Application Specialist	1.00		1.00		1.00		1.00	
Application Specialist PT		0.60		0.60		0.60		0.60
Data Proc Analyst/Programmer	1.00		1.00		1.00		1.00	
GIS Administrator	1.00		1.00		1.00		1.00	
GIS Analyst	0.25		0.25		0.25		0.25	
Information Technology Director	1.00		1.00		1.00		1.00	
Lead PC Specialist	1.00		1.00		1.00		1.00	
Network Administrator	1.00		1.00		1.00		1.00	
PC Specialist/Help Desk Tech	2.00		2.00		2.00		2.00	
Total for Information Technology	**8.25**	**0.60**	**8.25**	**0.60**	**8.25**	**0.60**	**8.25**	**0.60**
Library								
Administrative Aide	1.00		1.00		1.00		1.00	
Administrative Aide PT		0.80						
Assistant Library Director	1.00		1.00		1.00		1.00	
Circulation Supervisor	1.00		1.00		1.00		1.00	
Intern				0.5		0.5		0.5
Librarian I			2.00		2.00		2.00	
Librarian II	2.00		2.00		2.00		2.00	
Librarian PT		9.00		8.00		8.00		8.00
Librarian-Substitute				0.5		0.5		0.5
Library Aide PT		5.00		5.50		5.50		5.50
Library Aide-Substitute		0.10		0.90		0.90		0.90
Library Assistant		7.00		7.50		7.50		7.50
Library Assistant-Substitute		0.40		0.70		0.70		0.70
Library Director	1.00		1.00		1.00		1.00	
Library Page		6.90		5.00		5.00		5.00
Library System Specialist		0.50						
Marketing & Development Coor			1.00		1.00		1.00	
Office Assistant PT		0.50						
Technicial Services Supervisor		1.50		1.10		1.10		1.10
Total for Library	**6.00**	**31.70**	**9.00**	**29.70**	**9.00**	**29.70**	**9.00**	**29.70**

Personnel Summary

	Approved 2012/13		Requested 2013/14		Requested 2014/15		Requested 2015/16	
	FT	PT	FT	PT	FT	PT	FT	PT
Manager								
Acting Asst City Mgr-EconDevSrvs								
Administrative Aide								
Administrative Asst to City Mgr								
Asst City Mgr-Finance/Admin	1.00							
Asst to CM/Cont Improvment Coord	1.00		1.00		1.00		1.00	
Cable Production Specialist		0.30		0.20		0.20		0.20
Camera Operator		0.10		0.10		0.10		0.10
City Manager	1.00		1.00		1.00		1.00	
Community Affairs Director	0.50		0.50		0.50		0.50	
Director of Financial Services			1.00		1.00		1.00	
Economic & Comm Develpment Dir	1.00		1.00		1.00		1.00	
Economic Dev Specialist	1.00		1.00		1.00		1.00	
Intern		0.60		0.70		0.70		0.70
Office Coordinator	1.00		1.00		1.00		1.00	
Total for Manager	**6.50**	**1.00**	**6.50**	**1.00**	**6.50**	**1.00**	**6.50**	**1.00**
Motor Pool								
Field Supervisor	2.00		2.00		2.00		2.00	
Inventory Control Assistant	1.00		1.00		1.00		1.00	
MSE-D Service Tech I-Fleet	3.00		3.00		3.00		3.00	
MSE-F Trade Specialist I	6.00		6.00		6.00		6.00	
MSE-G Trade Specialist II	4.00		4.00		4.00		4.00	
Public Works Assistant		0.50		0.80		0.80		0.80
Public Works Director	0.33		0.33		0.33		0.33	
Supt of Fleet Maintenance	1.00		1.00		1.00		1.00	
Total for Motor Pool	**17.33**	**0.50**	**17.33**	**0.80**	**17.33**	**0.80**	**17.33**	**0.80**
Nature Center - Contracted with Non-Profit Entity								
Coordinator-Nature Center								
Total for Nature Center	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Personnel Summary

	Approved 2012/13		Requested 2013/14		Requested 2014/15		Requested 2015/16	
	FT	PT	FT	PT	FT	PT	FT	PT
Parks								
Field Supervisor	1.00		1.00		1.00		1.00	
MSE-C Equipment Operator I	1.90		1.90		1.90		1.90	
MSE-D Service Tech I-Parks	1.00		1.00		1.00		1.00	
MSE-F Trade Specialist I	1.00		1.00		1.00		1.00	
MSE-G Leader	1.00		1.00		1.00		1.00	
Ordinance Enforcement Officer		0.40		0.40		0.40		0.40
Seasonal Supervisor		1.20		1.20		1.20		1.20
Summer Laborer - Parks		8.90		8.90		8.90		8.90
Supt of Parks, Streets & Drains	0.33		0.33		0.33		0.33	
Total for Parks	**6.23**	**10.50**	**6.23**	**10.50**	**6.23**	**10.50**	**6.23**	**10.50**
Planning								
Acting Planning Director								
Building Official/Code Inspector	0.65		0.65		0.65		0.65	
Housing & Zoning Inspector								
Housing & Zoning Inspector PT		2.00		1.00		1.00		1.00
Housing & Zoning Inspector Temp				0.80		0.80		0.80
Planning Director	1.00		1.00		1.00		1.00	
Secretary II	1.00		1.00		1.00		1.00	
Zoning & Compliance Specialist	1.00		1.00		1.00		1.00	
Total for Planning	**3.65**	**2.00**	**3.65**	**1.80**	**3.65**	**1.80**	**3.65**	**1.80**

Personnel Summary

	Approved 2012/13		Requested 2013/14		Requested 2014/15		Requested 2015/16	
	FT	PT	FT	PT	FT	PT	FT	PT
Police Department								
911 Operator		0.80		0.40		0.40		0.40
Administrative Assistant PT		0.40		0.40		0.40		0.40
Animal Control Officer								
Background Investigator		0.90		1.40		1.40		1.40
Communications Supervisor	8.00		8.00		8.00		8.00	
Communications Manager	1.00							
Community Affairs Director	0.50		0.50		0.50		0.50	
Crime Data Analyst			1.00		1.00		1.00	
Crossing Guard		0.90		1.00		1.00		1.00
Emergency Prep Planner PT		0.50		0.50		0.50		0.50
Investigative Assistant		0.90		0.90		0.90		0.90
Office Assistant PT		0.50		0.50		0.50		0.50
Office Coordinator	1.00		1.00		1.00		1.00	
Police Analyst/Planner	1.00		1.00		1.00		1.00	
Police Analyst/Programmer	1.00		1.00		1.00		1.00	
Police Captain	3.00		2.00		2.00		2.00	
Police Chief	1.00		1.00		1.00		1.00	
Police Computer Technician		0.50		0.50		0.50		0.50
Police Desk Attendant		2.40		2.90		2.90		2.90
Police Lieutenant	4.00		5.00		5.00		5.00	
Police Officer	74.00		76.00		76.00		76.00	
Police Records Supervisor	1.00		1.00		1.00		1.00	
Police Sergeant	15.00		15.00		15.00		15.00	
Police Service Aide	27.00		27.00		27.00		27.00	
Records Clerk	4.00		4.00		4.00		4.00	
Research & Tech Administrator	1.00		1.00		1.00		1.00	
Secretary II	4.00		4.00		4.00		4.00	
Student Enforcement Aide		0.10		0.10		0.10		0.10
Technical Support Specialist								
Total for Police Department	**146.50**	**7.90**	**148.50**	**8.60**	**148.50**	**8.60**	**148.50**	**8.60**

Personnel Summary

	Approved 2012/13		Requested 2013/14		Requested 2014/15		Requested 2015/16	
	FT	PT	FT	PT	FT	PT	FT	PT
Purchasing								
Administrative Aide PT - Shared		0.40						
Buyer	1.00		1.00		1.00		1.00	
Purchasing Director	1.00							
Purchasing Manager			1.00		1.00		1.00	
Total for Purchasing	**2.00**	**0.40**	**2.00**	**0.00**	**2.00**	**0.00**	**2.00**	**0.00**
Recreation								
Account Clerk II	1.00		1.00		1.00		1.00	
Aide-Adaptive Program		0.70		1.10		1.10		1.10
Aide-Safety Town		0.10						
Aquatics & Fitness Coordinator			1.00		1.00		1.00	
Aquatics Coordinator	0.60							
Assistant Pool Manager-CC		1.90		1.90		1.90		1.90
Attendant-Community Center		3.80		5.10		5.10		5.10
Babysitter		1.50		1.60		1.60		1.60
Coordinator-Adaptive Program		0.50		0.80		0.80		0.80
Coordinator-Day Camp		0.30		0.30		0.30		0.30
Coordinator-PreSchool		0.60		0.60		0.60		0.60
Coordinator-Recreation		5.90		4.50		4.50		4.50
Coordinator-Safety Town		0.10		0.10		0.10		0.10
Coordinator-Senior Program		1.40						
Coordinator-Soccer-Adult				0.10		0.10		0.10
Coordinator-Soccer-Youth		0.10						
Coordinator-Softball-Adult		0.10		0.10		0.10		0.10
Coordinator-Softball-Youth		0.10		0.10		0.10		0.10
Coordinator-Volleyball-Adult		0.10		0.10		0.10		0.10
Day Camp Leader		1.10		1.60		1.60		1.60
Fitness/Wellness Specialist-CC		0.30		0.30		0.30		0.30
Fitness/Wellness Specialist-REC		0.20		0.30		0.30		0.30
Fitness/Wellness Specialist-SEN								

	Approved 2012/13		Requested 2013/14		Requested 2014/15		Requested 2015/16	
	FT	PT	FT	PT	FT	PT	FT	PT
Recreation - Continued								
Instructor-PreSchool		2.30		2.30		2.30		2.30
Instructor-Safety Town		0.10		0.20		0.20		0.20
Instructor-Sports-Youth		0.10		0.10		0.10		0.10
Instructor-Water Safety CC		2.00		1.90		1.90		1.90
Instructor-Water Safety-Priv CC		0.10		0.40		0.40		0.40
Lifeguard CC		7.60		8.50		8.50		8.50
MSE-C Equipment Operator I								
MSE-F Trade Specialist I								
Official-Basketball-Youth		0.30		0.30		0.30		0.30
Parks & Recreation Director								
Pool Manager-CC		0.60		0.50		0.50		0.50
Recreation Aide		6.00		6.10		6.10		6.10
Recreation Aide-PreSchool		0.20		0.70		0.70		0.70
Recreation Aide-REC		0.40		0.30		0.30		0.30
Recreation Director	1.00		1.00		1.00		1.00	
Recreation Supervisor	2.00		2.00		2.00		2.00	
Referee-Hockey		0.10						
Scorekeeper		0.20						
Secretary II	1.00		1.00		1.00		1.00	
Umpire		0.10						
Total for Recreation	**5.60**	**38.90**	**6.00**	**39.90**	**6.00**	**39.90**	**6.00**	**39.90**
Refuse and Recycling								
Account Clerk I	0.34		0.34		0.34		0.34	
Office Coordinator								
Ordinance Enforcement Officer		0.10		0.10		0.10		0.10
Public Works Director	0.05		0.05		0.05		0.05	
Recycling Assistant								
Refuse/Recycling/Office Coord	0.10		0.10		0.10		0.10	
Total for Refuse and Recycling	**0.49**	**0.10**	**0.49**	**0.10**	**0.49**	**0.10**	**0.49**	**0.10**

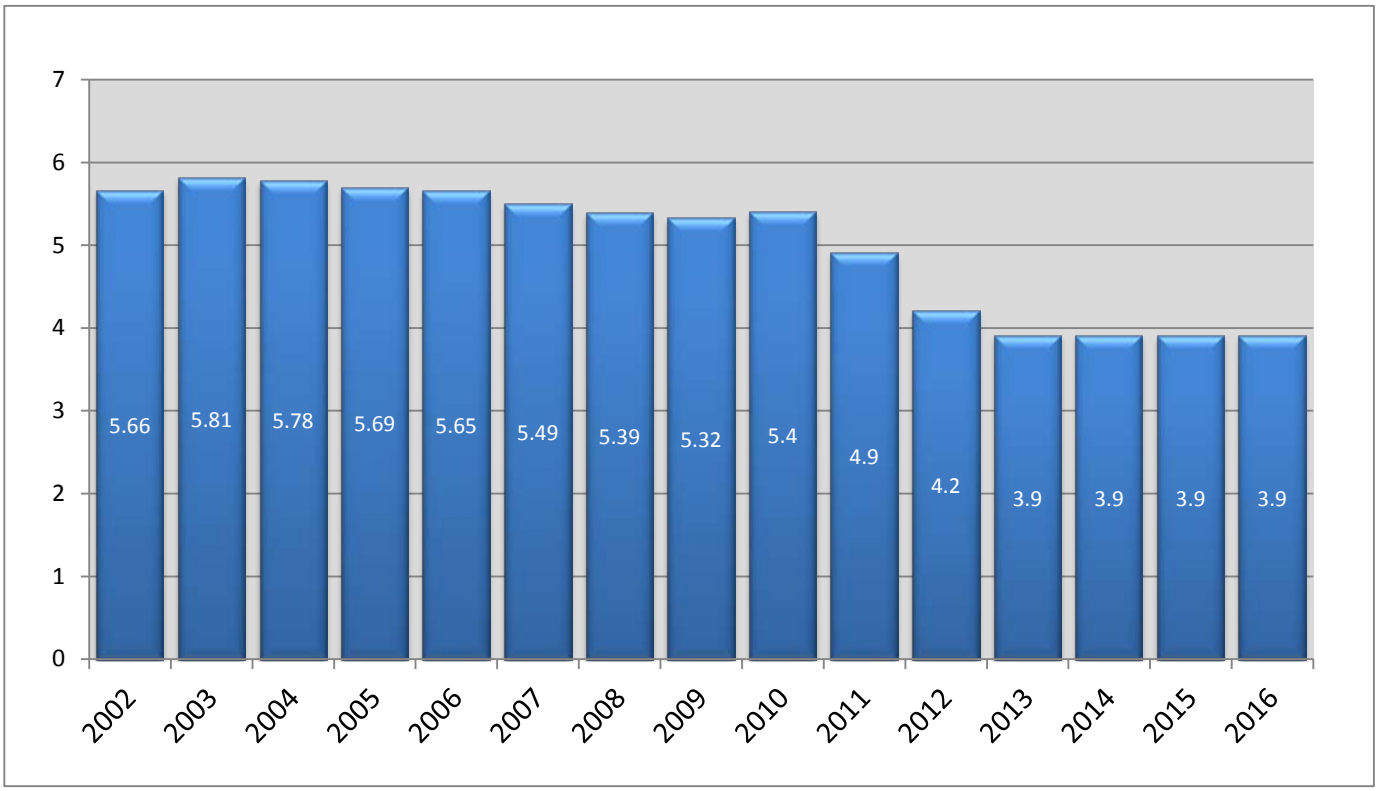
Personnel Summary

	Approved 2012/13		Requested 2013/14		Requested 2014/15		Requested 2015/16	
	FT	PT	FT	PT	FT	PT	FT	PT
Streets								
Account Clerk I	0.34		0.34		0.34		0.34	
Division Supervisor	1.00		1.00		1.00		1.00	
Environmental Specialist PT								
Field Supervisor	1.00		1.00		1.00		1.00	
Field Supervisor - Temporary								
Intern				1.5		1.5		1.5
MSE-C Equipment Operator I	8.00		8.00		8.00		8.00	
MSE-F Equipment Operator II	6.00		6.00		6.00		6.00	
MSE-G Leader	2.00		2.00		2.00		2.00	
Ordinance Enforcement Officer		0.30		0.30		0.30		0.30
Project Construction Manager	1.00		1.00		1.00		1.00	
Public Works Director	0.28		0.28		0.28		0.28	
Seasonal Supervisor		0.60		0.30		0.30		0.30
Summer Laborer - Streets		4.90		2.20		2.20		2.20
Supt of Parks, Streets & Drains	0.67		0.67		0.67		0.67	
Supt of Streets & Drains								
Total for Streets	**20.29**	**5.80**	**20.29**	**4.30**	**20.29**	**4.30**	**20.29**	**4.30**
Treasurer								
Account Clerk I	1.00		1.00		1.00		1.00	
Account Clerk II	2.00		2.00		2.00		2.00	
City Treasurer	1.00		1.00		1.00		1.00	
Total for Treasurer	**4.00**	**0.00**	**4.00**	**0.00**	**4.00**	**0.00**	**4.00**	**0.00**
Water & Sewer								
Account Clerk I	0.32		0.32		0.32		0.32	
Cross Connection Inspector	1.00		1.00		1.00		1.00	
Division Supervisor	1.00		1.00		1.00		1.00	
GIS Analyst	0.50		0.50		0.50		0.50	
MSE-C Equipment Operator I	11.00		11.00		11.00		11.00	
MSE-D Service Tech I-Water	7.00		7.00		7.00		7.00	
MSE-F Equipment Operator II	6.00		6.00		6.00		6.00	
MSE-G Leader	3.00		3.00		3.00		3.00	

Personnel Summary

	Approved 2012/13		Requested 2013/14		Requested 2014/15		Requested 2015/16	
	FT	PT	FT	PT	FT	PT	FT	PT
Water & Sewer - Contunued								
Office Assistant I	3.00		3.00		3.00		3.00	
Office Coordinator								
Public Works Director	0.34		0.34		0.34		0.34	
Refuse/Recycling/Office Coord	0.90		0.90		0.90		0.90	
Summer Laborer - Water		0.40		1.30		1.30		1.30
Supt of Water & Sewer Maint	1.00		1.00		1.00		1.00	
Total for Water & Sewer	**35.06**	**0.40**	**35.06**	**1.30**	**35.06**	**1.30**	**35.06**	**1.30**
Grand Total	**319.00**	**116.20**	**323.00**	**117.10**	**323.00**	**117.10**	**323.00**	**117.10**

FULL-TIME EMPLOYEES PER 1,000 POPULATION



2012 population estimate provide by the Southeast Michigan Council of Governments (SEMCOG).

REVENUE AND EXPENDITURES

	2012 Actual	2013 Estimate	2013 Budget	2014 Budget	2015 Budget	2016 Budget
Revenue						
Taxes	$ 4,168,478	$ 4,500,000	$ 4,468,000	$ 4,600,000	$ 4,840,000	$ 4,880,000
Charges for Service	5,700	6,000	4,500	6,000	4,500	4,500
Interest and Rents	12,393	8,000	10,000	8,000	10,000	10,000
Total - Revenue	**4,186,571**	**4,514,000**	**4,482,500**	**4,614,000**	**4,854,500**	**4,894,500**
Expenditures						
Contractors Service						
Other Services/Charges	4,024,878	4,205,000	4,205,000	4,315,000	4,444,500	4,577,800
Other Refuse Expense						
Personal Service Control	4,785	6,990	6,973	7,090	7,300	7,500
Supplies	-	-	-	-	-	-
Other Services/Charges	135,746	133,210	141,210	94,210	95,000	95,000
Total - Other Refuse Expense	**140,531**	**140,200**	**148,183**	**101,300**	**102,300**	**102,500**
Recycling						
Personal Service control	36,905	45,444	45,444	46,870	48,280	49,700
Supplies	10,363	11,500	11,500	11,500	11,800	12,200
Other Services/Charges	3,648	15,256	15,340	15,830	16,300	16,800
Total - Recycling	**50,916**	**72,200**	**72,284**	**74,200**	**76,380**	**78,700**
Total - Expenditures	**4,216,325**	**4,417,400**	**4,425,467**	**4,490,500**	**4,623,180**	**4,759,000**
Surplus (Use) of Fund Balance	**(29,754)**	**96,600**	**57,033**	**123,500**	**231,320**	**135,500**
Beginning Fund Balance	83,897	54,143	2,498	150,743	274,243	505,563
Ending Fund Balance	**$ 54,143**	**$ 150,743**	**$ 59,531**	**$ 274,243**	**$ 505,563**	**$ 641,063**

REVENUE AND EXPENDITURES

Description	2012 Actual	2013 Estimate	2013 Budget	2014 Budget	2015 Budget	2016 Budget
Revenue						
Taxes	$ 3,037,539	$ 3,000,000	$2,972,000	$2,956,000	$ 2,972,000	$ 2,996,000
Grants	51,538	15,000	15,001	15,000	15,000	15,000
Contributions	112,103	101,200	99,000	100,000	100,000	100,000
Charges for Service	29,625	23,650	22,400	24,250	24,250	24,250
Fines and Forfeitures	100,327	100,000	100,000	100,000	100,000	100,000
Interest and Rents	17,294	15,750	13,750	13,750	13,750	13,750
Other Revenue	7,508	1,500	2,000	2,000	2,000	2,000
Other Financing Sources	-	-	-	-	-	-
Total - Revenue	**$ 3,355,934**	**$ 3,257,100**	**$3,224,151**	**$3,211,000**	**$ 3,227,000**	**$ 3,251,000**
Expenditures						
Personal Service Control	$ 1,368,241	$ 1,657,700	$1,657,700	$1,809,860	$ 1,840,900	$ 1,878,100
Supplies	50,338	69,000	59,000	59,000	59,000	59,000
Other Services/Charges	678,887	748,300	722,150	762,140	727,100	717,900
Other Financing Uses	505,544	690,000	690,000	580,000	600,000	596,000
Total - Expenditures	**$ 2,603,010**	**$ 3,165,000**	**$3,128,850**	**$3,211,000**	**$ 3,227,000**	**$ 3,251,000**
Surplus (Use) of Fund Balance	**$ 752,924**	**$ 92,100**	**$ 95,301**	**$ -**	**$ -**	**$ -**
Beginning Fund Balance	-	752,924	278,940	845,024	845,024	845,024
Ending Fund Balance	**$ 752,924**	**$ 845,024**	**$ 374,241**	**$ 845,024**	**$ 845,024**	**$ 845,024**

General Debt Service Fund Revenues and Expenditures

Description	2012 Actual	2013 Estimate	2013 Budget	2014 Budget	2015 Budget	2016 Budget
Revenues						
Taxes	$ 2,174,581	$ 3,000,000	$ 2,980,000	$ 2,965,000	$ 2,976,000	$ 2,999,000
Interest and Rents	10,039	14,000	10,000	14,000	14,000	14,000
Total - Revenue	**$ 2,184,620**	**$ 3,014,000**	**$ 2,990,000**	**$ 2,979,000**	**$ 2,990,000**	**$ 3,013,000**
Expenditures						
Other Services/Charges	$ 101,321	$ 112,000	$ 112,000	$ 103,000	$ 93,000	$ 83,000
Debt Service	(10,109)	500	500	500	500	500
Operating Transfer Out	3,051,988	3,050,220	3,050,220	3,003,543	3,038,949	3,029,812
Total - Expenditures	**$ 3,143,200**	**$ 3,162,720**	**$ 3,162,720**	**$ 3,107,043**	**$ 3,132,449**	**$ 3,113,312**
Surplus (Use) of Fund Balance	**$ (958,580)**	**$ (148,720)**	**$ (172,720)**	**$ (128,043)**	**$ (142,449)**	**$ (100,312)**
Beginning Fund Balance	2,586,721	1,628,141	1,608,546	1,479,421	1,351,378	1,208,929
Ending Fund Balance	**$ 1,628,141**	**$ 1,479,421**	**$ 1,435,826**	**$ 1,351,378**	**$ 1,208,929**	**$ 1,108,617**

Capital Projects Fund
Revenue and Expenditures

Description	2012 Actual	2013 Estimate	2013 Budget	2014 Budget	2015 Budget	2016 Budget
REVENUE						
TAXES	$6,645,570	$6,555,000	$6,516,000	$6,480,000	$6,500,000	$6,555,000
FEDERAL GRANTS	511,225	0	0	985,000	0	1,400,000
STATE GRANTS	346,811	4,630,000	6,660,736	1,640,000	100,000	0
CONTRIBUTIONS - LOCAL	0	394,000	187,000	260,000	200,000	200,000
CHARGES FOR SERVICES	850,828	498,000	494,000	404,000	404,000	404,000
INTEREST & RENT	59,518	68,200	85,200	67,200	67,200	67,200
OTHER REVENUE	441,584	74,800	0	0		
OPERATING TRANSFERS IN	1,817,911	2,970,000	4,367,788	2,410,500	2,179,000	2,067,000
TOTAL - REVENUE	**$10,673,447**	**$15,190,000**	**$18,310,724**	**$12,246,700**	**$9,450,200**	**$10,693,200**
EXPENDITURES						
FINANCE						
253 TREASURER						
7964 TAX REFUNDS	$147,887	$129,000	$129,000	$129,000	$129,000	$100,000
TOTAL - 253 TREASURER	**$147,887**	**$129,000**	**$129,000**	**$129,000**	**$129,000**	**$100,000**
TOTAL - FINANCE	**$147,887**	**$129,000**	**$129,000**	**$129,000**	**$129,000**	**$100,000**
FIRE						
337 FIRE ADMINISTRATION						
7978 GENERAL EQUIPMENT	$0	$5,000	$5,000	$0	**$0**	**$0**
TOTAL - 337 FIRE ADMINISTRATION	**$0**	**$5,000**	**$5,000**	**$0**	**$0**	**$0**
338 FIRE OPERATIONS						
7984 APPARATUS REPLACEMENT	$1,054,238	$531,000	$570,000	$490,000	$0	$150,000
TOTAL - 338 FIRE OPERATIONS	**$1,054,238**	**$531,000**	**$570,000**	**$490,000**	**$0**	**$150,000**
344 FIRE HALLS						
7975 BUILDINGS AND	$135,906	$10,000	$10,000	$90,000	$60,000	$18,000
TOTAL - 344 FIRE HALLS	**$135,906**	**$10,000**	**$10,000**	**$90,000**	**$60,000**	**$18,000**
TOTAL - FIRE	**$1,190,144**	**$546,000**	**$585,000**	**$580,000**	**$60,000**	**$168,000**
HISTORIC DISTRICT						
804 MUSEUM BUILDINGS						
7974 LAND IMPROVEMENTS	$0	$0	$0	$12,800	$9,000	$0
7975 BUILDINGS AND	0	50,000	50,000	33,700	29,500	22,400
TOTAL - 804 MUSEUM BUILDINGS	**$0**	**$50,000**	**$50,000**	**$46,500**	**$38,500**	**$22,400**
TOTAL - HISTORIC DISTRICT	**$0**	**$50,000**	**$50,000**	**$46,500**	**$38,500**	**$22,400**

Capital Projects Fund
Revenue and Expenditures

Description	2012 Actual	2013 Estimate	2013 Budget	2014 Budget	2015 Budget	2016 Budget
LIBRARY						
790 LIBRARY						
7975 BUILDINGS AND	$0	$0	$0	$20,000	**$0**	**$0**
7980 OFFICE EQUIPMENT	35,896	30,000	30,000	0	50,000	-
7982 BOOKS/MATERIALS	432,015	660,000	660,000	560,000	524,000	542,000
TOTAL - 790 LIBRARY	**$467,911**	**$690,000**	**$690,000**	**$580,000**	**$574,000**	**$542,000**
TOTAL - LIBRARY	**$467,911**	**$690,000**	**$690,000**	**$580,000**	**$574,000**	**$542,000**
OTHER GENERAL GOVERNMENT						
265 CITY HALL						
7975 BUILDINGS AND	$836,173	$4,910,000	$6,900,736	$1,840,000	$200,000	$200,000
TOTAL - 265 CITY HALL	**$836,173**	**$4,910,000**	**$6,900,736**	**$1,840,000**	**$200,000**	**$200,000**
277 DISTRICT COURT						
7975 BUILDINGS AND	$0	$15,000	$0	$0	$85,000	$0
TOTAL - 277 DISTRICT COURT	**$0**	**$15,000**	**$0**	**$0**	**$85,000**	**$0**
TOTAL - OTHER GENERAL	**$836,173**	**$4,925,000**	**$6,900,736**	**$1,840,000**	**$285,000**	**$200,000**
POLICE						
305 POLICE ADMINISTRATION						
7975 BUILDINGS AND	$160,685	$10,600	$0	$0	$50,000	$120,000
7978 GENERAL EQUIPMENT	187,350	2,000	80,000	125,000	170,000	20,000
TOTAL - 305 POLICE	**$348,035**	**$12,600**	**$80,000**	**$125,000**	**$220,000**	**$140,000**
315 ROAD PATROL						
7978 GENERAL EQUIPMENT	$0	$0	$160,000	$160,000	$0	$0
TOTAL - 315 ROAD PATROL	**$0**	**$0**	**$160,000**	**$160,000**	**$0**	**$0**
325 COMMUNICATIONS SECTION						
7980 OFFICE EQUIPMENT	$4,296	$7,000	$0	$85,000	$119,500	$210,000
TOTAL - 325 COMMUNICATIONS	**$4,296**	**$7,000**	**$0**	**$85,000**	**$119,500**	**$210,000**
TOTAL - POLICE	**$352,331**	**$19,600**	**$240,000**	**$370,000**	**$339,500**	**$350,000**
RECREATION						
752 RECREATION ADMINISTRATION						
7974 LAND IMPROVEMENTS	$0	$0	$0	$0	$0	$0
7975 BUILDINGS AND	0	0	0	0	**0**	50,000
TOTAL - 755 COMMUNITY CENTER	**$0**	**$0**	**$0**	**$0**	**$0**	**$50,000**

Capital Projects Fund
Revenue and Expenditures

Description	2012 Actual	2013 Estimate	2013 Budget	2014 Budget	2015 Budget	2016 Budget
755 COMMUNITY CENTER						
7975 BUILDINGS AND	$0	$0	$300,000	$168,500	$247,500	$500,000
7978 GENERAL EQUIPMENT	0	0	0	52,500	**0**	53,000
TOTAL - 755 COMMUNITY CENTER	**$0**	**$0**	**$300,000**	**$221,000**	**$247,500**	**$553,000**
TOTAL - RECREATION	**$0**	**$0**	**$300,000**	**$221,000**	**$247,500**	**$603,000**
STREETS, DRAINS AND PARKS						
448 STREET LIGHTING						
7978 GENERAL EQUIPMENT	$15,984	$29,000	$29,000	$39,000	$51,000	$62,000
TOTAL - 448 STREET LIGHTING	**$15,984**	**$29,000**	**$29,000**	**$39,000**	**$51,000**	**$62,000**
464 PUBLIC WORKS						
7974 LAND IMPROVEMENTS	$98,443	$231,586	$231,588	$222,800	$233,500	$260,700
7975 BUILDINGS AND	99,809	208,000	198,000	211,000	195,000	210,000
7978 GENERAL EQUIPMENT	0	15,000	15,000	53,000	53,000	53,000
TOTAL - 464 PUBLIC WORKS	**$198,252**	**$454,586**	**$444,588**	**$486,800**	**$481,500**	**$523,700**
479 MAJOR ROADS						
7978 GENERAL EQUIPMENT	$0	$0	$0	$110,000	**$0**	**$0**
7989 PUBLIC WORKS	4,771,948	3,528,000	3,700,000	2,562,000	3,925,000	4,675,000
OPERATING TRANSFERS OUT	0	238,314	238,006	264,050	0	0
TOTAL - 479 MAJOR ROADS	**$4,771,948**	**$3,766,314**	**$3,938,006**	**$2,936,050**	**$3,925,000**	**$4,675,000**
499 LOCAL ROADS						
7989 PUBLIC WORKS	$2,720,898	$3,310,000	$3,150,000	$3,100,000	$3,100,000	$3,100,000
TOTAL - 499 LOCAL ROADS	**$2,720,898**	**$3,310,000**	**$3,150,000**	**$3,100,000**	**$3,100,000**	**$3,100,000**
513 SIDEWALKS						
7989 PUBLIC WORKS	$507,254	$500,000	$500,000	$800,000	$800,000	$800,000
TOTAL - 513 SIDEWALKS	**$507,254**	**$500,000**	**$500,000**	**$800,000**	**$800,000**	**$800,000**
516 DRAINS						
7989 PUBLIC WORKS	$56,198	$1,095,000	$1,135,000	$2,300,000	$500,000	$700,000
7991 PRINCIPAL	201,167	0	206,780	206,780	217,182	222,716
7995 INTEREST	74,768	0	69,070	69,070	58,123	52,452
7998 OTHER FEES	7	0	50	0	0	0
TOTAL - 516 DRAINS	**$332,140**	**$1,095,000**	**$1,410,900**	**$2,575,850**	**$775,305**	**$975,168**
770 PARK DEVELOPMENT						
7974 LAND IMPROVEMENTS	$13,235	$0	$0	$0	$0	$0
TOTAL - 770 PARK DEVELOPMENT	**$13,235**	**$0**	**$0**	**$0**	**$0**	**$0**
TOTAL - STREETS, DRAINS AND PARKS	**$8,559,711**	**$9,154,900**	**$9,472,494**	**$9,937,700**	**$9,132,805**	**$10,135,868**

Capital Projects Fund
Revenue and Expenditures

Description	2012 Actual	2013 Estimate	2013 Budget	2014 Budget	2015 Budget	2016 Budget
TRANSFERS OUT						
228 INFORMATION TECHNOLOGY						
OPERATING TRANSFERS OUT	$11,615	$181,500	$181,500	$46,000	$17,500	$60,000
TOTAL - 228 INFORMATION	**$11,615**	**$181,500**	**$181,500**	**$46,000**	**$17,500**	**$60,000**
TOTAL - TRANSFERS OUT	**$11,615**	**$181,500**	**$181,500**	**$46,000**	**$17,500**	**$60,000**
TOTAL - EXPENDITURES	**$11,565,772**	**$15,696,000**	**$18,548,730**	**$13,750,200**	**$10,823,805**	**$12,181,268**
SURPLUS (USE) OF FUND BALANCE	**($892,325)**	**($506,000)**	**($238,006)**	**($1,503,500)**	**($1,373,605)**	**($1,488,068)**
BEGINNING FUND BALANCE	**12,209,633**	**$11,317,308**	**$8,192,504**	**$10,811,308**	**$9,307,808**	**$7,934,203**
ENDING FUND BALANCE	**$11,317,308**	**$10,811,308**	**$7,954,498**	**$9,307,808**	**$7,934,203**	**$6,446,135**

Year-End Fund Balance Comparison

Fund # and Description	2012 Actual	2013 Estimated	2013 Budget	2014 Budget	2015 Budget	2016 Budget
General Fund						
101 General Fund	**$ 32,397,066**	**$ 34,796,066**	**$ 27,392,605**	**$ 34,201,966**	**$ 33,393,366**	**$ 32,032,866**
Special Revenues Funds						
226 Refuse Fund	$ 54,143	$ 150,143	$ 59,531	$ 274,243	$ 505,563	$ 641,063
271 Library	752,924	845,024	374,241	845,024	845,024	845,024
Total - Special Rev. Funds	**$ 807,067**	**$ 995,167**	**$ 433,772**	**$ 1,119,267**	**$ 1,350,587**	**$ 1,486,087**
Debt Service Fund						
301 General Debt Serv. Fund	**$ 1,628,141**	**$ 1,479,421**	**$ 1,435,826**	**$ 1,351,378**	**$ 1,208,929**	**$ 1,108,617**
Capital Projects Fund						
401 Capital Projects Fund	**$ 11,317,308**	**$ 10,811,308**	**$ 7,954,498**	**$ 9,307,808**	**$ 7,934,203**	**$ 6,446,135**